



AGENDA

**Regular Meeting of the Board of Directors
Thursday, October 12, 2017 at 12:00 p.m.
Progress Park Plaza, 15500 Downey Avenue, Paramount, CA**

- 1. Roll Call**
- 2. Determination of a Quorum**
- 3. Additions to Agenda (Govt. Code Sec. 54954.2(b))**
- 4. Oral Communications to the Board**

This is an opportunity for members of the public to address the Board on any item under the jurisdiction of the agency. Depending upon the subject matter, the Board may be unable to respond until the item can be posted on the agenda at a future meeting in accordance with provisions of the Brown Act.
- 5. Resiliency and S/W Funding Update Presentation (Russ Bryden)**
- 6. Consent Calendar: (Acted as one item unless withdrawn by request)**
 - a. Minutes of the Board Meeting of September 14, 2017 (Enclosure)
 - b. Approve the Warrant Register for October 2017(Enclosure)
- 7. Discussion/Action Regarding GWMA's Reserve Policy (Enclosure)**
 - a. Approve GWMA's Reserve Policy as presented.
- 8. Discussion/Action Regarding GWMA's Updated On-Call Consultant Services List (Enclosure)**
 - a. Approve GWMA's Updated On-Call Consultant Services List as presented.
 - b. Authorize the Chair to execute On-Call Professional Services Agreement with the newly accepted On-Call Consultant, contingent upon Legal Counsels' review of any requested changes on PSA.
- 9. Discussion/Action Regarding Catch Basin Cleaning/Maintenance Bid Process (Enclosure)**
 - a. Reject all three (3) bids received; and
 - b. Authorize the Executive Officer to issue a 10-day Request for Proposal for catch basin cleaning

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10. Gateway IRWMP Plan Oral Update

- a. Approval of Request to Incorporate Gateway IRWM Plan into GLAC IRWM Plan and Amend the GLAC Boundary to Include Catalina Island and also the Gateway IRWM Region for IRWM Grant Programs (Enclosure)
- b. Update of GLAC Boundary (Enclosure)

11. Gateway Region Watershed Management Groups Oral Report

- a. Lower Los Angeles River Upper Reach 2 Watershed Group
- b. Lower Los Angeles River Watershed Group
- c. Los Cerritos Channel Watershed Group
- d. Lower San Gabriel River Watershed Group

12. Executive Officer's Oral Report

- a. Update on Status of Board Member Appointments – 2 Year Terms (2017-2019) (Enclosure)
- b. Update on Annual Membership Dues for FY2017/18

13. Directors' Oral Comments/Reports

14. Adjournment

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AGENDA ITEM NO. 6A

**MINUTES OF THE GATEWAY WATER MANAGEMENT AUTHORITY
LOS ANGELES GATEWAY REGION
INTEGRATED REGIONAL WATER MANAGEMENT JOINT POWERS AUTHORITY
BOARD
AT PARAMOUNT, CALIFORNIA
THURSDAY, SEPTEMBER 14, 2017**

A regular meeting of the Board of Directors of the Gateway Water Management Authority was held on Thursday, September 14, 2017 at 12:00 p.m. at the Progress Park Plaza, 15500 Downey Avenue, Paramount, CA 90723.

Chair Christopher Cash called the meeting to order at 12:11 p.m. Roll was called by Ms. Penn and a quorum of the Board was declared.

BOARD MEMBERS PRESENT:

Audra McDonald (alternate)	Avalon
Chau Vu	Bell Gardens
Len Gorecki	Bellflower
Tammy Hierlihy	Central Basin MWD
Mike O'Grady (alternate)	Cerritos
Gina Nila	Commerce
Christina Dixon (alternate)	Huntington Park
Mark Stowell	La Mirada
Jason Wen (alternate)	Lakewood
Christopher Garner	Long Beach Water Dept.
Lorry Hempe (alternate)	Lynwood
Sam Kouri (alternate)	Montebello
Julian Lee (alternate)	Norwalk
Christopher Cash	Paramount
Robert Delgadillo (alternate)	Pico Rivera
Mark Grajeda	Pico Water District
Frank Beach (alternate)	Santa Fe Springs
Gladis Deras (alternate)	South Gate
Claudia Arellano (alternate)	Vernon
Dave Schickling	Whittier

STAFF AND GUESTS ON SIGN-IN SHEET:

Grace Kast	Executive Officer
Toni Penn	Admin/Accounting Manager
Steve Dorsey	Legal Counsel
Renee Graves	CliftonLarsonAllen LLP
Flor Hotchkiss	CliftonLarsonAllen LLP
Bill Minasian	Downey Resident
Fred Cardenas	City of Vernon
Gerry Greene	CWE

Brandon Goshi
Robert Delgadillo
Grissel Chavez
Kelli Tunnicliff
Desi Alvarez

MWD
City of Pico Rivera
City of Signal Hill
City of Signal Hill
MCM Management Co.

ITEM 3 - ADDITIONS TO THE AGENDA

None.

ITEM 4 – ORAL COMMUNICATIONS TO THE BOARD

None.

