

**MINUTES OF THE GATEWAY WATER MANAGEMENT AUTHORITY
LOS ANGELES GATEWAY REGION
INTEGRATED REGIONAL WATER MANAGEMENT JOINT POWERS AUTHORITY BOARD
AT PARAMOUNT, CALIFORNIA
THURSDAY, MARCH 12, 2015**

A special meeting of the Board of Directors of the Gateway Water Management Authority was held on Thursday, March 12, 2015 Noon at the Progress Park Plaza, 15500 Downey Avenue, Paramount, CA 90723.

Chair Chris Cash called the meeting to order at 11:35 a.m. Roll was called by Ms. Penn and a quorum of the Board was declared.

BOARD MEMBERS PRESENT:

Okina Dor	Artesia
Al Cablay (alternate)	Bell
Chau Vu (alternate)	Bell Gardens
Len Gorecki	Bellflower
Tammy Hierlihy	Central Basin MWD
Mike O'Grady (alternate)	Cerritos
Gina Nila	Commerce
Aaron Hernandez-Torres	Cudahy
Mohammad Mostahkami	Downey
Desi Alvarez (alternate)	Huntington Park
Marlin Munoz (alternate)	La Mirada
Lisa Rapp	Lakewood
Anthony Arevelo	Long Beach
Kevin Wattier	Long Beach Water Dept.
Sam Kouri (alternate)	Montebello
Adriana Figueroa	Norwalk
Chris Cash	Paramount
Gladis Deras (alternate)	Pico Rivera
Noe Negrete (alternate)	Santa Fe Springs
Charlie Honeycutt	Signal Hill
William DeWitt	South Gate
Scott Rigg (alternate)	Vernon
David Pelser	Whittier

STAFF AND GUESTS ON SIGN-IN SHEET:

Grace Kast	Executive Officer
Toni Penn	Administrative/Accounting Assistant
Candice Lee	General Counsel
Russ Bryden	LACFCD
Jim Glancy	Lakewood
John Hunter	John L. Hunter & Associates
Geneveive Osmond	Los Angeles County FCD
Catherine Jun	Bellflower
Ester Rojas	WRD
Bill Minasian	Downey

ITEM 3 - ADDITIONS TO THE AGENDA

Chair Chris Cash indicated that for discussions purposes, agenda item numbers 11 and 12 would be in reverse order.

ITEM 4 – ORAL COMMUNICATIONS TO THE BOARD

Ms. Tammy Hierlihy, Central Basin MWD, provided an update regarding Central Basin MWD’s upcoming audit with the State and California Legislature. She indicated that their District submitted a letter earlier expressing support and looked forward to working cooperatively with their group.

ITEM 5 – CLOSED SESSION: CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

No reportable action. Direction was given.

ITEM 6 – DISCUSSION/ACTION REGARDING EMPLOYMENT POLICIES

Director Dewitt moved to table this agenda item and defer item back to the Executive Committee for further discussions. The motion was seconded by Director Nila and approved by the following voice votes:

AYES: DOR, CABLAY, VU, GORECKI, HIERLIHY, O’GRADY, NILA, HERNANDEZ-TORRES, MOSTAHKAMI, ALVAREZ, MUNOZ, RAPP, AREVELO, WATTIER, KOURI, FIGUEROA, CASH, DERAS, NEGRETE, HONEYCUTT, DEWITT, RIGG, PELSER

NOES: NONE

ABSTAIN: NONE

ITEM 6 – DISCUSSION/ACTION REGARDING THE RELEASE OF A REQUEST FOR QUALIFICATION (“RFQ”) FOR FINANCIAL, ACCOUNTING, INVESTMENT, PURCHASING, AND PERSONNEL SERVICES

Director Honeycutt reported that prior to July 1, 2013, the City of Signal Hill provided all accounting services to GWMA. He stated that on July 1, 2013, most accounting functions were transferred to the GWMA. He indicated that GWMA now tracked its own expenses and income while the City of Signal Hill continued to process expenditures, prepare warrants, and received, recorded and invested revenues.

Director Honeycutt indicated that GWMA activities have significantly increased over the past two years and would continue to expand as GWMA supported the growing needs of the region’s watershed. In closing, Director Honeycutt recommended that the Board release a Request for Qualifications (RFQ) for financial, accounting, investment, purchasing, and personnel services. He stated that this RFQ would seek a consultant to complete the transfer of financial functions from the City of Signal Hill to the GWMA and provide day-to-day

financial oversight and professional advice to the GWMA staff. He indicated that the City of Signal Hill, GWMA's Chair and Vice-Chair would meet to review and select a consultant and that the Professional Services Agreement would be brought back to the board for approval before proceeding.

