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Paramount, CA 90723
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*Los Angeles Gateway Region
Integrated Regional Water Management Joint
Powers Authority*

AGENDA

**Regular Meeting of the Board of Directors
Thursday, July 14, 2016 at 11:30 a.m.
Progress Park Plaza, 15500 Downey Avenue, Paramount, CA**

1. Roll Call

2. Determination of a Quorum

3. Additions to Agenda (Govt. Code Sec. 54954.2(b))

4. Oral Communications to the Board

This is an opportunity for members of the public to address the Board on any item under the jurisdiction of the agency. Depending upon the subject matter, the Board may be unable to respond until the item can be posted on the agenda at a future meeting in accordance with provisions of the Brown Act.

5. Consent Calendar: (Acted as one item unless withdrawn by request)

- a. Minutes of the Board Meeting of June 9, 2016 (Enclosure)
- b. Warrant Register Report for July 2016 (Enclosure)
- c. Approval of JPA Member Reduced Dues Application for FY2016/17 (Enclosure)
 1. City of Maywood

6. Legislation

- a. Discussion/Action Regarding SB953 (Lara) (Enclosure)

7. Discussion/Action Regarding GWMA's Policy and Procedures

- a. Approve GWMA's Procurement Procedures for Construction and Maintenance Projects as presented (Enclosure)

8. Discussion/Action Regarding Hosting a Stormwater NPDES Workshop

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9. Discussion/Action Regarding the inclusion of SWMPs into the Gateway IRWM Plan (Enclosure)

- a. Approve Resolution No. 2016-2 Incorporating the LSGR SWRP into the Gateway IRWM Plan by reference (Enclosure)
- b. Approve Resolution No. 2016-3 Incorporating the LLAR SWRP into the Gateway IRWM Plan by reference (Enclosure)
- c. Approve Resolution No. 2016-4 Incorporating the LCC SWRP into the Gateway IRWM Plan (Enclosure)
- d. Approve Resolution No. 2016-5 Incorporating the LAR UR2 SWRP into the Gateway IRWM Plan (Enclosure)

10. Gateway Region Watershed Management Groups

- a. Lower Los Angeles River Upper Reach 2 Watershed Group
- b. Lower Los Angeles River Watershed Group
- c. Los Cerritos Channel Watershed Group
- d. Lower San Gabriel River Watershed Group

11. Executive Officer's Report

12. Directors' Comments/Reports

13. Adjournment

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AGENDA ITEM NO. 5A

**MINUTES OF THE GATEWAY WATER MANAGEMENT AUTHORITY
LOS ANGELES GATEWAY REGION
INTEGRATED REGIONAL WATER MANAGEMENT JOINT POWERS AUTHORITY BOARD
AT PARAMOUNT, CALIFORNIA
THURSDAY, JUNE 9, 2016**

A regular meeting of the Board of Directors of the Gateway Water Management Authority was held on Thursday, June 9, 2016 at 11:30 a.m. at the Progress Park Plaza, 15500 Downey Avenue, Paramount, CA 90723.

Chair Chris Cash called the meeting to order at 11:48 a.m. Roll was called by Ms. Penn and a quorum of the Board was declared.

BOARD MEMBERS PRESENT:

Jordan Monroe	Avalon
Chau Vu	Bell Gardens
Tammy Hierlihy	Central Basin MWD
Mike O'Grady	Cerritos
Mohammad Mostahkami	Downey
Christina Dixon	Huntington Park
Lisa Rapp	Lakewood
Anthony Arevalo	Long Beach
Christopher Garner	Long Beach Water Department
Sam Kouri	Montebello
Chris Cash	Paramount
Frank Beach	Santa Fe Springs
Steve Myrter	Signal Hill
Chris Castillo	South Gate
Scott Rigg	Vernon
Dave Schickling	Whittier
Esther Rojas	Water Replenishment District

STAFF AND GUESTS ON SIGN-IN SHEET:

Grace Kast	Executive Officer
Toni Penn	Admin/Accounting Manager
Brianna Burgess	Office Assistant
Bibi Weiss	Office Assistant
Bill Minasian	Downey
Charlie Honeycutt	Signal Hill
Enrique Huerta	Green Cities Co.
Claudia Arellano	Vernon
Dan Mueller	Downey
John Hunter	John Hunter & Associates
Sean Crumby	Long Beach
Desi Alvarez	MCM Management

Director Arevalo introduced Sean Crumby to the Board as a future alternate member for Long Beach.

ITEM 3 - ADDITIONS TO THE AGENDA

None.

ITEM 4 – ORAL COMMUNICATIONS TO THE BOARD

None.

ITEM 5 – CONSENT CALENDAR

Director Mostahkami motioned to approve the consent calendar. Director O’Grady seconded the motion which was approved by the following voice vote:

AYES: MONROE, VU, HIERLIHY, O’GRADY, MOSTAHKAMI, DIXON, RAPP, AREVALO, GARNER, KOURI, CASH, MYRTER, CASTILLO, RIGG, SCHICKLING

NOES: NONE

ABSTAIN: ROJAS, BEACH

ITEM 6 – DISCUSSION/ACTION REGARDING GWMA’S POLICY AND PROCEDURES

Ms. Kast reported that, as part of transferring all of the accounting and financial activities from Signal Hill as our Lead Agency, an Ad Hoc Committee was established to assist in the development of the Goods and Services Policy. She stated that the Ad Hoc Committee, consisting of Directors Mostahkami, Deras and Rigg, reviewed and revised the policy during the month of May. The Committee recommended that the Board approve GWMA’s Goods and Services Policy as presented.