ITEM 5 – ORAL PRESENTATION – CALIFORNIA WATERFIX

Mr. Brandon Goshi, MWD, gave a detailed presentation on the California Water Fix. He outlined: how regulations affected the current program operations, how the California Water Fix would improve reliability under future regulations, how the overall program would provide enhanced operational flexibility, the total average deliver capability with and without the California. Water Fix, and the cost and cost impacts of the California Water Fix and how it compared to alternatives.

ITEM 6 – CONSENT CALENDAR

Director Nila motioned to approve the consent calendar as presented. The motion was seconded by Director Grajeda and was approved by the following voice vote:

**AYES: VU, GORECKI, HIERLIHY, O’GRADY, NILA, DIXON,
STOWELL, WEN, GARNER, HEMPE, KOURI, LEE, CASH,
DELGADILLO, GRAJEDA, BEACH, ARELLANO, SCHICKLING**

NOES: NONE

ABSTAIN: MCDONALD, DERAS

ITEM 7 – DISCUSSION GWMA’S DRAFT RESERVE POLICY

Ms. Kast introduced representatives from GWMA’s Accounting Consultants, Ms. Renee Graves and Ms. Flor Hotchkiss, from CliftonLarsonAllen LLP (formally known as Vicenti, Lloyd & Stutzman, CPAs). She indicated that staff and GWMA’s Accounting Consultants have worked together to develop a Reserve Policy regarding operating reserves and ending fund

balance for Board approval. She stated that this Reserve Policy was being presented today to request input and to answer questions from the Board before it was brought back to the Board in October for action.

Ms. Graves and Ms. Hotchkiss then proceeded to review the draft Reserve Policy. They indicated that this Reserve Policy was intended to ensure that GWMA had sufficient funds to meet current and future financial needs. Ms. Graves reported that this policy was developed in accordance with the Governmental Accounting Standards Board (GASB) and identified five specific classifications of fund balance. Ms. Hotchkiss then proceeded to outline each of these classifications and stated that GWMA would collect, maintain and segregate its Fund Balance into these five classifications. She stated that it was recommended that the Operating Reserve be funded based on six (6) months of the annual operating budget.

In closing, Ms. Graves reported that the Reserve balances would be reviewed by GWMA staff and its' Accounting Consultants throughout the year and also during the preparation, annual review and approval of the annual Budget.

ITEM 8 – INTEGRATED REGIONAL WATER MANAGEMENT AND DISADVANTAGED COMMUNITY INVOLVEMENT PROGRAM ORAL UPDATE

Ms. Kast provided a brief update on current activities of the Integrated Regional Water Management and Disadvantaged Community Involvement Program.

ITEM 9 – GATEWAY REGION WATERSHED MANAGEMENT GROUPS ORAL UPDATES

Lower Los Angeles River Upper Reach 2 Watershed Group

Director Nila reported that they had received the Draft Grant Agreement for the Storm Water Construction/Implementation John Anson Ford Park Infiltration Cistern: Phase 1 and it was currently under review.

Lower Los Angeles River Watershed Group

None.

Los Cerritos Channel Watershed Group

None.

Lower San Gabriel River Watershed Group

None.

ITEM 12 – EXECUTIVE OFFICER’S REPORT

Ms. Kast provided an update on the status of the Board Member appointments. She indicated that new appointments would be for a two-year term beginning October 1, 2017 and ending on September 30, 2019. She indicated that staff was still awaiting a response from the City of Cudahy.

Ms. Kast provided an update on the annual Membership Dues for FY2017/18. She indicated that staff was still awaiting payment from the cities of Bell, Hawaiian Gardens, and the Long Beach Water Department.

Ms. Kast provided an update on the Release of Notice Inviting Bids (NIB) for Catch Basin Cleaning. She indicated that the NIB was posted on GWMA’s website and uploaded to Dodge Data & Analytics for publishing. She indicated that the deadline to receive questions was on September 12th and that the deadline to receive bids was set for September 21st at noon, where they will be publicly opened at GWMA headquarters.

Ms. Kast provided an update on the status of the On-Call Consultants for GWMA. She indicated that the deadline to receive Statements of Qualifications was on August 21st at noon. She stated that staff was currently scheduling an Ad Hoc Committee conference call to review the Statement of Qualifications received and their recommendations will be brought before the Board at its October Board meeting for consideration.

ITEM 13 – DIRECTORS’ COMMENTS/REPORT

Director Arellano introduced Mr. Daniel Wall who was recently appointed by the City of Vernon to serve as its alternate board member on the GWMA board.

The meeting was adjourned at 1:17 PM.

Christopher S. Cash, Chair

Date

16401 Paramount Boulevard
Paramount, CA 90723
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SECTION NO. 6(b) Approve the Warrant Register for October 2017

SUMMARY:

The Warrant Register is a listing of general checks issued since the last warrant register. Warrants will be signed by 2 of the 3 Board Officers and released by Toni Penn, serving as the Administrative/Accounting Manager of the Gateway Water Management Authority, upon Board Approval.

DISCUSSION:

The Warrant Register for expenditures dated October 2017 in the amount of \$204,551.68 is submitted for approval. Invoices and supporting documentation are available for review at the office of the GWMA.

FISCAL IMPACT:

The Warrant Registers totals \$204,551.68. Funds to cover payment are available in the Gateway Authority budget.

RECOMMENDATION:

Approve the Warrant Register for October as presented.

