

AGENDA ITEM NO. 5A

**MINUTES OF THE GATEWAY WATER MANAGEMENT AUTHORITY
LOS ANGELES GATEWAY REGION
INTEGRATED REGIONAL WATER MANAGEMENT JOINT POWERS AUTHORITY
BOARD
AT PARAMOUNT, CALIFORNIA
THURSDAY, JUNE 8, 2017**

A regular meeting of the Board of Directors of the Gateway Water Management Authority was held on Thursday, June 8, 2017 at 12:00 p.m. at the Progress Park Plaza, 15500 Downey Avenue, Paramount, CA 90723.

Chair Christopher Cash called the meeting to order at 12:08 p.m. Roll was called by Ms. Weiss and a quorum of the Board was declared.

BOARD MEMBERS PRESENT:

Okina Dor	Artesia
Audra McDonald (alternate)	Avalon
Chau Vu	Bell Gardens
Len Gorecki	Bellflower
Mike O'Grady (alternate)	Cerritos
Mohammad Mostahkami	Downey
Christina Dixon (alternate)	Huntington Park
Marlin Munoz (alternate)	La Mirada
Lisa Rapp	Lakewood
Eric Leung (alternate)	Long Beach Water Dept.
Sam Kouri (alternate)	Montebello
Adriana Figueroa	Norwalk
Christopher Cash	Paramount
Frank Beach (alternate)	Santa Fe Springs
Claudia Arellano (alternate)	Vernon
Esther Rojas	Water Replenishment District of Southern California

STAFF AND GUESTS ON SIGN-IN SHEET:

Grace Kast	Executive Officer
Toni Penn	Admin/Accounting Manager
Bibi Weiss	Office Assistant
Bill Minasian	Downey Resident
Leticia Vasquez	Central Basin
Greg Ripperger	Civiltec Engineering

ITEM 3 - ADDITIONS TO THE AGENDA

None.

ITEM 4 – ORAL COMMUNICATIONS TO THE BOARD

None.

ITEM 5 – CONSENT CALENDAR

Director Mostahkami motioned to approve the consent calendar as presented. The motion was seconded by Director O’Grady and was approved by the following voice vote:

AYES: VU, O’GRADY, MOSTAHKAMI, DIXON, MUNOZ, RAPP, KOURI, CASH, BEACH, ARELLANO, ROJAS

NOES: NONE

ABSTAIN: DOR, MCDONALD, GORECKI, LEUNG, FIGUEROA (MINUTES ONLY)

ITEM 6 – APPROVAL OF JPA MEMBER REDUCED DUES APPLICATION FOR FY2017/18

Ms. Kast reported that the new policy for Membership Reduced Dues had been adopted on January 2017, and applications were sent out to all Members.

Ms. Kast stated that GWMA previously had 5 memberships with reduced dues, which were as follows: Artesia (\$5,000); Bell (\$7,500); Cudahy (\$5,000); Hawaiian Gardens (\$5,000); and Maywood (\$4,000). She indicated that GWMA received a total of 4 reduced dues applications from the cities of Artesia, Bell, Cudahy and Maywood and provided the following details:

Artesia – submitted request for reduced dues for FY 2017/18;

Submitted Required Documentation: YES

Eligibility: YES

(\$9,405,520 (average revenue) divided by 16,522 (census population) = \$569 value per capita)

Current Dues: \$5,000

Recommended Dues: \$5,500

Bell – submitted request for reduced dues for FY 2017/18;
Submitted Required Documentation: YES
Eligibility: YES
($\$17,102,926$ (average revenue) divided by 35,477 (census population) = $\$482$ value per capita)

Current Dues: $\$7,500$
Recommended Dues: $\$7,500$ (no change – already at 50% of regular dues)

Cudahy – submitted application for reduced dues for FY 2017/18;
Submitted Required Documentation: YES
Eligibility: YES
($\$6,928,513$ (average revenue) divided by 23,805 (census population) = $\$291$ value per capita)

Current Dues: $\$5,000$
Recommended Dues: $\$5,500$

Maywood – submitted application for reduced dues for FY 2017/18;
Submitted Required Documentation: YES
Eligibility: YES
($\$7,454,131$ (average revenue) divided by 27395 (census population) = $\$272$ value per capita)

Current Dues: $\$4,000$
Recommended Dues: $\$4,500$

After discussion, it was determined that GWMA had sufficient funds to carry reduced dues memberships.

Ms. Kast recommended that the Board approve the reduced dues memberships for FY 2017/18 for the Cities of Artesia, Bell, Cudahy and Maywood as presented. She stated that these amounts would be granted for one year to each city and would be re-considered for the next fiscal year.

