

GATEWAY WATER MANAGEMENT AUTHORITY

*Los Angeles Gateway Region
Integrated Regional Water Management
Joint Powers Authority*

16401 Paramount Blvd., Paramount, CA 90723 ☐ 562.663.6850 phone 562.634.8216 fax ☐ www.gatewayirwmp.org

AGENDA

**Regular Meeting of the Board of Directors
Thursday, February 11, 2016 at 11:30 a.m.**

CLEARWATER BUILDING

2nd Floor

**16401 Paramount Blvd.
Paramount, CA**

- 1. Roll Call**
- 2. Determination of a Quorum**
- 3. Additions to Agenda (Govt. Code Sec. 54954.2(b))**
- 4. Oral Communications to the Board**

This is an opportunity for members of the public to address the Board on any item under the jurisdiction of the agency. Depending upon the subject matter, the Board may be unable to respond until the item can be posted on the agenda at a future meeting in accordance with provisions of the Brown Act.
- 5. Consent Calendar: (Acted as one item unless withdrawn by request)**
 - a. Minutes of the Board Meeting of January 14, 2016 (Enclosure)
 - b. Warrant Register for February 2016 (Enclosure)
- 6. Presentation – Senate Bill 485 – The Sanitation Districts and Stormwater (Kristen Ruffell, Los Angeles County Sanitation District)**
- 7. Discussion/Action Regarding GWMA's March 2016 Board Meeting Date and Time**
- 8. Gateway Region Watershed Management Plan (WMPs) and MOU and/or Amendment Activities**
 - a. Lower Los Angeles River Upper Reach 2 Watershed Group
 1. Approve First Amendment to the Professional Services Agreement between GWMA and CWE Corporation for the LAR UR2 Watershed Group (Enclosure)

Christopher Cash, Board Chair ☐ Adriana Figueroa, Vice-Chair ☐ Steve Myrter, Secretary/Treasurer

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Members: Artesia · Avalon · Bell · Bell Gardens · Bellflower · Central Basin Municipal Water District · Cerritos · Commerce · Cudahy · Downey · Hawaiian Gardens · Huntington Park · La Mirada · Lakewood · Long Beach · Long Beach Water Department · Lynwood · Maywood · Montebello · Norwalk · Paramount · Pico Rivera · Santa Fe Springs · Signal Hill · South Gate · Vernon · Water Replenishment District of Southern California · Whittier

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- b. Lower Los Angeles River Watershed Group
- c. Los Cerritos Channel Watershed Group
- d. Lower San Gabriel River Watershed Group

9. Executive Officer's Report

10. Directors' Comments/Reports

11. Adjournment

Christopher Cash, Board Chair ☐ Adriana Figueroa, Vice-Chair ☐ Steve Myrter, Secretary/Treasurer

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AGENDA ITEM NO. 5A

**MINUTES OF THE GATEWAY WATER MANAGEMENT AUTHORITY
LOS ANGELES GATEWAY REGION
INTEGRATED REGIONAL WATER MANAGEMENT JOINT POWERS AUTHORITY BOARD
AT PARAMOUNT, CALIFORNIA
THURSDAY, JANUARY 14, 2016**

A regular meeting of the Board of Directors of the Gateway Water Management Authority was held on Thursday, January 14, 2016 at 11:30 a.m. at the Progress Park Plaza, 15500 Downey Avenue, Paramount, CA 90723.

Chair Chris Cash called the meeting to order at 11:45 a.m. Roll was called by Ms. Penn and a quorum of the Board was declared.

BOARD MEMBERS PRESENT:

Jordan Monroe	Avalon
Chau Vu (alternate)	Bell Gardens
Len Gorecki	Bellflower
Tammy Hierlihy	Central Basin MWD
Vince Brar	Cerritos
Gina Nila	Commerce
Mohammad Mostahkami	Downey
Christina Dixon (alternate)	Huntington Park
Marlin Munoz (alternate)	La Mirada
Lisa Rapp	Lakewood
Christopher Garner	Long Beach Water Dept.
Adriana Figueroa	Norwalk
Chris Cash	Paramount
Gladis Deras (alternate)	Pico Rivera
Noe Negrete (alternate)	Santa Fe Springs
Steve Myrter	Signal Hill
Scott Rigg (alternate)	Vernon
Hye Jin Lee	Whittier

STAFF AND GUESTS ON SIGN-IN SHEET:

Grace Kast	Executive Officer
Toni Penn	Admin/Accounting Manager
Brianna Burgess	Office Assistant
Virginia Fowler	LACFCD
Desi Alvarez	MCM
Laura Ochoa	Lynwood
Guillermo Perez	Lynwood
Jason Wen	Lakewood
Bill Minasian	Downey
Jillian Brickey	John L. Hunter & Associates
Dan Mueller	Downey
Charlie Honeycutt	Signal Hill

ITEM 3 - ADDITIONS TO THE AGENDA

None.

