



## **AGENDA**

**Regular Meeting of the Board of Directors**  
**Thursday, May 11, 2017 at 12:00 p.m.**  
**Progress Park Plaza, 15500 Downey Avenue, Paramount, CA**

- 1. Roll Call**
- 2. Determination of a Quorum**
- 3. Additions to Agenda (Govt. Code Sec. 54954.2(b))**
- 4. Oral Communications to the Board**  
This is an opportunity for members of the public to address the Board on any item under the jurisdiction of the agency. Depending upon the subject matter, the Board may be unable to respond until the item can be posted on the agenda at a future meeting in accordance with provisions of the Brown Act.
- 5. Consent Calendar: (Acted as one item unless withdrawn by request)**
  - a. Minutes of the Board Meeting of April 13, 2017 (Enclosure)
  - b. Approve the Warrant Register for May 2017(Enclosure)
- 6. Approve Resolution No. 20177-4, A Resolution of the Gateway Water Management Authority “GWMA” Recognizing and Commending William De Witt (Enclosure)**
- 7. Update on Water Resilience Plan (Leslie Friedman-Johnson)**
- 8. Greater Los Angeles County “GLAC” Disadvantaged Community “DAC” Committee Chair and Regional Disadvantaged Community Involvement Program “RDCIP” Task Force Representative (Enclosure)**
  - a. Approve Amendment No. 3 to the GK Consulting Professional Services Agreement for the Executive Officer to continue to serve as the GLAC DAC Chair and RDCIP Representative through June 30, 2018 in the amount not to exceed \$31,500
- 9. WORKSHOP – FY 2017/18 GWMA Administrative Budget (Enclosure)**

**Christopher Cash (Paramount), Board Chair • Adriana Figueroa (Norwalk), Vice-Chair • Hannah Shin-Heydorn (Signal Hill), Secretary/Treasurer**  
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## **10. Discussion/Action Regarding GWMA's Role in Watershed Group Implementation Grants and Contracts**

### **11. IRWMP Activities and Update**

- a. Discussion/Action Regarding GWMA IRWM Plan adopted on June 13, 2013

### **12. Gateway Region Watershed Management Groups**

- a. Lower Los Angeles River Upper Reach 2 Watershed Group
- b. Lower Los Angeles River Watershed Group
- c. Los Cerritos Channel Watershed Group
- d. Lower San Gabriel River Watershed Group

### **13. Executive Officer's Report**

### **14. Directors' Comments/Reports**

### **15. Adjournment**

**Christopher Cash (Paramount), Board Chair • Adriana Figueroa (Norwalk), Vice-Chair • Hannah Shin-Heydorn (Signal Hill), Secretary/Treasurer**  
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AGENDA ITEM NO. 5A

**MINUTES OF THE GATEWAY WATER MANAGEMENT AUTHORITY  
LOS ANGELES GATEWAY REGION  
INTEGRATED REGIONAL WATER MANAGEMENT JOINT POWERS AUTHORITY  
BOARD  
AT PARAMOUNT, CALIFORNIA  
THURSDAY, APRIL 13, 2017**

A regular meeting of the Board of Directors of the Gateway Water Management Authority was held on Thursday, April 13, 2017 at 11:30 a.m. at the Progress Park Plaza, 15500 Downey Avenue, Paramount, CA 90723.

Vice-Chair Adriana Figueroa called the meeting to order at 11:44 a.m. Roll was called by Ms. Weiss and a quorum of the Board was declared.

