

AGENDA ITEM NO. 5A

**MINUTES OF THE GATEWAY WATER MANAGEMENT AUTHORITY
LOS ANGELES GATEWAY REGION
INTEGRATED REGIONAL WATER MANAGEMENT JOINT POWERS AUTHORITY
BOARD
AT PARAMOUNT, CALIFORNIA
THURSDAY, NOVEMBER 12, 2015**

A regular meeting of the Board of Directors of the Gateway Water Management Authority was held on Thursday, November 12, 2015 at 11:30 a.m. at the Progress Park Plaza, 15500 Downey Avenue, Paramount, CA 90723.

Chair Chris Cash called the meeting to order at 11:43 a.m. Roll was called by Ms. Penn and a quorum of the Board was declared.

BOARD MEMBERS PRESENT:

Okina Dor	Artesia
Jordan Monroe	Avalon
Chau Vu (alternate)	Bell Gardens
Bernardo Iniguez (alternate)	Bellflower
Tammy Hierlihy	Central Basin MWD
Mike O'Grady	Cerritos
Gina Nila	Commerce
Mohammad Mostahkami	Downey
Christina Dixon (alternate)	Huntington Park
Marlin Munoz	La Mirada
Lisa Rapp	Lakewood
Anthony Arevalo	Long Beach
William Stracker	Lynwood
Adriana Figueroa	Norwalk
Chris Cash	Paramount
Gladis Deras (alternate)	Pico Rivera
Sarina Morales-Choate (proxy)	Santa Fe Springs
Charlie Honeycutt	Signal Hill
Chris Castillo (proxy)	South Gate
William De Witt	South Gate
Scott Rigg (alternate)	Vernon
Esther Rojas	Water Replenishment District

STAFF AND GUESTS ON SIGN-IN SHEET:

Grace Kast	Executive Officer
Toni Penn	Admin/Accounting Manager
Brianna Burgess	Office Assistant
Steve Myrter	Signal Hill

Shad Rezai	Southern California Edison
Bill Minasian	Downey
Genevieve Osmena	LACFCD
Enrique Huerta	Green Cities Co.
Amanda Guzman-Perez	LACFCD
Raul Godinez	Lynwood
Lorry Hempe	Lynwood
Anatole Falagan	LBWD
Russ Bryden	LACFCD

ITEM 3 - ADDITIONS TO THE AGENDA

None.

ITEM 4 – ORAL COMMUNICATIONS TO THE BOARD

Director Hierlihy reported that Central Basin MWD completed an audit with the State Legislature and the final report would be released 12/3/2015.

ITEM 5 – ELECTION OF OFFICERS

An election of officers was held to determine the position of Chair, Vice Chair, Treasurer, and the Lead Agency. Director Mostahkami moved to nominate Director Cash as the new Chair. Director Arevalo seconded the motion and it was approved by the following voice vote:

AYES: DOR, MONROE, VU, INIGUEZ, HIERLIHY, O’GRADY, NILA, MOSTAHKAMI, MUNOZ, RAPP, AREVALO, FIGUEROA, CASH, DERAS, RIGG, ROJAS, MORALES-CHOATE, CASTILLO, HONEYCUTT

NOES: NONE

ABSTAIN: NONE

Director Iniguez moved to nominate Director Figueroa for the position of Vice Chair. Director Deras seconded the motion and it was approved by the following voice vote:

AYES: DOR, MONROE, VU, INIGUEZ, HIERLIHY, O’GRADY, NILA, MOSTAHKAMI, MUNOZ, RAPP, AREVALO, FIGUEROA, CASH, DERAS, RIGG, ROJAS, MORALES-CHOATE, CASTILLO, HONEYCUTT

NOES: NONE

ABSTAIN: NONE

Director Honeycutt indicated that Steve Myrter would be the new Signal Hill Board representative and would therefore be the Treasurer for the Board. Director Mostahkami then motioned for Signal Hill to remain as the lead agency, and its representative be appointed as the new Secretary/Treasurer. Director Rapp seconded the motion and the motion was approved by the following voice vote:

