

**MINUTES OF THE LOS ANGELES GATEWAY REGION
INTEGRATED REGIONAL WATER MANAGEMENT JOINT POWERS AUTHORITY BOARD
(L.A. GATEWAY AUTHORITY)
AT PARAMOUNT, CALIFORNIA
THURSDAY, JULY 14, 2011**

A regular meeting of the Board of Directors of the Gateway Authority was held on Thursday, July 14, 2011, at Noon at the Clearwater Building at 16401 Paramount Blvd., Paramount, CA 90723.

Chair Chris Cash called the meeting to order at 12:05 p.m. Roll was called through self-introductions and a quorum was declared present. Sign-In Sheet was distributed to attendees for sign-in.

BOARD MEMBERS PRESENT:

Chair Chris Cash	Paramount
Vice-Chair Adriana Figueroa	Norwalk
John Oropeza	Bell Gardens
Bernardo Iniguez	Bellflower
Charles Emig (alt. for Vince Brar)	Cerritos
Gina Nila	Commerce
Jim Glancy	Lakewood
Mark Christoffels	Long Beach
Kevin Wattier	Long Beach Water Department
G. Daniel Ojeda	Lynwood
Adrian Diaz (alt for Art Cervantes)	Pico Rivera
Frank Beach (alt for Don Jensen)	Santa Fe Springs
Steve Myrter (alt for Charlie Honeycutt)	Signal Hill
Bill DeWitt	South Gate
Mohammad Mostahkami (alt for Bill DeWitt)	South Gate
Scott Rigg (alt for Kevin Wilson)	Vernon
Dave Hill (alt for Art Aguilar)	Central Basin MWD
Dan Wall (alt for Dave Pelser)	Whittier
John Oskoui	Downey
Dan Mueller (alt for John Oskoui)	Downey
Eric Leung (alt for Kevin Wattier)	Long Beach Water Dept.

BOARD MEMBERS ABSENT:

STAFF AND GUESTS PRESENT:

Ken Farfsing	Signal Hill
Abi Aderonmu	California Department of Water Resources
Gil Cedillo Jr.	Central Basin MWD
Miriam Torres	
Shannon De Long	Downey
Bill Pagett	Willdan Engineering (by phone)
Annette Hubbell (via phone)	
Phil Doudar	Los Angeles County Flood Control/GLAC

Gateway IRWM Authority Board Meeting
Minutes May 12, 2011

PUBLIC PRESENT:

None

ITEM 3 - ADDITIONS TO THE AGENDA

None

ITEM 4 – ORAL COMMUNICATIONS TO THE BOARD

None.

ITEM 5 – CONSENT CALENDAR

Director Gina Nila moved the approval of the consent calendar. Director Rigg seconded the motion. The minutes were unanimously approved.

ITEM 6 – APPROVE RESOLUTIONS

Chair Chris Cash read Resolution 2011-1, commending Annette Hubbell for her service as the Gateway Authority's Executive Officer. Director De Witt moved approval, seconded by Director Figueroa – Resolution 2011-1 was unanimously approved.

Several board members expressed their appreciation to Ms. Hubbell. Ms. Hubbell commended the entire board on what they've accomplished in such a short time and expressed her appreciation for being a part of it.

Chair Chris Cash read Resolution 2011-2, commending Shannon De Long for her countless hours dedicated to the formation and development of the Gateway Authority. Director De Witt moved approval, seconded by director Figueroa - Resolution 2011-2 was unanimously approved.

Ms. De Long expressed her appreciation for having the opportunity to be a part of such a great organization. Several board members expressed their appreciation and well wishes as Ms. De Long moves forward in her career.

ITEM 7 – REQUEST FOR BIDS – CATCH BASIN CLEANING

Ms. Kast reported on the bid process that solicited bids for catch basin cleaning/maintenance. The intent would not be for Gateway to contract with the bidders, but rather provide a competitive bid process that the region's cities could avail themselves of instead of simply going with the LA County's prices.

She indicated that the bid process was extended to allow a second mandatory pre-bid meeting and was closed on June 30 with the opening of 3 sealed bids. Staff presented the names and prices for each of the bidders and requested that the board recommend one of the bidders to the Gateway regional cities.

After several clarifying questions and answers along with general discussion, Director Figueroa moved to recommend all 3 bidders. Director De Witt seconded the motion followed by a unanimous vote.

Director Oskoui moved and Director Ojeda seconded the motion to authorize staff to distribute the enclosed memo with pricing for all 3 bidders along with the bid process information and all 3 bid packages to each of the Gateway region cities.

ITEM 8 – STATUS REPORT ON ARRA-FUNDED CATCH BASIN PROEJCT

Mr. Pagett reported that as of the end of June the Contractor had installed 8,999 CPS units and 3,888 units. Constractor is currently working in Bell, Cudahy, Maywood, Paramount, Pico Rivera and Signal Hill. Willdan will be submitting close out for County permits for Huntington Park and Lynwood within the next 2 weeks.

Ms. Kast reminded the board that only a certain amount of ARS and CPS units were allowed to be installed due to varying factors. She indicated that the State Board approved staff's request to amend the state finance contract extending the Project's construction completion date to October 31, 2011 with a final certification date of December 31, 2011. The amended agreement would allow for the remaining grant funds of approximately \$1,000,000 to be used to install between 700 and 1,000 units. The Wildman and Steve Bubalo Construction Co. agreements both specify that \$10,000,000 is the combined maximum for the Project work, as per the terms of the state finance contract with the State Board. At the last board meeting, the board approved the extension of each of their contracts. The request for approval of Change Order No. 3 to Steve Bubalo Construction solidifies the previous board action.