**BOARD MEMBERS PRESENT:**

Okina Dor	Artesia
Audra McDonald (alternate)	Avalon
Nick Servin (alternate)	Bell Gardens
Bernardo Iniguez ( alternate)	Bellflower
Tammy Hierlihy	Central Basin MWD
Mike O’Grady (alternate)	Cerritos
Gina Nila	Commerce
Mohammad Mostahkami	Downey
Christina Dixon (alternate)	Huntington Park
Mark Stowell	La Mirada
Konya Vivanti (alternate)	Lakewood
Sam Kouri	Montebello
Adriana Figueroa	Norwalk
Sarah Ho	Paramount
Robert Delgadillo (alternate)	Pico Rivera
Mark Grajeda	Pico Water District
Frank Beach (alternate)	Santa Fe Springs
Hannah Shin-Heydorn	Signal Hill
Gladis Deras (alternate)	South Gate
Claudia Arellano (alternate)	Vernon
Esther Rojas	Water Replenishment District of Southern California

**STAFF AND GUESTS ON SIGN-IN SHEET:**

Grace Kast	Executive Officer
Toni Penn	Admin/Accounting Manager
Bibi Weiss	Office Assistant
Bill Minasian	Downey Resident
Toyasha Sabbag	City of Lakewood
Virginia Fowler	LACFCD
Steve Dorsey	Legal Counsel

**ITEM 3 - ADDITIONS TO THE AGENDA**

Vice-Chair Figueroa requested that an item be added to the agenda as Item No. 10a: Approve request from Central Basin MWD for a budget reclassification for Project No. 2 – Southeast Water Efficiency Program under the Prop 84 2015 IRWM Implementation Grant. She stated that this item was requested as an urgency item because the request from Central Basin came after the posting of the agenda and because the approved budget reclassification must be submitted to the County prior to GWMA’s next board meeting on May 11<sup>th</sup>.

Director Rojas moved to approve the addition. The motion was seconded by Director Nila and approved by the following voice vote:

**AYES: DOR, SERVIN, INIGUEZ, HIERLIHY, O’GRADY, NILA, MOSTAHKAMI, DIXON, STOWELL, VIVANTI, FIGUEROA, HO, DELGADILLO, GRAJEDA, BEACH, SHIN-HEYDORN, DERAS, ARELLANO, ROJAS**

**NOES: NONE**

**ABSTAIN: NONE**

**ITEM 4 – ORAL COMMUNICATIONS TO THE BOARD**

None.

**ITEM 5 – CONSENT CALENDAR**

Director Nila motioned to approve the consent calendar as presented. The motion was seconded by Director Deras and was approved by the following voice vote:

**AYES: DOR, SERVIN, INIGUEZ, HIERLIHY, O’GRADY, NILA, MOSTAHKAMI, DIXON, STOWELL, VIVANTI, FIGUEROA, HO, DELGADILLO, GRAJEDA, BEACH, SHIN-HEYDORN, DERAS, ARELLANO, ROJAS**

**NOES: NONE**

**ABSTAIN: NONE**

**ITEM 6 –DISCUSSION/ACTION REGARDING CHANGING THE BOARD MEETING TIME TO NOON**

Ms. Kast reported that GWMA’s regularly scheduled board meetings were held the second Thursday of each month at 11:30 a.m. She stated that the meeting time was originally changed from noon to 11:30 a.m. in April 2015 because the time conflicted with other scheduled monthly meetings, which many Directors attended. She indicated that such meeting conflicts no longer existed and recommended the Board change its regular meeting time from 11:30 a.m. to 12 noon. She stated that the meeting day would remain the second Thursday of each month. She reported that, as a public agency, this change could only be done by a resolution adopted by the Board.

Director Grajeda moved to adopt Resolution No. 2017-5, changing the meeting time of GWMA’s regular Board meeting from 11:30 a.m. to 12 noon on the second Thursday of each month. The motion was seconded by Director Mostahkami and approved by the following voice vote.

