

**MINUTES OF THE GATEWAY WATER MANAGEMENT AUTHORITY
LOS ANGELES GATEWAY REGION
INTEGRATED REGIONAL WATER MANAGEMENT JOINT POWERS AUTHORITY BOARD
AT PARAMOUNT, CALIFORNIA
THURSDAY, SEPTEMBER 10, 2015**

A regular meeting of the Board of Directors of the Gateway Water Management Authority was held on Thursday, September 10, 2015 at 11:30 a.m. at the Progress Park Plaza, 15500 Downey Avenue, Paramount, CA 90723.

Secretary/Treasurer Charlie Honeycutt called the meeting to order at 11:40 a.m. Roll was called by Ms. Kast and a quorum of the Board was declared.

BOARD MEMBERS PRESENT:

Okina Dor	Artesia
Jordan Monroe	Avalon
Bernardo Inguez (alternate)	Bellflower
Tammy Hierlihy	Central Basin MWD
Mike O'Grady (alternate)	Cerritos
Christina Dixon (alternate)	Huntington Park
Mark Stowell	La Mirada
Lisa Rapp	Lakewood
Derek Wieske (alternate)	Long Beach
Eric Leung (alternate)	Long Beach MWD
William Stracker	Lynwood
Danilo Batson	Montebello
Gladis Deras (alternate)	Pico Rivera
Sarina Morales (proxy)	Santa Fe Springs
Charlie Honeycutt	Signal Hill
William De Witt	South Gate
Scott Rigg (alternate)	Vernon
Hye Jin Lee	Whittier
Esther Rojas (Alternate)	Water Replenishment District

STAFF AND GUESTS ON SIGN-IN SHEET:

Grace Kast	Executive Officer
Jason Wen	Lakewood
Jim Glancy	Lakewood
Johnathan Perisho	Watershed Conservation Authority
Enrique Huerta	Outreach Consultant
Cindy Byerrum	Platinum Consulting
Kyle Cason	Whittier
Debbie Enos	Watershed Conservation Authority
Yvette Kirrin	GCCOG
Daniel Apt	GCCOG
Mark Stanley	Watershed Conservation Authority

ITEM 3 - ADDITIONS TO THE AGENDA

None.

ITEM 4 – ORAL COMMUNICATIONS TO THE BOARD

None.

ITEM 5 – CONSENT CALENDAR

Director Rapp moved to approve the consent calendar. The motion was seconded by Director Rigg and was approved by the following voice vote:

**AYES: MONROE, HIERLIHY, STOWELL, RAPP, STRACKER, BATSON,
HONEYCUTT, LEE, INIGUEZ, O’GRADY, DIXON, WIESKE, LEUNG, DERAS,
RIGG, ROJAS, MORALES**

NOES: NONE

ABSTAIN: DOR

**ITEM 6 – PRESENTATION: GCCOG STRATEGIC TRANSPORTATION PLAN (GCCOG STP)
CHAPTER 13 STORMWATER**

Ms. Yvette Kirrin and Mr. Daniel Apt, Gateway Cities Council of Governments, gave a presentation on the GCCOG Strategic Transportation Plan Chapter 13 Stormwater. They indicated that the purpose of the plan was to ensure that stormwater treatment measures were included in the sub-regional transportation infrastructure improvements as part of the GCCOG STP and to provide an approach to stormwater pollution prevention and runoff water quality treatment. They also indicated that the goal was to assist in effectively implementing the Green Street Policies and complying with the MS4 permits and TMDLS.

They then proceeded to provide the Board with the background information, outlined permits and other requirements, discussed the stormwater quality strategy for transportation projects, reviewed intersection analysis and cost evaluations, funding framework and implementation recommendations.

ITEM 7 – PRESENTATION: GATEWAY CITIES AND RIVERS URBAN GREENING MASTER PLAN

Mr. Mark Stanley, Watershed Conservation Authority, gave a presentation on the Gateway Cities and Rivers Urban Greening Master Plan. He stated that The Watershed Conservation Authority, in partnership with North East Trees, and as part of its vision of “Connecting Communities Through Nature”, was launching the development of a Visionary Urban Greening Master Plan for the Gateway Cities and Lower LA and San Gabriel Rivers.

Director De Witt entered at 12:15 p.m.

He stated that The Urban Greening Plan seeks to expand access to and development of greenways, parks, and access points along our river corridors, and also extend greening projects throughout our urban communities through identification of complete street opportunities that provide multi-benefits to Cities, Neighborhoods, and individuals. He indicated that the plan would: incorporating existing plans and public input, identify new and improved park, trail, bikeway, water conservation and capture, complete streets, tree cover, and interpretive and way-finding opportunities within the 26 cities and unincorporated areas that make up the Gateway Cities region.