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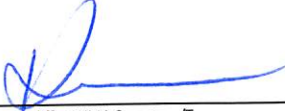
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AGENDA ITEM NO. 6b

WARRANT REGISTER
Disbursement Journal
October-17

Invoice Date	Vendor	Invoice Number	Description	Amount
9/9/2017	Alliant Insurance Services, Inc.	420	Liability Insurance for 9/29/17 to 9/29/18	\$ 10,293.51
9/29/2017	Anchor QEA	53909	Harbor Toxics TMDL Monitoring for August	\$ 22,277.47
10/1/2017	City of Paramount	3709	Rent - October 2017	\$ 339.22
10/1/2017	City of Paramount	3715	Reimbursement for Meeting Expenses	\$ 50.84
9/8/2017	Civiltec Engineering Inc.	37830	Prop 84 2015 Grant Administrative Services	\$ 633.75
9/30/2017	CWE	17625	Upper Reach 2 WMP and CIMP Development	\$ 10,000.00
9/30/2017	Gateway Cities COG	9/30/2017	Reimbursement for Office Supplies	\$ 155.02
10/1/2017	GK Consulting	17-10-DACIP-GWMA	GLAC DAC Chair Activities for September 2017	\$ 2,080.00
10/01/17	GK Consulting	17-10-GWMA	Professional and Accounting Services	\$ 22,110.00
09/18/17	Joe A Gonsalves & Son	155999	Legislative Advocacy Services for October	\$ 2,083.00
05/17/17	John L Hunter & Associates	GAGRANT0317	Prop 84 - Round Two through 3/31/17	\$ 64,038.21
09/27/17	John L Hunter & Associates	GANPSG0817	LSGR WMP Development for August	\$ 51,593.65
09/15/17	Richard Watson & Associates, Inc.	17-192-003-008	LCC Watershed Monitoring Program for August	\$ 10,063.01
09/29/17	Richards Watson Gershon	213843	Legal Services - Harbor Toxic Pollutants TMDL MOU	\$ 450.00
09/29/17	Richards Watson Gershon	213842	Legal Services - Project Specific	\$ 8,384.00
				\$ 204,551.68

Reviewed and Approved by:


Kelli Tunnicliff, GWMA Secretary/Treasurer

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SECTION 7: Discussion/Action Regarding GWMA's Reserve Policy

At the June 8, 2017 Board meeting, the Board directed staff and GWMA's Accounting Consultant to develop a policy for Board approval regarding operating reserves and ending fund balance.

In accordance with Governmental Accounting Standards Board (GASB), the Reserve Policy identifies five specific classifications of fund balance, which are: Non-Spendable Fund Balance, Restricted Fund Balance, Committed Fund Balance, Operating Reserve Fund, and Unassigned Fund Balance. GWMA will collect, maintain and segregate its Fund Balance into these five classifications. The Reserve Policy also defines the amount earmarked for the purpose of covering expenditures occurring as a result of unforeseen events. It is recommended that the Operating Reserve be funded based on six (6) months of the annual operating budget, which equates to approximately 1/2 of the Operating **Expenses** or \$198,000 in FY 2017/18.

The Operating Reserve Fund is earmarked for the purpose of covering expenditures occurring as a result of unforeseen events. The Board's approval will be required before expending any portion of its Fund Balance classifications. If, for any reason, the Operating Reserve Fund falls below the Board approved designated level of six (6) months of the annual operating budget, all of the excess fund balance in future years will first be used to replenish the Operating Reserve Fund until it reaches the designated level.

Reserve balances will be reviewed by GWMA staff throughout the year and also during the preparation of the annual budget. The Board will also review the Reserve balanced during its annual review and approval of the annual budget.

At the September Board meeting, staff presented this policy to the board and solicited their input and to answer questions from the Board. It is now the recommendation of staff that the Board approve GWMA's Reserve Policy as presented.

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RECOMMENDATION

Approve GWMA's Reserve Policy as presented.

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GATEWAY WATER MANAGEMENT AUTHORITY
POLICY AND PROCEDURES

FINANCIAL RESERVES

A. General Policy:

Maintaining adequate reserve is an essential part of sound financial management. The Board of Directors (Board) realizes the importance of reserve in providing funding availability for emergencies or unforeseen events should the need arise and to strengthen its financial stability. A key element of prudent financial planning is to ensure that sufficient funding is available to meet the agency's short-term and long-term plans. Additionally, fiscal responsibility requires anticipating the likelihood of, and preparing for, unforeseen events. The Gateway Water Management Authority (GWMA) will at all times strive to have sufficient funding available to meet its operating, capital, if any, and other obligations in a manner consistent with its operating budget.

The Board may designate specific reserves and maintain minimum balances consistent with obligations that it has determined to be in the best interest of the Authority. The policy outlined in this document is intended to ensure that the GWMA has sufficient funds to meet current and future needs. Reserve balances will be reviewed by GWMA Staff and the Board during the preparation and approval of the annual budget.

B. Governmental Funds and Fund Balance Defined:

Governmental Funds, including the General Fund, use short-term or current flow of financial resources measurement focus and the modified accrual basis of accounting. Under the current financial resources measurement focus, only current assets and current liabilities are generally included on the balance sheets. The reported fund Balance is considered to be a measure of available spendable resources. Fund Balance is the excess of assets over liabilities.