**AYES: DOR, SERVIN, INIGUEZ, HIERLIHY, O’GRADY, NILA, MOSTAHKAMI, DIXON, STOWELL, VIVANTI, FIGUEROA, HO, DELGADILLO, GRAJEDA, BEACH, SHIN-HEYDORN, DERAS, ARELLANO, ROJAS**

**NOES: NONE**

**ABSTAIN: NONE**

**ITEM 7 – DISCUSSION/ACTION REGARDING RELEASE OF PROPOSAL TO CONDUCT GWMA’S FY 2016/17 AUDIT**

Ms. Kast reported that traditionally, GWMA utilized the same auditor as its lead agency, Signal Hill. She stated that during the FY 12/13 and 13/14, Signal Hill retained Moss, Levy & Hartzheim LLP. She indicated that GWMA continued with Moss, Levy & Hartzheim LLP to conduct GWMA’s audits for FY 14/15 and 15/16 while accounting functions were being moved from Signal Hill to in-house.

Ms. Kast reported that all of GWMA’s accounting functions were transferred in-house. Therefore it was the recommendation of GWMA’s Outside Accounting Consultant and GWMA staff that the Board authorize the release of a Request for Proposal to solicit professional audit services for the fiscal year ending June 30, 2017 as presented.

Director Grajeda moved to authorize staff to release the Request for Proposal to solicit for professional services to audit GWMA’s annual financial statements for the fiscal year ending

June 30, 2017 as presented. The motion was seconded by Director Beach and was approved by the following voice vote.

**AYES: DOR, SERVIN, INIGUEZ, HIERLIHY, O'GRADY, NILA, MOSTAHKAMI, DIXON, STOWELL, VIVANTI, FIGUEROA, HO, DELGADILLO, GRAJEDA, BEACH, SHIN-HEYDORN, DERAS, ARELLANO, ROJAS**

**NOES: NONE**

**ABSTAIN: NONE**

Director Kouri entered the meeting at 11:52 AM.

**ITEM 8 – DISCUSSION/ACTION REGARDING GWMA'S ROLE IN WATERSHED GROUP IMPLEMENTATION GRANTS AND CONTRACTS**

Ms. Kast reported that two months ago GWMA staff was directed to research and discuss with Legal Counsel, the roles and issues related to GWMA, watershed group members, or other viable agencies to serve as a contracting agency for watershed group projects.

Ms. Kast stated that there have been several meetings and conference calls with Watershed Group Chairs, their City Attorneys, the LA County Sanitation District and their Attorney, and GWMA's Legal Counsel and staff. She reported that Steve Dorsey, GWMA's Legal Counsel, drew up a first draft for the Prop 1 - John Anson Ford Park Grant subrecipient agreement between GWMA and Participants. She indicated that this first draft was sent out to the participating cities prior to the Board Meeting for their review and comments.

Ms. Kast then introduced GWMA's Legal Counsel, Steve Dorsey, and he reported his legal findings to the Board.

Director Nila suggested adding this as a recurring Agenda Item for updates.

Director McDonald entered the meeting at 11:58 AM.

**ITEM 9 – DISCUSSION/ACTION REGARDING STANDARDIZED REQUEST FOR STATEMENT OF QUALIFICATIONS TEMPLATE**

Ms. Kast reported that at GWMA's January 12<sup>th</sup> Board meeting, Director Mostahkami recommended that an Ad Hoc Committee be established to develop a Request for Statement of Qualifications template. She stated that Director Mostahkami and Director Negrete volunteered to participate in this committee. She indicated that a Request for Statement of Qualifications draft template for general use was developed and reviewed by the Ad Hoc Committee and Legal

Counsel. She reported that it was the recommendation of the Ad Hoc Committee that the Board approve the Draft Request for Statement of Qualification Template for general use as presented.

Director Grajeda moved to approve the standardized Template for Request for Statement of Qualifications for general use as presented. The motion was seconded by Director Beach and was approved by the following voice vote:

**AYES: DOR, SERVIN, INIGUEZ, HIERLIHY, O'GRADY, NILA, MOSTAHKAMI, DIXON, STOWELL, VIVANTI, FIGUEROA, HO, DELGADILLO, GRAJEDA, BEACH, SHIN-HEYDORN, DERAS, ARELLANO, ROJAS, KOURI, MCDONALD**

**NOES: NONE**

**ABSTAIN: NONE**

Ms. Kast then recommended that GWMA send out a Request for Statement of Qualifications to update GWMA's On Call List of Consultants. After some discussion it was recommended that the Ad Hoc Committee review these once submitted. Since Director Negrete was not in attendance at the meeting, Director Beach volunteered to be a part of the Ad Hoc Committee if Director Negrete was unable to attend.

