AGENDA

Regular Meeting of the Board of Directors
Thursday, June 13, 2019 at 12:00 p.m.
Progress Park Plaza, 15500 Downey Avenue, Paramount, CA

1. Roll Call

2. Determination of a Quorum

3. Additions to Agenda (Govt. Code Sec. 54954.2(b))

4. Oral Communications to the Board
   This is an opportunity for members of the public to address the Board on any item under the jurisdiction of the agency. Depending upon the subject matter, the Board may be unable to respond until the item can be posted on the agenda at a future meeting in accordance with provisions of the Brown Act.

5. Consent Calendar: (Acted as one item unless withdrawn by request)
   a. Minutes of the Board Meeting of May 9, 2019. (Enclosure)
   b. Approve the Warrant Register for June 2019. (Enclosure)
   c. Receive and File the Updated Expenditures for Legal Counsel Services. (Enclosure)

6. GWMA Membership Reduced Dues for FY2019/20 (Artesia, Bell, Cudahy & Maywood) (Enclosure)
   a. Approve reduced dues for FY 2019/20 for the following:
      1. Artesia = $6,500
      2. Bell = $7,500
      3. Cudahy = $6,500
      4. Maywood = $5,500

7. GWMA FY 2019/20 Operating Budget (Enclosure) – SUPER MAJORITY NEEDED
   a. Approve the Annual Membership Dues of $15,000 (Except for Board Approved Reduced Dues).
   b. Approve Reduction or Termination of Government Relations Services.
   c. Adopt the GWMA FY 2019/20 Operating Budget.

8. Discussion/Action Regarding Audit Engagement for FY 2018/19 (Enclosure)
   a. Authorize Fedak & Brown LLP to conduct GWMA’s FY 2018/19 audit in an amount not to exceed $13,522.
9. Professional Services Agreement “PSA” with Sports Field Services ("Consultant") for the Prop 1 John Anson Ford Park Infiltration Cistern: Phase 1 Grant (Enclosure)
   a. Approve the PSA with Sports Field Services in an amount not to exceed $41,200 contingent upon legal counsel’s approval of non-material changes, if any.

10. Urban Water Institute Membership (Enclosure)
    a. Authorize the Executive Officer to submit a membership application for GWMA.
    b. Authorize GWMA to submit payment of $300 for a one-year, one-time initial membership.
    c. Continued GWMA membership will be approved by the Board each year at the Public Agency Sector rate (with population of more than 100,000 - currently at $1,250).

11. Status Report Update on GWMA Funding Strategy & Grants Program (Enclosure)
    a. Authorize GWMA staff to collaborate with GCCOG and WCA for the preparation and submittal of a planning grant application for the RMC Proposition 68 Grant Program.
    b. Authorize the Chair to execute a resolution, drafted by GWMA staff, providing authorization to designate a representative to apply, receive and manage the RMC Proposition 68 grant, if successfully awarded the grant.
    c. Receive and File Status Report Update on GWMA Funding Strategy & Grants Program.

12. Update on MS4 Permit Litigation and Impact on GWMA – Legal Counsel Oral Report

13. Gateway Region Watershed Management Groups Oral Reports
    a. Lower Los Angeles River Upper Reach 2 Watershed Group
    b. Lower Los Angeles River Watershed Group
    c. Los Cerritos Channel Watershed Group
    d. Lower San Gabriel River Watershed Group

14. Executive Officer’s Oral Report
    a. Gateway Cities COG Annual Retreat Invitation: June 20 - 22, 2019 in Avalon (Enclosure)

   “STORMWATER ACTIVITIES AND ISSUES IN LOS ANGELES COUNTY”
   (Friday, June 21st Session at 1:00 p.m. to 2:30 p.m.)

   Panel #1: LA County Stormwater MS4 Permit (Current & Future) and Stormwater Funding
   Moderator: Lisa Rapp, Gateway Water Management Authority, Board Chair

2. Measure W (Safe Clean Water Program) Status and Implementation - Matt Frary, Acting Principal Engineer, LA County Public Works

Panel #2: LA County Stormwater MS4 Permit Litigation
Moderator: Lisa Rapp, Gateway Water Management Authority, Board Chair

1. MS4 Permit Litigation General Overview - Howard Gest, Partner, Burhenn & Gest LLP
2. MS4 Permit Litigation Plaintiff Perspective - Bruce Lindsay, Senior Associate, Jones & Mayer

15. Directors’ Oral Comments/Reports

16. Adjournment to Regular Board Meeting on July 11, 2019 at Progress Park Plaza, 15500 Downey Avenue, Paramount, CA
MINUTES OF THE GATEWAY WATER MANAGEMENT AUTHORITY
LOS ANGELES GATEWAY REGION
INTEGRATED REGIONAL WATER MANAGEMENT JOINT POWERS AUTHORITY
BOARD
AT PARAMOUNT, CALIFORNIA
THURSDAY, MAY 9, 2019

A regular meeting of the Board of Directors of the Gateway Water Management Authority was held on Thursday, May 9, 2019 at 12:00 p.m. at the at the Progress Park Plaza, 15500 Downey Avenue, Paramount, CA.

Vice Chair Adriana Figueroa called the meeting to order at 12:08 p.m. Roll was called by Ms. Grace Kast and a quorum of the Board was declared.

BOARD MEMBERS PRESENT:

Okina Dor
Jordan Monroe
Robert Linton (alternate)
Chau Vu
Joseph Legaspi (alternate)
Mike O’Grady (alternate)
Mark Stowell
Melissa You
B. Anatole Falagan (alternate)
James Vernon
Cecilia Amaya (alternate)
Adriana Figueroa
Kelli Tunnicliff
Claudia Arellano (alternate)
Esther Rojas (alternate)

Artesia
Avalon
Bell
Bell Gardens
Central Basin MWD
Cerritos
La Mirada
Long Beach
Long Beach Water District
Port of Long Beach
Montebello
Paramount
Signal Hill
Vernon
Water Replenishment District

STAFF AND GUESTS ON SIGN-IN SHEET:

Grace Kast
Traci Gleason
Nicholas Ghirelli
Kekoa Anderson

Executive Officer
Program Administrative Manager
Legal Counsel
Funding/Grants Program
ITEM 3 - ADDITIONS TO THE AGENDA

None.

ITEM 4 - ORAL COMMUNICATIONS TO THE BOARD

None.

ITEM 5 - CONSENT CALENDAR

Director Vu motioned to approve the consent calendar. The motion was seconded by Director Rojas and was approved by the following voice vote:

AYES: Dor, Monroe, Linton, Vu, Legaspi, O’Grady, Stowell, You, Vernon, Figueroa, Tunnicliff, Arellano, Rojas.

NOES: None.

ABSTAIN: Minutes Only – Falagan, Amaya.

ITEM 6 – WORKSHOP – FISCAL YEAR 2019-2020 GWMA ADMINISTRATIVE BUDGET

Executive Officer Grace Kast provided the Board with an overview of the proposed operating budget for FY 2019-2020, reviewing the budget, basis of the budget, the reserve policy, direct and indirect administrative fee collection, and highlights. Operating budget highlights were: Approximately 72% of the operating budget revenues come from membership fees; approximately 28% of the operating budget revenues come from direct and indirect administrative fees from watersheds and grants; and staff’s recommendation of a minimum reserve balance of $10k per watershed.

The GWMA administrative budget for FY 2019-2020 will be brought to the June board meeting for approval. A super majority will be needed for the approval of the budget.

ITEM 7 – DIRECT AND INDIRECT ADMINISTRATIVE FEES FOR FISCAL YEAR 2019-2020

In May of 2018, the GWMA Board adopted an Administrative Fee Policy to ensure that the GWMA’s Administrative Fees are established at a rate that recovers its expenses. Per GWMA’s Proposed Policy and Procedure – Collection and Use of Direct and Indirect Administrative Fees, an annual percentage must be set for all GWMA members and non-members to cover GWMA’s direct and indirect administrative costs. GWMA members are not assessed for Indirect Costs, as GWMA members are required to pay annual membership dues and thus are contributing to general costs in support of GWMA.

Staff recommended maintaining the same direct and indirect administrative fees as the current fiscal year: 3% to members for cost share allocation for watershed, grant programs and
other activities; 5% to non-members for cost share allocation for watershed, grant programs and other activities. Additionally, staff recommended maintaining the same percentage of 3.76% for indirect costs to non-members.

Director O’Grady motioned to approve the following recommendations:

a. Fiscal Year 2019-2020 GWMA Member Direct Cost Administrative Fees at a rate of 3% of the Member’s cost share allocation for the particular watershed, grant, program or other activities.

b. Fiscal Year 2019-2020 GWMA Non-Member Direct Cost Administrative Fees at a rate of 5% of the Non-Member’s cost share allocation for the particular watershed, grant, program or other activities.

c. Fiscal Year 2019-2020 GWMA Non-Member Indirect Cost Administrative Fees at a rate of 3.76% of the Non-member’s cost share allocation for the particular watershed, grant, program or other activities.

The motion was seconded by Director Rojas, and the items were approved by the following voice vote:

AYES: Dor, Monroe, Linton, Vu, Legaspi, O’Grady, Stowell, You, Falagan, Vernon, Figueroa, Tunnicliff, Amaya, Arellano, Rojas

NOES: None.

ABSTAIN: None.

ITEM 8 – GWMA AUDIT FOR FISCAL YEAR 2017-2018

Christopher Brown, from Fedak & Brown, presented to the Board the 2018 GWMA Audit results. Mr. Brown noted that the audit was performed in accordance with auditing standards generally accepted in the United States. There were no deficiencies in internal controls that could cause the financial statement to be materially misstated. Additionally, the auditor’s tests did not disclose any instance of non-compliance or other matters that were required to be reported under Government Auditing Standards.

ITEM 9 - STATUS REPORT UPDATE ON GWMA FUNDING STRATEGY AND GRANT FUNDING PROGRAM

Mr. Kekoa Anderson provided the Board with a status update on GWMA Funding Strategy and Grants Program.

The San Gabriel and Lower Los Angeles Rivers and Mountains Conservancy (RMC) released the draft guidelines for Proposition 68 Grant Funding Program. There are various eligible project categories: Implementation Projects; Planning Projects; Disadvantaged Community Investment; and Community Access Projects. Similar to RMC’s Proposition 1 Grant Funding Program, there are two funding areas: Lower Los Angeles Rivers watershed and its tributaries; and RMC Territory. The Lower Los Angeles Rivers watershed and its tributaries have $37.5M available for projects while the RMC Territory has $30M for projects.
GWMA staff are coordinating with Gateway Cities Council of Governments (GCCCOG) and Water Conservation Authority (WCA) to discuss potential partnering to pursue funding to develop a regional plan to identify potential multi-beneficial projects that would improve livability, and meet best management practices associated with urban greening and open space, watershed management, transportation, economy, public health and environment. At the June Board meeting, staff will be requesting for authorization to continue to collaboration with GCCCOG and WCA for the preparation and submittal of a planning grant application to RMC, and to authorize the execution of a resolution for the grant.

The Proposition 1 2018 IRWM Final Proposition Solicitation Package has not been released. There will be a three-step selection process. The Lower San Gabriel and LA Rivers steering committee selected Central Basin Customer Conversions for DAC, and Catalina Desalination Storage & Distribution Enhancements to move forward. Additionally, State Street Corridor Project was identified as an alternate project. These projects will be evaluated by an ad-hoc committee to be move forward to the next steps.

**ITEM 10 – UPDATE ON MS4 PERMIT LITIGATION AND IMPACT ON GWMA**

The cities of Gardena and Duarte have filed a lawsuit challenging the 2012 MS4 Permit and seeking to void the Permit, including Enhanced Watershed Management Plans (EWMPs). Legal counsel Mr. Nick Ghirelli provided a status update on the MS4 Permit Litigation. A status conference is expected on May 17th. At this time, Mr. Ghirelli suggested for agencies to not make significant budget adjustments yet. The Regional Board is working on a new iteration of the permit and is scheduled to be completed in 2020.

**ITEM 11 - GATEWAY REGION WATERSHED MANAGEMENT GROUPS ORAL REPORT**

**Lower Los Angeles River Upper Reach 2 Watershed Group**

The CEQA document is moving forward and the draft environmental document is expected to be completed before the end of the month.

**Lower Los Angeles River Watershed Group**

None.

**Los Cerritos Channel Watershed Group**

Measure W identified two groups as one; therefore, the watershed group is leaning to slowly merging into one group.

**Lower San Gabriel River Watershed Group**

None.
ITEM 12 – EXECUTIVE OFFICER’S ORAL REPORT

Executive Officer Grace Kast noted that she is coordinating with Nancy Pfeffer regarding the GCCOG Annual Retreat regarding presenting on stormwater activities and issues in LA County.

ITEM 13 – DIRECTORS’ ORAL COMMENTS/REPORT

None.

The meeting was adjourned at 1:22 p.m.

The next Board Meeting of the Directors of the Gateway Water Management Authority will be on Thursday, July 11, 2019 at 12:00 p.m. at the Progress Park Plaza, 15500 Downey Avenue, Paramount, CA.

___________________________________ ______________________
Adriana Figueroa, Chair Date
June 13, 2019

AGENDA ITEM 5b – Approve the Warrant Register for June 2019

SUMMARY:

The Warrant Register is a listing of general checks issued since the last warrant register. Warrants will be signed by 2 of the 3 Board Officers and released by Traci Gleason, serving as the Administrative/Accounting Manager of the Gateway Water Management Authority, upon Board Approval.

DISCUSSION:

The Warrant Register for expenditures dated June 2019 in the amount of $276,894.59 is submitted for approval. Invoices and supporting documentation are available for review at the office of the GWMA.

FISCAL IMPACT:

The Warrant Registers total $276,894.59. Funds to cover payment are available in the GWMA budget.