GWMA has the following governmental fund:

1. General Fund – the General Fund is the general operating fund of GWMA. It is used to account for all financial resources necessary to sustain the day-to-day activities and thus pays for all administrative and operating expenditures except for those required to be accounted for in other funds. In addition, activities related to grants from Federal, State and/or local agencies are recorded in the General Fund.

For Governmental Funds, the Governmental Accounting Standards Board (GASB) Statement No. 54 defines five specific classifications of fund balance. The five classifications are intended to identify whether the specific components of fund balance are available for appropriation and are therefore "Spendable." The

classifications also are intended to identify the extent to which fund balance is constrained by special restrictions, if any. The five classifications of fund balance are as follows:

<u>CLASSIFICATIONS</u>	<u>NATURE OF RESTRICTION</u>
Non-Spendable	Cannot be readily converted to cash
Restricted	Externally imposed restrictions
Committed	Board imposed commitment
Assigned	Board or its Designee assigned purpose/intent
Unassigned	Residual balance not otherwise restricted

Non-spendable Fund Balance: The portion of fund balance that includes amounts that are either (a) not in a spendable form, or (b) legally or contractually required to be maintained intact. Examples of Non-spendable fund balance include reserve for inventories, if any, reserve for long-term receivables and reserve for prepared assets.

Restricted Fund Balance: The portion of fund balance that reflects constraints placed on the use of resources (other than non-spendable items) that are either (a) externally imposed by creditors, grantors, contributors, or laws or regulations of other governments; or (b) imposed by law through constitutional provisions.

Committed Fund Balance: The portion of a fund balance that includes amounts that can only be used for specific purposes pursuant to constraints imposed by formal action by the Board and remain binding unless removed in the same manner. A Board resolution constitutes a formal action for the purposes of establishing committed fund balance.

Assigned Fund Balance: The portion of a fund balance that includes amounts that are constrained by the Board's intent to be used for specific purposes but are neither restricted nor committed. This policy hereby delegates the authority to the Executive Officer or designee to modify or create new assignments of fund balance.

Unassigned Fund Balance: The remaining amount of the fund balance after considering the other four classifications. The General Fund should be the only fund that reports a positive unassigned fund balance amount.

C. GWMA Classifications:

GWMA shall accumulate, maintain and segregate its Fund Balance into the following classifications:

1. Non-Spendable Fund Balance
2. Restricted Fund Balance
3. Committed Fund Balance
4. Operating Reserve Fund (or Assigned Fund Balance)
5. Unassigned Fund Balance

D. Definitions and Target Level:

1. Non-Spendable Fund Balance

Definition: This is the amount earmarked for assets not in a spendable form such as insurance premium paid in advance for coverage beyond the current fiscal year.

Events or Conditions Prompting the Use of Non-Spendable Fund Balance: During the subsequent fiscal year, it is necessary to determine whether all or a portion of this Fund Balance applies to the current year. This amount then must be charged to the appropriate expenditure account of the current year, leaving as a remainder in the Fund Balance any amounts not yet applicable.

2. Restricted Fund Balance

Definition: This is the amount earmarked for Federal, State and/or local grant revenues received but not yet spent.

Events or Conditions Prompting the Use of Restricted Fund Balance: This reserve may be utilized when the Federal, State and/or local grant expenditures for the current fiscal year will exceed the current year revenues for the related grants.

3. Committed Fund Balance

Definition: This is the amount earmarked for specific purpose(s) imposed by a formal action by the Board. A Board resolution constitutes a formal action.

Events or Conditions Prompting the Use of Committed Fund Balance: This reserve may only be utilized in accordance to the original constraints imposed by the Board unless the Board modifies or rescinds the specified purpose by taking the same type of action it employed to previously commit an amount.

4. Operating Reserve Fund (or Assigned Fund Balance)

Definition: This is the amount earmarked for the purpose of covering expenditures occurring as a result of unforeseen events.

Target Level: The Operating Reserve shall be equal to six (6) months of the annual operating budget.

Events or Conditions Prompting the Use of Operating Reserve Fund: This reserve may be utilized for unforeseen operating expenditures after taking into consideration the use of the other Fund Balance classifications.

5. Unassigned Fund Balance

Definition: This is the net amount of the Ending Fund Balance less the other Fund Balance classifications.

Events or Conditions Prompting the Use of Unassigned Fund Balance: This amount shall be utilized after taking into consideration the other Fund Balance classifications.

The Board or designee shall determine the amount needed from any of the Fund Balance classification. The Board's approval at its regular meeting shall be required before expending any portion of any Fund Balance classification. Unforeseen events or conditions that may require an expenditure of such amounts include, but are not limited to natural disasters, unforeseen deficiencies of revenue source, or unexpected operating or capital expenditures.

When multiple types of Fund Balances are available for an expenditure, GWMA shall first utilize funds from the Restricted Fund Balance as appropriate, then from the Committed Fund Balance, then from the Assigned Fund Balance, and lastly from the Unassigned Fund Balance.

If any circumstances noted above occur, and the Operating Reserve Fund falls below the Board policy designated level of six (6) months of the annual General Fund Budget, all excess fund balance in future years shall first be used to replenish the Operating Reserve Fund until it reaches the policy designated level.

