

**MINUTES OF THE GATEWAY WATER MANAGEMENT AUTHORITY
LOS ANGELES GATEWAY REGION
INTEGRATED REGIONAL WATER MANAGEMENT JOINT POWERS AUTHORITY BOARD
AT PARAMOUNT, CALIFORNIA
THURSDAY, JUNE 13, 2013**

A regular meeting of the Board of Directors of the Gateway Water Management Authority was held on Thursday, June 13, 2013 at Noon at the Progress Park Plaza, 15500 Downey Avenue, Paramount, CA 90723.

Chair Chris Cash called the meeting to order at 12:05 p.m. Roll was called by the Executive Officer.

BOARD MEMBERS PRESENT:

Chair Christopher Cash	Paramount
Vice Chair Adriana Figueroa	Norwalk
Treasurer Charlie Honeycutt	Signal Hill
Carlos Alba	Artesia
Young Park (alternate)	Bell
Chau Vu	Bell Gardens
Deborah Chankin	Bellflower
Mike O'Grady (alternate)	Cerritos
Gina Nila	Commerce
Desi Alvarez (proxy)	Huntington Park
Konya Vivanti (proxy)	Lakewood
Anthony Arevalo	Long Beach
Eric Leung (alternate)	Long Beach Water Dept.
Jose Molina (alternate)	Lynwood
Gladis Deras (alternate)	Pico Rivera
Frank Beach	Santa Fe Springs
Mohammad Mostahkami (alternate)	South Gate
Claudia Arellano (proxy)	Vernon
David Pelser	Whittier

EX-OFFICIO PARTICIPANTS:

Ernesto Marquez	Hawaiian Gardens
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STAFF AND GUESTS ON SIGN-IN SHEET:

Grace Kast	Executive Officer
Steve Dorsey	Legal Counsel
Steve Myrter	Alternate for Signal Hill
Blake Whittington	Council for Watershed Health
Bill Bennett	GEI Consultants
Enrique Huerta	GLAC IRWMP DAC
Paul Rodriguez	City of Whittier
Sam Kouri	Montebello
Bill Minasiah	Downey Resident
Brian Cuaron	Lakewood/Hawaiian Gardens News Reporter
Aaron Hernandez	Cudahy

ITEM 3 - ADDITIONS TO THE AGENDA

None.

ITEM 4 – ORAL COMMUNICATIONS TO THE BOARD

None.

ITEM 5 - CONSENT CALENDAR

Director Nila moved the approval of the consent calendar. Director Mostahkami seconded the motion. The consent calendar was unanimously approved.

ITEM 6– STATUS REPORT ON IRWMP ACTIVITIES

Ms. Kast reported that the Gateway IRWM Plan is now ready for adoption by the GWMA Board. She and Mr. Bill Bennett of GEI Consultants described the process that culminated in the end-product. Ms. Kast finished the report by indicating that after GWMA adoption, Gateway stakeholders will be invited to also adopt the Plan using the sample Resolution enclosed with the agenda. At a minimum, cities/agencies included in the Prop 84 Implementation Grant Application must adopt the Plan before awards.

After discussion, Director Alvarez moved to adopt the Gateway IRWM Plan. The motion was seconded by Director Nila and unanimously approved.

ITEM 7 – DISCUSSION/ACTION REGARDING WATERSHED EWMP/WMP ACTIVITIES

Ms. Kast updated the Board on developments regarding the Lower LA River Upper Reach 2 Watershed Group (LAR UR2). She requested that a Representative be immediately selected by the group to enable the GWMA to have an authorized point of contact. Director Nila reported that the group is scheduled to meet in a few days and would make the selection and notify the Executive Officer immediately thereafter.

Ms. Kast reported that an RFP had been distributed to an invited list of consultants to develop a WMP for the LAR UR2. The RFP included the PSA template as an exhibit. During the course of the process, several potential proposers requested modifications to the PSA in regards to payment processes and the indemnification language.

Mr. Dorsey provided his advice on making changes. He indicated that GWMA would not be able to make changes to the payment processes because it is directly tied to the MOU between the LAR UR2 group and GWMA. He continued by stating that he didn't believe negotiating modifications to the indemnification language would be a problem and requested the Board's approval to negotiate that language, if necessary, while ensuring the adequate protection of the Parties in the MOU.