#### **ITEM 10 – IRWMP ACTIVITIES AND UPDATES**

##### **Urgency Item No. 10a**

Ms. Kast reported that Central Basin Municipal Water District requested a budget reclassification for Project No. 2- Southeast Water Efficiency Program under the Prop 84 2015 IRWM Implementation Grant. She stated that this request came after the posting of the agency. She indicated that due to the fact that the approved Budget Reclassification had to be submitted to the County prior to GWMA's next board meeting on May 11<sup>th</sup>, it was added as an Urgency Item.

It was Ms. Kast's recommendation that the Board approve the Budget Reclassification for Project No. 2- Southeast Water Efficiency Program under the Prop 84 2015 IRWM Implementation Grant as presented.

Director Nila moved to approve the Budget Reclassification for Project No. 2- Southeast Water Efficiency Program under the Prop 84 2015 IRWM Implementation Grant as presented. The motion was seconded by Director Dor and was approved by the following voice vote:

**AYES: DOR, SERVIN, INIGUEZ, HIERLIHY, O'GRADY, NILA, MOSTAHKAMI, DIXON, STOWELL, VIVANTI, FIGUEROA, HO, DELGADILLO, BEACH, SHIN-HEYDORN, DERAS, ARELLANO, ROJAS, KOURI, MCDONALD**

**NOES: NONE**

**ABSTAIN: GRAJEDA**

**ITEM 11 – GATEWAY REGION WATERSHED MANAGEMENT GROUPS**

Lower Los Angeles River Upper Reach 2 Watershed Group

None.

Lower Los Angeles River Watershed Group

It was brought to the attention of the Board that the new Chair for the Lower Los Angeles River Watershed Group was Grisell Chavez.

Los Cerritos Channel Watershed Group

Director Vivanti reported that the Watershed Group would be electing a new chair at their next meeting.

Lower San Gabriel River Watershed Group

Director Figueroa reported that they were meeting every two months now, so there would be no meeting this month.

**ITEM 12 – EXECUTIVE OFFICER'S REPORT**

Ms. Kast updated the board on the USBR- AMR Project. She stated that there had been questions raised by a participant in this Grant regarding retrofitting vs. replacement of the meters. After a lengthy discussion, the board recommended not pursuing the issue of retrofitting any further.

Ms. Kast reported that the Reduced Membership Dues Application would be sent out before the end of the day and that the deadline to submit the applications would be end of business day Monday, April 24, 2017.



**ITEM 13 – DIRECTORS’ COMMENTS/REPORT**

None.

The meeting was adjourned at 12:50 PM.

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Hannah Shin-Heydorn, Secretary/Treasurer

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Date

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May 11, 2017

## **SECTION NO. 5(b) Warrant Register Dated May 2017**

### **SUMMARY:**

The Warrant Register is a listing of general checks issued since the last warrant register. Warrants will be signed by 2 of the 3 Board Officers and released by Toni Penn, serving as the Administrative/Accounting Manager of the Gateway Water Management Authority, upon Board Approval.

### **DISCUSSION:**

The Warrant Register for expenditures dated May 2017 in the amount of \$216,728.26 is submitted for approval. Invoices and supporting documentation are available for review at the office of the GWMA.

### **FISCAL IMPACT:**

The Warrant Registers totals \$216,728.26. Funds to cover payment are available in the Gateway Authority budget.

### **RECOMMENDATION:**

Approve the Warrant Register for May as presented.