ITEM 4 – ORAL COMMUNICATIONS TO THE BOARD

None.

ITEM 5 – CONSENT CALENDAR

Director Nila moved to approve the consent calendar. The motion was seconded by Director Rapp and was approved by the following voice vote:

**AYES: MONROE, VU, GORECKI, HIERLIHY, BRAR, NILA,
MOSTAHKAMI, DIXON, RAPP, FIGUEROA, CASH, DERAS,
MYRTER, RIGG**

NOES: NONE

ABSTAIN: LEE

ITEM 6 – PRESENTATION – RESULTS OF THE CENTRAL BASIN MWD AUDIT

Director Garner entered at 11:47.

Director Cash introduced Mr. Kevin Hunt, the General Manager from Central Basin Municipal Water District. Mr. Hunt reported on the results of the Central Basin MWD Audit Report. Mr. Hunt addressed the recommendations provided in the State Audit Report and identified the areas of improvement.

Director Munoz entered at 11:52.

Mr. Hunt provided examples of future improvements such as revisions of policies to provide greater contract management control or the creation of a formal debt management policy.

Director Negrete entered at 12:05.

ITEM 7 – DISCUSSION/ACTION REGARDING ON-CALL CONSULTING PROCESS

Ms. Kast presented the current procedure for On-Call consulting services for GWMA. The process consisted of a list of consultants for GWMA dependent on the type of project (i.e. Stormwater, General Engineering, Planning). These consultants were recommendations to the

Board that had received the approval from GWMA to be on the list of on-call Consultants. The Chair had then executed PSAs with the selected consultants for a term of up to five years.

Ms. Kast then reviewed the process selecting an on-call consultant which was dependent on the amount of funding for the project.

Director Mostahkami requested the procedure be re-evaluated and revised. Ms. Kast recommended that the Board continue with the current On-Call consulting services as she works with the On-Call Committee members. Director Negrete and Director Mostahkami requested to be added to the On-Call Committee in the future On-Call discussions.

Director Nila motioned for the Board to continue with the current on-call list and procedures while the Executive Officer worked with the On-Call Committee to revise the policy. Director Myrter seconded the motion and it was approved by the following voice vote:

**AYES: MONROE, VU, GORECKI, HIERLIHY, BRAR, NILA,
MOSTAHKAMI, DIXON, RAPP, FIGUEROA, CASH, DERAS,
MYRTER, RIGG, LEE, MUNOZ, GARNER, NEGRETE**

NOES: NONE

ABSTAIN: NONE

**ITEM 8 – DISCUSSION/ACTION REGARDING BOARD MEMBER APPOINTMENT
PROCESS IN ACCORDANCE WITH THE NEWLY ADOPTED BYLAWS**

Ms. Kast referred to the Bylaws recently adopted by the Board regarding Board Member appointments. She asked the Board for direction on whether to go through and update all of the current members and alternates by requesting new Resolutions. The term would be through September 30, 2017 for everyone; or allow all current Board Members and Alternates to remain on the Board through September 30, 2017 without requiring new Resolutions. She reminded the Board Members that 2-year terms for all appointments are simultaneous beginning October 1, 2017. At that time, all Board Members and Alternates would be required to be appointed by Resolutions. Additionally, any new Board Members and Alternates before the end of the current term would require the appointment to be made by Resolution.

Director Rapp motioned that only future members and alternates be required to complete a resolution, in accordance with the Bylaws to be appointed to the Board. The motion was seconded by Director Negrete and was approved by the following voice vote:

**AYES: MONROE, VU, GORECKI, HIERLIHY, BRAR, NILA,
MOSTAHKAMI, DIXON, RAPP, FIGUEROA, CASH, DERAS,
MYRTER, RIGG, LEE, MUNOZ, GARNER, NEGRETE**

NOES: NONE

ABSTAIN: NONE

ITEM 9 – UPDATE REGARDING IRWM GRANT APPLICATION

Ms. Kast reported that the Greater LA IRWM Leadership Committee voted to impose a ~21% reduction across the board on all 5 sub-regions, leaving each sub-region to determine how to allocate the funding within their own sub-regions. This was for the latest Proposition 84 IRWM Implementation Grant solicitation. The IRWM Sub-region Steering Committee voted to allocate 100% to the top 3 scoring projects: Gateway Cities Regional Recycled Water Expansion, Franklin D Roosevelt Park Regional BMP, and Paramount Boulevard Turf Replacement. The remaining funds would be split equally between the 2 lower scoring projects: Advanced Meter Replacement Project and the Central Basin MWD Water Efficiency Program.

