

**MINUTES OF THE GATEWAY WATER MANAGEMENT AUTHORITY
LOS ANGELES GATEWAY REGION
INTEGRATED REGIONAL WATER MANAGEMENT JOINT POWERS AUTHORITY
BOARD
AT PARAMOUNT, CALIFORNIA
THURSDAY, APRIL 13, 2017**

A regular meeting of the Board of Directors of the Gateway Water Management Authority was held on Thursday, April 13, 2017 at 11:30 a.m. at the Progress Park Plaza, 15500 Downey Avenue, Paramount, CA 90723.

Vice-Chair Adriana Figueroa called the meeting to order at 11:44 a.m. Roll was called by Ms. Weiss and a quorum of the Board was declared.

BOARD MEMBERS PRESENT:

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|-------------------------------|---|
| Okina Dor | Artesia |
| Audra McDonald (alternate) | Avalon |
| Nick Servin (alternate) | Bell Gardens |
| Bernardo Iniguez (alternate) | Bellflower |
| Tammy Hierlihy | Central Basin MWD |
| Mike O'Grady (alternate) | Cerritos |
| Gina Nila | Commerce |
| Mohammad Mostahkami | Downey |
| Christina Dixon (alternate) | Huntington Park |
| Mark Stowell | La Mirada |
| Konya Vivanti (alternate) | Lakewood |
| Sam Kouri | Montebello |
| Adriana Figueroa | Norwalk |
| Sarah Ho | Paramount |
| Robert Delgadillo (alternate) | Pico Rivera |
| Mark Grajeda | Pico Water District |
| Frank Beach (alternate) | Santa Fe Springs |
| Hannah Shin-Heydorn | Signal Hill |
| Gladis Deras (alternate) | South Gate |
| Claudia Arellano (alternate) | Vernon |
| Esther Rojas | Water Replenishment District of Southern California |

STAFF AND GUESTS ON SIGN-IN SHEET:

| | |
|-----------------|--------------------------|
| Grace Kast | Executive Officer |
| Toni Penn | Admin/Accounting Manager |
| Bibi Weiss | Office Assistant |
| Bill Minasian | Downey Resident |
| Toyasha Sabbag | City of Lakewood |
| Virginia Fowler | LACFCD |
| Steve Dorsey | Legal Counsel |

ITEM 3 - ADDITIONS TO THE AGENDA

Vice-Chair Figueroa requested that an item be added to the agenda as Item No. 10a: Approve request from Central Basin MWD for a budget reclassification for Project No. 2 – Southeast Water Efficiency Program under the Prop 84 2015 IRWM Implementation Grant. She stated that this item was requested as an urgency item because the request from Central Basin came after the posting of the agenda and because the approved budget reclassification must be submitted to the County prior to GWMA’s next board meeting on May 11th.

Director Rojas moved to approve the addition. The motion was seconded by Director Nila and approved by the following voice vote:

AYES: DOR, SERVIN, INIGUEZ, HIERLIHY, O’GRADY, NILA, MOSTAHKAMI, DIXON, STOWELL, VIVANTI, FIGUEROA, HO, DELGADILLO, GRAJEDA, BEACH, SHIN-HEYDORN, DERAS, ARELLANO, ROJAS

NOES: NONE

ABSTAIN: NONE

ITEM 4 – ORAL COMMUNICATIONS TO THE BOARD

None.

ITEM 5 – CONSENT CALENDAR

Director Nila motioned to approve the consent calendar as presented. The motion was seconded by Director Deras and was approved by the following voice vote:

AYES: DOR, SERVIN, INIGUEZ, HIERLIHY, O’GRADY, NILA, MOSTAHKAMI, DIXON, STOWELL, VIVANTI, FIGUEROA, HO, DELGADILLO, GRAJEDA, BEACH, SHIN-HEYDORN, DERAS, ARELLANO, ROJAS

NOES: NONE

ABSTAIN: NONE

ITEM 6 –DISCUSSION/ACTION REGARDING CHANGING THE BOARD MEETING TIME TO NOON

Ms. Kast reported that GWMA's regularly scheduled board meetings were held the second Thursday of each month at 11:30 a.m. She stated that the meeting time was originally changed from noon to 11:30 a.m. in April 2015 because the time conflicted with other scheduled monthly meetings, which many Directors attended. She indicated that such meeting conflicts no longer existed and recommended the Board change its regular meeting time from 11:30 a.m. to 12 noon. She stated that the meeting day would remain the second Thursday of each month. She reported that, as a public agency, this change could only be done by a resolution adopted by the Board.