RECOMMENDATION:

Approve the Warrant Register for June 2019.
<table>
<thead>
<tr>
<th>Invoice Date</th>
<th>Vendor</th>
<th>Invoice Number</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>5/3/2019</td>
<td>Anchor QEA</td>
<td>62216</td>
<td>RMC Compliance Monitoring FY 18'19 (Services 3/1/19-3/31/19)</td>
<td>$16,842.07</td>
</tr>
<tr>
<td>1/22/2019</td>
<td>Central Basin Municipal Water District</td>
<td>2018-000000004</td>
<td>Prop B4 2015 Grant Reimbursement for Project #3 Claim #5</td>
<td>$18,954.00</td>
</tr>
<tr>
<td>6/1/2019</td>
<td>City of Paramount</td>
<td>4099</td>
<td>Office Rent for June 2019</td>
<td>$351.51</td>
</tr>
<tr>
<td>6/1/2019</td>
<td>City of Paramount</td>
<td>4109</td>
<td>Meeting Expense Reimbursement (Meeting 5/5/19)</td>
<td>$25.10</td>
</tr>
<tr>
<td>5/8/2019</td>
<td>Civitec</td>
<td>40585</td>
<td>Advanced Water Meter Replacement (Services through 4/6/19)</td>
<td>$2,955.00</td>
</tr>
<tr>
<td>5/28/2019</td>
<td>Clifton Larson Allen</td>
<td>2151958</td>
<td>Financial Services Performed 5/1/19-5/28/19</td>
<td>$1,325.00</td>
</tr>
<tr>
<td>5/31/2019</td>
<td>Fedak &amp; Brown</td>
<td>5-31-19</td>
<td>Final Billing for Financial Statements For FY 2017-2018</td>
<td>$710.00</td>
</tr>
<tr>
<td>5/31/2019</td>
<td>Gateway Cities Council of Governments</td>
<td>5-31-19</td>
<td>Office Supplies and FedEx</td>
<td>$239.66</td>
</tr>
<tr>
<td>5/22/2019</td>
<td>Grace Kast</td>
<td>5/22/2019</td>
<td>Office Expense Reimbursement - Intuit Quickbooks ProAdvisor Annual Membership</td>
<td>$549.00</td>
</tr>
<tr>
<td>5/20/2019</td>
<td>John L. Hunter and Associates</td>
<td>BGFPP0419</td>
<td>Ford Park Project</td>
<td>$22,485.00</td>
</tr>
<tr>
<td>5/8/2019</td>
<td>John L. Hunter and Associates</td>
<td>GAHT0419</td>
<td>Harbor Toxic Monitoring (services 2/1/19 - 4/30/19)</td>
<td>$12,130.54</td>
</tr>
<tr>
<td>5/8/2019</td>
<td>John L. Hunter and Associates</td>
<td>GANPLA0419</td>
<td>LLAR WMP Implementation (services 4/1/19 - 4/30/19)</td>
<td>$33,473.80</td>
</tr>
<tr>
<td>5/8/2019</td>
<td>John L. Hunter and Associates</td>
<td>GANPSS0419</td>
<td>LSGR WMP Implementation (services 4/1/19 - 4/30/19)</td>
<td>$89,012.57</td>
</tr>
<tr>
<td>5/31/2019</td>
<td>Kea Consulting</td>
<td>K114-01-15</td>
<td>COG Water-Related Coordination activities and Executive Officer Services, DAC Chair and DACIP Co-Chair</td>
<td>$33,908.00</td>
</tr>
<tr>
<td>5/14/2019</td>
<td>Richard Watson &amp; Associates</td>
<td>19-192-003-005</td>
<td>Development and Implementation of WMP &amp; Implementation of CIMP for Los Cerritos Channel (Services for Apr 2019)</td>
<td>$42,917.69</td>
</tr>
<tr>
<td>5/20/2019</td>
<td>Richards Watson Gershon</td>
<td>221859</td>
<td>General Legal Services through April 30, 2019</td>
<td>$89.30</td>
</tr>
<tr>
<td>5/20/2019</td>
<td>Richards Watson Gershon</td>
<td>221840</td>
<td>Legal Services for HT Downstream through April 30, 2019</td>
<td>$136.95</td>
</tr>
<tr>
<td>5/15/2019</td>
<td>Rodgers Catering</td>
<td>41193</td>
<td>Catering for March 2019 Board Meeting</td>
<td>$394.20</td>
</tr>
<tr>
<td>5/8/2019</td>
<td>Rodgers Catering</td>
<td>41599</td>
<td>Catering for May 2019 Board Meeting</td>
<td>$394.20</td>
</tr>
</tbody>
</table>

**Total** $276,894.59

Reviewed and Approved by: Kelli Tumidaj, GWMA Secretary and Treasurer
AGENDA ITEM 5c – Status of Total Legal Expenditures for General Legal Counsel Services for Fiscal Year 2018-2019

SUMMARY:

At the Board meeting in June 2018, the Board approved the budget for legal counsel services of $60,000 for Fiscal Year (FY) 2018/19 to address legal issues. The Board also directed staff to provide monthly updates on total expenditures for legal counsel services.

Legal Counsel Services Update:

- $ 60,000.00 FY2018/19 Budget amount for Legal Counsel services
- $ 16,022.60 Expenditures for Legal Counsel services through April 30, 2019
- $ 43,977.40 Remaining budget amount available through June 30, 2019

FISCAL IMPACT:

The total expenditures for Legal Counsel services for FY 2018/2019 through April 30, 2019 total $16,022.60. Sufficient funds to cover payment for legal counsel services is remaining in the GWMA FY 2018/2019 budget.

RECOMMENDATION:

Receive and file the status the updated expenditures for Legal Counsel Services.
AGENDA ITEM 6 - GWMA Membership Reduced Dues for FY2018/19 (Artesia, Bell, Cudahy and Maywood)

BACKGROUND:

In January 2017, the GWMA Board adopted a Membership Dues Policy that outlined the eligibility requirements for JPA Member reduced dues. Reduced dues are 50% of the full membership dues set by the Board Annually. In accordance with this Policy, review of and consideration for reduced membership dues are to be considered annually on a case-by-case basis by the GWMA Board. To equalize members paying reduced dues at the time of the 2017 policy adoption, eligible members paying reduced dues lower than 50% will incur an increase of $500 annually until 50% is reached.

The criteria to be eligible for reduced dues are as follows:

- Criteria for a City to pay reduced dues:
  - City must not own its own water utility
  - Dollar value per capita must be equal to or less than $600 using the following calculation:
    - Population from the most recent United States decennial census data.
    - An average of the General Fund Revenues for the previous 3 years from the Comprehensive Annual Financial Report (CAFR) or audited financial statements if CAFR is unavailable.
    - The 3-year revenue average divided by the last census population yields the dollar value per capita.

- Criteria for a Water Agency to pay reduced dues:
  - Dollar value per active retail potable water service connection must be equal to or less than $600 using the following calculation:
    - Number of active retail potable water service connections.
    - An average of the General Fund Revenues for the previous 3 years from the audited financial statements.
    - The 3-year revenue average divided by the number of active retail potable water connections.
DISCUSSION:

Currently, GWMA has 4 memberships with reduced dues. They are as follows:

- Artesia
- Bell
- Cudahy; and
- Maywood.

To date, only the same four local agencies (Artesia, Bell, Cudahy and Maywood) have submitted their annual reduced dues application.

Current Members Applying for Reduced Dues for FY 2019/2020

**Artesia**

FY2018-2019 Membership Dues: $6,000
Three Year Revenue Average (2014-2016): $9,434,708
Census Population: 16,522
Dollar Value Per Capita: $571
Eligible for Reduced Dues: Yes
Recommended Membership Dues for FY2019/2020: $6,500

**Bell**

FY2018-2019 Membership Dues: $7,500
Three Year Revenue Average (2016-2018): $13,911,658
Census Population: 35,477
Dollar Value Per Capita: $392
Eligible for Reduced Dues: Yes
Recommended Membership Dues for FY2019/2020: $7,500*

*No change because 50% of regular dues has been reached

**Cudahy**

FY2018-2019 Membership Dues: $6,000
Three Year Revenue Average (2015-2017): $7,134,941
Census Population: 23,805
Dollar Value Per Capita: $300
Eligible for Reduced Dues: Yes
Recommended Membership Dues for FY2019/2020: $6,500
Maywood
FY2018-2019 Membership Dues: $5,000
Three Year Revenue Average (2015-2017): $7,774,470
Census Population: 27,395
Dollar Value Per Capita: $285
Eligible for Reduced Dues: Yes
Recommended Membership Dues for FY2019/2020: $5,500

FISCAL IMPACT:
GWMA has sufficient funds to carry reduced dues memberships.

RECOMMENDATIONS:
Approve reduced dues for FY 2019/20 for the following:

1. Artesia = $6,500
2. Bell = $7,500
3. Cudahy = $6,500
4. Maywood = $5,500

These amounts would be granted for one year to each agency and would be re-considered for the next fiscal year.
GATEWAY WATER MANAGEMENT AUTHORITY
POLICY AND PROCEDURES
MEMBERSHIP DUES POLICY

1. Dues Structure

   A. **Full Membership Dues.** Membership Dues are set annually by the GWMA Board ("Board") and are equal for each member, including new members. Membership dues for new members will not be pro-rated.

   B. **Reduced Membership Dues.** Reduced dues are 50% of the full membership dues set by the Board annually. To equalize members paying reduced dues at the time of this policy adoption, eligible members paying reduced dues lower than 50% will incur an increase of $500 annually until 50% is reached.

   C. **Board Approval.** Review of and consideration for reduced membership dues will be considered annually on a case-by-case basis by the GWMA Board.

2. **Criteria for a City to Pay Reduced Dues.**

   In order to be eligible, a city must meet both of the following criteria:

   A. City must not own its own water utility

   B. Dollar value per capita must be equal to or less than $600 using the following calculation:
      i. Population from the most recent United States decennial census data.
      ii. An average of the General Fund Revenues for the previous 3 years from the Comprehensive Annual Financial Report (CAFR) or audited financial statements if CAFR is unavailable.
      iii. The 3-year revenue average (per item (2)(B)(ii)) divided by the last census population yields the dollar value per capita.

      \[
      \text{[Average Revenue / Census Population = $ Value Per Capita]}
      \]

3. **Criteria for a Water Agency to Pay Reduced Dues.**

   In order to be eligible, a water agency must meet the following criteria:

   A. Dollar value per retail potable water service connection must be equal to or less than $600 using the following calculation:
      i. Number of retail potable water service connections.
      ii. An average of the General Fund Revenues for the previous 3 years from the audited financial statements.
      iii. The 3-year revenue average (per item (3)(A)(ii)) divided by the number of retail potable water connections.

      \[
      \text{[Average Revenue/Water Connections = $ Value Per Service Connection]}
      \]
APPLICATION FOR CITY/WATER AGENCY
TO PAY REDUCED DUES FOR GWMA JPA MEMBERSHIP
FOR FISCAL YEAR 2019/2020

To: GWMA Board of Directors

From: [Individual's Name]
Community Development Director

Date: 5/15/19

The [City Name] (print name of organization) is submitting this application for consideration of reduced dues. Our agency meets all of the following criteria:

Criteria for City to Pay Reduced Dues are as follows:

1. City must not own its own water utility.
2. Dollar value per capita is equal to or less than $600 using the following calculation:
   1. Population from the most recent United States decennial census data.
   2. An average of the General Fund Revenues for the previous three years from the Comprehensive Annual Financial Report (CAFR) or audited financial statements if CAFR is unavailable (please provide supporting CAFR or audited financials for past three years).
   3. The 3-year revenue average (per item (2)(ii)) divided by the last census population yields the dollar value per capita. (i.e. Average Revenue/Census Population = $Value Per Capita).

Criteria for a Water Agency to Pay Reduced Dues are as follows:

1. Dollar value per active retail potable water service connection must be equal to or less than $600 using the following calculations:
   1. Number of active retail potable water service connections.
   2. An average of the General Fund Revenues for the previous 3 years from the audited financial statements (please providing supporting audited financial statements for past 3 years).
iii. The 3-year revenue average (per item (1)(iii)) divided by the number of active retail potable water connections (i.e. Average Revenue/Water Connections = $ Value Per Service Connection).

Reduced dues are 50% of the full membership dues set by the Board annually. To equalize members paying reduced dues, eligible members currently paying reduced dues for fiscal year 2018/19 will incur an increase of $500 annually until 50% is reached. Those that are no longer eligible will be required to pay the full membership dues for fiscal year 2019/20. Review of and consideration for reduced membership dues will be considered annually on a case-by-case basis by the GWMA Board.

Application and supporting documentation for reduced membership must be submitted to GWMA on or before May 15, 2019.

I certify that the information used to determine the criteria indicated above is true and accurate and I have provided necessary required documents as outlined above.

