

**MINUTES OF THE GATEWAY WATER MANAGEMENT AUTHORITY  
LOS ANGELES GATEWAY REGION  
INTEGRATED REGIONAL WATER MANAGEMENT JOINT POWERS AUTHORITY  
BOARD  
AT PARAMOUNT, CALIFORNIA  
THURSDAY, SEPTEMBER 8, 2016**

A regular meeting of the Board of Directors of the Gateway Water Management Authority was held on Thursday, September 8, 2016 at 11:30 a.m. at the Progress Park Plaza, 15500 Downey Avenue, Paramount, CA 90723.

Chair Chris Cash called the meeting to order at 11:44 a.m. Roll was called by Ms. Penn and a quorum of the Board was declared.

**BOARD MEMBERS PRESENT:**

Okina Dor	Artesia
Audra McDonald (alternate)	Avalon
Chau Vu (alternate)	Bell Gardens
Tammy Hierlihy	Central Basin MWD
Mike O'Grady (alternate)	Cerritos
Gina Nila	Commerce
Mohammad Mostahkami	Downey
Mark Stowell	La Mirada
Lisa Rapp	Lakewood
Anthony Arevalo	Long Beach
Anatole Falagan (alternate)	Long Beach Water Department
Adriana Figueroa	Norwalk
Chris Cash	Paramount
Frank Beach (alternate)	Santa Fe Springs
Steve Myrter	Signal Hill
William De Witt	South Gate
Scott Rigg (alternate)	Vernon
Dave Schickling	Whittier
Esther Rojas (alternate)	Water Replenishment District

**STAFF AND GUESTS ON SIGN-IN SHEET:**

Grace Kast	Executive Officer
Toni Penn	Admin/Accounting Manager
Bibi Weiss	Office Assistant
Bill Minasian	Downey
Richard Watson	Richard Watson & Associates
Gerry Greene	CWE Corp
David Pelsner	HR Green

**ITEM 3 - ADDITIONS TO THE AGENDA**

None.

**ITEM 4 – ORAL COMMUNICATIONS TO THE BOARD**

None.

**ITEM 5 – CONSENT CALENDAR**

Director Rapp motioned to approve the consent calendar. Director Rojas seconded the motion which was approved by the following voice vote:

**AYES: DOR, VU, HIERLIHY, O’GRADY, RAPP, AREVALO, FALAGAN,  
CASH, MYRTER, RIGG, SCHICKLING, ROJAS**

**NOES: NONE**

**ABSTAIN: FIGUEROA, BEACH, STOWELL, McDONALD**

**ITEM 6 – PRESENTATION – WATERSHED UPDATES (Watson & Greene)**

Director Nila entered the meeting at 11:48 AM.

Mr. Gerald Greene updated the Board on the current status of the LAR UR2 WMA. He also spoke about the MS4 Permit requirements, the WMP Implementation and the CIMP Implementation.

Director Mostahkami entered the meeting at 11:50 AM.

Director DeWitt entered the meeting at 11:53 AM

Mr. Richard Watson updated the Board on the current status of the LCC and spoke about the Water Quality Improvement Strategy. He also gave an update on Implementing the WMP and Implementing the CIMP, and planning for the future.

Mr. Richard Watson also provided the Board with an updated on the Lower LA River. He spoke about the new Watershed based annual report and the completed Corridor Survey. He gave an update in regards to Prop 1 Grant Application, and the significant outfall monitoring. He also updated the Board on the annual report on the Bacteria TMDL progress.

Mr. Richard Watson also provided the Board with an update on the Lower San Gabriel River. He spoke about the Stormwater Treatment Corridor Survey and the significant outfall monitoring.

**ITEM 7 – STATUS ON PRIVATE COMPANIES MOU**

Ms. Grace Kast reported that Mr. John Hunter, the lead consultant for the Lower Los Angeles River Watershed (LLAR) Group, was contacted by a private company regarding their NPDES monitoring requirements. She stated that the Regional Board was offering private companies the option to participate with an existing monitoring group to comply with their requirements.

Ms. Kast stated that GWMA had previously worked with requests from other industries and had established Agreements with industries discharging into the Greater (downstream) Los Angeles Harbor. She indicated that this Agreement allowed for cost sharing for the implementation of a coordinated compliance monitoring and reporting plan as required by the Regional Board.

After general discussion, the Board directed staff and legal counsel to analyze GWMA's risk factors, find out how many private companies would be involved, what the cost factor's would be, staffing requirements, how monies collected from private companies would be allocated, and bring a proposal before the Board for consideration.

**ITEM 8 – DISCUSSION/ACTION REGARDING GWMA'S AUDIT FOR FY 2015/16**

Ms. Grace Kast reported that it was now time to retain a firm to prepare for GWMA's Audit for FY 2015/16. She indicated that due to consistency during this stage of the accounting transition, it was recommended by the Treasurer and GWMA's Accounting Consultant, to continue to engage the same auditor, Moss, Levy & Hartzheim, LLP, that was used by Signal Hill for the past 3 years.