ITEM 10 – UPDATE REGARDING 20X2020 REGIONAL ALLIANCE

Ms. Kast reported that GWMA solicited the Regional Alliance members as well as GWMA members to see if there was interest in joining or leaving the Regional Alliance. Ms. Kast reported that the Regional Alliance would need to provide a status report at the end of 2016, and that Grants would not be received if each member had not met their requirements by the end of the year.

ITEM 11 – DISCUSSION/ACTION REGARDING LETTER OF SUPPORT FOR GREEN STREETS PROGRAM - MEASURE R2

Ms. Kast reported that she had met with Mr. Ken Farfsing, the Carson City Manager, to discuss Green Street Funding for WMP/EWMP Compliance. Mr. Farfsing provided a sample letter for GWMA to customize, sign and send to METRO stating that GWMA would like to advocate a separate fund for Green Streets in the proposed Measure R2.

Ms. Kast recommended that the Board vote to customize the letter and have Chairman Cash sign it so it could be sent to METRO. Director Negrete motioned for the Chair to sign the letter. Director Figueroa seconded the motion and it was approved by the following voice vote:

AYES: MONROE, VU, GORECKI, HIERLIHY, NILA, MOSTAHKAMI, DIXON, RAPP, FIGUEROA, CASH, DERAS, MYRTER, RIGG, LEE, MUNOZ, GARNER, NEGRETE

NOES: NONE

ABSTAIN: BRAR

ITEM 12 – DISCUSSION/ACTION REGARDING PROP 84 ROUND 2 STORMWATER GRANT

Ms. Kast reported that GWMA is the Contractual agency for the Proposition 84 grant. The eight (8) cities of Bell Gardens, Downey, Lynwood, Norwalk, Paramount, Pico Rivera, Santa Fe Springs and Vernon were participants in the grant efforts with GWMA. All participating cities were members of the GWMA. The bid specifications outlined the grant requirements, treatment system locations and work to be performed to fulfill the construction aspects of the Proposition 84 grant. The bid specifications were based on plans approved by the State Water Resources Control Board, and were a necessary part in fulfilling the State Water Resources Control Board grant agreement with GWMA.

Ms. Kast reported that the treatment systems include: eighteen (18) tree box filters, and ten (10) bioretention tree wells. She stated that several milestones have been completed to include CEQA, final designs, and development of a monitoring plan. Final plans have been approved by the State Water Resources Control Board. The next step in continued implementation of the Proposition 84 grant would be to release bid specifications and select a contractor. Construction is anticipated to last for approximately eight months. Associated activities for construction will include mobilization and site preparation, installation of BMPs and proper documentation. All relevant project information was included in the bid specifications to be released.

Director Negrete mentioned that a schedule needs to be presented to the Board. Ms. Jillian Brickey, a representative from John L. Hunter & Associates, stated that a schedule has been made and would be sent out.

Ms. Kast asked for authorization from the Board to release the Notice Inviting Bids, upon legal counsel final review and distribution of the schedule to the Board, to fulfill the Proposition 84 Grant. Director Nila motioned for authorization. Director Vu seconded the motion and it was approved by the following voice vote:

AYES: MONROE, VU, GORECKI, HIERLIHY, NILA, MOSTAHKAMI, DIXON, RAPP, FIGUEROA, CASH, DERAS, MYRTER, RIGG, LEE, MUNOZ, GARNER, NEGRETE, BRAR

NOES: NONE

ABSTAIN: NONE

ITEM 13 – GATEWAY REGION WATERSHED MANAGEMENT PLAN (WMPs) AND MOU AND/OR AMENDMENT ACTIVITIES

Lower Los Angeles River Upper Reach 2 Watershed Group

Ms. Kast reported that GWMA, on behalf of the Los Angeles River Upper Reach 2 (LAR UR2) was seeking authorization to release a Request for Proposal (RFP) to prepare a feasibility study of six structural, regional Best Management Practices (BMP) projects that have been identified in the LAR UR2 Management Program Plan. The Board Meeting in December was cancelled last month, therefore the RFP was released beforehand.