Ms. Kast recommended that the Board approve the Policy as presented. Director Vu motioned to approve the Policy. Director Rigg seconded the motion which was approved by the following voice vote:

AYES: MONROE, VU, HIERLIHY, O’GRADY, MOSTAHKAMI, DIXON, RAPP, AREVALO, GARNER, KOURI, CASH, MYRTER, CASTILLO, RIGG, SCHICKLING, ROJAS, BEACH

NOES: NONE

ABSTAIN: NONE

**ITEM 7 – DISCUSSION/ACTION REGARDING BID SELECTION FOR THE
CONSTRUCTION OF THE PROPOSITION 84 GRANT PROJECT**

Ms. Kast reported that the bid proposals for the construction of the Proposition 84 Stormwater Grant Project were publicly opened and read on April 5, 2016 in the office of the Gateway Water Management Authority. Ms. Kast explained that the lowest bidder's (PALP, Inc.'s) bid was \$115,905 higher than the original estimated amount. She noted that the participants would be invoiced for the cost overruns. Ms. Kast recommended that the Board authorize staff to invoice participants for the cost overrun and approve the contract with PALP, Inc. once the cost increase is collected.

Director Mostahkami recommended that the contract be approved by Legal Counsel before the Chair executed the contract. He also recommended that staff confirm that the selected contractor, PALP, Inc. was registered with the Department of Industrial Relations.

Director Mostahkami motioned to approve the invoicing of participants as well as approval of the contract with PALP, Inc. with his recommendations added. Director Rapp seconded the motion which was approved by the following voice vote:

**AYES: MONROE, VU, HIERLIHY, O'GRADY, MOSTAHKAMI, DIXON,
RAPP, AREVALO, GARNER, KOURI, CASH, MYRTER,
CASTILLO, RIGG, SCHICKLING, ROJAS, BEACH**

NOES: NONE

ABSTAIN: NONE

ITEM 8 – FY 2016/17 BUDGET

Ms. Kast presented the Fiscal Year 2016/17 Budget which included Revenues, Operating Expenses, and Special Projects. Ms. Kast explained that the budget was supported by membership dues, which was \$15,000 per member in past years, as well as the administrative fees collected from MOUs.

Ms. Kast recommended that the Board adopt the FY 2016/17 Budget as presented and approve the annual membership of \$15,000 with the exception of approved reduced dues. Ms. Kast also recommended the Board adopt member and non-member administrative fees for MOUs at 3% and 5%, respectively.

Director O'Grady motioned to approve the Budget as presented, the annual membership fee, and the administrative fees for members and non-members. Director Myrter seconded the motion and it was approved by the following voice vote:

AYES: MONROE, VU, HIERLIHY, O'GRADY, MOSTAHKAMI, DIXON, RAPP, AREVALO, GARNER, KOURI, CASH, MYRTER, CASTILLO, RIGG, SCHICKLING, ROJAS, BEACH

NOES: NONE

ABSTAIN: NONE

ITEM 9 – GATEWAY REGION WATERSHED MANAGEMENT PLAN (WMPs) AND MOU AND/OR AMENDMENT ACTIVITIES

Lower Los Angeles River Upper Reach 2 Watershed Group

Director Vu reported that the Feasibility Study was underway.

Lower Los Angeles River Watershed Group

Director Myrter reported that the Watershed was in the implementation stage and there was nothing further to report.

Ms. Kast reported that GWMA was working on an agreement with Caltrans to include all four watershed groups. She also stated that Caltrans would only be financial contributors with no voting rights.

Los Cerritos Channel Watershed Group

Director Arevalo reported on two projects that were underway with two more in their early stages.

Lower San Gabriel River Watershed Group

Director O'Grady reported that there was nothing to report.

ITEM 10 – EXECUTIVE OFFICER'S REPORT

Ms. Kast reported that Assemblywoman Garcia's staff contacted her regarding the possibility of holding a joint Stormwater Workshop. Ms. Kast updated the Board on the current status of the 20x2020. Ms. Kast also reported that a representative from Senator Lara's office was unable to attend today's board meeting, but was tentatively trying to attend GWMA's board meeting in July. In closing, Ms. Kast introduced Ms. Bibi Weiss and indicated that she would be replacing Ms. Burgess.

Director Kouri left at 12:25 p.m.

ITEM 11 – DIRECTORS’ COMMENTS/REPORT

Director Rapp wanted to thank LA County Flood Control District for giving approval to Lakewood for the use of their rubber dam.

Director Mostahkami reported that the expenditure plan for Measure R2 would be slightly altered to help benefit the cities more.

The meeting was adjourned at 12:35.

Steve Myrter, Secretary/Treasurer

Date

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SECTION NO. 5(b) Warrant Register Dated July 2016

SUMMARY:

The Warrant Register is a listing of general checks issued since the last warrant register. Warrants will be signed by 2 of the 3 Board Officers and released by Toni Penn, serving as the Administrative/Accounting Manager of the Gateway Water Management Authority, upon Board Approval.

DISCUSSION:

The Warrant Register for expenditures dated July 2016 in the amount of \$96,989.58 are submitted for approval. Invoices and supporting documentation are available for review at the City of office of GWMA.

FISCAL IMPACT:

The Warrant Registers totals \$96,989.58. Funds to cover payment are available in the Gateway Authority budget.

RECOMMENDATION:

Approve the Warrant Register for July as presented.