Director Figueroa motioned to retain Moss, Levy & Hartzheim LLP to conduct GWMA's FY 2015/16 audit in an amount not to exceed \$9,450. Director DeWitt seconded the motion which was approved by the following votes:

**AYES: DOR, MCDONALD, VU, HIERLIHY, O'GRADY, NILA, MOSTAHKAMI, STOWELL, RAPP, AREVALO, FALAGAN, FIGUEROA, CASH, BEACH, MYRTER, DEWITT, RIGG, SCHICKLING, ROJAS**

**NOES: NONE**

**ABSTAIN: NONE**

**ITEM 9 – IRWMP ACTIVITIES AND UPDATE**

Director Cash reported that the position of Chair of the Greater LA IRWM Disadvantaged Communities (“GLAC DAC”) Committee had recently become vacant. He stated that, based on this vacancy, the GLAC DAC Committee and GLAC Leadership Committee requested that GWMA’s Executive Officer, Grace Kast, serve as its Chair and by extension, also serve as one of the two representatives from GLAC on the larger regional funding area DAC Committee (“DACIP”). He indicated that the Regional Disadvantaged Community Involvement Program (“DACIP”) was made up of 2 representatives from each of the 3 regions in the LA/Ventura Funding. He also stated that the unanimous support for Ms. Kast’s service as Chair was based largely on the fact that the majority of the Gateway Region is a DAC sub-region and she has been participating on the DAC Committee. In closing, he reported that her nomination was approved by the GLAC Leadership Committee on August 31<sup>st</sup>, and they were now asking the GWMA to consider approving these additional duties which would be reimbursed through a grant between LACFCD and DWR.

After discussion, Director Figueroa moved to approve Amendment No. 2 to the GK Consulting Professional Services Agreement for the Executive Officer to serve as the GLAC DAC Chair and RDCIP Representative in the amount not to exceed \$18,000. Director Rojas seconded the motion which was approved by the following votes:

**AYES: DOR, MCDONALD, VU, HIERLIHY, O’GRADY, NILA, MOSTAHKAMI, STOWELL, RAPP, AREVALO, FALAGAN, FIGUEROA, CASH, BEACH, MYRTER, DEWITT, RIGG, SCHICKLING, ROJAS**

**NOES: NONE**

**ABSTAIN: NONE**

Ms. Kast reported that DWR was still working on the fully executed grant agreement with the County. She stated that once GWMA receives this agreement staff would then move forward to finalize the Subrecipient agreements.

**ITEM 10 – GATEWAY REGION WATERSHED MANAGEMENT GROUPS**

Lower Los Angeles River Upper Reach 2 Watershed Group

None.

Lower Los Angeles River Watershed Group

None.

Los Cerritos Channel Watershed Group

None.

Lower San Gabriel River Watershed Group

None.

**ITEM 11 – EXECUTIVE OFFICER’S REPORT**

Ms. Kast reported that in August, GWMA issued a Request for Proposal (RFP) for project coordination and grant management of GWMA’s regional Advanced Meter Replacement project which was awarded funds from DWR’s Integrated Regional Water Management “IRWM” grant program via the Greater LA IRWM process. She indicated that the deadline to submit a proposal was on August 31, 2016 at 4:00 p.m. She stated that GWMA received four proposals, which were currently being reviewed and a recommendation would be brought before the Board in October or November.

Ms. Kast reported that on August 2, 2016, GWMA received notification from Ms. Cindy Byerrum at Platinum Consulting Group that she would be resigning from her position as the Accounting Consultant to GWMA due to scheduling concerns. She stated that later that month, GWMA released a Proposal (RFP) to establish a contract with a qualified individual or firm to provide the GWMA assistance with general accounting, a quarterly review of the accounting and bank reconciliations, year-end adjusting entries needed for the audit, preparation of audit work papers and assistance during the audit, assistance with the budget preparation, and be available for accounting questions as needed. She indicated that the deadline to submit a proposal was on September 2, 2016 at 4:00 p.m. She stated that GWMA received two proposals, which were currently being reviewed and a recommendation would be brought before the Board in October for consideration.

Ms. Kast reported she would be on vacation next month and would not be attending the October Board meeting.

**ITEM 12 – DIRECTORS’ COMMENTS/REPORT**


Director Mostahkami asked that the GWMA’s website be added to a future board meeting.

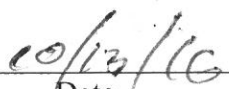
Gateway Water Management Authority Board Meeting  
Minutes September 8, 2016

---

Director Okina announced that Saturday, October 1 was the Annual Street Festival in Artesia from 11:00 AM – 11:00 PM. He stated that this was a family event and all are welcome.

The meeting was adjourned at 12:49 PM.

  
\_\_\_\_\_  
Steve Myrter, Secretary/Treasurer

  
\_\_\_\_\_  
Date