A motion was made by Director Figueroa and seconded by Director Rigg with unanimous approval to approve Change Order No. 3 to Steve Bubalo Construction Company.

ITEM 9 – RATIFY INCREASE OF COSTS TO GEI/BOOKMAN EDMONSTON FOR 20X2020 REGIONAL ALLIANCE WORK

Ms. Kast reported that at the beginning of the process to develop a 20x2020 Regional Alliance, it was unknown exactly how much time would be required to develop a regional approach. Since that time, the consultants have been working to complete the task within budget and on time. However, due to a few unforeseen circumstances, the consultant had to exceed the initial estimate by approximately \$4,000. After discussing it with the Board Chair and Vice-Chair, staff directed GEI to continue the work in order to complete the task as soon as possible. Staff is now requesting that the board ratify the additional maximum amount of \$4,000.

On motion made by Director Oropeza and seconded by Director Nila, the board unanimously approved an amount not-to-exceed of \$4,000 to be added to the consultant's contract for 20x2020 Regional Alliance work.

ITEM 10 – APPROVE RESOLUTION 2011-3, DESIGNATING THE CITY OF SIGNAL HILL AS LEAD AGENCY

Ms. Kast reported that at the creation of the Gateway Authority in 2007, the city of Downey was designated the Lead Agency. Due to unexpected changes within the City of Downey in recent months, the City of Signal Hill has offered to step in and assume the duties of Lead Agency. She also reported that similar to Downey, the city of Signal Hill has chosen to combine the duties of the Secretary and Treasurer by appointing

Gateway IRWM Authority Board Meeting
Minutes May 12, 2011

its Assistant City Manager. In addition, the Secretary/Treasurer will have charge of the property of the Gateway Authority to which an official bond in the penal sum of \$10,000.00 is required. Upon discussion with Downey, Signal Hill, and the Chair, Vice-Chair and the Executive Officer of the Gateway Authority, it was determined that all financial matters would be transferred to Signal Hill with the exception of the ARRA-funded catch basin project which will stay with Downey until the project is closed-out.

Upon motion of Director Figueroa and seconded by Director De Witt, the board unanimously approved Resolution 2011-3 designating the City of Signal Hill as Lead Agency.

STATUS REPORT ON PROPOSITION 84 IRWM PLANNING GRANT

Ms. Kast reported that Mr. Abi Aderonmu from DWR had recently sent her an e-mail announcing that the IRWM Planning Grant funds were back on schedule. She further reported that final revisions were being made to the budget schedule and scope so that the Gateway Authority and DWR could execute the contract for the funds. Mr. Abi concurred with Ms. Kast's report.

In furtherance of the IRWM Plan, staff along with Ms. Hubbell (former Executive Officer) and Director Honeycutt had developed an RFP and Scope of Work to retain a consultant to write the IRWM Plan. Ms. Kast reviewed the schedule for the RFP and the selection of the consultant. She then requested that a sub-committee be formed to work with her on the selection process for the consultant.

After inviting interested board members, the following individuals were assigned to IRWM Plan Consultant Selection ad-hoc committee: Chris Cash, Adriana Figueroa, Dan Ojeda, Charlie Honeycutt and Dan Mueller. Staff indicated they would send out an e-mail confirming the members and inviting any others to participate.

With further discussion, several board members indicated they wished to review the scope and RFP before its release. It was generally agreed that board members should review and submit any comments/changes to the Executive Officer prior to July 25th. If the Chair and Vice-Chair felt that submitted comments were materially significant, then the release would be postponed and brought back to the board in August.

Upon motion made by Director Figueroa and seconded by Director Christoffels, the board unanimously authorized staff to release the RFP on July 25th contingent upon the Executive Officer not receiving material changes which would be determined by the Chair and Vice Chair.

Director Christoffels offered to assist in the advertisement of the RFP.

ITEM 10 – CONCEPTS FOR GATEWAY AUTHORITY LOGO/LETTERHEAD/ACRONYM

Ms. Kast presented several options of letterhead samples to the board. She indicated that it has been her experience that the Gateway Authority's name has presented problems with how long it is and/or what the agency is. After much discussion, the board provided suggestions to staff for presentation at the next board meeting.

ITEM 11 – EXECUTIVE OFFICER'S REPORT

Gateway IRWM Authority Board Meeting
Minutes May 12, 2011

Ms. Kast reported that at the request of the board, she had received a proposal from legal counsel to attend their monthly board meetings. She indicated that it would cost an estimated \$450 to \$500 per meeting including travel time.

Upon motion made by Director Christoffels, and seconded by Director Ojeda, the board unanimously vote to not have legal counsel present at each board meeting, but rather on an as-needed, upon-request basis.

ITEM 13 – DIRECTORS COMMENTS/REPORTS

None.

ADJOURNMENT

The meeting was adjourned at 1:40 pm to Thursday August 11, 2011 in the Clearwater Building at Paramount, CA.



Charlie Honeycutt, Secretary

September 8, 2011

Date