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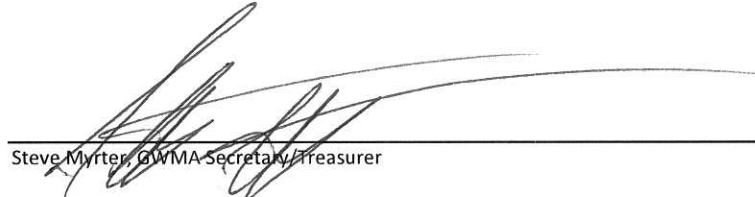
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AGENDA ITEM NO. 5B

WARRANT REGISTER
Disbursement Journal
July-16

Invoice Date	Vendor	Invoice Number	Description	Amount
4/27/2016	Alliant Insurance Services, Inc.	459244	Crime Insurance for 7/1/16-7/1/17	\$ 950.00
7/1/2016	City of Paramount	3452	Rent - July 2016	\$ 330.27
07/01/16	City of Paramount	3454	Meeting Expenses	\$ 61.13
6/22/2016	GEI Consultants, Inc.	3004367	Watersmart Grant Admin Service	\$ 16,533.75
06/30/16	GK Consultants	16-06-GWMA	Professional and Accounting Services	\$ 21,342.50
06/30/16	GK Consultants	16-06-GWMA-2	Forensic Review and Signal Hill Reconciliation	\$ 715.00
06/15/16	Joe A Gonsalves & Son	26206	Legislative Advocacy Services for July	\$ 2,083.33
06/20/16	John L Hunter & Associates	GAHT0516	Upstream Harbor Toxic for May	\$ 9,455.00
06/20/16	John L Hunter & Associates	GANPLA0516	LLAR WMP Development for May	\$ 14,611.25
06/14/16	John L Hunter & Associates	GANPSG0516	LSGR WMP Development for May	\$ 7,390.00
07/01/16	Ken Spiker and Associates, Inc.	19638	Risk Management Services (1/1/16-6/30/16)	\$ 1,875.00
05/31/16	Platinum Consulting Group	30137	Accounting/Auditing Services for May	\$ 1,466.25
06/30/16	Platinum Consulting Group	30158	Accounting/Auditing Services for June	\$ 765.00
06/14/16	Richard Watson & Associates, Inc.	16-192-003-008	LCC Watershed Monitoring Program	\$ 14,853.41
06/30/16	Richards Watson Gershon	207471	Legal Services - General	\$ 1,125.00
06/30/16	Richards Watson Gershon	207472	Legal Services - Project Specific Services	\$ 225.00
06/30/16	Richards Watson Gershon	207473	Legal Services - MS4 Permit MOU	\$ 1,890.00
04/14/16	Rodger's Catering	23693	Meeting Expenses for April	\$ 359.21
06/09/16	Rodger's Catering	24226	Meeting Expenses for June	\$ 490.32
07/06/16	Rodger's Catering	24442	Meeting Expenses for July	\$ 468.16
				<u>\$ 96,989.58</u>

Reviewed and Approved by:


Steve Myrten, GWMA Secretary/Treasurer

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SECTION 5c: Approval of JPA Member Reduced Dues for FY2016/17 (Maywood)

BACKGROUND: In May 2012, the GWMA Board directed the Executive Officer to offer applications for full memberships with reduced dues. Further, they directed staff to utilize the same criteria and application format adopted by the Board for Ex-Officio Participants. As part of the application and approval process, the Board authorized the Executive Officer to contact the requesting city or agency to discuss and then recommend an annual membership due level for that particular entity.

DISCUSSION: In previous years, GWMA has approved 5 memberships with reduced dues. They are as follows: Artesia (\$5,000); Bell (\$7,500); Cudahy (\$2,000); Hawaiian Gardens (\$5,000); and Maywood (\$2,000). In June, the Board approved annual reduced dues applications for Artesia, Bell, Cudahy, and Hawaiian Gardens in the same amounts as in previous years. The recent application submitted by the City of Maywood reflects an increase of \$2,000 more than in previous years for a total of \$4,000. Staff recommends that the board approve Maywood's annual reduced dues application as presented.

Maywood – submitted application for reduced dues for FY 2016/17; same criteria apply from FY 2013/14, FY 2014/15 and FY2015/16 (see application attached).
Recommended Dues: \$4,000

FISCAL IMPACT: GWMA has sufficient funds to carry reduced dues memberships funds.

RECOMMENDATIONS:

1. Approve reduced dues for FY 2016/17 for Maywood as presented. This amount would be granted for one year and would be re-considered for the next fiscal year.

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**APPLICATION FOR CITY/WATER AGENCY TO PAY REDUCED DUES FOR GWMA JPA
MEMBERSHIP**

To: GWMA Board of Directors
From: REUBEN MARTINEZ (individual's name)
CITY ADMINISTRATOR, MAYWOOD (individual's title)
Date: JUNE 23, 2016

The city of/water agency MAYWOOD (print organization name) is submitting this application for consideration of reduced dues. Our city/water agency meets one or more of the following criteria (please check all that apply):

- ☒ Has less than 10 full time employees
- ☒ Has a 2010 population of less than 10,000
- ☒ Has eliminated 10% of the city/water agency workforce in the last two years
- ☒ Has General Fund revenues that have not returned to FY2009-2010
- ☒ Is less than 2 square miles in area

Other: _____

Annual Membership Due Amount Request for FY 2016/2017: \$4000.00

I certify that the information used to determine the criteria indicated above is true and accurate. (If available, please provide evidence).