After detailed discussions, Director Pelsler moved to release the RFQ, but to separate the scope of work for personnel services until further clarification could be provided to the Board. The motion was seconded by Director Negrete and was approved by the following voice votes:

AYES: DOR, CABLAY, VU, GORECKI, HIERLIHY, O'GRADY, NILA, HERNANDEZ-TORRES, MOSTAHKAMI, ALVAREZ, MUNOZ, RAPP, AREVELO, WATTIER, KOURI, FIGUEROA, CASH, DERAS, NEGRETE, HONEYCUTT, DEWITT, RIGG, PELSER

NOES: NONE

ABSTAIN: NONE

ITEM 8 - CONSENT CALENDAR

Director Nila moved to approve the consent calendar. The motion was seconded by Director Cablay and was approved by the following voice votes:

AYES: DOR, CABLAY, VU, GORECKI, HIERLIHY, O'GRADY, NILA, HERNANDEZ-TORRES, MOSTAHKAMI, ALVAREZ, MUNOZ, RAPP, AREVELO, WATTIER, KOURI, FIGUEROA, CASH, DERAS, NEGRETE, HONEYCUTT, DEWITT, RIGG, PELSER

NOES: NONE

ABSTAIN: NONE

ITEM 9 – DISCUSSION/ACTION REGARDING COST SHARING PROPOSAL FOR GREATER LOS ANGELES AND LONG BEACH HARBOR WATERS TMDL FOR TOXIC POLLUTANTS MONITORING

Ms. Kast reported that each watershed group, as well as those cities applying for an individual watershed plan, would need to satisfy the monitoring requirement. She stated that John Hunter had reported that the general consensus of the watershed groups, with tentative concurrence by the Regional Board, was that a single monitoring station located at the furthest downstream area of each river would satisfy the monitoring requirements. She indicated that, because of the obvious cost savings to Permittees and their constituents, it would make more sense to combine resources to meet the Regional Board's monitoring requirements. Further, the GWMA had been asked to consider taking on the administrative role to coordinate the effort.

Ms. Kast reported that her recommendation was to generate two (2) different MOUs. She stated that one would be prepared for GWMA members with a 3% administrative charge and the second MOU would be prepared for non-GWMA members with a 5% administrative charge. In closing, Ms. Kast recommended that the Board authorize Legal Counsel and the Executive Officer to develop these two MOUs to provide administrative and contractual services (without equipment ownership) for the TMDL Monitoring of the Dominguez Channel and Greater Los Angeles and Long Beach Harbor Waters.

Director Nila moved to authorize Legal Counsel and the Executive Officer to develop two (2) standard MOUs to provide administrative and contractual services for the TMDL Monitoring of the Dominguez Channel and Greater Los Angeles and Long Beach Harbor Waters and to stipulate that non-members had 60-days to execute the MOU or they would be excluded from this joint effort. The motion was seconded by Director Wattier and approved by the following voice votes:

AYES: DOR, CABLAY, VU, GORECKI, HIERLIHY, O'GRADY, NILA, HERNANDEZ-TORRES, MOSTAHKAMI, ALVAREZ, MUNOZ, RAPP, AREVELO, WATTIER, KOURI, FIGUEROA, CASH, DERAS, NEGRETE, HONEYCUTT, DEWITT, RIGG, PELSER

NOES: NONE

ABSTAIN: NONE

ITEM 10A – GATEWAY REGIONAL WATERSHED MANAGEMENT PLANS (WMPs) AND MOU AMENDMENT

Discussion/Action Regarding Ownership of Equipment Related to CIMP and WMP Implementation

General discussions took place with regard to the ownership of equipment related to CIMP and WMP implementation. It was determined that GWMA would not obtain ownership and that the contractor would own equipment and then lease it back to the GWMA.

ITEM 10B – ACTION/STATUS OF EACH WATERSHED GROUP

Lower Los Angeles River Upper Reach 2 Watershed Group

Ms. Kast reported that in October, GWMA issued an RFP to implement a Coordinated Integrated Monitoring Program (CIMP) for the Los Angeles River Upper Reach 2 Sub Watershed. She stated that the deadline to receive proposals was on November 24, 2014 at noon and a total of 2 proposals were received: CWE and Paradigm.

Ms. Kast reported that the Watershed group was now requesting that GWMA enter into a 2-year contract with CWE (with 2 additional, optional years). She stated that the cost for work during FY 2014/15 was \$240,000 and the second year's costs was \$297,205 and may only commence by written authorization from the

Executive Officer. Ms. Kast recommended that the Board approve the PSA with CWE as presented, contingent upon legal counsel's final approval of non-material changes.

Director Figueroa moved to approve the PSA with CWE as presented, contingent upon legal counsel's final approval of non-material changes. The motion was seconded by Director Hernandez-Torres and was approved by the following voice votes:

AYES: DOR, CABLAY, VU, GORECKI, HIERLIHY, O'GRADY, NILA, HERNANDEZ-TORRES, MOSTAHKAMI, ALVAREZ, MUNOZ, RAPP, AREVELO, WATTIER, KOURI, FIGUEROA, CASH, DERAS, NEGRETE, HONEYCUTT, DEWITT, RIGG, PELSER

NOES: NONE

ABSTAIN: NONE

Lower Los Angeles River Watershed Group

None.