E. Amendment of Policy and Target Level

The Board of Directors may amend this Financial Reserve Policy and target level at any time by a majority vote at its regular meeting.

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SECTION NO. 8: Discussion/Action Regarding GWMA's Updated On-Call Consulting Services List

SUMMARY

At the April 13th Board Meeting, Ms. Kast announced that GWMA would be sending out a Request for Qualifications "RFQ" to update GWMA's On-Call List of Consultants.

Working with Directors Beach and Mostahkami, staff finalized the RFQ and it was issued on July 17th. The deadline for submittal of the Statement of Qualifications "SOQ" was August 21st at noon. GWMA received 6 SOQ's, which were from Atkins Global, GEI Consultants, Inc., Geosyntec Consultants, RRM Design Group, Simplus Management, and Tetra Tech. Five consultants that are currently on our On-Call Consulting Services List were not required to resubmit a proposal due to team member changes or because staff felt updated qualifications were needed. Those consultants are: Stetson Engineers, Inc., Civiltec Engineering, CWE, John L. Hunter & Associates, and Richard Watson & Associates, Inc.

An ad hoc Committee, consisting of Directors Stowell, Grajeda and Vu along with GWMA staff, held a conference call on September 26th to discuss, rank, select and recommend consultants for GWMA's updated list of pre-qualified consultants. The committee selected the top four (4) firms based upon specific skillsets and experience needed for the unique regional, multi-party needs of GWMA. Those four (4) selected firms are: Tetra Tech, Geosyntec Consultants, GEI Consultants, and Atkins Global. The recommended updated list is attached hereto.

RECOMMENDATION

- a) Approve GWMA's Updated On-Call Consulting Services List as presented.
- b) Authorize the Chair to execute On-Call Professional Services Agreements with the newly accepted on-call consultants, contingent upon legal counsels' review of any requested changes on PSAs.

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Proposed List - October 2017

ON-CALL CONSULTING SERVICES FOR GWMA

*(Consultants listed in **RED** are newly added for board consideration)*

Feasibility Study and Project and/or Program Report Writing

Stetson Engineers, Inc. – Steve Johnson stevej@stetsonengineers.com

Civiltec – David Byrum dbyrum@civiltec.com

CWE – Vik Bapna vbapna@cwe.corp.com

John L. Hunter & Associates – John Hunter jhunter@jlkha.net

Richard Watson & Associates, Inc. – Rich Watson rwatson@rwaplanning.com

Tetra Tech – Oliver Galang oliver.galang@tetrattech.com

Geosyntec Consultants – Ken Susilo ksusilo@geosyntec.com

GEI Consultants – Bill Bennett bbennett@geiconsultants.com

Atkins Global – Alberto Acevedo alberto.acevedo@atkinsglobal.com

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Project Management (Including but not limited to Construction Management and Inspection Services, Plan Checking, Compliance Assurance and Reporting Services Associated with Federal, State and Other Grant Funded Projects and Programs)

Stetson Engineers, Inc. – Steve Johnson stevej@stetsonengineers.com

Civiltec – David Byrum dbyrum@civiltec.com

CWE – Vik Bapna vbapna@cwe.corp.com

John L. Hunter & Associates – John Hunter jhunter@ilkha.net

Richard Watson & Associates, Inc. – Rich Watson rwatson@rwaplanning.com

Tetra Tech - Oliver Galang oliver.galang@tetrattech.com

Geosyntec Consultants – Ken Susilo ksusilo@geosyntec.com

Atkins Global – Alberto Acevedo alberto.acevedo@atkinsglobal.com

GEI Consultants – Bill Bennett bbennett@geiconsultants.com

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Coordinate and Manage Watershed Projects

Stetson Engineers, Inc. – Steve Johnson stevej@stetsonengineers.com

Civiltec – David Byrum dbyrum@civiltec.com

CWE – Vik Bapna vbapna@cwe.corp.com

John L. Hunter & Associates – John Hunter jhunter@jlkha.net

Richard Watson & Associates, Inc. – Rich Watson rwatson@rwaplanning.com

Tetra Tech - Oliver Galang oliver.galang@tetrattech.com

Geosyntec Consultants – Ken Susilo ksusilo@geosyntec.com

GEI Consultants – Bill Bennett bbennett@geiconsultants.com

Prepare and/or Manage Preparation of Bid Documents, Plans and Specifications

Stetson Engineers, Inc. – Steve Johnson stevej@stetsonengineers.com

Civiltec – David Byrum dbyrum@civiltec.com

CWE – Vik Bapna vbapna@cwe.corp.com

John L. Hunter & Associates – John Hunter jhunter@jlkha.net

Tetra Tech - Oliver Galang oliver.galang@tetrattech.com

Geosyntec Consultants – Ken Susilo ksusilo@geosyntec.com

Atkins Global – Alberto Acevedo alberto.acevedo@atkinsglobal.com

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(Page 4)

Regional Planning Grant and/or Other Opportunities Including Development of Associated Documents

Stetson Engineers, Inc. – Steve Johnson stevej@stetsonengineers.com

Civiltec – David Byrum dbyrum@civiltec.com

CWE – Vik Bapna vbapna@cwe.corp.com

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Tetra Tech - Oliver Galang oliver.galang@tetrattech.com