Reuben Martinez 6/23/2016
Signature Date

Please submit your application to Toni Penn at the above address or via email to: tonipenn.gateway@gmail.com
For questions, please call Toni at 626-484-6876 (cell)

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SENATE BILL

No. 953

Introduced by Senator Lara

February 4, 2016

An act to add Article 2 (commencing with Section 71730) to Chapter 5 of Part 5 of Division 20, and to add Part 11.6 (commencing with Section 72770) to Division 20 of, the Water Code, relating to the Central Basin Municipal Water District.

LEGISLATIVE COUNSEL'S DIGEST

SB 953, as introduced, Lara. Central Basin Municipal Water District.

Existing law, the Municipal Water District Law of 1911, authorizes the formation of a municipal water district to acquire and sell water. The district law authorizes a municipal water district to make contracts.

This bill would prohibit the Central Basin Municipal Water District from using sole source contracts, except as prescribed. This bill would require the district to rebid a contract if the district significantly changes the scope of work of the contract. This bill would require the general manager of the district to submit a quarterly report to the district's board detailing all of the district's contracts, contract amendments, and contract and amendment dollar amounts. By imposing new duties on a municipal water district, this bill would impose a state-mandated local program.

The district law requires the board of directors of a municipal water district to consist of 5 members and each member is required to be a resident of the division from which he or she is elected.

This bill would require the board of directors of the Central Basin Municipal Water District to consist of 7 members, 5 members elected and 2 members with certain qualifications appointed by the board of supervisors of the County of Los Angeles, as prescribed. This bill would prohibit the Central Basin Municipal Water District from providing any

member of its board of directors with district funds to conduct community outreach activities.

This bill would make legislative findings and declarations as to the necessity of a special statute for the Central Basin Municipal Water District.

The California Constitution requires the state to reimburse local agencies and school districts for certain costs mandated by the state. Statutory provisions establish procedures for making that reimbursement.

This bill would provide that, if the Commission on State Mandates determines that the bill contains costs mandated by the state, reimbursement for those costs shall be made pursuant to these statutory provisions.

Vote: majority. Appropriation: no. Fiscal committee: yes.
State-mandated local program: yes.

The people of the State of California do enact as follows:

1 SECTION 1. Article 2 (commencing with Section 71730) is
2 added to Chapter 5 of Part 5 of Division 20 of the Water Code, to
3 read:

4
5 Article 2. Central Basin Municipal Water District
6

7 71730. (a) For the purposes of this article, “district” means
8 the Central Basin Municipal Water District.

9 (b) It is the intent of the Legislature in enacting this article that
10 the district make better use of the funds it spends on services, that
11 it does not unnecessarily use amendments that limit competitive
12 bidding for its contracts, and that its contract amendments reflect
13 the authorization of the district’s board.

14 71731. (a) The district shall not use sole source contracts unless
15 one of the following conditions is met:

16 (1) The contract is limited to an emergency circumstance.

17 (2) The circumstances are that only one vendor can meet the
18 district’s needs.

19 (b) Before executing a sole source contract, the district shall
20 provide written justification demonstrating the reasons for not
21 competitively bidding the services. The justification shall include
22 all of the following information:

23 (1) The background of the purchase.

1 (2) A description of the vendor’s uniqueness.

2 (3) An explanation of the consequences of not purchasing from
3 the vendor.

4 (4) Market research to substantiate a lack of competition.

5 (5) An analysis of pricing and alternatives.

6 71732. The district shall rebid a contract if the district
7 significantly changes the scope of work of the contract. Significant
8 changes include, but are not limited to, changes to the nature of
9 the services or work products.

10 71733. The general manager of the district shall submit a
11 quarterly report to the district’s board detailing all of the district’s
12 contracts, contract amendments, and contract and amendment
13 dollar amounts.

14 SEC. 2. Part 11.6 (commencing with Section 72770) is added
15 to Division 20 of the Water Code, to read:

16
17 PART 11.6. CENTRAL BASIN MUNICIPAL WATER
18 DISTRICT
19

20 72770. For the purposes of this part, “district” means the
21 Central Basin Municipal Water District.

22 72771. Notwithstanding any other provision of this division,
23 the board of directors of the district shall consist of seven members
24 who shall each serve four-year terms. The members of the board
25 of directors shall be selected as follows:

26 (a) Five members of the board of directors shall be elected in
27 accordance with Part 3 (commencing with Section 71250) and Part
28 4 (commencing with Section 71450). Members of the board of
29 directors of the district who were elected on or before January 1,
30 2018, shall continue to serve their term as provided in Section
31 71252.

32 (b) (1) Two members of the board of directors shall be
33 appointed by the board of supervisors of the County of Los Angeles
34 in a public meeting. The board of supervisors shall consider any
35 nominations of candidates for appointment made by a water retailer
36 that purchases water from the district, if any, and may also consider
37 other qualified candidates for appointment. Each member of the
38 board of directors appointed pursuant to this subdivision shall
39 possess the following qualifications:

40 (A) Residence within the boundaries of the district.

1 (B) Knowledge of the water industry and familiarity with the
2 role and responsibilities of a municipal water district.

3 (2) If a member of the board of directors appointed pursuant to
4 this subdivision is unable to serve for the duration of his or her
5 term, the board of supervisors shall appoint a member to fill that
6 vacancy in the same manner specified in paragraph (1).

7 72772. The district shall not provide any member of its board
8 of directors with district funds to conduct community outreach
9 activities.