AYES: DOR, MONROE, VU, INIGUEZ, HIERLIHY, O'GRADY, NILA, MOSTAHKAMI, MUNOZ, RAPP, AREVALO, FIGUEROA, CASH, DERAS, RIGG, ROJAS, MORALES-CHOATE, CASTILLO, HONEYCUTT

NOES: NONE

ABSTAIN: NONE

ITEM 6 – CONSENT CALENDAR

Director Nila moved to approve the consent calendar. The motion was seconded by Director Rapp and was approved by the following voice vote:

AYES: DOR, MONROE, VU, INIGUEZ, HIERLIHY, O'GRADY, NILA, MOSTAHKAMI, MUNOZ, RAPP, AREVALO, CASH, DERAS, RIGG, ROJAS, MORALES-CHOATE, CASTILLO, HONEYCUTT

NOES: NONE

ABSTAIN: FIGUEROA (FROM MINUTES ONLY)

ITEM 7 – DISCUSSION/ACTION REGARDING GWMA ACCOUNTING AND AUDIT ACTIVITIES

Director Honeycutt reported that the GWMA Audits for FY 2012/13 and FY 2013/14 were reviewed by the auditing firm and were found to be in conformity with Generally Accepted Auditing Standards. All significant transactions had been recognized in the financial statements.

Director Deras brought attention that there was a column width error on Page 4 that must be corrected. Director Mostahkami moved that the Board to receive and file the Annual Audited Financial Statements for FY 2012/13 and FY 2013/14 as amended. Director Deras seconded the motion and it was approved by the following voice vote:

AYES: DOR, MONROE, VU, INIGUEZ, HIERLIHY, O'GRADY, NILA, MOSTAHKAMI, MUNOZ, RAPP, AREVALO, CASH, DERAS, RIGG, ROJAS, MORALES-CHOATE, CASTILLO, FIGUEROA, HONEYCUTT

NOES: NONE

ABSTAIN: NONE

Ms. Kast reported that traditionally the Lead Agency, Signal Hill, engaged the auditor. However, GWMA's accounting functions were now officially transferred from Signal Hill to GWMA. She stated that because of this, Legal Counsel recommended that GWMA should now directly contract for audit services and that the Board should appoint a Controller for audit purposes. The Executive Committee recommended that the Secretary/Treasurer of the Board be the Controller.

Ms. Kast also stated that it was time to prepare the FY 2014/15 Audit and that the Secretary/Treasurer recommended they retain Moss, Levy and Hartzheim LLP as the auditor that Signal Hill had used for the past 2 years.

Director Mostahkami moved to approve that the Secretary/Treasurer act as the Controller of the GWMA for auditing purposes as well as retain Moss, Levy and Hartzheim LLP to conduct GWMA's FY 2014/15 audit in an amount not to exceed \$5,875. Director Figueroa seconded the motion and it was approved by the following voice vote:

AYES: DOR, MONROE, VU, INIGUEZ, HIERLIHY, O'GRADY, NILA, MOSTAHKAMI, MUNOZ, RAPP, AREVALO, CASH, DERAS, RIGG, ROJAS, MORALES-CHOATE, CASTILLO, FIGUEROA, HONEYCUTT

NOES: NONE

ABSTAIN: NONE

Ms. Kast reported that GWMA staff had successfully transitioned all of the accounting functions from the City of Signal Hill to in-house. She stated that GWMA's bank account was opened at Wells Fargo.

ITEM 8 – GLAC IRWM ACTIVITIES

Ms. Kast reported that the Greater LA IRWM "GLAC" group and its sub-regions were tasked with choosing how to allocate a partial award of 79% of GLAC's total request. The Lower SG and Lower LA sub-region meeting was scheduled for November 17, 2015 and the Greater LA IRWM Leadership Committee meeting was scheduled for December 9, 2015. Ms.

Kast reported that the Board should discuss and provide guidance to the Chair and staff for allocating the tentative award of 79% for the Greater LA IRWM projects.