Mr. Stanley then proceeded to outline the goals of the Urban Greening Master Plan and to engage and encourage continued participation in the plan over time via an online comment sharing platform. In closing, Mr. Stanley indicated that the living document would ideally be hosted on an open source database website to ensure public access and transparency on progress in implementing the plan.

ITEM 8 – DISCUSSION/ACTION REGARDING GWMA ACCOUNTING POLICIES AND PROCEDURES

Ms. Kast reported that during the past year, an Ad Hoc Committee of the Board met to review internal staffing needs, accounting functions and what was needed to address GWMA's growing functions and responsibilities. She stated that in July of this year, the Board of Directors approved a consulting contract with Platinum Client Services to develop banking and accounting procedures and to conduct the reconciliation and transition of funds to GWMA, including the opening of a GWMA bank account.

Ms. Kast reported that the attached policies and procedures were reviewed by the Lead Agency, the Executive Officer and the Executive Committee. In closing, Ms. Kast stated that it was recommended that this general policy be approved by the Board so that the banking transition process could begin before more time had passed in the current fiscal year. She indicated that while that was occurring, the Lead Agency would assist GWMA to improve the policy manual by breaking it into more detailed individual policies that define procedures and positions of responsibility to help strengthen oversight.

Director De Witt moved to approve GWMA's Accounting Policies and Procedures as presented and authorized the Chair and staff to submit a formal request to the City of Signal Hill to release funds associated with all GWMA activities. The motion was seconded by Director Weiske and was approved by the following voice vote:

**AYES: MONROE, HIERLIHY, STOWELL, RAPP, STRACKER, BATSON,
HONEYCUTT, LEE, INIGUEZ, O'GRADY, DIXON, WIESKE, LEUNG, DERAS,
RIGG, ROJAS, MORALES, DOR, DE WITT**

NOES: NONE

ABSTAIN: NONE

ITEM 9 – DISCUSSION/ACTION REGARDING GWMA GRANT POLICY

Ms. Kast reported that in response to the passage of Proposition 1 last November, an Ad Hoc Committee was formed to review opportunities for grants from Proposition 1. She indicated that the committee members were: Adriana Figueroa, Gladis Deras, Art Cervantes, Anthony Arevalo and Grace Kast. She stated that, at its first meeting earlier this year, the committee reviewed the many opportunities available through Proposition 1 and other grant programs and decided to first develop a grant policy for board consideration. She reported that the committee felt it was important to have a clear understanding of the types of grants which should be pursued and how the costs to apply would be paid and/or shared. She stated that this policy was a result of several committee conference calls and that the approach used by the committee was to focus on cost benefit while still allowing for case-by-case situations.

Ms. Kast reported that at last month’s board meeting, board members provided comments and suggestions that had been incorporated into the attached document. It was also circulated to the Ad Hoc Committee members prior to this Board Meeting. In closing, Ms. Kast recommended that the Board approve the Grant Policy as presented.

Director Deras moved to add Director Monroe and Director Hierlihy and approve GWMA’s Grant Policy as presented. The motion was seconded by Director Batson and was approved by the following voice vote:

**AYES: MONROE, HIERLIHY, STOWELL, RAPP, STRACKER, BATSON,
HONEYCUTT, LEE, INIGUEZ, O’GRADY, DIXON, WIESKE, LEUNG, DERAS,
RIGG, ROJAS, MORALES, DOR, DE WITT**

NOES: NONE

ABSTAIN: NONE

ITEM 10 – DISCUSSION/ACTION REGARDING GWMA BYLAWS REGARDING GOVERNING BOARD APPOINTMENTS

This item was deferred until the October Board Meeting.

ITEM 11 – GATEWAY REGION WATERSHED MANAGEMENT PLAN (WMPs) AND MOU AND/OR AMENDMENTS ACTIVITIES

Lower Los Angeles River Upper Reach 2 Watershed Group

This item was deferred until the October Board Meeting.

Lower Los Angeles River Watershed Group

This item was deferred until the October Board Meeting.

Los Cerritos Channel Watershed Group

This item was deferred until the October Board Meeting.

Lower San Gabriel River Watershed Group

This item was deferred until the October Board Meeting.

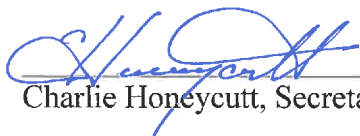
ITEM 12 – EXECUTIVE OFFICER’S REPORT

Ms. Kast acknowledged Mr. Jim Glancy, who announced his retirement from the city of Lakewood.

ITEM 13 – DIRECTORS’ COMMENTS/REPORT

Director Rapp reported their project with Cal Trans is moving ahead. It was announced Jason Wen will be the new board alternate for the city of Lakewood.

The meeting was adjourned at 1:10 p.m.



Charlie Honeycutt, Secretary/Treasurer

10/8/15

Date