Director Mostahkami motioned to approve reduced dues memberships for FY 2017/18 for the Cities of Artesia, Bell, Cudahy and Maywood. The motion was seconded by Director Rapp and was approved by the following voice vote:

AYES: DOR, MCDONALD, VU, GORECKI, O'GRADY, MOSTAHKAMI, DIXON, MUNOZ, RAPP, LEUNG, KOURI, FIGUEROA, CASH, BEACH, ARELLANO, ROJAS

NOES: NONE

ABSTAIN: NONE

ITEM 7 – GWMA FY 2017/18 BUDGET

Adopt the GWMA FY 2017/18 Budget as Presented

Ms. Kast presented the GWMA proposed budget for FY 2017/18, which reflected actual costs and projections through the end of the fiscal year. She stated that staff anticipated an ending fund balance of \$605,167 for FY 2016/17.

Ms. Kast reported that it was the recommendation of GWMA's Accounting Consultant and staff that the Budget's Ending Fund Balance include a reserve amount equal to at least six (6) months of GWMA's Operating Expenses to ensure that sufficient funding was available unforeseen expenses. Therefore, Ms. Kast stated that \$200,000 from the Ending Fund Balance would be reserved for this purpose and that any expenditure not specifically identified in the budget must be pre-approved in accordance with all GWMA adopted policies.

After further discussion with the GWMA Board Members, Director Mostahkami motioned to adopt the GWMA FY 2017/18 Budget as presented and requested that staff develop a policy for Board approval regarding reserves and ending fund balance. The motion was seconded by Director Figueroa and was approved by the following voice vote:

AYES: DOR, MCDONALD, VU, GORECKI, O'GRADY, MOSTAHKAMI, DIXON, MUNOZ, RAPP, LEUNG, KOURI, FIGUEROA, CASH, BEACH, ARELLANO, ROJAS

NOES: NONE

ABSTAIN: NONE

Approve the Annual Membership Appropriation of \$15,000 (Except for Board Approved Reduced Dues)

Ms. Kast reported that GWMA's administrative budget was supported by membership dues. As in past years, Ms. Kast recommended that the annual membership dues of \$15,000 be approved.

Director Vu motioned to approve the Annual Membership Appropriation of \$15,000 (Except for Board Approved Reduced Dues). The motion was seconded by Director Rojas and was approved by the following voice vote:

AYES: DOR, MCDONALD, VU, GORECKI, O'GRADY, MOSTAHKAMI, DIXON, MUNOZ, RAPP, LEUNG, KOURI, FIGUEROA, CASH, BEACH, ARELLANO, ROJAS

NOES: NONE

ABSTAIN: NONE

Adopt Member and Non-Member Administrative Fees for MOUs at 3% and 5%

Ms. Kast stated that per board policy, an annual percentage must be set for all MOUs to cover GWMA administrative and legal costs. To date, Ms. Kast reported that GWMA members have been charged 3% and non-members have been charged 5%. Ms. Kast recommended that GWMA maintain the same percentages in the coming year.

Director Rapp motioned to approve and adopt GMWA Member and Non-Member Administrative Fees for MOUs at 3% and 5%, respectively. The motion was seconded by Director Figueroa and was approved by the following voice vote:

AYES: DOR, MCDONALD, VU, GORECKI, O'GRADY, MOSTAHKAMI, DIXON, MUNOZ, RAPP, LEUNG, KOURI, FIGUEROA, CASH, BEACH, ARELLANO, ROJAS

NOES: NONE

ABSTAIN: NONE

ITEM 8 – GATEWAY REGION WATERSHED MANAGEMENT GROUPS ORAL UPDATES

Lower Los Angeles River Upper Reach 2 Watershed Group

Director Vu reported that the watershed group was working on the agreement and annual reports.

Lower Los Angeles River Watershed Group

None.

Los Cerritos Channel Watershed Group

Director Rapp reported that the watershed group had appointed Konya Vivanti as its new Chair and Bernardo Iniguez as its new Co-Chair.

Director Rapp also gave an update on all projects.

Lower San Gabriel River Watershed Group

Director Figueroa reported that the watershed group would be meeting next week.

Ms. Kast reported that the GWMA had asked all 4 Watershed Groups to submit their top 3 projects to GMWA staff. She stated that the COG/GWMA were working together to evaluate any potential for submitting jointly on a Grant.

ITEM 12 – EXECUTIVE OFFICER’S REPORT


Ms. Kast reported that all GMWA Board Member’s and Alternates terms would expire on September 30, 2017. She also stated that GWMA’s new terms of office for Board Members and Alternates would commence on October 1, 2017.

She further indicated to the Board that GWMA staff would be sending out notices to all, (including a Template Resolution and Template Agenda Submittal) soliciting new appointments in early July, to give everyone enough time to get it on their respective Council/Board agendas.

ITEM 13 – DIRECTORS’ COMMENTS/REPORT

Director Mostahkami requested an update from the County regarding the Resiliency Plan and associated funding at an upcoming meeting.

The meeting was adjourned at 12:39 PM.



Christopher S. Cash, Chair

9/12/17

Date