Los Cerritos Channel Watershed Group

None.

Lower San Gabriel River Watershed Group

None.

Director Negrete left at 1:45 p.m.

ITEM 11 – DISCUSSION/ACTION REGARDING GENERAL ON-CALL PROFESSIONAL, TECHNICAL, AND/OR ENGINEERING SERVICES

Ms. Kast reported that at the December 11, 2014 Board meeting, the Board approved the release of the Request for Statement of Qualifications (RFQ). She stated that the deadline to submit SOQs was January 26, 2015 and that eleven SOQs were received. She indicated that the Ad Hoc Committee and staff met to discuss, rank, select and recommend consultants for GWMA's list of pre-qualified consultants.

After detailed discussions, GEI was added to the list of pre-qualified consultants due to their IRWM experience and the unexpected, immediate DWR solicitation for projects. Director Wattier requested that the Ad Hoc Committee review all pre-qualified consultants to see if any other consultants had IRWM experience.

It was also recommended that the Procedure for on-call consultant services be amended to increase the Chair's ability to approve expenditures up to \$10k without Board approval and that the Executive Officer must

requests proposals/schedules from 2-3 consultants on the List of Services up to \$50k and make selection upon consultation with Chair.

Director Wattier moved to: 1) approve the On-Call Consultant Services List with the addition of GEI, 2) approve process for on-call consultant services as amended, and 3) the existing Ad Hoc Committee would assist in modifications to on-call list and assist Executive Officer in selecting an on-call consultant for services above \$50k. The motion was seconded by Director Nila and approved by the following voice votes:

AYES: DOR, CABLAY, VU, GORECKI, HIERLIHY, O'GRADY, NILA, HERNANDEZ-TORRES, MOSTAHKAMI, ALVAREZ, MUNOZ, RAPP, AREVELO, WATTIER, KOURI, FIGUEROA, CASH, DERAS, HONEYCUTT, DEWITT, RIGG, PELSER

NOES: NONE.

ABSTAIN: NONE.

ITEM 12 – DISCUSSION/ACTION REGARDING IRWM ACTIVITIES

Ms. Kast updated the Board on IRWM activities. She indicated that GWMA, as a new member of the GLAC IRWM, would be coordinating projects with GLAC for Round 4 of the Prop 84 Grant. She recommended that the Board issue a Professional Services Agreement to GEI in the amount not to exceed \$75k to assist GWMA with collecting project information to enter into the OPTI system, and collect and coordinate GWMA projects with GLAC's consultants during the application process.

After detailed discussions, Director Wattier moved to issue a Professional Services Agreement with GEI in the amount not to exceed \$75k to assist GWMA with the development, prioritization and input of project information into the OPTI system and data collection and coordination with GLAC's consultants during the application process. The motion was seconded by Director Nila and was approved by the following voice votes:

AYES: DOR, CABLAY, VU, GORECKI, HIERLIHY, O'GRADY, NILA, HERNANDEZ-TORRES, MOSTAHKAMI, ALVAREZ, MUNOZ, RAPP, AREVELO, WATTIER, KOURI, FIGUEROA, CASH, DERAS, HONEYCUTT, DEWITT, RIGG, PELSER

NOES: NONE

ABSTAIN: NONE

ITEM 13 – DISCUSSION/ACTION REGARDING PROP 1 FUNDING OPPORTUNITIES

Ms. Kast reported that the California Water Resources Control Board announced that Prop 1 money has been allocated and that she was requesting to work with an Ad Hoc Committee to review opportunities.

After general discussion, Director Cash asked if any Board member would be willing to be a member of this Ad Hoc Committee. Directors Arevelo, Cervantes, Deras and Figueroa were appointed to this Ad Hoc Committee.

Director Alvarez left at 2:05 p.m.

ITEM 14 – CITY MANAGERS’ STEERING COMMITTEE REPORT

None.

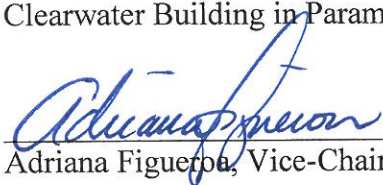
ITEM 15 – EXECUTIVE OFFICER’S REPORT

Ms. Kast reported that she has been discussing the need to coordinate efforts with the COG on issues affecting both agencies. She stated that she is in discussions with the COG staff on creating an Ad Hoc Joint Task Force Committee and would report back to the GWMA Board.

ITEM 16 – DIRECTORS’ COMMENTS/REPORTS

None.

The meeting was adjourned at 2:07 p.m. to a Special Meeting of the Board on March 16, 2015 at the Clearwater Building in Paramount.



Adriana Figueroa, Vice-Chair

Date