10 SEC. 3. The Legislature finds and declares that a special law
11 is necessary and that a general law cannot be made applicable
12 within the meaning of Section 16 of Article IV of the California
13 Constitution because of the unique circumstances of the Central
14 Basin Municipal Water District as described in the California State
15 Auditor's December 3, 2015, report number 2015-102.

16 SEC. 4. If the Commission on State Mandates determines that
17 this act contains costs mandated by the state, reimbursement to
18 local agencies and school districts for those costs shall be made
19 pursuant to Part 7 (commencing with Section 17500) of Division
20 4 of Title 2 of the Government Code.

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SECTION NO. 7 - GWMA's Procurement Procedures for Construction and Maintenance Projects

SUMMARY:

Agencies that provide grants to GWMA usually require that GWMA and its sub-recipients have an established policy regarding procurement of services using grant funds. An Ad Hoc Committee was assigned to help develop such a policy for the GWMA. During a discussion with GWMA staff, the Ad Hoc Committee and GWMA General Counsel, it was decided to loosely base the Procurement Procedures ("Procedures") on the Uniform Public Construction Cost Accounting Act ("Act"), but not make GWMA subject to the jurisdiction of the California Uniform Construction Cost Accounting Commission. Among the differences between Procedures and the Act are the facts that the Procedures have lower bidding categories and, unlike the Act, apply to maintenance agreements. The Procedures will apply to both GWMA's procurements and those made by GWMA grant sub-recipients when expending GWMA grant funds.

RECOMMENDATION:

1. Approve GWMA's Procurement Procedures for Construction and Maintenance Projects as presented.

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With Technical Support From The Sanitation Districts Of Los Angeles County

GATEWAY WATER MANAGEMENT AUTHORITY
POLICY AND PROCEDURES

PROCUREMENT PROCEDURES FOR CONSTRUCTION AND MAINTENANCE PROJECTS

Section 1. General Requirements:

A. Conformance with the GWMA Budget: No contract shall be awarded for a Construction or Maintenance Project (collectively referred to as "Project), as defined in Subsection A of Section 2, unless the person or group of persons making the procurement signs a statement prepared by the Finance Officer certifying that the proposed procurement conforms to the budget adopted by the Board of Directors and to any applicable county, federal or state grants.

B. Change Orders: A change order may be approved only by the person or group of persons authorized to originally award and enter into the contract for the Project, provided that the price, as amended by the change order does not exceed the authority of the person or group of persons under this Policy and Procedure. In that case, the change order can only be approved by a person or group of persons authorized to enter into the contract at the price that includes the change order.

C. Prohibition against Splitting Procurements: No procurement for a Project shall be split or separated into smaller procurements for the purpose of evading the requirements of subsection B of Section 2.

D. Bonds and Insurance: The person or group of persons authorized to enter into a contract for a Project may require liability and other insurance and performance and payment bonds in such amounts as the person or group of persons deem reasonably necessary to protect GWMA's interests. Bond and insurance requirements, if any, shall be included in the procurement documents.

E. Procurement with State or Federal Funds: All Project procurements, whether by GWMA or a grantee of GWMA, for which payment is to be made, in whole or in part, with federal or state funds, regardless of the estimated value, shall be in accordance with the procedures contained in this Policy and Procedure and in accordance with applicable federal or state regulations, whichever is more restrictive.

F. Waiver of Procedures. These procedures may be waived by a 2/3rds vote of the members of the Board of Directors attending a meeting of the Board. .

Section 2: Definitions

A. Definitions: The following terms are defined as set forth below:

1. **FACILITY**: Any plant, building, structure, ground facility, utility system, real property, streets and highways, or other public work improvement.

2. CONSTRUCTION PROJECT:

- a. Construction, reconstruction, erection, alteration, renovation, improvement, demolition, or repair work involving any publicly owned, leased or operated facility;
- b. Painting or repainting of any publicly owned, leased or operated facility.

3. MAINTENANCE PROJECT: Maintenance Project includes all of the following:

- a. Routine, recurring, and usual work for the preservation or protection of any publicly owned or publicly operated facility for its intended purposes;
- b. Minor repainting;
- c. Resurfacing of streets and highways at less than one inch (1”);
- d. Landscape maintenance, including mowing, watering, trimming, pruning, planting, replacement of plants, and servicing of irrigation and sprinkler systems;
- e. Work performed to keep, operate and maintain publicly owned water and water disposal systems, including, but not limited to, drainage systems, dams, reservoirs and water retention structures.

B. General Requirements:

1. Designation of Projects: The Executive Officer shall review all proposed Projects and shall classify them as follows:

- a. Projects of forty five thousand dollars (\$45,000.00) or less, which may be let as provided in Subsection C.
- b. Projects of one hundred seventy-five thousand dollars (\$175,000.00) or less, which may be let by contract after informal bidding as provided in Subsection D.
- c. Projects of more than one hundred seventy-five thousand dollars (\$175,000.00), which must be let by contract after formal bidding as provided in Subsection E.

2. Prohibition against Splitting Projects: Projects shall not be split or separated to avoid any of the bidding requirements contained herein.

C. Procedures for Projects less than Forty five Thousand Dollars (\$45,000.00): Contracts for Projects of less than Forty-five Thousand Dollars (\$45,000.00) may be approved and entered into by the Chair of the Board of Directors based on a recommendation from the Executive Officer after solicitation of at least three bids. The Executive Officer shall provide notice of all contracts entered into pursuant to this procedure to the Board of Directors.