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Grant Writing and/or Grant Implementation Management

Stetson Engineers, Inc. – Steve Johnson stevej@stetsonengineers.com

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CWE – Vik Bapna vbapna@cwe.corp.com

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(Page 5)

Strategic Local and/or Regional Planning Efforts, Including Development of Associated Documents

Civiltec – David Byrum dbyrum@civiltec.com

CWE – Vik Bapna vbapna@cwe.corp.com

John L. Hunter & Associates – John Hunter jhunter@jlkha.net

Richard Watson & Associates, Inc. – Rich Watson rwatson@rwaplanning.com

Tetra Tech - Oliver Galang oliver.galang@tetrattech.com

Geosyntec Consultants – Ken Susilo ksusilo@geosyntec.com

GEI Consultants – Bill Bennett bbennett@geiconsultants.com

GIS Mapping/Management

Stetson Engineers, Inc. – Steve Johnson stevej@stetsonengineers.com

Civiltec – David Byrum dbyrum@civiltec.com

CWE – Vik Bapna vbapna@cwe.corp.com

John L. Hunter & Associates – John Hunter jhunter@jlkha.net

Richard Watson & Associates, Inc. – Rich Watson rwatson@rwaplanning.com

Geosyntec Consultants – Ken Susilo ksusilo@geosyntec.com

GEI Consultants – Bill Bennett bbennett@geiconsultants.com

Atkins Global – Alberto Acevedo alberto.acevedo@atkinsglobal.com

Tetra Tech - Oliver Galang oliver.galang@tetrattech.com

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(Page 6)

CEQA/NEPA Environmental Proceedings (Including but not limited to, Preparation, Review and Management of Technical Reports Associated with Various Projects and/or Programs (Specialty in the area of Water/Watershed/Stormwater))

Stetson Engineers, Inc. – Steve Johnson stevej@stetsonengineers.com

Civiltec – David Byrum dbyrum@civiltec.com

CWE – Vik Bapna vbapna@cwe.corp.com

John L. Hunter & Associates – John Hunter jhunter@ilkha.net

Richard Watson & Associates, Inc. – Rich Watson rwatson@rwaplanning.com

Tetra Tech - Oliver Galang oliver.galang@tetrattech.com

Geosyntec Consultants – Ken Susilo ksusilo@geosyntec.com

GEI Consultants – Bill Bennett bbennett@geiconsultants.com

Atkins Global – Alberto Acevedo alberto.acevedo@atkinsglobal.com

IRWM Related Programs and Activities (Including but not limited to, Plan Updates and Project List Updates)

Tetra Tech - Oliver Galang oliver.galang@tetrattech.com

Geosyntec Consultants – Ken Susilo ksusilo@geosyntec.com

GEI Consultants – Bill Bennett bbennett@geiconsultants.com

Note: Consultants listed in **RED are newly added for Board consideration.**

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 Paramount, CA 90723
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 562-634-8216 fax

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*Los Angeles Gateway Region
 Integrated Regional Water Management
 Joint Powers Authority*

October 12, 2017

SECTION 9: Discussion/Action Regarding Catch Basin Cleaning/Maintenance Bid Process

SUMMARY:

On August 28, 2017, GWMA released a Notice Inviting Bids for Catch Basin Cleaning/Maintenance Services through well-known electronic media as well as a posting on GWMA's website. The deadline to receive bids was set for September 21, 2017 at 12:00 p.m. at GWMA headquarters. Subsequent to bid opening, the GWMA received a bid protest. Based upon the engineer's review as well as legal counsel's review, staff recommends that all bids be rejected and GWMA conduct another process in an expedited manner.

DISCUSSION:

As a benefit to our region's cities, GWMA administered a competitive bid process for catch basin cleaning/maintenance services. By going through this process, cities had the potential, based on each city's procurement regulations, to utilize GWMA's competitive process and make its own selection based on the responsive bids received.

Because this type of service is now commonly done, no pre-bid mandatory meeting was scheduled or held. Only inquiries in writing via e-mail were accepted with a deadline of September 12, 2017 at 5:00 p.m. Potential bidders submitted written clarifications. Willdan Engineering provided responses to those questions which were distributed and posted on our website.

On September 21, 2017 at 12:00 p.m., three (3) sealed bids were received, which were from Ron's Maintenance, Inc., United Storm Water, Inc., and Nationwide Environmental Services. Sealed bids were opened at the GWMA headquarters by GWMA staff. A protest letter was received from United Storm regarding the types of licenses to conduct the work. Upon thorough review by staff, legal counsel and engineers, staff is now

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recommending that all of the bids be rejected in order to conduct the entire process again. Further, staff recommends that the process for these services be conducted via a Request for Proposals rather than a Notice Inviting Bids since this work is for cleanup services only and will not require repair work. In an effort to meet existing contract deadlines by the GWMA members that utilize this bid information, staff is also recommending a 10-day process to receive proposals.

RECOMMENDATION:

- a) Reject all three (3) bids received; and
- b) Authorize the Executive Officer to issue a 10-day Request for Proposal for catch basin cleaning.