Director Alba moved to approve Mr. Dorsey's request. The motion was seconded by Director Vu and unanimously approved.

Ms. Kast then reported on a request made by the LAR UR2 group to authorize the GWMA Chair to execute an agreement with the chosen consultant firm prior to monies collected by the GWMA from the group and before the next GWMA board meeting.

Upon a motion made by Director Honeycutt and seconded by Director Nila, the request was approved unanimously.

Ms. Kast explained the special circumstances facing the LAR UR2 group in relation to funding. She explained that this is a newly formed group with no previous funds collected as in the case of the other 3 watershed groups. She concluded her report by stating that invoices and payments could not be processed yet because they were directly related to the cost of the chosen proposal which had not yet been determined. She stated that through a series of conference calls with legal counsel and the Chairman, staff was recommending that the Executive Committee be given the authority to consider and approve payments to the consultant prior to having the money from the LAR UR2 group.

After lengthy discussion by the entire board, Director Figueroa moved to direct the Executive Officer to immediately send out invoices totaling \$100,000 for the watershed group. Each invoice would be calculated using the proportion set out in the MOU as a "deposit" invoice to each of the LAR UR2 group members. The motion also included a stipulation that a Notice to Proceed could not be given to the chosen consultant until July 15th. The motion was seconded by Director Chankin and unanimously approved.

Due to time constraints, no report was given regarding the MS4 Technical Advisory Committee.

ITEM 8 – APPROVAL OF GWMA FY 2013/14 GENERAL BUDGET

Ms. Kast referred to the enclosed spreadsheet which provided an estimate of annual costs for GWMA administrative assistance related to WMP activities. She then explained the assumptions used to calculate the amount for each watershed and recommended that 3% of each contract be assessed on each watershed group to cover GWMA Administrative costs FY 2013/14.

Ms. Kast presented a revised staffing plan which had been developed by the Executive Committee and herself. After several questions by the Board, Director Pelser moved to approve the staffing plan. The motion was seconded by Director Nila and unanimously approved.

Mr. Dorsey stated that the Executive Committee, legal counsel and Ms. Kast met on May 9th. As a result, the enclosed amendment to the Executive Officer's contract was developed by legal counsel. The amendment added duties to the Executive Officer's Job Description and extended her current salary of \$160,000/year beginning July 1, 2013 through June 30, 2014.

The motion was made by Director Mostahkami and seconded by Director Alba. The motion passed unanimously.

Ms. Kast reviewed the draft budget for FY 2013/14. She stated that membership dues would remain at \$15,000 with several board-approved exceptions for lower dues. Director Alvarez moved to adopt the FY 2013/14 budget. The motion was seconded by Director Vu and unanimously approved by a super-majority of the Board.

Director Chankin made a motion to direct staff to research the cost of insurance for GWMA and bring the information back to the Board in July. Director Pelser seconded the motion which was unanimously approved.

ITEM 9 – GWMA MEMBERSHIP REPORT

Ms. Kast reported that Hawaiian Gardens submitted an annual application to continue as an Ex-Officio Participant of the GWMA. She continued by stating that she had attended their council meeting at the request of staff. She reported that the council directed city staff to incorporate a reduced, negotiated amount in the upcoming budget so that they may apply and participate as a full-member. In the interim, the council approved the application for Ex-Officio.

Director Chankin moved to table this item until the next board meeting to see if their application might change to a full membership request. Director Alba seconded the motion which was unanimously approved.

ITEM 10 – CITY MANAGERS STEERING COMMITTEE REPORT

None.

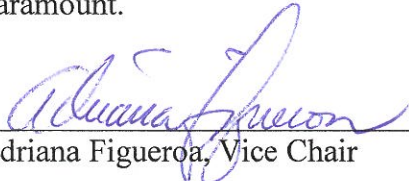
ITEM 11 - EXECUTIVE OFFICER'S REPORT

Ms. Kast reminded the Board and all Gateway Stakeholder to review the Greater LA IRWM Plan 2013 Update and submit any comments they may have before the deadline.

ITEM 12 – DIRECTORS' COMMENTS/REPORTS

None.

The meeting was adjourned at 2:20 p.m. to a Meeting of the Board on July 11, 2013 at Progress Park Plaza in Paramount.



Adriana Figueroa, Vice Chair

7/11/13

Date