D. Informal Bidding Procedures for Projects from Forty-five Thousand Dollars (\$45,000.00) to and Including One Hundred Seventy-Five Thousand Dollars (\$175,000.00):

1. Notice to contractors shall be provided in accordance with either paragraph (a) or (b), or both.
 - a. GWMA shall maintain a list of qualified contractors, identified according to categories of work, in compliance with the standards adopted by the California Uniform Construction Cost Accounting Commission, to the extent applicable. All contractors on the list for the category of work being bid shall be mailed, faxed, or emailed a notice inviting informal bids unless the product or service is proprietary. All mailing of notices to contractors pursuant to this subdivision shall be completed not less than ten calendar days before bids are due.
 - b. GWMA shall place the notice inviting bids on GWMA's website and shall send a notice inviting informal bids for Construction Projects to all construction trade journals specified in Public Contract Code Section 22036.
2. The notice inviting informal bids shall describe the Project in general terms and how to obtain more detailed information about the Project, and state the time and place for the submission of bids.
3. The contract shall be awarded by the Board of Directors.
4. The Board shall award the contract for a Construction Project to the lowest responsible bidder.
5. The Board shall award the contract for a Maintenance Project to the bidder that, in the Board's opinion, offers the best combination of price and quality.
6. If all bids received are in excess of One Hundred Seventy-Five Thousand Dollars (\$175,000.00), the Board of Directors may, by adoption of a resolution by a four-fifths (4/5) vote, award the contract, at One Hundred Eighty-Seven Thousand Five Hundred Dollars (\$187,500.00) or less, to the lowest responsible bidder, if it determines the GWMA's cost estimate was reasonable.

E. Procedures for Projects Exceeding One Hundred Seventy-Five Thousand Dollars (\$175,000.00):

1. The Board of Directors shall adopt plans, specifications, and working details for the Project.
2. Notice of bids for Maintenance Projects shall follow the procedures for informal bids provided in Paragraph D.
3. Notice inviting formal bids for Construction Projects shall state the time and place for the receiving and opening of sealed bids and distinctly describe the project. The notice shall be published at least 14 calendar days before the date of opening the bids in a

newspaper of general circulation, printed and published in a City in which the work is to be performed; or, if there is no such newspaper, in a newspaper of general circulation circulated within a City in which the work is to be performed, or, if there is no such newspaper, publication shall be by posting the notice in at least the three places within the City in which the work is to be performed designated as places for the posting of its notices. The notice inviting formal bids shall also be sent electronically, if available, by either facsimile or electronic mail and mailed to all construction trade journals specified in Section Public Contract Code Section 22036. The notice shall be sent at least 15 calendar days before the date of opening the bids.

4. The Board shall award the contract for a Construction Project to the lowest responsible bidder.

5. The Board shall award the contract for a Maintenance Project to the bidder that, in the Board's opinion, offers the best combination of price and quality.

6. In its discretion, the Board may reject all bids presented. If, after the first invitation of bids all bids are rejected, after reevaluating its cost estimates of the project, the Board shall re-advertise for bids in the manner described by this Policy and Procedure.

7. If two (2) or more bids are the same and the lowest, the Board may award to accept either bid.

F. If no bids are received through the formal or informal procedure, the Project may be performed by force account or by negotiated contract without further complying with this Policy and Procedure.

Section 3. Revision of Policy and Procedure

This Policy and Procedure may be amended at any time by a majority vote of the entire Board of Directors.

16401 Paramount Boulevard
Paramount, CA 90723
562.663.6850 phone
562-634-8216 fax



www.gatewaywater.org

*Los Angeles Gateway Region
Integrated Regional Water Management Joint
Powers Authority*

July 14, 2016

SECTION NO. 9: Discussion/Action Regarding the Inclusion of SWRPs into the Gateway IRWM Plan

SUMMARY:

In order to complete the Stormwater Grant Round 1 eligibility process, each watershed group must incorporate their respective Storm Water Resource Plans ("SWRP") into the Gateway IRWM Plan by reference. GWMA has received written requests from the LSGR, LLAR, LCC and LAR UR2 Watershed Groups requesting that their respective SWRPs be incorporated into the Gateway IRWM in accordance with the guidelines published by the State Water Resources Control Board on December 15, 2015.

GWMA staff is recommending that the Board approve resolutions to incorporate each of the 4 SWRPs into the Gateway IRWM Plan by reference.

RECOMMENDATION:

- a. Approve Resolution No. 2016-2 Incorporating the LSGR SWRP into the Gateway IRWM Plan
- b. Approve Resolution No. 2016-3 Incorporating the LLAR SWRP into the Gateway IRWM Plan
- c. Approve Resolution No. 2016-4 Incorporating the LCC SWRP into the Gateway IRWM Plan
- d. Approve Resolution No. 2016-5 Incorporating the LAR UR2 SWRP into the Gateway IRWM Plan

Christopher Cash (Paramount), Board Chair • Adriana Figueroa (Norwalk), Vice-Chair • Steve Myrter (Signal Hill), Secretary/Treasurer
Proudly serving Gateway cities and agencies in Southeastern Los Angeles County

Members: Artesia • Avalon • Bell • Bell Gardens • Bellflower • Central Basin Municipal Water District • Cerritos • Commerce • Cudahy • Downey • Hawaiian Gardens • Huntington Park • La Mirada • Maywood • Lakewood • Long Beach • Long Beach Water Department • Lynwood • Montebello • Norwalk • Paramount • Pico Rivera • Santa Fe Springs • Signal Hill • South Gate • Vernon • Water Replenishment District of Southern California • Whittier