Ms. Kast recommended that the Board ratify the release of the RFP and scope of work for a Feasibility Study for the LAR UR2 as presented. Director Figueroa motioned for the Board to ratify authorization and Director Nila seconded the motion. The motion was approved by the following voice vote:

AYES: MONROE, VU, GORECKI, HIERLIHY, NILA, MOSTAHKAMI, DIXON, RAPP, FIGUEROA, CASH, DERAS, MYRTER, RIGG, LEE, MUNOZ, GARNER, NEGRETE, BRAR

NOES: NONE

ABSTAIN: NONE

Lower Los Angeles River Watershed Group

Director Myrter reported that the Lower Los Angeles River Watershed Group was moving forward with the project.

Los Cerritos Channel Watershed Group

Director Myrter reported that the Los Cerritos Channel Watershed Group was moving forward with the project.

Lower San Gabriel River Watershed Group

Director Figueroa reported that the Lower San Gabriel Watershed Group would be meeting the following week.

ITEM 14 – EXECUTIVE OFFICER’S REPORT

Ms. Kast reported that GWMA would have a new website launched within a few weeks. The website would include a new domain name and be more interactive. Ms. Kast also stated

that the February Board meeting would be held at the Clearwater Building in Paramount on the second floor.

ITEM 15 – DIRECTORS’ COMMENTS/REPORT

None.

The meeting was adjourned at 1:22 p.m.

Steve Myrter, Secretary/Treasurer

Date

AGENDA ITEM NO. 5B

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February 11, 2016

SECTION NO. 5(b) Warrant Register Dated February 11, 2016

SUMMARY:

The Warrant Register is a listing of general checks issued since the last warrant register. Warrants will be signed by 2 of the 3 Board Officers and released by Toni Penn, serving as the Administrative/Accounting Manager of the Gateway Water Management Authority, upon Board Approval.

DISCUSSION:

The Warrant Register for expenditures dated February 11, 2016 in the amount of \$234,108.45 are submitted for approval. Invoices and supporting documentation are available for review at the City of office of GWMA.

FISCAL IMPACT:

The Warrant Registers totals \$234,108.45. Funds to cover payment are available in the Gateway Authority budget.

RECOMMENDATION:

Approve the Warrant Register for February as presented.

Christopher Cash, Board Chair • Adriana Figueroa, Vice-Chair • Steve Myrter, Secretary/Treasurer

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AGENDA ITEM NO. 5B

WARRANT REGISTER

Disbursement Journal

February 11, 2016

Invoice Date	Vendor	Invoice Number	Description	Amount
11/27/2015	Anchor QEA	44599	Harbor Toxics TMDL Monitoring	\$ 15,353.37
12/23/2015	Anchor QEA	45080	Harbor Toxics TMDL Monitoring	\$ 22,019.75
01/26/16	Brianna Burges	BB-01	Reimbursement for Annual Dropbox Fees	\$ 795.00
01/11/16	California Watershed Engineering	16018	Upper Reach 2 WMP and CIMP Development	\$ 6,800.00
02/02/16	Fairview Productions	245	Website creation	\$ 808.00
01/08/16	GEI Consultants, Inc.	716952	GWMA Watersmart Grant Admin Services	\$ 1,104.00
01/08/16	GEI Consultants, Inc.	716948	GWMA 2015 Imple. Grant Solicitation	\$ 2,337.00
02/01/16	GK Consultants	15-03-GWMA	Professional and Accounting Services	\$ 20,521.25
01/21/16	Joe A Gonsalves & Son	25901	Legislative Advocacy Services for February	\$ 2,083.33
10/01/15	John L Hunter & Associates	GASTP0815	Strategic Transportation Plan	\$ 577.50
11/23/15	John L Hunter & Associates	GANPSG1015	LSGR WMP Development	\$ 8,866.25
12/30/15	John L Hunter & Associates	GANPLA1115	LLAR WMP Development	\$ 17,914.01
12/30/15	John L Hunter & Associates	GANPSG1115	LSGR WMP Development	\$ 17,176.90
06/30/15	Kinnetic Laboratories Inc.	11487	LCC Watershed Segmentation & LID	\$ 2,222.24
01/09/16	Paradigm Environmental, Inc.	8017-16-GWMA001-3	LAR UR2 Monitoring and LRS for Rio Hondo	\$ 26,898.00
12/31/15	Platinum Consulting Group LLC	30042	Accounting/Auditing Services	\$ 450.00
06/30/15	Richard Watson & Associates, Inc.	15-192-002-003	State Water Board Grant Agmt. 12-423-550	\$ 6,842.50
01/20/16	Richard Watson & Associates, Inc.	16-192-003-001	LCC Watershed Monitoring Program	13,308.40
01/25/16	Richard Watson & Associates, Inc.	16-192-003-002	LCC Watershed Monitoring Program	\$ 6,320.07
01/28/16	Richard Watson & Associates, Inc.	16-192-003-003	LCC Watershed Monitoring Program	\$ 60,129.11
01/26/16	Richards Watson Gershon	205368	Legal Services - General	\$ 269.37
01/26/16	Richards Watson Gershon	205369	Legal Services - Project Specific Services	\$ 112.50
01/26/16	Richards Watson Gershon	205370	Legal Services - MS4 Permit MOU	\$ 202.50
11/10/15	Rodger's Catering	22508	Meeting Expenses	\$ 97.99
11/12/15	Rodger's Catering	22537	Meeting Expenses	\$ 270.34
01/14/16	Rodger's Catering	222924	Meeting Expenses	435.40
01/26/16	Toni Penn	Expense-01	Web Hosting Annual Fees and Signature Stamps	\$ 193.67
				<u>\$ 234,108.45</u>

