

**MINUTES OF THE GATEWAY WATER MANAGEMENT AUTHORITY
INTEGRATED REGIONAL WATER MANAGEMENT JOINT POWERS AUTHORITY BOARD
AT PARAMOUNT, CALIFORNIA
THURSDAY, SEPTEMBER 8, 2011**

A regular meeting of the Board of Directors of the Gateway Authority was held on Thursday, September 8, 2011, at Noon at the Clearwater Building at 16401 Paramount Blvd., Paramount, CA 90723.

Chair Chris Cash called the meeting to order at 12:05 p.m. Roll was called through self-introductions and a quorum was declared present.

BOARD MEMBERS PRESENT:

Chair Chris Cash	Paramount
Secretary-Treasurer Charlie Honeycutt	Signal Hill
John Oropeza	Bell Gardens
Deborah Chankin	Bellflower
Dave Hill (alt for Art Aguilar)	Central Basin Municipal Water District
Charlie Emig (alt. for Vince Brar)	Cerritos
Gina Nila	Commerce
Jim Glancy	Lakewood
David Pelser	Whittier
Kevin Wattier	Long Beach Water Department
G. Daniel Ojeda	Lynwood
Art Cervantes	Pico Rivera
Frank Beach (alt for Don Jensen)	Santa Fe Springs
Mohammad Mostahkami (alt for Bill DeWitt)	South Gate
John Oskoui	Downey
Scott Rigg (alt for Kevin Wilson)	Vernon
Dan Mueller (alt for John Oskoui)	Downey
Bernardo Iniguez (alt for Deborah Chankin)	Bellflower
Steve Myrter (alt for Charlie Honeycutt)	Signal Hill

BOARD MEMBERS ABSENT:

Vice Chair Adriana Figueroa	Norwalk
Mark Christoffels	Long Beach

STAFF AND GUESTS PRESENT:

Grace Kast	Executive Officer
Ken Farfsing	Signal Hill
Bill Pagett	Willdan
Bill Bennett	GEI Consultants (phone)

ITEM 3 - ADDITIONS TO THE AGENDA

None.

ITEM 4 – ORAL COMMUNICATIONS TO THE BOARD

None.

ITEM 5 – CONSENT CALENDAR

Director Oropeza moved to approve the minutes and Director Honeycutt seconded. Director Pelsler requested one correction to his alternate's name (Dan Wall rather than Dan Wood). The minutes were unanimously approved with one correction.

ITEM 6 – STATUS REPORT ON ARRA-FUNDED CATCH BASIN GRANT

Ms. Kast asked Mr. Bill Pagett (Willdan Engineering) to provide an update. Mr. Pagett reported that as of the end of July, the Contractor had installed 9,279 CPS units and 4,465 ARS units. As of the end of August the Contractor had installed 9,299 CPS units and 4,904 ARS units. The Contractor is currently installing ARS units in the cities of Compton and Montebello and expects to be completed by the end of next week. He will then move to Commerce and Vernon. As of last Friday the estimated construction cost spent to date is \$7,956,000 out of the maximum amount of \$8,445,000.

ITEM 7 – STATUS REPORT ON LOS CERRITOS TMDL MOA

Director Myrter who also serves as the Co-Chair of the Los Cerritos Watershed Entities Technical Committee, gave a report to the board regarding the background and status of the Los Cerritos TMDL work. He indicated that the members have met several times and have agreed to retain Richard Watson & Associates to develop the study/report. He continued by stating that per the MOA between the Watershed Entities and Gateway, some administrative duties, including contracting with consultants and processing payments would be done by Gateway. He concluded his report by stating that the key terms of the contract with Richard Watson & Associates included the following terms: 1 year contract with a 1-year extension; contract amount not-to-exceed \$148,200; invoices to be processed once per month; and deliverables as outlined in the Scope of Work (Exhibit A). On behalf of the Watershed Entities, he respectfully requested the contract and exhibits be approved by the Gateway board.