**Christopher Cash (Paramount), Board Chair • Adriana Figueroa (Norwalk), Vice-Chair • Hannah Shin-Heydorn (Signal Hill), Secretary/Treasurer**  
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**AGENDA ITEM NO. 5b**

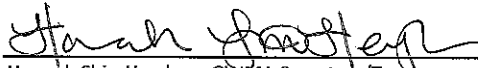
**WARRANT REGISTER**

Disbursement Journal

May-17

Invoice Date	Vendor	Invoice Number	Description	Amount
4/27/2017	Anchor QEA	51791	Harbor Toxics TMDL Monitoring for February & March	\$ 39,037.08
5/1/2017	City of Paramount	3600	Rent - May 2017	\$ 330.27
4/7/2017	Civiltec Engineering, Inc.	37199	Prop 84 2015 Grant Administrative Services	\$ 7,552.69
4/7/2017	GEI Consultants	3018321	Watersmart Grant Administrative Services	\$ 1,548.00
05/01/17	GK Consultants	17-5-GWMA	Professional and Accounting Services	\$ 20,872.50
04/24/17	Joe A Gonsalves & Son	155626	Legislative Advocacy Services for May	\$ 2,083.00
11/21/16	John L Hunter & Associates	GAGRANT0916	Prop 84 - Round Two through 9/16/16	\$ 71,252.80
04/19/17	John L Hunter & Associates	GAHT0317	Upstream Harbor Toxic for March	\$ 2,433.75
04/19/17	John L Hunter & Associates	GANPLA0317	LLAR WMP Development for March	\$ 20,340.50
04/19/17	John L Hunter & Associates	GANPSG0317	LSGR WMP Development for March	\$ 26,263.75
04/24/17	Toni Penn	4/24/2017	Purchase of Engraved Award	\$ 245.67
04/19/17	Richard Watson & Associates, Inc.	17-192-003-002	LCC Watershed Monitoring Program	\$ 15,020.29
04/30/17	Richards Watson Gershon	211664	Legal Services - General	\$ 2,147.31
04/30/17	Richards Watson Gershon	211665	Legal Services - Project Specific	\$ 5,986.64
04/30/17	Richards Watson Gershon	211666	Legal Services - MS4 Permit MOU	\$ 337.50
04/13/17	Rodger's Catering	26584	Meeting Expense	\$ 430.39
04/24/17	Rodger's Catering	26667	Meeting Expense	\$ 146.12
04/29/17	Vicenti, Lloyd & Stutzman, CPAs	16337	Accounting/Auditing Services for April	\$ 700.00
				<u>\$ 216,728.26</u>

Reviewed and Approved by:

  
 \_\_\_\_\_  
 Hannah Shin-Heydorn, GWMA Secretary/Treasurer

## Resolution No. 2017-4

### A Resolution of the Gateway Water Management Authority “GWMA” recognizing and commending William De Witt



*Whereas*, William De Witt was instrumental in the formation of the Gateway Authority, “Los Angeles Gateway Region Integrated Regional Water Management Joint Powers Authority”);

*Whereas*, William De Witt was appointed as the City of South Gate representative on the Board of the GWMA at its inception on August 14, 2007;

*Whereas*, William De Witt has spent countless hours supporting GWMA, providing leadership and enhancing the goals and objectives of the GWMA;

*Whereas*, William De Witt actively advocated on behalf of the GWMA resulting in many successes;

*Now Therefore Be It Resolved*, William De Witt, on this 11<sup>th</sup> day of May, 2017, is hereby highly commended and given gratitude for his outstanding leadership and service to the GWMA on behalf of the 2 million residents in the Gateway Region.

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Christopher S. Cash, Chair

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Adriana Figueroa, Vice-Chair

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Hannah Shin-Heydorn, Treasurer

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May 11, 2017

## **SECTION NO. 8    GLAC DAC Committee Chair and RDCIP Representative**

### **SUMMARY:**

In September 2016, the Board approved Amendment No. 2 to the GK Consulting Professional Services Agreement for the Executive Officer to serve as the GLAC DAC Chair and RDCIP Representative in the amount not to exceed \$18,000. This cost was funded by GWMA initially in the amount of \$14,326 for services through March 2017, which will be reimbursed through the RDCIP Grant sometime during FY2017/18. Moving forward, the cost for the Executive Officer to serve as the GLAC DAC Chair and RDCIP Representative is not eligible for Grant reimbursement.