Mr. Russ Bryden from LACFCD explained to the Board four possible options. The first option was to apply three funding tiers based on individual project scores. The second option was to reduce each project grant request equally by 21%. The third option was to apply the 21% reduction to each Sub-Region and allow each sub-region to decide how to allocate the funding. Lastly, option four was to eliminate the four lowest scoring projects across the region.

Director Figueroa moved to endorse Option 2, but then withdrew her motion.

Director Stracker and Director De Witt entered at 12:02. (Director De Witt replaced Director Castillo as the voting member from the City of South Gate.)

Director Rapp moved to endorse Option 1 which was seconded by Director Castillo. The motion was approved by the following voice vote:

**AYES: MONROE, VU, INIGUEZ, HIERLIHY, NILA, MOSTAHKAMI,
MUNOZ, RAPP, AREVALO, STRACKER, CASH, DERAS, RIGG,
ROJAS, DE WITT, FIGUEROA, HONEYCUTT**

NOES: O'GRADY

ABSTAIN: DOR, MORALES-CHOATE

ITEM 9 – DISCUSSION/ACTION REGARDING GOVERNING BOARD BYLAWS

Ms. Kast reported that GWMA's membership had grown significantly over the past several years. With that growth, the administrative management of up to 58 Board members and alternates has become more involved. Ms. Kast presented the revised draft Bylaws that reflected the majority direction given by the Board in October. The revision was to eliminate proxies altogether and allow up to 3 appointed alternate Board members.

Director Mostahkami moved to approve the Bylaws as presented. Director Nila seconded the motion which was approved by the following voice vote:

**AYES: DOR, MONROE, VU, INIGUEZ, HIERLIHY, O'GRADY, NILA,
MOSTAHKAMI, MUNOZ, RAPP, AREVALO, FIGUEROA,
STRACKER, CASH, DERAS, RIGG, ROJAS, MORALES-
CHOATE, DE WITT, HONEYCUTT**

NOES: NONE

ABSTAIN: NONE

**ITEM 10 – EXPENDITURES FOR THE MANAGEMENT OF THE PROP 84
STORMWATER GRANT: MULTI-AGENCY, MULTI-WATERSHED PROJECT TO
INCORPORATE LID BMPs INTO MAJOR TRANSPORTATION CORRIDORS IN
THE GATEWAY REGION OF LOS ANGELES**

Director Nila moved to approve the expenditures and authorize the Executive Officer to issue a Notice to Proceed to John L. Hunter & Associates, Inc. (JHLA) to manage the implementation of the Proposition 84 Grant: Multi-Agency, Multi-Watershed Project to Incorporate LID BMPs into Major Transportation Corridors in the Gateway Region of Los Angeles. Director Rigg seconded the motion and was approved by the following vote:

**AYES: DOR, MONROE, VU, INIGUEZ, HIERLIHY, O'GRADY, NILA,
MOSTAHKAMI, MUNOZ, RAPP, AREVALO, FIGUEROA,
STRACKER, CASH, DERAS, RIGG, ROJAS, MORALES-
CHOATE, DE WITT, HONEYCUTT**

NOES: NONE

ABSTAIN: NONE

**ITEM 11 – REPORT FROM GRANT AD HOC COMMITTEE WITH POSSIBLE
ACTION REGARDING POTENTIAL FUNDING OPPORTUNITIES**

Ms. Kast reported that the Grant Ad Hoc Committee met previously and discussed possible action regarding potential funding opportunities. The funding programs discussed were: 2012 Clean Water Revolving Fund (Greening 10%), Prop 1 Drinking Water Revolving Fund, Prop 1 Water Recycling, Prop 1 Stormwater, and Prop 1 SG Rivers & Mountains Conservancy.

Ms. Kast summarized the main points discussed from each program.

The 2012 Clean Water Revolving Fund would provide loans only with a long waiting list on a first come-first serve basis. The application deadline was on-going and individual members were encouraged to looking into this potential funding program.

Prop 1 Drinking Water Revolving Fund would provide loans as well as grants. The project was on-going with many projects on the waiting list on a first come-first serve basis. Eligibility for this program was to water providers only.