______________________________
Signature

______________________________
Date

Please submit your application and supporting documentation to Traci Gleason at the above address or via email at tgleason.gateway@gmail.com

Lisa Rapp (Lakewood), Board Chair • Adriana Figueroa (Paramount), Vice-Chair • Kelli Tunnicliff (Signal Hill), Secretary/Treasurer
Fondly serving Gateway cities and agencies in Southeastern Los Angeles County
Members: Artesia • Avalon • Bell • Bell Gardens • Bellflower • Central Basin Municipal Water District • Cerritos • Commerce • Cudahy • Downey • Hawaiian Gardens • Huntington Park • La Mirada • Maywood • Lakewood • Long Beach • Long Beach Water Department • Lynwood • Montebello • Norwalk • Paramount • Pico Rivera • Santa Fe Springs • Signal Hill • South Gate • Vernon • Water Replenishment District of Southern California • Whittier

With Technical Support From The Sanitation Districts Of Los Angeles County
APPLICATION FOR CITY/WATER AGENCY
TO PAY REDUCED DUES FOR GWMA JPA MEMBERSHIP
FOR FISCAL YEAR 2019/2020

To: GWMA Board of Directors
From: Robert Linton (individual’s name)
       Public Works Manager (individual’s title)
Date: 05/14/2019

The City of Bell (print name of organization) is submitting this application for consideration of reduced dues. Our agency meets all of the following criteria:

Criteria for City to Pay Reduced Dues are as follows:
1. City must not own its own water utility.
2. Dollar value per capita is equal to or less than $600 using the following calculation:
   i. Population from the most recent United States decennial census data.
   ii. An average of the General Fund Revenues for the previous three years from the Comprehensive Annual Financial Report (CAFR) or audited financial statements if CAFR is unavailable (please provide supporting CAFR or audited financials for past three years).
   iii. The 3-year revenue average (per item (2)(ii)) divided by the last census population yields the dollar value per capita. (i.e. Average Revenue/Census Population = $Value Per Capita).

Criteria for a Water Agency to Pay Reduced Dues are as follows:
1. Dollar value per active retail potable water service connection must be equal to or less than $600 using the following calculations:
   i. Number of active retail potable water service connections.
   ii. An average of the General Fund Revenues for the previous 3 years from the audited financial statements (please providing supporting audited financial statements for past 3 years).

Lisa Rapp (Lakewood), Board Chair • Adriana Figueroa (Paramount), Vice-Chair • Kelli Tunnidcliff (Signal Hill), Secretary/Treasurer
Proudly serving Gateway cities and agencies in Southeastern Los Angeles County
Members: Artesia • Avalon • Bell • Bell Gardens • Bellflower • Central Basin Municipal Water District • Cerritos • Commerce • Cudahy • Downey • Hawaiian Gardens • Huntington Park • La Mirada • Maywood • Lakewood • Long Beach • Long Beach Water Department • Lynwood • Montebello • Norwalk • Paramount • Pico Rivera • Port of Long Beach • Santa Fe Springs • Signal Hill • South Gate • Vernon • Water Replenishment District of Southern California • Whittier

With Technical Support From The Sanitation Districts Of Los Angeles County
iii. The 3-year revenue average (per item (1)(ii)) divided by the number of active retail potable water connections (i.e. Average Revenue/Water Connections = $ Value Per Service Connection).

Reduced dues are 50% of the full membership dues set by the Board annually. To equalize members paying reduced dues, eligible members currently paying reduced dues for fiscal year 2018/19 will incur an increase of $500 annually until 50% is reached. Those that are no longer eligible will be required to pay the full membership dues for fiscal year 2019/20. Review of and consideration for reduced membership dues will be considered annually on a case-by-case basis by the GWMA Board.

Application and supporting documentation for reduced membership must be submitted to GWMA on or before May 15, 2019.

I certify that the information used to determine the criteria indicated above is true and accurate and I have provided necessary required documents as outlined above.

Signature

Date 5/15/19

Please submit your application and supporting documentation to Traci Gleason at the above address or via email at tggleason.gateway@gmail.com

Lisa Rapp (Lakewood), Board Chair • Adriana Figueroa (Paramount), Vice-Chair • Kelli Tunnicliff (Signal Hill), Secretary/Treasurer
Proudly serving Gateway cities and agencies in Southeastern Los Angeles County
Members: Artesia • Bell • Bell Gardens • Bellflower • Central Basin Municipal Water District • Carson • Commerce • Cudahy • Downey • Hawaiian Gardens • Huntington Park • Irwindale • Maywood • Lakewood • Long Beach • Long Beach Water Department • Lynwood • Montebello • Norwalk • Paramount • Pico Rivera • Santa Fe Springs • Signal Hill • South Gate • Vernon • Water Replenishment District of Southern California • Whittier

With Technical Support From The Sanitation Districts Of Los Angeles County
APPLICATION FOR CITYWATER AGENCY
TO PAY REDUCED DUES FOR GWMA JPA MEMBERSHIP
FOR FISCAL YEAR 2019/2020

To: GWMA Board of Directors

From: JOSE E. PULIDO (individual's name)
        CITY MANAGER (individual's title)

Date: 05/15/2019

The CITY OF CUDAHY (print name of organization) is submitting this application for consideration of reduced dues. Our agency meets all of the following criteria:

Criteria for City to Pay Reduced Dues are as follows:

✓ 1. City must not own its own water utility.

✓ 2. Dollar value per capita is equal to or less than $600 using the following calculation:
   
   i. Population from the most recent United States decennial census data.
   
   ii. An average of the General Fund Revenues for the previous three years from the Comprehensive Annual Financial Report (CAFR) or audited financial statements if CAFR is unavailable (please provide supporting CAFR or audited financials for past three years).
   
   iii. The 3-year revenue average (per item (2)(iii)) divided by the last census population yields the dollar value per capita. (i.e. Average Revenue/Census Population = $Value Per Capita).

Criteria for a Water Agency to Pay Reduced Dues are as follows:

1. Dollar value per active retail potable water service connection must be equal to or less than $630 using the following calculations:
   
   i. Number of active retail potable water service connections.
   
   ii. An average of the General Fund Revenues for the previous 3 years from the audited financial statements (please providing supporting audited financial statements for past 3 years).

Lisa Rapp (Lakewood), Board Chair • Adriana Figueroa (Paramount), Vice-Chair • Kelli Tumicelli (Signal Hill), Secretary/Treasurer
Proudly serving Gateway cities and agencies in Southeastern Los Angeles County

Members: Artesia • Avon • Bell • Bell Gardens • Bellflower • Central Basin Municipal Water District • Cerritos • Commerce • Cudahy • Downey • Hawaiian Gardens • Huntington Park • La Mirada • Maywood • Lakewood • Long Beach • Long Beach Water Department • Lynwood • Mira Loma • Norwalk • Paramount • Pico Rivera • Port of Long Beach • Santa Fe Springs • Signal Hill • South Gate • Vernon • Water Replenishment District of Southern California • Whittier

With Technical Support From The Sanitation Districts Of Los Angeles County
iii. The 3-year revenue average (per item (1)(ii)) divided by the number of active retail potable water connections (i.e. Average Revenue/Water Connections = $ Value Per Service Connection).

Reduced dues are 50% of the full membership dues set by the Board annually. To equalize members paying reduced dues, eligible members currently paying reduced dues for fiscal year 2018/19 will incur an increase of $500 annually until 50% is reached. Those that are no longer eligible will be required to pay the full membership dues for fiscal year 2019/20. Review of and consideration for reduced membership dues will be considered annually on a case-by-case basis by the GWMA Board.

Application and supporting documentation for reduced membership must be submitted to GWMA on or before May 15, 2019.

I certify that the information used to determine the criteria indicated above is true and accurate and I have provided necessary required documents as outlined above.

Signature _______________________________ Date 05/15/19

Please submit your application and supporting documentation to Traci Gleason at the above address or via email at tgleason.gateway@gmail.com

Lisa Rapp (Lakewood), Board Chair • Adriana Figueroa (Paramount), Vice-Chair • Kelli Tumicciill (Signal Hill), Secretary/Treasurer
Proudly serving Gateway cities and agencies in Southeastern Los Angeles County

Members: Artesia • Avon • Bell • Bell Gardens • Bellflower • Central Basin Municipal Water District • Carson • Commerce • Cudahy • Downey • Hawaiian Gardens • Huntington Park • La Mirada • Maywood • Lakewood • Long Beach • Long Beach Water Department • Lynwood • Monterey Park • Norwalk • Paramount • Pico Rivera • Santa Fe Springs • Signal Hill • South Gate • Vernon • Water Replenishment District of Southern California • Whittier

With Technical Support From The Sanitation Districts Of Los Angeles County
APPLICATION FOR CITY/WATER AGENCY TO PAY REDUCED DUES FOR GWMA JPA MEMBERSHIP FOR FISCAL YEAR 2019/2020

To: GWMA Board of Directors
From: OFELIA MANCERA (individual’s name)  
FINANCE DIRECTOR (individual’s title)

Date: 05/30/2019

The CITY OF MAYWOOD (print name of organization) is submitting this application for consideration of reduced dues. Our agency meets all of the following criteria:

Criteria for City to Pay Reduced Dues are as follows:
1. City must not own its own water utility.
2. Dollar value per capita is equal to or less than $600 using the following calculation:
   i. Population from the most recent United States decennial census data.
   ii. An average of the General Fund Revenues for the previous three years from the Comprehensive Annual Financial Report (CAFR) or audited financial statements if CAFR is unavailable (please provide supporting CAFR or audited financials for past three years).
   iii. The 3-year revenue average (per item (2)(ii)) divided by the last census population yields the dollar value per capita. (i.e. Average Revenue/Census Population = $Value Per Capita).

Criteria for a Water Agency to Pay Reduced Dues are as follows:
1. Dollar value per active retail potable water service connection must be equal to or less than $600 using the following calculations:
   i. Number of active retail potable water service connections.
   ii. An average of the General Fund Revenues for the previous 3 years from the audited financial statements (please providing supporting audited financial statements for past 3 years).
iii. The 3-year revenue average (per item (1)(ii)) divided by the number of active retail potable water connections (i.e. Average Revenue/Water Connections = $ Value Per Service Connection).

Reduced dues are 50% of the full membership dues set by the Board annually. To equalize members paying reduced dues, eligible members currently paying reduced dues for fiscal year 2018/19 will incur an increase of $500 annually until 50% is reached. Those that are no longer eligible will be required to pay the full membership dues for fiscal year 2019/20. Review of and consideration for reduced membership dues will be considered annually on a case-by-case basis by the GWMA Board.

Application and supporting documentation for reduced membership must be submitted to GWMA on or before May 15, 2019.

I certify that the information used to determine the criteria indicated above is true and accurate and I have provided necessary required documents as outlined above.

Signature: [Signature]

Date: 5/30/19

Please submit your application and supporting documentation to Traci Gleason at the above address or via email at tgleason.gateway@gmail.com
AGENDA ITEM 7 - GWMA FY 2019/20 Operating Budget

BACKGROUND:

The GWMA’s fiscal budget occurs July through June. The administrative budget is supported by membership dues and revenues from agreements and grants. As in past years, staff is recommending annual membership dues of $15,000. This coupled with administrative fees from MOUs, revenues from approved reduced membership dues will support the on-going operating costs of GWMA.

SUMMARY:

The proposed budget for FY 2019/20 reflects actual costs and projections through the end of this fiscal year. In doing so, staff anticipates an FY 2019/20 Ending Fund Balance of $551,322. Dues from member agencies are expected to be $397,000 in FY 2019/20. This administrative budget does not include MOU project costs or grant project costs. However, it does reflect the administrative and legal costs associated with the MOUs.

At the May Budget Workshop, staff and the Executive Committee recommended that the Government Relations Services performed by Joe A. Gonsalves and Sons be terminated for FY2019/20, as GWMA is not in need of these services at this time. Originally, their services were needed to assist with issues related to IRWM and other occasional legislative or political issues. However, after last month’s workshop, Jason Gonsalves of Joe A. Gonsalves and Sons reached out to the Executive Officer offering to reduce the monthly retainer from $2,083 to $1,000 and continue services at the same level. Their services include written legislative updates regarding water-related bills as well as Joint Powers Authority bills. They are also available to respond to specific needs or questions as needed.

A key element of prudent financial planning is to ensure that sufficient funding is available for current operating expenses by anticipating the likelihood of, and preparing for, unforeseen events. Therefore, it is the recommendation of GWMA’s Accounting Consultant and staff that the Budget’s Ending Fund Balance include a reserved amount equal to at least six (6) months of GWMA’s Operating Expenses. Therefore, $210,910 from the Ending Fund Balance has been reserved for this purpose. Any expenditure not
specifically identified in the budget must be pre-approved in accordance with all GWMA adopted policies.