The Members of the GLAC DAC Committee and the GWMA Executive Committee have expressed a desire for Ms. Kast to continue to serve as its Chair and Representative on the RDCIP Task Force.

Based on Ms. Kast's scope of work to continue to serve as GLAC DAC Committee Chair and RDCIP Task Force Representative, Ms. Kast has provided the attached proposal. This proposal is to request approval to continue the scope of work through the end of June 30, 2018 or at the discretion of the GLAC DAC and/or GWMA (whichever is sooner) to be funded by GWMA.

### **FISCAL IMPACT:**

The Scope and Cost Not-to-Exceed is to serve as GLAC DAC Committee Chair and RDCIP Task Force Representative. Based on past experience and using the same hourly rate of \$130/hr, the average is approximately \$2,100/month. Using the average over 15 months equates to a proposed amount of \$31,500 (Not-to-Exceed). This includes mileage to and from DAC Committee meetings and RDCIP Task Force Meetings, associated out-of-pocket expenses, flights and extraordinary costs. Timekeeping for this work will be accounted and invoiced separately from regular GWMA activities.

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### **RECOMMENDATION:**

Approve Amendment No. 3 to the GK Consulting Professional Services Agreement for the Executive Officer to continue to serve as the GLAC DAC Chair and RDCIP Task Force Representative through June 30, 2017 in an amount not to exceed \$31,500.

**Christopher Cash (Paramount), Board Chair • Adriana Figueroa (Norwalk), Vice-Chair • Hannah Shin-Heydorn (Signal Hill), Secretary/Treasurer**  
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**THIRD AMENDMENT TO THE AGREEMENT BETWEEN  
GWMA AND GK CONSULTING**

THIS THIRD AMENDMENT is made and entered into as of May 11, 2017, by and between the Los Angeles Gateway Region Integrated Regional Water Management Authority also referred to as the Gateway Water Management Authority ("GWMA") and GK Consulting, a CALIFORNIA CORPORATION ("Consultant"). In consideration of the mutual covenants and conditions set forth herein, the parties agree as follows:

1. Recitals. This Third Amendment is made with the respect to the following facts and purposes:
  - a. On September 1, 2015, GWMA and Consultant entered into that certain Professional Services Agreement for Management, Accounting and Administrative Consulting Services in the amount not-to-exceed Two Hundred Sixty Thousand per year (\$260,000) ending on February 28, 2018.
  - b. On September 8, 2016, GWMA and Consultant amended the Agreement (Amendment No. 2) to include an hourly rate which only applies to services as the DAC Committee Chair and RDCIP Committee Representative in the amount not-to-exceed Eighteen Thousand Dollars (\$18,000).

SELECT AND CHECK ONE:

XX The parties now desire to amend the Agreement set forth in Exhibit A. This Amendment No. 3 to extend an hourly rate of \$130/hour which only applies to services as the DAC Committee Chair and RDCIP Committee Representative through June 30, 2018 in an amount not-to-exceed Thirty-One Thousand Five Hundred Dollars (\$31,500). If for any reason these services cease, this Amendment shall terminate.

\_\_\_\_\_ The parties now desire to extend the Agreement set forth below:

Section \_\_\_\_\_ of the Agreement entitled " \_\_\_\_\_ " is hereby amended to read as follows:

*"The term of this Agreement shall commence on the effective date of this Agreement and shall expire on \_\_\_\_\_, unless terminated earlier in accordance with the terms of this Agreement or extended by the GWMA Governing Board."*

2. Except for the changes specifically set forth herein, all other terms and conditions of the Agreement shall remain in full force and effect.