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DEPARTMENT OF WATER RESOURCES

1416 NINTH STREET, P.O. BOX 942836
SACRAMENTO, CA 94236-0001
(916) 653-5791



August 22, 2017

Mr. Daniel J. Lafferty
Assistant Deputy Director, Watershed Management Division
Los Angeles County Department of Public Works
900 S. Fremont Avenue
Alhambra, California 91803

Approval of Request to Incorporate the Gateway IRWM Plan into the GLAC IRWM Plan and Update of the GLAC Boundary

Dear Mr. Lafferty:

This letter transmits the Department of Water Resources (DWR) approval of your written request dated June 28, 2017 to (1) incorporate the Gateway Integrated Regional Water Management (IRWM) Plan into the GLAC IRWM Plan; and (2) amend the Greater Los Angeles County (GLAC) IRWM regional boundary to incorporate the Gateway IRWM Region and Catalina Island. Pursuant to the GLAC and Gateway Governance processes, the Gateway IRWM Plan will be added to the GLAC IRWM Lower San Gabriel and Los Angeles Rivers Subregional Plan (which includes the City of Avalon) in an additional appendix as a technical memorandum.

There should be sufficient reference to the new Gateway Subregion appendix in the main GLAC IRWM plan to enable reference by DWR staff during any Proposal Solicitation Process or additional Proposition 1 requirement reviews for projects originating within the Subregion. It is understood that while the Gateway Region would have autonomy for other grant program solicitations not associated with the IRWM Program, it would be considered part of the GLAC IRWM Plan with respect to the IRWM Program. This means that applicants in the GLAC IRWMP Gateway Subregion who submit a project proposal would have to adopt the GLAC plan and send DWR proof of adoption documentation (Board of Directors or governing entity resolution, etc.) in order to be considered for a grant, and would be the project proponents for projects in the Subregion.

A copy of the updated IRWM Regional Boundary map and associated GIS file is included with this approval notification. The IRWM Regional Boundary map update is posted at the following location: <http://www.water.ca.gov/inwm/grants/rap.cfm>. Other department maps that rely on these same data will be updated as well.

Mr. Daniel J. Lafferty
August 22, 2017
Page 2

If you have any questions, please contact Ted Daum at (916) 651-9264 or
Ted.Daum@water.ca.gov.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Carmel Brown', with a stylized flourish at the end.

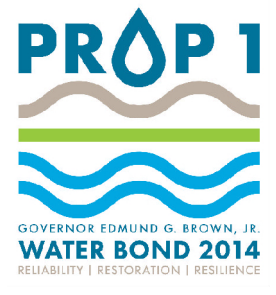
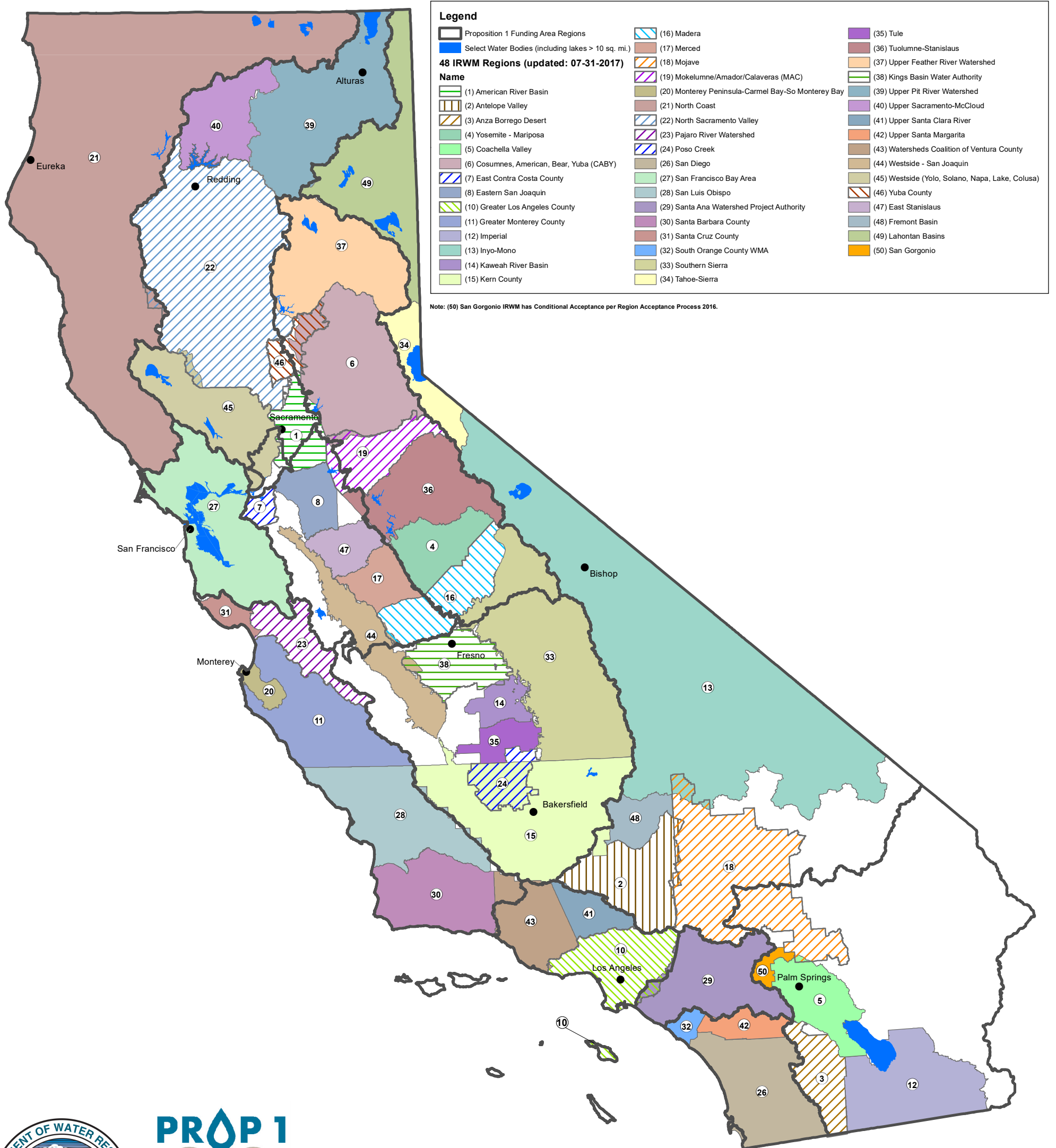
Carmel Brown, P.E., Chief
Financial Assistance Branch
Division of Integrated Regional Water Management