**RECOMMENDATION:**

a. Approve the Annual Membership Dues of $15,000 (except for Board Approved reduced dues).

b. Approve Reduction or Termination of Government Relations Services.

c. Adopt the GWMA FY 2019/20 Operating Budget.
### Gateway Water Management Authority

#### FY 2019/2020 Operating Budget

<table>
<thead>
<tr>
<th>A</th>
<th>B FY 16/17 Actuals</th>
<th>C FY 17/18 Actuals</th>
<th>D Current FY 18/19 Admin Budget</th>
<th>E FY 18/19 Year-End Projections</th>
<th>F FY 19/20 Admin Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>REVENUES</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Dues from Member Agencies</td>
<td>$386,500</td>
<td>$398,000</td>
<td>$399,500</td>
<td>$397,000</td>
</tr>
<tr>
<td>3</td>
<td>GWMA Administrative/Legal/Funding Strategy Direct Fees from Watersheds</td>
<td>$62,053</td>
<td>$85,556</td>
<td>$70,206</td>
<td>$123,154</td>
</tr>
<tr>
<td>4</td>
<td>GWMA Administrative/Legal/Funding Strategy/Project Mgmt Direct Fees from GWMA Grants and Grant Sub-recipients</td>
<td>$261,175</td>
<td>$59,991</td>
<td>$6,957</td>
<td>$6,957</td>
</tr>
<tr>
<td>5</td>
<td>DACIP Proposal/Application Development (Grant Reimbursement)</td>
<td>-</td>
<td>-</td>
<td>$14,326</td>
<td>$14,326</td>
</tr>
<tr>
<td>6</td>
<td>GWMA Indirect Fees from Non-members</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>$3,168</td>
</tr>
<tr>
<td><strong>TOTAL REVENUES</strong></td>
<td>$709,728</td>
<td>$543,547</td>
<td>$490,989</td>
<td>$544,604</td>
<td>$553,849</td>
</tr>
<tr>
<td><strong>OPERATING EXPENSES</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>7</td>
<td>Professional Mgmt, Admin &amp; Accounting Services - General GWMA Operations</td>
<td>$230,167</td>
<td>$246,688</td>
<td>$322,500</td>
<td>$220,854</td>
</tr>
<tr>
<td>8</td>
<td>Professional Mgmt, Admin &amp; Accounting Services - Allocated to Watershed/Grant Operations</td>
<td>$46,833</td>
<td>$78,472</td>
<td>-</td>
<td>$102,132</td>
</tr>
<tr>
<td>9</td>
<td>General Counsel - General GWMA Operations</td>
<td>$37,193</td>
<td>$31,666</td>
<td>$60,000</td>
<td>$13,807</td>
</tr>
<tr>
<td>10</td>
<td>General Counsel - Allocated to Watershed/Grant Operations</td>
<td>$15,220</td>
<td>$55,014</td>
<td>-</td>
<td>$7,193</td>
</tr>
<tr>
<td>11</td>
<td>Government Relations</td>
<td>$25,000</td>
<td>$25,000</td>
<td>$25,000</td>
<td>$22,917</td>
</tr>
<tr>
<td>12</td>
<td>Meeting Expenses</td>
<td>$6,477</td>
<td>$4,086</td>
<td>$6,500</td>
<td>$4,000</td>
</tr>
<tr>
<td>13</td>
<td>Office Supplies, Postage, Notices, Misc.</td>
<td>$1,765</td>
<td>$3,447</td>
<td>$5,000</td>
<td>$5,000</td>
</tr>
<tr>
<td>14</td>
<td>Office Rent</td>
<td>$3,642</td>
<td>$4,083</td>
<td>$4,218</td>
<td>$4,218</td>
</tr>
<tr>
<td>15</td>
<td>Website Services</td>
<td>$307</td>
<td>$275</td>
<td>$500</td>
<td>$500</td>
</tr>
<tr>
<td>16</td>
<td>Insurance</td>
<td>$11,147</td>
<td>$10,786</td>
<td>$12,000</td>
<td>$12,000</td>
</tr>
<tr>
<td>17</td>
<td>Authorized Conferences, Travel &amp; Sponsorships</td>
<td>$905</td>
<td>-</td>
<td>$2,000</td>
<td>-</td>
</tr>
<tr>
<td>18</td>
<td>Organization Memberships</td>
<td>-</td>
<td>$1,000</td>
<td>$3,000</td>
<td>$1,000</td>
</tr>
<tr>
<td>19</td>
<td>Audit</td>
<td>$9,450</td>
<td>$7,690</td>
<td>$13,000</td>
<td>$10,500</td>
</tr>
<tr>
<td><strong>TOTAL OPERATING EXPENSES</strong></td>
<td>$388,106</td>
<td>$468,927</td>
<td>$453,718</td>
<td>$404,120</td>
<td>$421,820</td>
</tr>
<tr>
<td><strong>NET INCOME BEFORE SPECIAL PROJECTS</strong></td>
<td>$321,622</td>
<td>$74,620</td>
<td>$37,271</td>
<td>$140,484</td>
<td>$132,029</td>
</tr>
<tr>
<td><strong>SPECIAL PROJECT EXPENSES</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>20</td>
<td>Prop 1 Greater LA IRWM (Round 1) Grant Application Fee</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>21</td>
<td>Disadvantaged Community Involvement Program</td>
<td>$20,631</td>
<td>$31,395</td>
<td>-</td>
<td>$9,000</td>
</tr>
<tr>
<td>22</td>
<td>Prop 84 2015 - AMR Project Management Services (Civiltec)</td>
<td>$11,186</td>
<td>$11,190</td>
<td>$25,000</td>
<td>$13,456</td>
</tr>
<tr>
<td>23</td>
<td>Awarded Grant Project Management Services</td>
<td>$191,523</td>
<td>$11,153</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>24</td>
<td>General Project Development and Funding Strategy Services - General Operations</td>
<td>-</td>
<td>$18,750</td>
<td>$75,000</td>
<td>$54,214</td>
</tr>
<tr>
<td>25</td>
<td>General Project Development and Funding Strategy Services - Allocated to Watershed/Grant Operations</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>$20,786</td>
</tr>
<tr>
<td><strong>TOTAL SPECIAL PROJECT EXPENSES</strong></td>
<td>$223,340</td>
<td>$72,488</td>
<td>$100,000</td>
<td>$97,456</td>
<td>$204,985</td>
</tr>
<tr>
<td><strong>NET INCOME AFTER ALL OPERATING EXPENSES AND SPECIAL PROJECTS EXPENSE</strong></td>
<td>$98,282</td>
<td>$2,132</td>
<td>$(62,729)</td>
<td>$43,028</td>
<td>$(72,956)</td>
</tr>
<tr>
<td><strong>BEGINNING FUND BALANCE</strong></td>
<td>$480,837</td>
<td>$579,119</td>
<td>$417,337</td>
<td>$581,251</td>
<td>$624,278</td>
</tr>
<tr>
<td><strong>ADMINISTRATIVE ENDING FUND BALANCE</strong></td>
<td>$579,119</td>
<td>$581,251</td>
<td>$354,608</td>
<td>$624,278</td>
<td>$551,322</td>
</tr>
<tr>
<td>All Watershed Groups Admin Fee Cumulative Ending Fund Balance</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$110,791</td>
</tr>
<tr>
<td>Cumulative Earned and Projected Interest Income through FY 19/20</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$195,126</td>
</tr>
<tr>
<td><strong>ADMINISTRATIVE ENDING FUND BALANCE WITH WATERSHED ADMIN FEE BALANCE + INTEREST INCOME</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$857,239</td>
</tr>
</tbody>
</table>
# Los Angeles River Upper Reach 2
## Administrative and Legal Costs Budget
### FISCAL YEAR ENDING JUNE 30, 2020

<table>
<thead>
<tr>
<th>Description</th>
<th>FY 16/17 Actual</th>
<th>FY 17/18 Actual</th>
<th>FY 18/19 Projected Through End of Year</th>
<th>FY 19/20 Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>RESERVES FROM PREVIOUS YEAR</td>
<td>$18,303</td>
<td>$4,996</td>
<td>$31,950</td>
<td>$26,777</td>
</tr>
<tr>
<td>REVENUE</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>GWMA Administrative Fee</td>
<td>$8,374</td>
<td>$8,944</td>
<td>$11,354</td>
<td>$1,500</td>
</tr>
<tr>
<td>Grants Administrative Fee</td>
<td>-</td>
<td>$19,103</td>
<td>$6,957</td>
<td>$6,957</td>
</tr>
<tr>
<td>TOTAL ANNUAL REVENUES</td>
<td>$8,374</td>
<td>$28,047</td>
<td>$18,311</td>
<td>$8,457</td>
</tr>
<tr>
<td>OPERATING EXPENSE</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Administrative - Direct Charges</td>
<td>$11,839</td>
<td>$11,561</td>
<td>$17,663</td>
<td>$20,000</td>
</tr>
<tr>
<td>General Counsel - Direct Charges</td>
<td>$9,842</td>
<td>$37,669</td>
<td>-</td>
<td>$6,000</td>
</tr>
<tr>
<td>Indirect Operating Expenses</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Grants Administrative - Expense</td>
<td>-</td>
<td>12,061</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Funding Strategy - Expense</td>
<td>-</td>
<td>-</td>
<td>$5,822</td>
<td>$5,000</td>
</tr>
<tr>
<td>TOTAL ANNUAL OPERATING EXPENSES</td>
<td>$21,681</td>
<td>$61,291</td>
<td>$23,484</td>
<td>$31,000</td>
</tr>
<tr>
<td>TOTAL ANNUAL NET VARIANCE</td>
<td>($13,307)</td>
<td>($33,244)</td>
<td>($5,173)</td>
<td>($22,543)</td>
</tr>
<tr>
<td>CUMULATIVE ENDING FUND BALANCE</td>
<td>$4,996</td>
<td>($28,248)</td>
<td>$26,777</td>
<td>$4,234</td>
</tr>
<tr>
<td>MINIMUM GWMA ADMIN RESERVE BALANCE</td>
<td>$10,000</td>
<td>$10,000</td>
<td>$10,000</td>
<td>$10,000</td>
</tr>
<tr>
<td>ADDITIONAL ADMIN FUNDS REQUEST TO MAINTAIN MINIMUM RESERVE BALANCE</td>
<td>-</td>
<td>$60,198</td>
<td>-</td>
<td>$5,766</td>
</tr>
</tbody>
</table>
# Los Cerritos Channel
## Administrative and Legal Costs Budget
### FISCAL YEAR ENDING JUNE 30, 2020

<table>
<thead>
<tr>
<th>Description</th>
<th>FY 16/17 Actual</th>
<th>FY 17/18 Actual</th>
<th>FY 18/19 Projected Through End of Year</th>
<th>FY 19/20 Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>RESERVES FROM PREVIOUS YEAR</strong></td>
<td>($2,107)</td>
<td>$7,138</td>
<td>$10,789</td>
<td>$10,138</td>
</tr>
<tr>
<td><strong>REVENUE</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>GWMA Administrative Fee</td>
<td>$17,838</td>
<td>$17,261</td>
<td>$18,242</td>
<td>$18,753</td>
</tr>
<tr>
<td>Grants Administrative Fee</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td><strong>TOTAL ANNUAL REVENUES</strong></td>
<td>$17,838</td>
<td>$17,261</td>
<td>$18,242</td>
<td>$18,753</td>
</tr>
<tr>
<td><strong>OPERATING EXPENSE</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Administrative - Direct Charges</td>
<td>$7,040</td>
<td>$10,971</td>
<td>$13,905</td>
<td>$14,000</td>
</tr>
<tr>
<td>General Counsel - Direct Charges</td>
<td>$1,553</td>
<td>$2,639</td>
<td>-</td>
<td>$500</td>
</tr>
<tr>
<td>Indirect Operating Expenses</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Funding Strategy - Expense</td>
<td>-</td>
<td>-</td>
<td>$4,989</td>
<td>$5,000</td>
</tr>
<tr>
<td><strong>TOTAL ANNUAL OPERATING EXPENSES</strong></td>
<td>$8,593</td>
<td>$13,610</td>
<td>$18,894</td>
<td>$19,500</td>
</tr>
<tr>
<td><strong>TOTAL ANNUAL NET VARIANCE</strong></td>
<td>$9,245</td>
<td>$3,651</td>
<td>($651)</td>
<td>($747)</td>
</tr>
<tr>
<td><strong>CUMULATIVE ENDING FUND BALANCE</strong></td>
<td>$7,138</td>
<td>$10,789</td>
<td>$10,138</td>
<td>$9,391</td>
</tr>
<tr>
<td><strong>MINIMUM GWMA ADMIN RESERVE BALANCE</strong></td>
<td>$10,000</td>
<td>$10,000</td>
<td>$10,000</td>
<td>$10,000</td>
</tr>
<tr>
<td><strong>ADDITIONAL ADMIN FUNDS REQUEST TO MAINTAIN MINIMUM RESERVE BALANCE</strong></td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>$609</td>
</tr>
</tbody>
</table>
**Lower Los Angeles River**  
**Administrative and Legal Costs Budget**  
**FISCAL YEAR ENDING JUNE 30, 2020**

<table>
<thead>
<tr>
<th>Description</th>
<th>FY 16/17 Actual</th>
<th>FY 17/18 Actual</th>
<th>FY 18/19 Projected Through End of Year</th>
<th>FY 19/20 Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>RESERVES FROM PREVIOUS YEAR</td>
<td>$17,115</td>
<td>$37,085</td>
<td>$40,366</td>
<td>$29,308</td>
</tr>
<tr>
<td>REVENUE</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>GWMA Administrative Fee</td>
<td>$27,600</td>
<td>$18,260</td>
<td>$8,204</td>
<td>$19,401</td>
</tr>
<tr>
<td>Grants Administrative Fee</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>TOTAL ANNUAL REVENUES</td>
<td>$27,600</td>
<td>$18,260</td>
<td>$8,204</td>
<td>$19,401</td>
</tr>
<tr>
<td>OPERATING EXPENSE</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Administrative - Direct Charges</td>
<td>$6,078</td>
<td>$11,484</td>
<td>$14,274</td>
<td>$14,000</td>
</tr>
<tr>
<td>General Counsel - Direct Charges</td>
<td>$1,552</td>
<td>$3,494</td>
<td>-</td>
<td>$500</td>
</tr>
<tr>
<td>Indirect Operating Expenses</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Funding Strategy - Expense</td>
<td>-</td>
<td>-</td>
<td>$4,988</td>
<td>$5,000</td>
</tr>
<tr>
<td>TOTAL ANNUAL OPERATING EXPENSES</td>
<td>$7,630</td>
<td>$14,978</td>
<td>$19,262</td>
<td>$19,500</td>
</tr>
<tr>
<td>TOTAL ANNUAL NET VARIANCE</td>
<td>$19,970</td>
<td>$3,281</td>
<td>($11,058)</td>
<td>($99)</td>
</tr>
<tr>
<td>CUMULATIVE ENDING FUND BALANCE</td>
<td>$37,085</td>
<td>$40,366</td>
<td>$29,308</td>
<td>$29,209</td>
</tr>
<tr>
<td>MINIMUM GWMA ADMIN RESERVE BALANCE</td>
<td>$10,000</td>
<td>$10,000</td>
<td>$10,000</td>
<td>$10,000</td>
</tr>
<tr>
<td>ADDITIONAL ADMIN FUNDS REQUEST TO MAINTAIN MINIMUM RESERVE BALANCE</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
</tbody>
</table>
## RESERVES FROM PREVIOUS YEAR