**IN WITNESS WHEREOF**, the parties hereto have caused this Third Amendment to the Agreement to be executed the day and year first above written.

The parties are signing this Agreement on this effective date.

GWMA

GK Consulting

Los Angeles Gateway Regional Integrated  
Regional Water Management Authority

GK Consulting

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: Christopher S. Cash

Name: Grace J. Kast

Title: Chair

Title: President



AGENDA ITEM NO. 8

EXHIBIT A

## **Proposal for Additional Scope of Work**

Prepared for:

**Gateway Water Management Authority**

**Greater Los Angeles IRWM DAC Committee Chair  
and RDCIP Committee Representative**

Prepared by: Grace J. Kast

GK Consulting

May 1, 2017

## EXHIBIT A

Page 2 of 2 GK Consulting Proposal for Additional Scope

This proposal is to amend the terms of a previous scope of work and is effective April 1, 2017 through June 30, 2018 and/or at the pleasure of the GWMA or the GLAC DAC Committee, whichever is sooner.

1. The LA County/Ventura/Santa Clara Funding Area was notified by the Dept. of Water Resources that a minimum of \$9.8M is available for a Regional Disadvantaged Community Involvement Program (“RDCIP”). These funds must be shared/distributed within the entire funding area (Greater LA, Ventura and Upper Santa Clarita) according to DAC needs.
2. At its July 27, 2016 meeting, the Greater LA IRWM Leadership Committee voted to appoint 2 representatives (DAC Committee Chair and LACFCD) to the newly formed RDCIP Task Force made up of 2 representatives from each of the 3 regions in the funding area to work together.
3. At the request of the Greater LA IRWM DAC Committee, Grace Kast (as the GWMA alternate representative on the LSGR/LLAR Subregional Steering Committee) was unanimously nominated by the other subregions to serve as the DAC Committee Chair.
4. Currently, the GWMA Executive Officer serves part-time under the approved contract budget. As the DAC Chair and a representative on the RDCIP Task Force, additional hours for the Executive Officer are needed to fulfill this scope including coordinating agendas, meetings, communicating with DAC Committee members and RDCIP Members, attending conference calls and face-to-face meetings of the GLAC DAC and RDCIP Task Force and ensuring that the directions of the DAC Committee and GLAC Leadership Committee are being fulfilled.
5. Costs from September 2016 through March 2017 for the development of the RDCIP Proposal will be submitted for reimbursement through the RDCIP Grant. However, the budget moving forward does not allow for grant reimbursement. Thus, this proposal is to request approval to continue the scope of work through the end of June 30, 2018 or at the discretion of the GLAC DAC and/or GWMA supported by GWMA funds.

### **SCOPE and COST NOT TO EXCEED:**

Serve as GLAC DAC Committee Chair and RDCIP Task Force Representative:  
\$130 per hour; Average of \$2,100/month @ 15 months = \$31,500 (Not-to-Exceed)

Mileage to and from DAC Committee meetings and RDCIP Task Force meetings, associated out-of-pocket expenses, flights and extraordinary costs are included in rate. Timekeeping for this work will be accounted and invoiced separately from regular GWMA activities.