cc: Ms. Virginia S. Maloles-Fowler
REHS, Management Specialist II
Los Angeles County Public Works

Ms. Grace J. Kast
Executive Officer
Gateway Water Management Authority

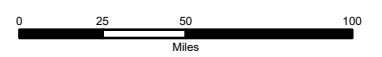
Attachments: Updated IRWM Region map pdf file
Updated IRWM Region GIS shapefile

Integrated Regional Water Management 48 IRWM Planning Regions Updated: August, 2017



Notes:

- Hatch symbols are shown where there is a boundary overlap.
- Numbers shown are for reference purposes only and correspond to internal DWR Region Acceptance Process (RAP) submittal identifications.
- Region boundaries shown are those submitted by each Regional Water Management Group (RWMG) to DWR as part of the RAP (or per subsequent, approved revisions).
 - RAP 2009 = ID No's 1 - 46
 - RAP 2011 = ID No's 47 - 49
 - RAP 2016 = ID No. 50
- ID No. 25 (Sacramento Valley) is no longer participating in the IRWM Grant Program and is no longer shown.
- ID No. 9 (Gateway) has been incorporated into ID No. 10 (Greater Los Angeles County) and is no longer shown.



AGENDA ITEM NO. 12A

Board Members and Alternates - October 2017			
GWMA Board Meeting		Alternate Board Member Name	Entity
Okina Dor		Pradeepkumar Elayath	<i>Artesia</i>
Audra McDonald		Bob Greenlaw	<i>Avalon</i>
		David Jinkens	
Bill Pagett		Greg Lindsay	<i>Bell</i>
Chau Vu		John Oropeza	<i>Bell Gardens</i>
		Veronica Sanchez	
		Steve Forster	
Len Gorecki		Bernardo Iniguez	<i>Bellflower</i>
Tammy Hierlihy		Joseph Legasi	<i>Central Basin MWD</i>
		Sandi Linares-Plimpton	
		Leticia Vasquez	
Vince Brar		Mike O'Grady	<i>Cerritos</i>
		Bob Ortega	
Gina Nila		Jasmin Elepano	<i>Commerce</i>
			<i>Cudahy</i>
Mohammad Mostahkami		Dan Mueller	<i>Downey</i>
Ernie Hernandez		Joseph Colombo	<i>Hawaiian Gardens</i>
Daniel Hernandez		Juan Preciado	<i>Huntington Park</i>
		Mario Lopez	
		Christina Dixon	
Mark Stowell		Marlin Munoz	<i>La Mirada</i>
Lisa Rapp		Jason Wen	<i>Lakewood</i>
		Konya Vivanti	
		Toyasha Sebbag	
Melissa You		Alvin Papa	<i>Long Beach</i>
Christopher Garner		Eric Leung	<i>Long Beach Water Dept.</i>
		B. Anatole Falagan	
		Tai Tseng	
Raul Godinez		Lorry Hempe	<i>Lynwood</i>
			<i>Maywood</i>
Danilo Batson		Sam Kouri	<i>Montebello</i>
Adriana Figueroa		Julian Lee	<i>Norwalk</i>
Chris Cash		Sarah Ho	<i>Paramount</i>
		Wendy Macias	
James Enriquez		Gabriel Gomez	<i>Pico Rivera</i>
		Robert Delgadillo	
Mark Grajeda		Vacant	<i>Pico Water District</i>
Frank Beach		Noe Negrete	<i>Santa Fe Springs</i>
		Robert Garcia	
		Sarina Morales-Choate	
Kelli Tunnicliff		Hannah Shin-Heydorn	<i>Signal Hill</i>
Art Cervantes		Chris Castillo	<i>South Gate</i>
		Gladis Deras	
		Guillermo Petra	
		Claudia Arellano	<i>Vernon</i>
		Fred Cardenas	
David Schickling		Kyle Cason	<i>Whittier</i>
		Carl Hassel	
Robb Whitaker		Esther Rojas	<i>Water Replenishment District</i>