<table>
<thead>
<tr>
<th>Fiscal Year</th>
<th>FY 16/17 Actual</th>
<th>FY 17/18 Actual</th>
<th>FY 18/19 Projected Through End of Year</th>
<th>FY 19/20 Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$16,188</td>
<td>$33,099</td>
<td>$41,190</td>
<td>$39,987</td>
</tr>
</tbody>
</table>

## REVENUE

<table>
<thead>
<tr>
<th>Description</th>
<th>FY 16/17 Actual</th>
<th>FY 17/18 Actual</th>
<th>FY 18/19 Projected Through End of Year</th>
<th>FY 19/20 Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>GWMA Administrative Fee</td>
<td>$24,942</td>
<td>$23,550</td>
<td>$16,937</td>
<td>$19,836</td>
</tr>
<tr>
<td>Grants Administrative Fee</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td><strong>TOTAL ANNUAL REVENUES</strong></td>
<td><strong>$24,942</strong></td>
<td><strong>$23,550</strong></td>
<td><strong>$16,937</strong></td>
<td><strong>$19,836</strong></td>
</tr>
</tbody>
</table>

## OPERATING EXPENSE

<table>
<thead>
<tr>
<th>Description</th>
<th>FY 16/17 Actual</th>
<th>FY 17/18 Actual</th>
<th>FY 18/19 Projected Through End of Year</th>
<th>FY 19/20 Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Administrative - Direct Charges</td>
<td>$6,366</td>
<td>$12,010</td>
<td>$13,151</td>
<td>$13,000</td>
</tr>
<tr>
<td>General Counsel - Direct Charges</td>
<td>$1,665</td>
<td>$3,449</td>
<td>$0</td>
<td>$500</td>
</tr>
<tr>
<td>Indirect Operating Expenses</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Funding Strategy - Expense</td>
<td>-</td>
<td>-</td>
<td>$4,988</td>
<td>$5,000</td>
</tr>
<tr>
<td><strong>TOTAL ANNUAL OPERATING EXPENSES</strong></td>
<td><strong>$8,031</strong></td>
<td><strong>$15,459</strong></td>
<td><strong>$18,139</strong></td>
<td><strong>$18,500</strong></td>
</tr>
</tbody>
</table>

## TOTAL ANNUAL NET VARIANCE

<table>
<thead>
<tr>
<th>Fiscal Year</th>
<th>FY 16/17 Actual</th>
<th>FY 17/18 Actual</th>
<th>FY 18/19 Projected Through End of Year</th>
<th>FY 19/20 Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$16,911</td>
<td>$8,091</td>
<td>($1,202)</td>
<td>$1,336</td>
</tr>
</tbody>
</table>

## CUMULATIVE ENDING FUND BALANCE

<table>
<thead>
<tr>
<th>Fiscal Year</th>
<th>FY 16/17 Actual</th>
<th>FY 17/18 Actual</th>
<th>FY 18/19 Projected Through End of Year</th>
<th>FY 19/20 Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$33,099</td>
<td>$41,190</td>
<td>$39,987</td>
<td>$41,324</td>
</tr>
</tbody>
</table>

## MINIMUM GWMA ADMIN RESERVE BALANCE

<table>
<thead>
<tr>
<th>Fiscal Year</th>
<th>FY 16/17 Actual</th>
<th>FY 17/18 Actual</th>
<th>FY 18/19 Projected Through End of Year</th>
<th>FY 19/20 Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$10,000</td>
<td>$10,000</td>
<td>$10,000</td>
<td>$10,000</td>
</tr>
</tbody>
</table>

## ADDITIONAL ADMIN FUNDS REQUEST TO MAINTAIN MINIMUM RESERVE BALANCE

<table>
<thead>
<tr>
<th>Fiscal Year</th>
<th>FY 16/17 Actual</th>
<th>FY 17/18 Actual</th>
<th>FY 18/19 Projected Through End of Year</th>
<th>FY 19/20 Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
</tbody>
</table>
### Harbor Toxics Downstream
Administrative and Legal Costs Budget

**FISCAL YEAR ENDING JUNE 30, 2020**

<table>
<thead>
<tr>
<th>Description</th>
<th>FY 16/17 Actual</th>
<th>FY 17/18 Actual</th>
<th>FY 18/19 Projected Through End of Year</th>
<th>FY 19/20 Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>RESERVES FROM PREVIOUS YEAR</td>
<td>$8,589</td>
<td>$15,078</td>
<td>$6,014</td>
<td>$10,930</td>
</tr>
<tr>
<td>REVENUE</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>GWMA Administrative Fee</td>
<td>$14,381</td>
<td>$10,812</td>
<td>$9,641</td>
<td>$9,523</td>
</tr>
<tr>
<td>Grants Administrative Fee</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Other (Data Sharing Individuals)</td>
<td>-</td>
<td>$2,864</td>
<td>$2,506</td>
<td>$4,305</td>
</tr>
<tr>
<td>Other (Indirect Admin)</td>
<td>$12,438</td>
<td></td>
<td></td>
<td>$12,438</td>
</tr>
<tr>
<td>TOTAL ANNUAL REVENUES</td>
<td>$14,381</td>
<td>$13,676</td>
<td>$12,147</td>
<td>$26,266</td>
</tr>
<tr>
<td>OPERATING EXPENSE</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Administrative - Direct Charges</td>
<td>$7,893</td>
<td>$16,935</td>
<td>$26,870</td>
<td>$14,000</td>
</tr>
<tr>
<td>General Counsel - Direct Charges</td>
<td>-</td>
<td>$5,805</td>
<td>$6,361</td>
<td>$500</td>
</tr>
<tr>
<td>Indirect Operating Expenses</td>
<td>-</td>
<td>-</td>
<td></td>
<td>$12,438</td>
</tr>
<tr>
<td>TOTAL ANNUAL OPERATING EXPENSES</td>
<td>$7,893</td>
<td>$22,740</td>
<td>$33,231</td>
<td>$26,938</td>
</tr>
<tr>
<td>TOTAL ANNUAL NET VARIANCE</td>
<td>$6,489</td>
<td>($9,064)</td>
<td>($21,084)</td>
<td>($672)</td>
</tr>
<tr>
<td>CUMULATIVE ENDING FUND BALANCE</td>
<td>$15,078</td>
<td>$6,014</td>
<td>($15,070)</td>
<td>$10,258</td>
</tr>
<tr>
<td>MINIMUM GWMA ADMIN RESERVE BALANCE</td>
<td>$10,000</td>
<td>$10,000</td>
<td>$10,000</td>
<td>$10,000</td>
</tr>
<tr>
<td>ADDITIONAL ADMIN FUNDS REQUEST TO MAINTAIN MINIMUM RESERVE BALANCE</td>
<td>-</td>
<td>-</td>
<td>$26,000</td>
<td>-</td>
</tr>
</tbody>
</table>
## Harbor Toxics Upstream
### Administrative and Legal Costs Budget
#### FISCAL YEAR ENDING JUNE 30, 2020

<table>
<thead>
<tr>
<th>Description</th>
<th>FY 16/17 Actual</th>
<th>FY 17/18 Actual</th>
<th>FY 18/19 Projected Through End of Year</th>
<th>FY 19/20 Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>RESERVES FROM PREVIOUS YEAR</td>
<td>$3,792</td>
<td>$3,551</td>
<td>($5,842)</td>
<td>$10,000</td>
</tr>
<tr>
<td>REVENUE</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>GWMA Administrative Fee</td>
<td>$7,984</td>
<td>$8,076</td>
<td>$5,654</td>
<td>$5,376</td>
</tr>
<tr>
<td>Grants Administrative Fee</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Other (Indirect Admin)</td>
<td>-</td>
<td>-</td>
<td>$3,168</td>
<td>$2,954</td>
</tr>
<tr>
<td>TOTAL ANNUAL REVENUES</td>
<td>$7,984</td>
<td>$8,076</td>
<td>$8,821</td>
<td>$8,330</td>
</tr>
<tr>
<td>OPERATING EXPENSE</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Administrative - Direct Charges</td>
<td>$7,618</td>
<td>$15,512</td>
<td>$16,269</td>
<td>$15,000</td>
</tr>
<tr>
<td>General Counsel - Direct Charges</td>
<td>$608</td>
<td>$1,958</td>
<td>$833</td>
<td>$500</td>
</tr>
<tr>
<td>Indirect Operating Expenses</td>
<td>$0</td>
<td>$0</td>
<td>$3,168</td>
<td>$2,954</td>
</tr>
<tr>
<td>TOTAL ANNUAL OPERATING EXPENSES</td>
<td>$8,225</td>
<td>$17,469</td>
<td>$20,269</td>
<td>$18,454</td>
</tr>
<tr>
<td>TOTAL ANNUAL NET VARIANCE</td>
<td>($241)</td>
<td>($9,393)</td>
<td>-11,447</td>
<td>($10,124)</td>
</tr>
<tr>
<td>CUMULATIVE ENDING FUND BALANCE</td>
<td>$3,551</td>
<td>($5,842)</td>
<td>($17,289)</td>
<td>($124)</td>
</tr>
<tr>
<td>MINIMUM GWMA ADMIN RESERVE BALANCE</td>
<td>$10,000</td>
<td>$10,000</td>
<td>$10,000</td>
<td>$10,000</td>
</tr>
<tr>
<td>ADDITIONAL ADMIN FUNDS REQUEST TO MAINTAIN MINIMUM RESERVE BALANCE</td>
<td>-</td>
<td>-</td>
<td>$27,289</td>
<td>$10,124</td>
</tr>
</tbody>
</table>
AGENDA ITEM 8 – Discussion/Action Regarding GWMA’s Audit for FY 2018/19

SUMMARY:

It is now time to prepare the FY 2018/2019 Audit. Due to consistency during this stage of the accounting transition, it is the recommendation of the Treasurer and GWMA’s Accounting Consultant to continue to engage the same auditor that GWMA has used for the past two years. The enclosed engagement letter from Fedak & Brown LLP proposes to do the audit. GWMA’s Treasurer will remain as the Controller of GWMA for auditing purposes. A single audit will not be required for FY 2018/2019.

FISCAL IMPACT:

The total cost to complete the audit for FY2018/19 will not exceed a total of $13,522. The adopted budget includes an amount of $13,600.

RECOMMENDATION:

Authorize Fedak & Brown LLP to conduct GWMA’s FY 2018/19 audit in an amount not to exceed $13,522.
March 28, 2019

Board of Directors
Los Angeles Gateway Region Integrated Regional Water Management Joint Powers Authority
16401 Paramount Boulevard
Paramount, California 90723

Re: Engagement Letter for auditing services for the year ended June 30, 2019

Dear Ms. Grace Kast, Executive Officer:

Enclosed is our Engagement Letter to perform auditing services for the Los Angeles Gateway Region Integrated Regional Water Management Joint Powers Authority. We look forward to working with you and the rest of the Authority staff.

Please sign this engagement letter and return it in the envelope provided at your convenience.

If you have any questions regarding this letter please let me know.

Cordially,

[Signature]

Christopher J. Brown, CPA, CGMA

Enclosures

CJB/rmm
UNDERSTANDING OF THE ENGAGEMENT

March 28, 2019

Board of Directors
Los Angeles Gateway Region Integrated Regional Water Management Joint Powers Authority
16401 Paramount Boulevard
Paramount, California 90723

Dear Ms. Grace Kast, Admin/Accounting Manager:

We are pleased to confirm our understanding of the services we are to provide for the Los Angeles Gateway Region Integrated Regional Water Management Joint Powers Authority (Authority) for the year ended June 30, 2019. We will audit the financial statements of the business-type activities, including the related notes to the financial statements, which collectively comprise the basic financial statements of the Authority as of and for the year ended June 30, 2019. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management’s discussion and analysis (MD&A), to supplement the Authority’s basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the Authority’s RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management’s responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

- Management’s Discussion and Analysis
- Budgetary Comparison Schedule – General Fund

We have also been engaged to report on supplementary information other than RSI that accompanies the Authority’s financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America and will provide an opinion on it in relation to the financial statements as a whole.

- Schedule of expenditures of federal awards
Audit Objectives

The objective of our audit is the expression of opinions as to whether your basic financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole.

The objective also includes reporting on:

- Internal control related to the basic financial statements and compliance with the provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a material effect on the basic financial statements in accordance with Government Auditing Standards.

- Internal control related to major programs and an opinion (or disclaimer of opinion) on compliance with laws, regulations, and the provisions of contracts or grant agreements that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance).

The Government Auditing Standards report on internal control over financial reporting and on compliance and other matters will include a paragraph that states that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity’s internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the entity’s internal control and compliance. The Uniform Guidance report on internal control over compliance will include a paragraph that states that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America; the standards for financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with the Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. We will issue written reports upon completion of our Single Audit. Our report will be addressed to the Authority’s Board of Directors.

We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If circumstances occur related to the condition of your records, the availability of sufficient, appropriate audit evidence, or the existence of a significant risk of material misstatement of the financial statements caused by error, fraudulent financial reporting, or misappropriation of assets, which in our professional judgment prevent us from completing the audit or forming an opinion on the financial statements, we retain the right to take any course of action permitted by professional standards, including declining to express an opinion or issue a report, or withdrawing from the engagement.
Audit Procedures - General

Government Auditing Standards require that we communicate, during the planning stage of an audit, certain information to officials of the audited entity, and certain other parties. That information follows:

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the basic financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity. Because the determination of abuse is subjective, Government Auditing Standards do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and Government Auditing Standards. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the basic financial statements. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential, and of any material abuse that comes to our attention. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors are limited to the period covered by our audit and does not extend to later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorney(s) as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will also require certain written representations from your responsibilities for the financial statements; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

Audit Procedures – Internal Control

Our audit will include obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to Government Auditing Standards.
Audit Procedures – Internal Control, continued

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, Government Auditing Standards, and the Uniform Guidance.