With Technical Support From The Sanitation Districts Of Los Angeles County

AGENDA ITEM NO. 9A

RESOLUTION NO. 2016-2

A RESOLUTION OF THE GATEWAY WATER MANAGEMENT AUTHORITY
INCORPORATING THE LOWER SAN GABRIEL RIVER WATERSHED MANAGEMENT PLAN (WMP) INTO
THE GATEWAY INTEGRATED REGIONAL WATER MANAGEMENT PLAN

WHEREAS, the Los Angeles Gateway Integrated Regional Water Management Joint Powers Authority (GWMA) is comprised of cities and other government agencies interested in maximizing opportunities to integrate water management activities such as water supply reliability, water quality, environmental stewardship, and flood management; and

WHEREAS, the GWMA is a Regional Water Management Group recognized by the Department of Water Resources; and

WHEREAS, the GWMA has developed the Gateway Integrated Regional Water Management Plan through an open, participatory, collaborative, public process; and

WHEREAS, the Lower San Gabriel River Watershed Group has requested that its Storm Water Resource Plan be incorporated into the Gateway Integrated Regional Water Management Plan; and

WHEREAS, members of the Lower San Gabriel River Watershed Group have been active stakeholders, contributors, and participants in the development of the Gateway Integrated Regional Water Management Plan;

NOW THEREFORE, BE IT RESOLVED that the GWMA Board hereby incorporates the Lower San Gabriel River Storm Water Resource Plan, by reference, into the Gateway Integrated Regional Water Management Plan on this 14th day of July, 2016.

Christopher S. Cash, Chair

ATTEST:

Steve Myrter, Secretary/Treasurer

AYES:

NOES:

ABSENT:

ABSTAIN:

Artesia
Bellflower
Cerritos
Diamond Bar
Downey
Hawaiian Gardens
La Mirada
Lakewood
Long Beach
Norwalk
Pico Rivera
Santa Fe Springs
Whittier
Los Angeles County Flood Control District

Lower San Gabriel River Watershed Committee

May 4, 2016

Ms. Grace Kast
Executive Officer
Gateway Region Integrated Regional
Water Management Authority "GWMA"
16401 Paramount Blvd.
Paramount, CA 90723

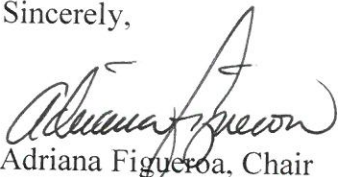
REQUEST TO INCORPORATE THE LOWER SAN GABRIEL RIVER WATERSHED MANAGEMENT PLAN (WMP) - STORM WATER RESOURCE PLAN

Dear Ms. Kast,

The Storm Water Resource Plan Guidelines were published by the State Water Resources Control Board on December 15, 2015. In accordance with those guidelines, we are requesting the incorporation of the Lower San Gabriel Watershed Management Plan (WMP) - Storm Water Resource Plan into the Gateway Region Integrated Regional Water Management Plan.

If you have questions, please contact me by phone at (562) 929-5760 or by email at afigueroa@norwalkca.gov or you may contact our consultant John Hunter at (562) 802-7880, email: jhunter@jlha.net

Sincerely,



Adriana Figueroa, Chair
Lower San Gabriel River Watershed Group

AGENDA ITEM NO. 9B

RESOLUTION NO. 2016-3

A RESOLUTION OF THE GATEWAY WATER MANAGEMENT AUTHORITY
INCORPORATING THE LOWER LOS ANGELES RIVER WATERSHED MANAGEMENT PROGRAM INTO
THE GATEWAY INTEGRATED REGIONAL WATER MANAGEMENT PLAN

WHEREAS, the Los Angeles Gateway Integrated Regional Water Management Joint Powers Authority (GWMA) is comprised of cities and other government agencies interested in maximizing opportunities to integrate water management activities such as water supply reliability, water quality, environmental stewardship, and flood management; and

WHEREAS, the GWMA is a Regional Water Management Group recognized by the Department of Water Resources; and

WHEREAS, the GWMA has developed the Gateway Integrated Regional Water Management Plan through an open, participatory, collaborative, public process; and

WHEREAS, the Lower Los Angeles River Watershed Management Group has requested that its Storm Water Resource Plan be incorporated into the Gateway Integrated Regional Water Management Plan; and

WHEREAS, members of the Lower Los Angeles River Watershed Management Group have been active stakeholders, contributors, and participants in the development of the Gateway Integrated Regional Water Management Plan;

NOW THEREFORE, BE IT RESOLVED that the GWMA Board hereby incorporates the Lower Los Angeles River Storm Water Resource Plan, by reference, into the Gateway Integrated Regional Water Management Plan on this 14th day of July, 2016.

Christopher S. Cash, Chair

ATTEST:

Steve Myrter, Secretary/Treasurer

AYES:

NOES:

ABSENT:

ABSTAIN:



May 4, 2016

Ms. Grace Kast
Executive Officer
Gateway Region Integrated Regional
Water Management Authority "GWMA"
16401 Paramount Blvd.
Paramount, CA 90723

**REQUEST TO INCORPORATE [LOWER LOS ANGELES RIVER WATERSHED MANAGEMENT PROGRAM]
STORM WATER RESOURCE PLAN**

Dear Ms. Kast,

The Storm Water Resource Plan Guidelines were published by the State Water Resources Control Board on December 15, 2015. In accordance with those guidelines, we are requesting the incorporation of the [Lower Los Angeles River Watershed Management Program] Storm Water Resource Plan into the Gateway Region Integrated Regional Water Management Plan.

If you have questions, please contact me by phone at [562-989-7351] or by email at smyrter@cityofsignalhill.org.