AGENDA ITEM NO. 8a

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February 11, 2016

SECTION NO. 8a: Discussion/Action Regarding First Amendment to Professional Services Agreement between GWMA and CWE Corporation for the Lower Los Angeles River Upper Reach 2 Watershed Group

SUMMARY:

In February 2013, GWMA entered into a Professional Services Agreement (PSA) with CWE Corporation as recommend by the Los Angeles River Upper Reach 2 (LAR UR2) Watershed Group. This PSA expires on February 18, 2016. The LAR UR2 watershed group has requested that GWMA amend the Agreement to extend the term of the Agreement to February 18, 2018.

FISCAL IMPACT:

None.

RECOMMENDATION:

1. Approve First Amendment to the Professional Services Agreement between GWMA and CWE Corporation for the LAR UR2 Watershed Group

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**FIRST AMENDMENT TO AGREEMENT BETWEEN
GWMA AND CWE CORPORATION., FOR THE LOS ANGELES RIVER UPPER
REACH 2 WATERSHED GROUP**

THIS FIRST AMENDMENT is made and entered into as of February 11, 2016, by and between the Los Angeles Gateway Region Integrated Regional Water Management Authority also referred to as the Gateway Water Management Authority ("GWMA") and CWE Corporation., a CALIFORNIA CORPORATION ("Consultant"). In consideration of the mutual covenants and conditions set forth herein, the parties agree as follows:

1. Recitals. This First Amendment is made with the respect to the following facts and purposes:

a. On February 19, 2015, the GWMA and Consultant entered into that certain Professional Services Agreement for implementation of a Coordinated Integrated Monitoring Program (CIMP) in the amount of Two Hundred Forty Thousand Dollars and Zero Cents (\$240,000.00) work to be completed during Fiscal Year 2014/15 and Two Hundred Ninety Seven Thousand Two Hundred Five Dollars and zero Cents (\$297,205.00) for work completed during Fiscal Year 2015/16.

b. The parties now desire to extend the term of the Agreement as set forth in this Amendment.

2. Section 3 of the Agreement entitled "TERM" is hereby amended to read as follows:

"The term of this Agreement shall commence on the effective date of this Agreement and shall expire on February 19, 2018, unless terminated earlier in accordance with the terms of this Agreement or extended by the GWMA Governing Board."

3. Except for the changes specifically set forth herein, all other terms and conditions of the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have caused this First Amendment to Agreement to be executed the day and year first above written.

IN WITNESS WHEREOF, the parties have executed this First Amendment as of the date first written above

[SIGNATURE PAGE FOLLOWS]

The parties are signing this Agreement on the effective date.

GWMA

Consultant

Los Angeles Gateway Region Integrated
Regional Water Management Authority

CWE Corporation

By: _____
Name: Christopher Cash
Title: Chair

By: _____
Name: _____
Title: _____

By: _____
Name: _____
Title: _____

(Please note: Two signatures required for
corporations pursuant to California
Corporations Code Section 313.)