Director Grajeda moved to adopt Resolution No. 2017-5, changing the meeting time of GWMA's regular Board meeting from 11:30 a.m. to 12 noon on the second Thursday of each month. The motion was seconded by Director Mostahkami and approved by the following voice vote.

AYES: DOR, SERVIN, INIGUEZ, HIERLIHY, O'GRADY, NILA, MOSTAHKAMI, DIXON, STOWELL, VIVANTI, FIGUEROA, HO, DELGADILLO, GRAJEDA, BEACH, SHIN-HEYDORN, DERAS, ARELLANO, ROJAS

NOES: NONE

ABSTAIN: NONE

ITEM 7 – DISCUSSION/ACTION REGARDING RELEASE OF PROPOSAL TO CONDUCT GWMA'S FY 2016/17 AUDIT

Ms. Kast reported that traditionally, GWMA utilized the same auditor as its lead agency, Signal Hill. She stated that during the FY 12/13 and 13/14, Signal Hill retained Moss, Levy & Hartzheim LLP. She indicated that GWMA continued with Moss, Levy & Hartzheim LLP to conduct GWMA's audits for FY 14/15 and 15/16 while accounting functions were being moved from Signal Hill to in-house.

Ms. Kast reported that all of GWMA's accounting functions were transferred in-house. Therefore it was the recommendation of GWMA's Outside Accounting Consultant and GWMA staff that the Board authorize the release of a Request for Proposal to solicit professional audit services for the fiscal year ending June 30, 2017 as presented.

Director Grajeda moved to authorize staff to release the Request for Proposal to solicit for professional services to audit GWMA's annual financial statements for the fiscal year ending

June 30, 2017 as presented. The motion was seconded by Director Beach and was approved by the following voice vote.

AYES: DOR, SERVIN, INIGUEZ, HIERLIHY, O'GRADY, NILA, MOSTAHKAMI, DIXON, STOWELL, VIVANTI, FIGUEROA, HO, DELGADILLO, GRAJEDA, BEACH, SHIN-HEYDORN, DERAS, ARELLANO, ROJAS

NOES: NONE

ABSTAIN: NONE

Director Kouri entered the meeting at 11:52 AM.

ITEM 8 – DISCUSSION/ACTION REGARDING GWMA'S ROLE IN WATERSHED GROUP IMPLEMENTATION GRANTS AND CONTRACTS

Ms. Kast reported that two months ago GWMA staff was directed to research and discuss with Legal Counsel, the roles and issues related to GWMA, watershed group members, or other viable agencies to serve as a contracting agency for watershed group projects.

Ms. Kast stated that there have been several meetings and conference calls with Watershed Group Chairs, their City Attorneys, the LA County Sanitation District and their Attorney, and GWMA's Legal Counsel and staff. She reported that Steve Dorsey, GWMA's Legal Counsel, drew up a first draft for the Prop 1 - John Anson Ford Park Grant subrecipient agreement between GWMA and Participants. She indicated that this first draft was sent out to the participating cities prior to the Board Meeting for their review and comments.

Ms. Kast then introduced GWMA's Legal Counsel, Steve Dorsey, and he reported his legal findings to the Board.

Director Nila suggested adding this as a recurring Agenda Item for updates.

Director McDonald entered the meeting at 11:58 AM.