Very truly yours,



Steve Myrter
Chair, Lower Los Angeles River Watershed Committee

AGENDA ITEM NO. 9C

RESOLUTION NO. 2016-4

A RESOLUTION OF THE GATEWAY WATER MANAGEMENT AUTHORITY
INCORPORATING THE LOS CERRITOS CHANNEL STORM WATER RESOURCE PLAN INTO
THE GATEWAY INTEGRATED REGIONAL WATER MANAGEMENT PLAN

WHEREAS, the Los Angeles Gateway Integrated Regional Water Management Joint Powers Authority (GWMA) is comprised of cities and other government agencies interested in maximizing opportunities to integrate water management activities such as water supply reliability, water quality, environmental stewardship, and flood management; and

WHEREAS, the GWMA is a Regional Water Management Group recognized by the Department of Water Resources; and

WHEREAS, the GWMA has developed the Gateway Integrated Regional Water Management Plan through an open, participatory, collaborative, public process; and

WHEREAS, the Los Cerritos Channel Watershed Group has requested that its Storm Water Resource Plan be incorporated into the Gateway Integrated Regional Water Management Plan; and

WHEREAS, members of the Los Cerritos Channel Watershed Group have been active stakeholders, contributors, and participants in the development of the Gateway Integrated Regional Water Management Plan;

NOW THEREFORE, BE IT RESOLVED that the GWMA Board hereby incorporates the Los Cerritos Channel Storm Water Resource Plan, by reference, into the Gateway Integrated Regional Water Management Plan on this 14th day of July, 2016.

Christopher S. Cash, Chair

ATTEST:

Steve Myrter, Secretary/Treasurer

AYES:

NOES:

ABSENT:

ABSTAIN:



June 2, 2016

Ms. Grace Kast
Executive Officer
Gateway Region Integrated Regional
Water Management Authority "GWMA"
16401 Paramount Blvd.
Paramount, CA 90723

**REQUEST TO INCORPORATE THE LOS CERRITOS CHANNEL STORM WATER
RESOURCE PLAN**

Dear Ms. Kast,

The Storm Water Resource Plan Guidelines were published by the State Water Resources Control Board on December 15, 2015. In accordance with those guidelines, we are requesting the incorporation of the Los Cerritos Channel Storm Water Resource Plan into the Gateway Region Integrated Regional Water Management Plan.

If you have questions, please contact me by phone at 562-570-6023 or by email at Anthony.Arevalo@longbeach.gov.

Sincerely,

A handwritten signature in blue ink, appearing to read "Anthony Arevalo".

Anthony Arevalo
Los Cerritos Channel Watershed Group, Chair

Cc: Steve Myrter, Co-Chair, Los Cerritos Channel Watershed Group
Richard Watson, Richard Watson and Associate, LCC Consultant

AGENDA ITEM NO. 9D

RESOLUTION NO. 2016-5

A RESOLUTION OF THE GATEWAY WATER MANAGEMENT AUTHORITY
INCORPORATING THE LOS ANGELES RIVER UPPER REACH 2 WATERSHED MANAGEMENT PROGRAM'S
STORMWATER RESOURCE PLAN INTO
THE GATEWAY INTEGRATED REGIONAL WATER MANAGEMENT PLAN

WHEREAS, the Los Angeles Gateway Integrated Regional Water Management Joint Powers Authority (GWMA) is comprised of cities and other government agencies interested in maximizing opportunities to integrate water management activities such as water supply reliability, water quality, environmental stewardship, and flood management; and

WHEREAS, the GWMA is a Regional Water Management Group recognized by the Department of Water Resources; and

WHEREAS, the GWMA has developed the Gateway Integrated Regional Water Management Plan through an open, participatory, collaborative, public process; and

WHEREAS, the Los Angeles River Upper Reach 2 Watershed Group has requested that its Storm Water Resource Plan be incorporated into the Gateway Integrated Regional Water Management Plan; and

WHEREAS, members of the Los Angeles River Upper Reach 2 Watershed Group have been active stakeholders, contributors, and participants in the development of the Gateway Integrated Regional Water Management Plan;

NOW THEREFORE, BE IT RESOLVED that the GWMA Board hereby incorporates the Los Angeles River Upper Reach 2 Storm Water Resource Plan, by reference, into the Gateway Integrated Regional Water Management Plan on this 14th day of July, 2016.

Christopher S. Cash, Chair

ATTEST:

Steve Myrter, Secretary/Treasurer

AYES:

NOES:

ABSENT:

ABSTAIN:



City of Commerce

Public Works & Development Services Department

May 4, 2016

Ms. Grace Kast
Executive Officer
Gateway Region Integrated Regional
Water Management Authority "GWMA"
16401 Paramount Blvd.
Paramount, CA 90723

**RE: REQUEST TO INCORPORATE LOS ANGELES RIVER UPPER REACH 2
WATERSHED MANAGEMENT PROGRAM'S STORMWATER RESOURCE
PLAN**

Dear Ms. Kast,

The Storm Water Resource Plan Guidelines were published by the State Water Resources Control Board on December 15, 2015. In accordance with those guidelines, we are requesting the incorporation of the Los Angeles River Upper Reach 2 Watershed Management Program's Storm Water Resource Plan into the Gateway Region Integrated Regional Water Management Plan.

If you have questions, please contact me at 323-722-4805, ext. 2809 or by email at ginan@ci.commerce.ca.us

Sincerely,

Gina Nila
Deputy Director of Public Works Operations, City of Commerce
Chair, LAR UR2 SW