Audit Procedures – Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the Authority’s compliance with the provisions of applicable laws, regulations, contracts, agreements, and grants. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to Government Auditing Standards.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with applicable laws and regulations and the provisions of contracts and grant agreements applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the Uniform Guidance Compliance Supplement for the types of compliance requirements that could have a direct and material effect on each of the Authority’s major programs. The purpose of these procedures will be to express an opinion on the Authority’s compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

Other Services

We will assist in preparing the financial statements, schedule of expenditures and federal awards, and related notes of the Authority in conformity with U.S. generally accepted accounting principles based on information provided by you. We will assist in preparing the Authority’s Annual State Controller’s Report in conformity with the State Controller’s Minimum Audit Requirements for California Special Districts. These nonaudit services do not constitute an audit under Government Auditing Standards and such services will not be conducted in accordance with Government Auditing Standards. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statement services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Management Responsibilities

Management is responsible for (1) establishing and maintaining effective internal controls, including internal controls over federal awards, and for evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements.

Fedak & Brown LLP • Certified Public Accountants
Member of: American Institute of Certified Public Accountants • California Society of Certified Public Accountants
Management Responsibilities, continued

You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with U.S. generally accepted accounting principles; and for compliance with applicable laws and regulations (including federal statutes) and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

Management is also responsible for making all financial records and related information available to us for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance, (3) additional information that we may request for the purpose of the audit, and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants. Management is also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements, or abuse that we report. Additionally, as required by the Uniform Guidance, it is management’s responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan. The summary schedule of prior audit findings should be available for our review on the date of final fieldwork.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains and indicates that we have reported on the schedule of expenditures of federal awards.

You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon OR make the audited financial statements readily available to intended users of the schedule of expenditures of federal awards no later than the date the schedule of expenditures of federal awards is issued with our report thereon.
Management Responsibilities, continued

Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are responsible for the preparation of the supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon or make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or other studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

You agree to assume all management responsibilities relating to the financial statements and related notes and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements and related notes and that you have reviewed and approved the financial statements and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

With regard to using the auditor's report, you understand that you must obtain our prior written consent to reproduce or use our report in bond offering official statements or other documents.

With regard to the electronic dissemination of audited financial statements, including financial statements published electronically on your website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the constancy of other information in the electronic site with the original document.
Engagement Administration, Fees, and Other

We may from time to time, and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers, but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

We will schedule the engagement based in part on deadlines, working conditions, and the availability of your key personnel. We will plan the engagement based on the assumption that your personnel will cooperate and provide assistance by performing tasks such as preparing requested schedules, retrieving supporting documents, and preparing confirmations.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management’s responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditors’ reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditors’ reports or nine months after the end of the audit period.

If for whatever reason your personnel are unavailable to provide the necessary assistance in a timely manner, it may substantially increase the work we have to do to complete the engagement within the established deadlines, resulting in an increase over our original fee estimate.

We will provide copies of our reports to the Authority; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Fedak & Brown LLP and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to various government agencies or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Fedak & Brown LLP personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.
Engagement Administration, Fees, and Other, continued

The audit documentation for this engagement will be retained for a minimum of seven years under California State Law after the report release date. If we are aware that a federal awarding agency or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

We expect to begin our audit in August 2019 and to issue our reports no later than December 2019. Christopher Brown is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

Our fee for these services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.) except that we agree that our gross fee, including expenses, will not exceed $12,652 (with out-of-pocket expenses not exceeding $250, preparation of the Authority’s annual State Controller’s Report for $620, and the Single Audit of Federal Awards for $4,672, as required). Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to the audit. Our invoices for these fees will be rendered each month as work progresses and are payable upon presentation. In accordance with our firm policies, work may be suspended if the Authority’s account becomes 30 days or more overdue and may not be resumed until the Authority’s account is paid in full. If we elect to terminate our services for nonpayment, our engagement will have been deemed to have been completed upon written notification of termination, even if we have not completed our report. The Authority will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from the Authority’s personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with the Authority’s management and arrive at a new fee estimate before we incur the additional costs.

Our audit engagement ends on delivery of our audit report. Any follow-up services that might be required will be a separate, new engagement. The terms of and conditions of that new engagement will be governed by a new, specific engagement letter for that service.

The Authority may request that we perform additional services not addressed in this engagement letter. If this occurs, we will communicate with the Authority regarding the scope of the additional services and the estimated fees. We also may issue a separate engagement letter covering the additional services. In the absence of any other written communication from us documenting such additional services, our services will continue to be governed by the terms of this engagement letter.

We appreciate the opportunity to be of service to the Authority and believe this letter accurately summarizes the significant terms of our engagement. If the Authority has any questions, please let us know. If the Authority agrees with the terms of our engagement described in this letter, please sign below and return it to us in the envelope provided. We have enclosed a copy for the Authority’s files.
Very truly yours,

Fedak & Brown LLP

RESPONSE:

This letter correctly sets forth the understanding of the Los Angeles Gateway Region Integrated Regional Water Management Joint Powers Authority.

By: _________________________________

Title: _______________________________

Date: _______________________________
AGENDA ITEM 9 - Professional Services Agreement “PSA” with Sports Field Services (“Consultant”) for the Prop 1 John Anson Ford Park Infiltration Cistern: Phase 1 Grant

BACKGROUND AND SUMMARY:

In January 2018, the GWMA Board approved the execution of the Proposition 1 Grant Agreement with the State Water Resource Control Board for the John Anson Ford Park Infiltration Cistern Phase 1 Project, on behalf of the Los Angeles River Upper Reach 2 (LA River UR2) Watershed Group.

Project-Specific Scope of work includes: Project Management; General Compliance Requirements; Permitting and Environmental Compliance; Planning, Design and Engineering; Construction and Implementation; and, Education and Outreach.

In May of 2019, a draft environmental document (Initial Study/Mitigated Negative Declaration) was completed for the project. The California Environmental Quality Act document identified that during the approximate 15-month construction period, some of the sports fields at John Anson Ford Park would be unavailable to recreational users. Existing recreational programs at John Anson Ford Park will be partially relocated to Veterans Park. The project will increase the use of existing neighborhood and regional parks or other recreational facilities such that substantial physical deterioration of the facility would occur or be accelerated.

To mitigate this impact, the City of Bell Gardens Public Works Department solicited proposals from two companies that specialize in preparing ball fields to renovate the turf, laser top-dressing and hydroseed the Veterans Park Large Athletic Field. Only Sports Field Services submitted a proposal. The City of Bell Gardens has had previous experience working with Sports Field Services on similar projects and will manage the project.

The LAR UR2 Group is now requesting that GWMA enter into a Professional Services Agreement using GWMA’s board-approved PSA template with Sports Field Services in an amount not to exceed $41,200. The Project is expected to take 2 weeks to complete, and requires a 10-week establishment period during the summer months.
FISCAL IMPACT:

Funding for the work will come from the LAR UR2 Group as part of its FY2019/20 shared grant match formula, which is currently being collected. Administrative and legal costs will be reimbursed through the 3% administrative fee agreed to in the Subrecipient Agreements between participants and GWMA.

RECOMMENDATION:

Approve the PSA with Sports Field Services in an amount not to exceed $41,200 contingent upon legal counsel’s approval of non-material changes, if any.
PROFESSIONAL SERVICES AGREEMENT

This Professional Services Agreement ("Agreement") is dated and effective JUNE 13, 2019, and is between the Los Angeles Gateway Region Integrated Regional Water Management Authority also referred to as the Gateway Water Management Authority ("GWMA") and Sports Field Services ("Consultant").

The parties agree as follows:

SECTION 1 - SCOPE OF SERVICES

Consultant shall provide the services (the "Services") described with each requested scope of services upon GWMA’s approval of cost, schedule and any other applicable terms.

SECTION 2 - TIME FOR PERFORMANCE

The term of this Agreement shall commence on the effective date of this Agreement and expire on __________, unless earlier terminated in accordance with the terms of this Agreement or extended by the Project Manager or GWMA Chair.

SECTION 3 - STANDARD OF PERFORMANCE

Consultant’s services shall be performed in accordance with generally accepted professional practices and principles and in a manner consistent with the level of care and skill ordinarily exercised by members of Consultant’s profession currently practicing under similar conditions. By delivery of completed work, Consultant certifies that the work conforms to the requirements of this Agreement and all applicable federal, state and local laws and regulations. Consultant shall maintain throughout the term of this Agreement all licenses, certifications, registrations or other similar requirements necessary for Consultant’s performance of services under this Agreement.

SECTION 4 - OWNERSHIP OF WORK PRODUCT

Upon delivery, the work product, including, without limitation, all original reports, writings, recordings, drawings, files, and detailed calculations developed under this Agreement (collectively “work product”) are GWMA’s property. All copyrights that arise from work product shall vest in GWMA. Consultant waives and relinquishes all claims to copyright or other intellectual property rights in the work product in favor of GWMA. GWMA’s use of the work product is limited to the purposes contemplated by the Services and Consultant makes no representation of the suitability of the work product for use in or application to circumstances not contemplated by this Agreement. Any alteration or reuse by GWMA of the work product on any project other than the Services provided pursuant to this Agreement shall be at GWMA’s sole risk, unless GWMA compensates Consultant for such alteration or reuse.
SECTION 5 - COMPENSATION AND METHOD OF PAYMENT

GWMA shall pay Consultant, for the Services performed based on the proposal/quote received and accepted for each scope of work.

Consultant shall perform the Services for the amount(s) listed for each scope of work. GWMA shall not withhold federal payroll, state payroll and other taxes, or other similar deductions from each payment made to Consultant. Consultant shall pay all applicable federal, state, and local excise, sales, consumer use, and other similar taxes required by law. GWMA shall not allow any claims for additional services performed by Consultant, unless the Project Manager or GWMA Chair authorizes the additional services in writing prior to Consultant’s performance of the additional services or the incurrence of additional expenses. Any additional services authorized by the Project Manager or GWMA Chair shall be compensated at the hourly rates set forth above, or, if not specified, at a rate mutually agreed to by the parties. Consultant shall submit invoices to GWMA on a monthly basis for actual work performed and actual expenses incurred during the preceding month. The invoices shall describe in detail the services performed by each person for each task, including the days and hours worked. GWMA shall review the invoices and notify Consultant in writing within ten (10) business days of any disputed amounts. GWMA shall pay all undisputed portions of the invoices within thirty (30) calendar days after receipt up to the maximum amount of compensation specified above. GWMA shall make payment payable to: Sports Field Services, 27762 Antonio Pkwy L1-609, Ladera Ranch, CA 92694.

SECTION 6 - INDEPENDENT CONTRACTOR

Consultant is an independent contractor. Neither Consultant nor any of Consultant’s officers, employees, agents or subconsultants, if any, shall be an employee of GWMA or its members by virtue of this Agreement or performance of the Services under this Agreement.

SECTION 7 - CONFLICT OF INTEREST

Consultant and its officers, employees, associates and sub consultants, if any, shall comply with all applicable conflict of interest statutes of the State of California applicable to Consultant’s Services under this Agreement, including, the Political Reform Act (Cal. Gov. Code § 81000, et seq.) and Government Code Section 1090.

SECTION 8 - INDEMNIFICATION

Indemnities. Consultant shall indemnify, defend and hold harmless GWMA, and its officials, officers, attorneys, agents, employees, designated volunteers, successors and assigns in accordance with the terms of this Section 9. Consultant’s covenant under this Section 9 shall survive the expiration or termination of this Agreement.

To the fullest extent permitted by law, Consultant hereby agrees, at its sole cost and expense, to protect, defend, hold harmless and indemnify GWMA, its officials, officers, attorneys, agents, employees, designated volunteers, successors, assigns and those GWMA agents serving as independent contractors in the role of GWMA officials (collectively “Indemnitees”) from and against any and all damages, costs, expenses, liabilities, claims, demands, causes of action, proceedings, expenses, judgments, penalties, liens, and losses of any nature whatsoever,
including fees of accountants, attorneys, or other professionals and all costs associated therewith
and the payment of all consequential damages (collectively “Claims”), in law or equity, whether
actual, alleged or threatened, which arise out of, pertain to, or relate to the acts or omissions of
Consultant, its officers, agents, servants, employees, subconsultants, suppliers or their officers,
agents, servants, employees, subconsultants, contractors (or any entity or individual that
Consultant shall bear the legal liability thereof) in the performance of this Agreement, including
the Indemnitees’ active or passive negligence, except for Claims arising from the sole negligence
or willful misconduct of Indemnitees, as determined by final arbitration or court decision or by
the agreement of the parties. Consultant shall defend Indemnitees in any action or actions filed
in connection with any Claim with counsel of Indemnitees’ choice, and shall pay all costs and
expenses, including all attorneys’ fees and experts’ costs actually incurred in connection with
such defense. Consultant shall reimburse Indemnitees for any and all legal expenses and costs
incurred by Indemnitees in connection therewith.

The indemnity under this Section 9 is effective regardless of any prior, concurrent, or subsequent
misconduct, negligent acts, errors or omissions of the Indemnitees and without reference to the
existence or applicability of any insurance coverages that are required under this Agreement or
any additional insured endorsements that may extend to the Indemnitees. The indemnity under
this Section 9 is in addition to any other rights or remedies that the Indemnitees may have under
the law. Payment is not required as a condition precedent to the Indemnitees’ right to recover
under this Section 9, and an entry of judgment against Consultant shall be conclusive in favor of
the Indemnitees’ right to recover under this Section 9. Consultant shall pay Indemnitees for any
attorneys fees and costs incurred in enforcing these indemnification provisions.

SECTION 9 - INSURANCE

Insurance Requirements.