Prop 1 Water Recycling was currently for low-interest loans only The Application deadline was December 2, 2015 and only public agencies were eligible.

Prop 1 Stormwater final guidelines were scheduled for December 2015 with Watershed groups encouraged to apply. This program would provide grants only. Round 1 solicitation was for \$80M plus \$20M for Planning with a deadline of Spring 2016. Round 2 anticipated solicitation was for \$86M with a deadline of Spring 2018. . Ms. Kast reminded the Board that GWMA had provided detailed comments to the State Board regarding the draft guidelines.

Prop 1 SG Rivers & Mountains Conservancy was receiving Grants only and eligibility only included public agencies with an application deadline of December 16, 2015.

The Committee recommended that the EO seek proposals from 3 or more grant consultants to assist the committee in identifying potential opportunities for GWMA. The process and recommended selection would go through the Grant committee for Board approval.

ITEM 12 – GATEWAY REGION WATERSHED MANAGEMENT PLAN (WMPS) AND MOU AND/OR AMENDMENT ACTIVITIES

Lower Los Angeles River Upper Reach 2 Watershed Group

Director Nila updated the Board on the Lower Los Angeles River Upper Reach 2 Watershed Group and indicated that they were still waiting for the CIMP to be approved.

Lower Los Angeles River Watershed Group

Director Myrter reported that the Lower Los Angeles River Watershed Group issued their invoices.

Los Cerritos Channel Watershed Group

Director Arevalo reported that the Los Cerritos Channel Watershed Group sought approval of the expenditures and authorization of the Executive Officer to issue a Notice to Proceed to Richard Watson & Associates, Inc. in the amount not to exceed \$582,524 for the implementation of a WMP and CIMP for the Los Cerritos Channel Watershed Group.

Director De Witt moved the approval of expenditures and authorization to issue a Notice to Proceed to Richard Watson & Associates, Inc. to implement a WMP and CIMP for the LCC Watershed Group. Director Nila seconded the motion and was approved by the following voice vote:

AYES: DOR, MONROE, VU, INIGUEZ, HIERLIHY, O'GRADY, NILA, MOSTAHKAMI, MUNOZ, RAPP, AREVALO, FIGUEROA, STRACKER, CASH, DERAS, RIGG, ROJAS, MORALES-CHOATE, DE WITT, HONEYCUTT

NOES: NONE

ABSTAIN: NONE

Director Arevalo reported that the LCC Watershed Group wished to obtain approval and authorization for the Chair to Execute the MOU between GWMA and the County of Los Angeles for Administration and Cost Sharing to implement a Coordinated Integrated Monitoring Program as required by the Regional Water Quality Control Board for the Los Cerritos Channel.

Director Nila motioned to approve the execution of an MOU between GWMA and County of Los Angeles for implementation of a Coordinated Integrated Monitoring Program. Director Figueroa seconded the motion and was approved by the following voice vote:

AYES: DOR, MONROE, VU, INIGUEZ, HIERLIHY, O'GRADY, NILA, MOSTAHKAMI, MUNOZ, RAPP, AREVALO, FIGUEROA, STRACKER, CASH, DERAS, RIGG, ROJAS, MORALES-CHOATE, DE WITT, HONEYCUTT

NOES: NONE

ABSTAIN: NONE

Lower San Gabriel River Watershed Group

Director Figueroa reported that the Lower San Gabriel Watershed Group issued their invoices and that the Watershed group would meet the following week.

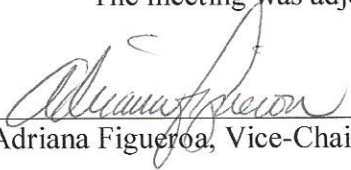
ITEM 13 – EXECUTIVE OFFICER'S REPORT

None.

ITEM 14 – DIRECTORS' COMMENTS/REPORT

Director Mostahkami requested the on-call consultant policy be brought back for discussion at the next Board meeting.

The meeting was adjourned at 1:20 p.m.



Adriana Figueroa, Vice-Chair

1/14/16

Date