AGENDA ITEM NO. 9

Gateway Water Management Authority FY 2017/2018 Budget

	A	B	C	D	E	G
	DESCRIPTION	FY 15/16 Actuals	Current FY 16/17 Admin Budget	FY 16/17 Actuals & Year-End Projections	FY 17/18 Admin Budget	NOTES
1	<b>REVENUES</b>					
2	Dues from Member Agencies	\$ 369,500	\$ 369,500	\$ 386,500	\$ 398,000	Includes 25 \$15k Full Paying Members and 4 Reduced Dues Members (Artesia, Bell, Cudahy & Maywood)
3	Revenue from MOU Admin Fees	\$ 114,500	\$ 95,628	\$ 100,119	\$ 88,535	
4	Grant Revenue Administration Fee	\$ 36,000	\$ 30,000	\$ 211,175	\$ -	Prop 84 Stormwater and Prop 84 2015 AMR
	DACIP Proposal Development Grant	\$ -	\$ -	\$ -	\$ 14,326	Disadvantaged Community Involvement Program
5	Interest Earned	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	
6	<b>TOTAL REVENUES</b>	<b>\$ 525,000</b>	<b>\$ 500,128</b>	<b>\$ 702,794</b>	<b>\$ 505,861</b>	
7	<b>OPERATING EXPENSES</b>					
8	Professional Services	\$ 272,000	\$ 272,000	\$ 277,000	\$ 277,000	GK Consulting and Accounting Consultant (\$5k added for Accounting Services by Board on 10/13/16 for FY2016/17)
9	General Counsel	\$ 47,224	\$ 50,000	\$ 50,000	\$ 50,000	Multiple Grant Sub Recipient Agreements, MOU Amendment, CalTrans MOUs
10	Government Relations	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	Contract Joe A. Gonsalves & Son
11	Meeting Expenses	\$ 4,487	\$ 5,500	\$ 6,325	\$ 6,400	
12	Office Supplies	\$ 3,942	\$ 1,500	\$ 1,300	\$ 1,500	Dropbox Annual Reg of \$795
13	Office Rent	\$ 3,870	\$ 3,964	\$ 3,964	\$ 4,071	reflects 2.71% increase for FY 2017/18
14	Website Services	\$ 1,617	\$ 1,000	\$ 500	\$ 500	
15	Postage, notices, misc.	\$ 345	\$ 250	\$ 250	\$ 250	
16	Insurance	\$ 10,086	\$ 13,000	\$ 13,000	\$ 13,000	
20	Authorized Conferences, Travel & Sponsorships	\$ -	\$ 2,000	\$ 1,000	\$ 2,000	IRWMP, ACWA, etc.
	Organization Memberships	\$ 5,700	\$ 3,000	\$ 1,000	\$ 3,000	SCWC and ACWA
17	Audit	\$ 9,100	\$ 13,000	\$ 10,000	\$ 13,000	General and Single Audit FY 2016/17
18	<b>TOTAL OPERATING EXPENSES</b>	<b>\$ 383,371</b>	<b>\$ 390,214</b>	<b>\$ 389,339</b>	<b>\$ 395,721</b>	
19	<b>NET INCOME BEFORE SPECIAL PROJECTS</b>	<b>\$ 141,629</b>	<b>\$ 109,914</b>	<b>\$ 313,455</b>	<b>\$ 110,140</b>	
20	<b>SPECIAL PROJECTS</b>					
23	Accounting Transition Services	\$ 13,685	\$ 1,000	\$ -	\$ -	
	Disadvantaged Community Involvement Program	\$ -	\$ -	\$ 20,626	\$ 26,000	\$18k approved effective 9/1. (Will request new amendment thru 6/30/18)
	General Project/Grant Consulting Services	\$ 1,110	\$ 100,000	\$ 206,523	\$ 100,000	2015 IRWMP Grant AMR, WaterSmart Grant, Prop 84 Stormwater, 20x2020 update
	<b>TOTAL SPECIAL PROJECTS</b>	<b>\$ 28,480</b>	<b>\$ 101,000</b>	<b>\$ 227,149</b>	<b>\$ 126,000</b>	
28	<b>NET INCOME AFTER ALL OPERATING EXPENSES AND SPECIAL PROJECTS</b>	<b>\$ 113,149</b>	<b>\$ 8,914</b>	<b>\$ 86,306</b>	<b>\$ (15,860)</b>	
29	<b>BEGINNING FUND BALANCE</b>	<b>\$ 405,712</b>	<b>\$ 404,080</b>	<b>\$ 518,861</b>	<b>\$ 605,167</b>	
30	<b>ENDING FUND BALANCE</b>	<b>\$ 518,861</b>	<b>\$ 412,994</b>	<b>\$ 605,167</b>	<b>\$ 589,307</b>	

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