ITEM 9 – DISCUSSION/ACTION REGARDING STANDARDIZED REQUEST FOR STATEMENT OF QUALIFICATIONS TEMPLATE

Ms. Kast reported that at GWMA's January 12th Board meeting, Director Mostahkami recommended that an Ad Hoc Committee be established to develop a Request for Statement of Qualifications template. She stated that Director Mostahkami and Director Negrete volunteered to participate in this committee. She indicated that a Request for Statement of Qualifications draft template for general use was developed and reviewed by the Ad Hoc Committee and Legal

Counsel. She reported that it was the recommendation of the Ad Hoc Committee that the Board approve the Draft Request for Statement of Qualification Template for general use as presented.

Director Grajeda moved to approve the standardized Template for Request for Statement of Qualifications for general use as presented. The motion was seconded by Director Beach and was approved by the following voice vote:

AYES: DOR, SERVIN, INIGUEZ, HIERLIHY, O'GRADY, NILA, MOSTAHKAMI, DIXON, STOWELL, VIVANTI, FIGUEROA, HO, DELGADILLO, GRAJEDA, BEACH, SHIN-HEYDORN, DERAS, ARELLANO, ROJAS, KOURI, MCDONALD

NOES: NONE

ABSTAIN: NONE

Ms. Kast then recommended that GWMA send out a Request for Statement of Qualifications to update GWMA's On Call List of Consultants. After some discussion it was recommended that the Ad Hoc Committee review these once submitted. Since Director Negrete was not in attendance at the meeting, Director Beach volunteered to be a part of the Ad Hoc Committee if Director Negrete was unable to attend.

ITEM 10 – IRWMP ACTIVITIES AND UPDATES

Urgency Item No. 10a

Ms. Kast reported that Central Basin Municipal Water District requested a budget reclassification for Project No. 2- Southeast Water Efficiency Program under the Prop 84 2015 IRWM Implementation Grant. She stated that this request came after the posting of the agency. She indicated that due to the fact that the approved Budget Reclassification had to be submitted to the County prior to GWMA's next board meeting on May 11th, it was added as an Urgency Item.

It was Ms. Kast's recommendation that the Board approve the Budget Reclassification for Project No. 2- Southeast Water Efficiency Program under the Prop 84 2015 IRWM Implementation Grant as presented.

Director Nila moved to approve the Budget Reclassification for Project No. 2- Southeast Water Efficiency Program under the Prop 84 2015 IRWM Implementation Grant as presented. The motion was seconded by Director Dor and was approved by the following voice vote:

AYES: DOR, SERVIN, INIGUEZ, HIERLIHY, O'GRADY, NILA, MOSTAHKAMI, DIXON, STOWELL, VIVANTI, FIGUEROA, HO, DELGADILLO, BEACH, SHIN-HEYDORN, DERAS, ARELLANO, ROJAS, KOURI, MCDONALD

NOES: NONE

ABSTAIN: GRAJEDA

ITEM 11 – GATEWAY REGION WATERSHED MANAGEMENT GROUPS

Lower Los Angeles River Upper Reach 2 Watershed Group

None.

Lower Los Angeles River Watershed Group

It was brought to the attention of the Board that the new Chair for the Lower Los Angeles River Watershed Group was Grisell Chavez.

Los Cerritos Channel Watershed Group

Director Vivanti reported that the Watershed Group would be electing a new chair at their next meeting.

Lower San Gabriel River Watershed Group

Director Figueroa reported that they were meeting every two months now, so there would be no meeting this month.

ITEM 12 – EXECUTIVE OFFICER'S REPORT

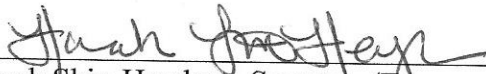
Ms. Kast updated the board on the USBR- AMR Project. She stated that there had been questions raised by a participant in this Grant regarding retrofitting vs. replacement of the meters. After a lengthy discussion, the board recommended not pursuing the issue of retrofitting any further.

Ms. Kast reported that the Reduced Membership Dues Application would be sent out before the end of the day and that the deadline to submit the applications would be end of business day Monday, April 24, 2017.

ITEM 13 – DIRECTORS’ COMMENTS/REPORT

None.

The meeting was adjourned at 12:50 PM.



Hannah Shin-Heydorn, Secretary/Treasurer

5/11/17
Date