On motion made by Director Honeycutt and seconded by Director Ojeda, the contract and the exhibits as presented were unanimously approved.

ITEM 8 – STATUS REPORT ON PROPOSITION 84 IRWM PLANNING GRANT

Ms. Kast reminded the board that earlier this year, Gateway was awarded a planning grant by DWR in the amount of \$950,000. Since that time, DWR and Gateway have been working to prepare the necessary documents, letter of intent, revised scope and budget, etc. in anticipation of the funds becoming available by the State. Finally, in July of this year, DWR announced that the funds were available.

Ms. Kast reported that the key contract terms include: a 2-year contract ending September 30, 2013; maximum planning grant amount of \$950,000 with a project total estimated at \$1,357,000 (25% matching required). She indicated that although DWR staff and management along with

Gateway's legal counsel are finalizing the document, the draft included in the package was close to the final. Therefore she recommended approval of the draft contingent upon final acceptable language by DWR, legal counsel and staff.

On motion made by Director Wattier and seconded by Director Oropeza, the draft contract was unanimously approved with the contingencies.

ITEM 9 –REPORT ON DRAFT LA COUNTY STORM WATER FEE ORDINANCE

Mr. Ken Farfsing, City Manager for Signal Hill provided an in-depth review of the draft storm water fee ordinance released by LA County on September 1st. He commended LA County staff for working with the stakeholders on the ordinance before its release. With the exception of section 18.26, "Calculation of Fee" which had never been seen prior to September 1st, each section of the ordinance had been developed through a collaborative effort. He indicated that comments to the draft ordinance were due by October 4th. He also reported that the Gateway COG's City Manager's group will be holding a breakfast meeting on September 21st and have invited staff from LA County to attend in order to discuss the ordinance.

After lengthy discussion and questions, Mr. Farfsing requested that any comments by the Gateway board be directed to him and/or to the Executive Officer so that he could incorporate them into a comprehensive document to LA County staff. He asked that these questions be submitted in advance of their meeting on the 21st so that LA County staff can be prepared to respond.

**ITEM 10 – REVISED CONCEPTS FOR GATEWAY AUTHORITY
LOGO/LETTERHEAD/ACRONYM**

Ms. Kast reviewed the 4 revised samples of letterheads based on comments received at the last board meeting. After several questions, the general consensus was achieved for the letterhead with all blue text, no watermark and suggested that the website address be added. The board also confirmed the concept of an unofficial shortening of the agency's name to Gateway Water Management Authority (GWMA) for purposes of branding and ease of consistency.

ITEM 10 – EXECUTIVE OFFICER'S REPORT

- a. Ms. Kast reported that she attended the LA Regional Water Quality Control Board's meeting on September 1st. She indicated that after Regional Board's staff presentation on the LA Funding area under Prop 84, she introduced herself and the Gateway Water Management Authority. After providing a brief report on GWMA's projects and IRWM Plan progress, the Regional Board board members commended GWMA for their outstanding work and efforts.

Based on the positive response, Ms. Kast had drafted a thank you letter which would be signed by each of the member's Mayors or Presidents. The board agreed that a thank you letter was in order. They suggested that a copy of the draft letter accompanied by a brief staff report on the purpose of the letter should be sent to each GWMA member requesting the use of an electronic signature.

- b. Ms. Kast also updated the board on the status of the RFP process for the IRWM Plan. She concluded by stating that it is anticipated that a consultant would be recommended for selection at their October board meeting following by contract approval in November.

Gateway IRWM Authority Board Meeting
Minutes March 10, 2011


- c. Ms. Kast also reminded that board that she had sent out an e-mail indicating that GWMA has a much improved website with more current information. She also stated that the 20x2020 Regional Alliance report was completed and was available for download on the website.

ITEM 11 – DIRECTORS COMMENTS/REPORTS

None

ADJOURNMENT

The meeting was adjourned at 1:35 pm to Thursday, October 13, 2011 in the Clearwater Building at Paramount, CA.



Charlie Honeycutt, Secretary-Treasurer

10.13.11

Date