Consultant shall at all times during the term of this Agreement carry, maintain, and keep in full
force and effect, the following policies of insurance with minimum limits as indicated below and
issued by insurers with A.M. Best ratings of no less than A:VII:

“Occurrence Form” Comprehensive General Liability Insurance (at least as broad as ISO Form
CG 0001, covering liability on an occurrence basis) providing protection against bodily injury,
including death, personal injury and property damage. This insurance shall provide broad form
contractual liability protection covering the indemnity provisions contained in this Contract,
underground hazards, products-completed operations. A per occurrence limit of $2,000,000 and
$4,000,000 in the aggregate, written, with dedicated limits, on a “per project” basis; and a
products-completed operations aggregate limit of at least $4,000,000. The Contractor’s insurance
policy shall include or be endorsed to include a “severability of interests” provision ensuring that
each “additional insured” is treated as if it is the only insured; and “Occurrence Form”
Automobile Liability Insurance providing protection against bodily injury, including death, and
property damage. This insurance shall provide contractual liability by endorsement (ISO Form
CA 0001, Code 1, “any auto” or equivalent) and shall cover any motor vehicle (or mobile
equipment, to the extent it may be excluded from general liability insurance) used by the
Contractor (whether owned, non-owned, hired or scheduled). The Contractor’s insurance policy
shall include or be endorsed to include a “severability of interests” provision ensuring that each “additional insured” is treated as if it is the only insured; and

Professional liability (if Design/Build), with limits no less than $1,000,000 per occurrence or claim, and $2,000,000 policy aggregate, with a five year tail from the completion of the project; and

Workers’ compensation and Employer’s Liability: Workers’ Compensation insurance as required by the State of California, with Statutory Limits, and Employers’ Liability insurance with a limit of no less than $1,000,000 per accident for bodily injury or disease.

The insurance required by this Section 10 shall apply on a primary non-contributing basis. Any insurance or self-insurance maintained by GWMA, its member agencies, officers, employees, agents, subcontractors or volunteers, shall be in excess of Consultant’s insurance and shall not contribute with it.

The automobile and comprehensive general liability insurance policies shall contain an endorsement naming GWMA and its officers, employees, officials and agents as additional insureds. All insurance policies shall contain an endorsement providing that the policies cannot be canceled or reduced except on thirty (30) days’ prior written notice to GWMA. All insurance policies shall be endorsed to delete the subrogation condition as to GWMA, or shall explicitly allow Consultant to waive Consultant’s right of recovery prior to loss. Consultant waives all rights of subrogation and contribution against GWMA. Consultant shall require its insurer to modify the certificates of insurance to delete any exculpatory wording stating that failure of the insurer to mail written notice of cancellation imposes no obligation, and to delete the word “endeavor” with regard to any notice provisions.

Consultant shall require all subconsultants or other third parties hired to perform services under this Agreement, to carry, maintain, and keep in full force and effect, insurance policies that meet the requirements of this Section 10, unless otherwise agreed to by GWMA. The procurement of insurance by any subconsultant or other third party hired to perform services under this Agreement shall not relieve Consultant from any duties or liability otherwise arising under this Section 10.

Prior to performance of the Services under this Agreement, Consultant shall file a certificate or certificates of insurance, together with the required endorsements, with GWMA showing that the insurance policies are in effect in the required amounts.

SECTION 10 - TERMINATION

Termination by the Parties.

Termination by GWMA. The Project Manager or GWMA Chair may terminate this Agreement or any portion of this Agreement or the Services required under this Agreement for any reason on ten (10) calendar days’ written notice to Consultant. Upon receipt of a notice of termination, Consultant shall perform no further services except as specified in the notice. Before the date of termination, Consultant shall deliver to GWMA all work product, whether complete or incomplete, prepared or compiled through the date of termination and not otherwise previously
delivered to GWMA. GWMA shall pay Consultant for services satisfactorily performed in accordance with this Agreement to the date of termination. GWMA shall reimburse Consultant for authorized expenses incurred to the date of termination and not previously reimbursed. Consultant shall not have any other claim against GWMA by reason of such termination.

Termination by Consultant. Consultant may terminate this Agreement on thirty (30) calendar days’ written notice to GWMA only in the event of a material default by GWMA, which default GWMA has not been cured within thirty (30) days following receipt by GWMA of written notice from Consultant specifying the basis of the alleged default.

SECTION 11 - ADMINISTRATION

GWMA’s representative for administration of this Agreement, is the Grace Kast, or such other person designated in writing by the Executive Officer (“Project Manager”). Consultant’s representative for administration of this Agreement is Mannie Adams (“Consultant’s representative”), unless notified in writing by Consultant that additional representatives are authorized.

SECTION 12 - NOTICES

Any routine administrative communication between the Project Manager and the Consultant’s representative required to be in writing may be made by personal delivery, first class U.S. mail, facsimile transmission or electronic mail. Any other notices, invoices or reports required by this Agreement shall be given by first class U.S. mail or by personal service. Notices shall be deemed received on (a) the day of delivery if delivered by hand or overnight courier service during Consultant’s and GWMA’s regular business hours or by facsimile before or during Consultant’s regular business hours; or (b) on the third business day following deposit in the United States mail, postage prepaid, to the addresses below, or to such other addresses as the parties may, from time to time, designate in writing pursuant to the provisions of this Section 13. All notices shall be delivered to the parties at the following addresses:

If to GWMA: Gateway Water Management Authority
Attn: Traci Gleason
16401 Paramount Blvd.
 Paramount, CA 90723
Email: tgleason.gateway@gmail.com

If to Consultant: Sports Field Services
Attn: Mannie Adams
27762 Antonio Pkwy, L1-609
Ladera Ranch, CA 92694
Email: sportsfieldservices@outlook.com
SECTION 13 - WAIVER

No delay or omission to exercise any right, power or remedy accruing to GWMA under this Agreement shall impair any right, power, or remedy of GWMA, nor shall it be construed as a waiver of, or consent to any breach or default. No waiver of any breach, any failure of a condition, or any right or remedy under this Agreement (1) shall be effective unless it is in writing and signed by the party making the waiver; (2) shall be deemed to be a waiver of, or consent, to any other breach, failure of a condition, or right or remedy, or (3) shall be deemed to constitute a continuing waiver unless the writing expressly so states.

SECTION 14 - ATTORNEY’S FEES

In the event that either party to this Agreement shall commence any legal action or proceeding to enforce or interpret the provisions of this Agreement, the prevailing party in such action or proceeding shall be entitled to recover its costs of suit, including reasonable attorney’s fees.

SECTION 15 - ENTIRE AGREEMENT

This Agreement constitutes the final, complete and exclusive statement of the terms of the agreement between the parties pertaining to the subject matter of this Agreement and supersedes all other prior or contemporaneous oral or written understandings and agreements of the parties.

SECTION 16 - MODIFICATION

This Agreement may be supplemented, amended or modified only by a writing signed by Consultant and the Project Manager or GWMA Chair.

[signature page follows]
The parties are signing this Agreement on the effective date.

GWMA

Los Angeles Gateway Region Integrated Regional Water Management Authority

By: __________________________
Name: Lisa Ann Rapp
Title: Chair

Consultant

Sports Field Services

By: __________________________
Name: _________________________
Title: _________________________

By: __________________________
Name: _________________________
Title: _________________________

(Please note: Two signatures required for corporations pursuant to California Corporations Code Section 313.)
SPORTS FIELD SERVICES
27762 Antonio Pkwy L1-609, Ladera Ranch, CA 92694
Lic. # 714330 DIR# 1000001801
P 951-232-4201 E sportsfieldservices@outlook.com

PROPOSAL  05/22/19

City of Bell Gardens
Attn: Chau Vu
P 562-806-7770

Project Location: Veterans Park
6662 Loveland Ave
Bell Gardens CA 90201

LARGE ATHLETIC FIELD MAINTENANCE (APPROX 120,000 SF)

TURF RENOVATION, LASER TOP-DRESSING & HYDROSEED
- Dethatch the entire playing field and sweep and stockpile all thatch.
- Use a laser guided device to establish all high areas then mark for renovation.
- Grind these areas using the power-rake/reno-thatcher until a level is established that will work with the new laser-leveled surface.
- 4"-6" depth hollow-tine aeration.
- Sweep and load all waste into containers and remove from site.
- Import 225 tons of sandy loam topsoil.
- Set existing irrigation heads at new elevations where necessary.
- Hydroseed with "sportsfield elite" blend from Stover Seed @ 12 lbs/1,000 SF.

CITY OF BELL GARDENS RESPONSIBILITIES:
- Erecting temporary security fencing (if so desired) to remain for the duration of the project and establishment periods.
- Provide keys to SFS for entry through all gates that access the fields and the irrigation controller.
- Marking all heads, sleeves, valves, quick couplers, field markers, etc... so we can flag them prior to the turf renovation and grading projects.
- Selective herbicide application for broadleaf and crabgrass eradication prior to our arrival if desired.
- Continue mowing schedule until our arrival.
- Monitoring the irrigation and ensuring turf establishment after renovations are complete.

TOTAL PRICE: $41,220.

Project should take 2 weeks to complete and require a 10 week establishment period during the warm summer months. In total all field activity should be shut down for a minimum of 12 weeks.

Sports Field Services carries commercial auto, worker's compensation, and general liability insurance to $2,000,000.00 and will name the customer as an additional insured.

Respectfully submitted,        Mannie Adams        Mannie Adams, President

Signature of Acceptance  

Date  5.22.19

Print Name        Chau L. Vu        Title  Director of Public Works

Page 1 of 1
June 13, 2019

AGENDA ITEM 10 – Urban Water Institute Membership

BACKGROUND:

On February 27, 2019, GWMA’s Executive Officer attended the Spring Water Conference hosted by the Urban Water Institute (conference information attached). The conference entitled, “Changing Times-Tools to Balance the Wild Water World” contained sessions which were very informative and represented a large spectrum of topics and perspectives.

Membership (attached) is well-rounded and small enough that it offers an excellent opportunity for members to engage, learn, discuss pertinent issues and gain important relationships. In comparison to other types of member-driven organizations and conferences, GWMA board members and staff could receive a significant benefit at a cost-effective price by joining the Urban Water Institute.

For the first year, GWMA could become a member at a one-time entry price of $300 for the first year. Each year thereafter, GWMA would pay the Public Agency Sector (with population of more than 100,000) membership price of $1,250. As an Urban Water Institute member, GWMA will receive one conference registration included in the price and any additional conference registrations would be at the discounted member price. Any board member who wishes to be on the Urban Water Institute’s email distribution which includes future conference information will be subscribed. Thus, any board member or staff that wishes to attend a conference could register independently and would pay the reduced membership price. At this time, unless specifically pre-approved GWMA does not reimburse board members’ attendance at conferences. If GWMA staff wishes to attend, the Chair may authorize the expenditure for attendance.

FISCAL IMPACT:

There are sufficient funds in the FY 2019/20 budget for membership and possible conference/event attendance. The FY 2019/20 budget includes up to $2,500 for “Organization Memberships”. Currently, GWMA’s only membership is in the Southern California Water Committee for $1,000 per year, leaving sufficient funds for the Urban Water Institute membership. The budget also includes $2,000 for “Authorized Conferences, Travel and Sponsorships”. Currently, there are no planned expenditures under this line item for FY 2019/20.
RECOMMENDATION:

a. Authorize the Executive Officer to submit a membership application for GWMA.

b. Authorize GWMA to submit payment of $300 for a one-year, one-time initial membership.

c. Continued GWMA membership will be approved by the Board each year at the Public Agency Sector rate (with population of more than 100,000 - currently at $1,250).
The Urban Water Institute is governed by a volunteer board of directors drawn from hands-on policy makers, elected officials & industry leaders who are active in the water resources industry.

**Board Chair**: Dr. Greg Quist, Rincon de Diablo Municipal Water District  
**Board Vice Chair**: Rich Nagel, Jacobs Engineering, Inc.  
**Executive Director**: Ane Deister, Urban Water Institute  
**Treasurer/Secretary**: John Thornton, Hunt Thornton Resource Strategies LLC  
**Founder**: Wayne Clark, Urban Water Institute (1928-2018)

Dick Ackerman - Ackerman Consulting  
Jim Atkinson - Mesa Water District  
Steve Bucknam - Bucknam & Associates  
Larry Dick - Metropolitan Water District of Southern California  
Randy Duncan - Mission Springs Water District  
Dean Efstathiou - Santa Clarita Valley Water Agency  
Michael Engelbrecht - Wells Fargo  
Sean Fitzgerald - Agendum Ventures  
Kathleen Hedberg - Helix Water District  
Kevin Hunt - Central Basin Municipal Water District  
Andree Johnson - BAWSCA  
John Kingsbury - Mountain Counties Water Resources Association  
Art Levine - Long Beach Board of Water Commissioners  
Mary Alleen Matheis - Irvine Ranch Water District  
Malissa McKeith - Citizens United for Resources & the Environment  
Ed Means - Means Consulting LLC  
Craig Miller - Western Municipal Water District  
Greg Newmark - Meyers Nave  
Jim Noyes - Urban Water Institute  
Lisa Ohlund - East Orange County Water District  
Fernando Paludi - West Basin Municipal Water District  
Mark Pestrella - Los Angeles Department of Public Works  
David Pettijohn - Los Angeles Department of Water & Power  
Katie Porter - Brown & Caldwell  
Tina Shields - Imperial Irrigation District  
Bob Sienack - United Water Conservation District  
Tony Solozano - Discovery Science Foundation  
Matt Stone - Santa Clarita Valley Water Agency  
Ray Tremblay - Sanitation Districts of Los Angeles County  
Charles Trevino - Upper San Gabriel Valley Municipal Water District  
Robb Whitaker - Water Replenishment District of Southern California  
Julie Wilcox - Southern Nevada Water Authority

**Contact Information**

**Urban Water Institute**  
24651 Everee Circle, Suite 1  
Lake Forest, CA 92630  
Phone (949) 679-9676  
Fax (949) 305-9919  
www.urbanwater.com

**Tax ID #**: 33-0578523

**Staff**  
**Ane Deister** - Executive Director  
anedeister@yahoo.com

**Stacy Davis** - Director of Administration  
stacy@urbanwater.com

**Joyce Gwilt** - Conference Arrangements Director  
gwilt@cox.net
Who Are We?
The Urban Water Institute, Inc. is a nonprofit public organization whose goal is to inform and educate the water resource industry regarding policies that affect consumers and the general economy. Founded in California in 1993 and incorporated as a 501(c)(3) organization, the Institute seeks to provide balanced education to public agencies and private firms regarding water policy issues.

Our Mission
Provide timely, pertinent, balanced information and discussion regarding water policy and resource management.

Strategic Plan
Goal 1: Provide a statewide forum to inform, debate and influence water policy.

Goal 2: Provide programs with topics that are timely, pertinent and sometimes controversial.

Goal 3: Provide opportunities for water industry leaders to network in a small, informal atmosphere and actively participate in the dialogue and development of water policy.

Goal 4: Provide communication of conference discussions to legislators and other policy makers.

Membership
Urban Water is always looking to expand its membership to those with a special interest in water policies, regulations, and management. Membership dues are on a sliding scale based on the size of the agency or firm. The annual membership fee ranges between $500 and $2,500 and includes:
- Discounted rates to all conferences and workshops
- Opportunity to serve on the Board
- Opportunities to interact with key decision makers in the water industry
- Invitation-only discussion groups with key policy and political leaders

Benefits Of Membership
Quite simply, joining the Institute allows you and your organization a great opportunity:
- To network with water industry leaders in a small, informal atmosphere
- To be informed on the latest trends and issues facing the water industry
- To actively participate in the dialogue on the latest legislative and regulatory challenges facing your organization

Interested In Becoming An Exhibitor Or A Sponsor?
- Increase your visibility
- Showcase your services
- Market your products

Please visit us online at www.urbanwater.com for more information on sponsorship and exhibiting opportunities.

Interested In Advertising On Our Website? www.urbanwater.com offers links to vendor sites and products. Please visit our website for more information.

Past Speakers at UWI Events
- Ann Castle, Assistant Secretary of the Interior
- Congressman Ken Calvert, California's 42nd District
- Congressman John Garamendi, California's 3rd District
- Congressman Duncan Hunter, California's 50th District
- Bob Johnson, Former Commissioner, Bureau Of Reclamation
- Congresswoman Grace Napolitano, California's 32nd District
- Congresswoman Mimi Walters, California's 45th District
- Since 1993, all past and present Chairmen of the Board and General Managers of the Metropolitan Water District of Southern California

Past Topics at UWI Events
- Bay Delta
- Colorado River Issues
- Clean Water Regulation
- Drought
- Energy
- International Water Issues
- Ocean Desalination
- New Water Resources Development
- Regulatory Enforcement
- Salton Sea Issues
- SGMA
- Stormwater
- Water Conservation Regulations
- Water Recycling
- Water & Infrastructure
CURE
Citizens United for Resources & the Environment, Inc. (www.curegroup.org) is a public nonprofit focused on government accountability on decisions affecting natural resources. Specific to water, CURE has championed Salton Sea Restoration and criticized the State of California's non-action for decades. It also has promoted safer land use policies in the urban/wild lands to protect communities from flooding and fires.

PERC Water
PERC Water is an innovative water infrastructure company that develops, designs, builds, operates and manages water infrastructure throughout the United States. Established in 1998, their unique project approach results in certainty of cost, schedule, and water quality for their clients. PERC Water can uniquely provide such certainty at an early stage of a project by leveraging their Customized Design Report (CDR™). Their trademarked and award-winning designs allow for an efficient and environmentally-sensitive solution to water recycling.

Sanexen Water
Sanexen Water developed a structural liner, Aqua-Pipe®️, intended for cities and agencies to rehabilitate water mains, near end life, at a lower cost and in less time than traditional, open-cut pipe replacement, eliminating the need to excavate the road while providing strength during seismic events.

Water Replenishment District
The Water Replenishment District of Southern California is the largest groundwater agency in the State of California, managing & protecting local groundwater resources for more than 4 million residents in 43 cities. WRD’s 420 square mile service area uses about 250,000 acre-feet (82 billion gallons) of groundwater annually to supply roughly 50% of their total water demand. WRD’s primary role is replenishing, managing, & protecting the Central and West Coast Groundwater Basins to maintain this valuable water resource for the region.

Weck Laboratories, Inc.
Weck Laboratories is a full-service environmental NELAP testing facility located in Southern California servicing nationwide customers, certified for the analyses of water, soil and hazardous waste samples. Accredited by the State of CA NELAP and ELAP, State of NV and HI, SCAQMD, LACSD in addition is Small Business certified with 8(a) certification pending and holds DBE/MBE certificates. Weck takes pride in providing their customers with excellent customer service and defensible data.

A SPECIAL THANK YOU TO OUR PATRON & SUSTAINING MEMBERS

Patron: ARCADIS U.S., Inc. ●
Mesa Water District ● Metropolitan Water District of Southern California
Sustaining: Brown & Caldwell ● Eastern Municipal Water District ●
GEOSCIENCE Support Services, Inc. ● Imperial Irrigation District ● Lewis Operating ●
Los Angeles County Department of Public Works ● Los Angeles Department of Water & Power ●
Meyers Nave ● PERC Water Corp ● Riverside County ● Santa Clarita Valley Water Agency ●
Southern Nevada Water Authority ● Sweetwater Authority ● Wells Fargo Public Finance

Thank You To Our Premium Sponsors
Wednesday, February 27, 2019

12:00 p.m. - Registration, Networking, & Exhibits (Horizon Ballroom)

1:00 p.m. - Opening Remarks & Introduction
■ Greg Quist, Chairman, Urban Water Institute

1:15 p.m. - Welcome to Palm Springs
■ Mayor Robert Moon, City of Palm Springs

1:30 p.m. - Bay Delta - Where are we, NOW?
Despite a hard push at the end of his term, Governor Brown is leaving unfinished water business. Brown's endorsed twin tunnels still need key state permits. Governor Newsom has declared support for a single tunnel option. The water board is in the midst of adopting new flow standards for the Sacramento-San Joaquin Delta and the rivers that feed it. Water project operators, regulators and stakeholders cobbled together a voluntary agreement approach that the State Board will be considering for many of the tributaries. Federal agencies are revising Endangered Species Act protections in the Bay Delta and now, the new Governor, Gavin Newsom will set the course for the State on all of those initiatives.

■ Larry Dick, Board Member, Metropolitan Water District, Moderator
■ Kris Tjernell, Deputy Director, Department of Water Resources Integrated Watershed Management Program
■ E. Joaquin Esquivel, Chairman, State Water Resources Control Board
■ Jennifer Pierre, General Manager, State Water Contractors
■ Steve Rothert, California Regional Director, American Rivers

2:30 p.m. - The Unintended Consequences of Water Conservation and How to Fix Them
Is there a dark side to saving water? We’re all familiar with the unintended financial consequences of water conservation (falling revenue, increasing rates), but there are engineering and operational issues for both water and wastewater agencies that are significant, important to understand, and also have current and future financial impacts. Our panel members are experts in these unintended consequences and will provide strategies for identifying and mitigating them.

■ Lisa Ohlund, General Manager, East Orange County Water District, Moderator
■ Bhavani Yerrapotu, Deputy Operating Officer, Santa Clara Valley Water District
■ Kurt Schwabe, Professor, University of California, Riverside

3:15 p.m. - Networking Break - Sponsored by Upper San Gabriel Valley Municipal Water District

3:30 p.m. - Myth Busting the Water Myths
Does the South really steal water from the North? Do Ag users really waste water? SoCal residents really enjoy their swimming pools and carelessly use water. True or not true? Come and find the truth or dare!

■ Rich Nagel, Vice President, Jacobs Engineering
■ Ken Weinberg, Delta Stewardship Council
■ Charlie Wilson, Executive Director, Southern California Water Coalition

4:45 p.m. - Adjourn

5:00 p.m. - 6:30 p.m. - Welcome Reception - Sponsored by Carollo Engineers, Inc. (Poolside)

6:30 p.m. - Dinner On Your Own

Thursday, February 28, 2019

7:45 a.m. - Registration, Networking, Exhibits & Continental Breakfast - Sponsored by Santa Clarita Valley Water Agency (Horizon Ballroom)

8:15 a.m. - Opening Remarks/Get to Know Our Exhibitors
■ Ane Deister, Executive Director, Urban Water Institute

8:30 a.m. - To Flow or Not to Flow - How Sanitation Water Should be Allocated: Ecosystems vs. Recycling
Existing law requires the State Water Resources Control Board must find changes in stream flow for recycled water projects will not injure other legal users of water, will not unreasonably harm in stream uses, and is in the public interest. Within the last few years the SWRCB and California Fish and Wildlife have placed renewed regulatory focus on the wastewater change petition process (required by Water Code 1211). Join a policy level discussion about compliance with the newly adopted Recycled Water Policy, and requirements and challenges agencies are facing to advance California recycled water projects in this new regulatory framework.

■ Jennifer West, Managing Director, CA WateReuse, Moderator
■ Erinn Wilson, Program Manager, California Fish and Wildlife
■ Mary Ngo, Senior Environmental Scientist, California Fish and Wildlife
■ Aaron Ferguson, Attorney, Somach Simmons & Dunn
■ Paul Prestia, Division Engineer, Sanitation Districts of Los Angeles County
■ Evelyn Cortez-Davis, Assistant Director of Water Resources, Los Angeles Department of Water & Power
9:30 a.m. - Tapping into the World of Possibilities for the Largest Potable Reuse Project in the World
The 150-mgd Regional Recycled Water Program being considered by the Metropolitan Water District and the Sanitation Districts of Los Angeles County is a multi-agency undertaking requiring close collaboration and coordination among Metropolitan, the Sanitation Districts, Metropolitan member agencies, groundwater basin managers, and others. This panel provides a candid discussion of the implementation challenges and opportunities ahead for this ambitious program. It explores the unique perspectives of three of those agencies: (1) the Sanitation Districts, (2) Metropolitan, and (3) the Upper San Gabriel Valley Municipal Water District – one of the potential recipients of the project’s purified water.
- Paul Brown, Consultant, Moderator
- Deven Upadhyay, Assistant General Manager, Metropolitan Water District
- Tom Love, General Manager, Upper San Gabriel Valley Municipal Water District
- Ray Tremblay, Facilities Planning Director, Sanitation Districts of Los Angeles County

10:30 a.m. - Proposition 1 - Storage Project Grants - Success Stories
Irvine Ranch Water District and Rosedale-Rio Bravo Water Storage District successfully secured $67.5 million in conditional Water Storage Investment Program (WSIP) funding for the Kern Fan Groundwater Storage District. This innovative storage project’s expected benefit and how the two districts and four consulting firms collaborated in navigating the complex WSIP application and selection process, will be described. The Sacramento Regional San District will receive $280.5 million in Proposition 1 grant funding to help make the South County Ag Program a reality for the Sacramento region that will deliver highly treated recycled water for agricultural irrigation in the southern portion of Sacramento County, reducing the groundwater pumping. Nearly $1 Million in Proposition 1 funds will be awarded for the Sites reservoir project on the northwest side of the Sacramento Valley that provides operational flexibility, achieves co-equal goals, dedicates water for fish, mitigates climate change and contributes to renewal energy goals.
- Mary Aileen Matheis, Vice President, Irvine Ranch Water District, Moderator
- Paul Weghorst, Executive Director for Water Policy, Irvine Ranch Water District
- Prabhakar Somavarapu, District Engineer, Sac Regional Sanitation District
- Jim Watson, General Manager, SITES Project

11:30 a.m. - Networking Break - Irvine Ranch Water District

11:45 a.m. - The Story Behind Passage of the Future Water Measure in Los Angeles County - Measure W
Los Angeles County voters approved Measure W in November 2018 to improve and protect water quality; capture stormwater to increase safe drinking water supplies and prepare for future drought; and protect public health and marine life by reducing pollution, trash, toxins, and plastics entering LA County waterways. Known as the Safe, Clean Water Program, the measure established a parcel tax of 2.5¢ per square foot of impermeable area, raising approximately $300 million annually, exempting low-income seniors and requiring independent audits, oversight and local control.
- Mark Pestrella, Director, Los Angeles County Department of Public Works

12:30 p.m. - Conference Luncheon - Sponsored by Meyers Nave (Plaza Ballroom)

1:30 p.m. - Living with the Colorado River Shortage: Drought Contingency Plan
The panel will describe the process and progress associated with the development of the Colorado River Basin Drought Contingency Plans, with a primary focus on the Lower Basin Drought Contingency Plan. What is the plan intended to accomplish, and specifically how will the plan affect users in the Lower Basin states?
- Chris Harris, Executive Director, Colorado River Board, Moderator
- Chuck Cullom, Manager, Colorado River Programs for the Central Arizona Project
- Bill Hasencamp, Manager, Colorado River Resources for the Metropolitan Water District
- Tina Shields, Water Department Manager, Imperial Irrigation District
- Jack Simes, Planning Officer, US Bureau of Reclamation

2:45 p.m. - Troubled Waters: Tribal Challenges and Solutions to Allocation in the 21st Century
The dispute in Agua Caliente v. Desert Water Agency has gained national attention given its potential impact on tribal nation and water agency management of ground water assets. The panel will address the status of the lawsuit and will discuss possible options for resolving allocation and ownership disputes.
- Greg Newmark, Principal, Meyers Nave, Moderator
- Heather Welles, Legal Counsel, Coachella Valley Water District, O’Melveny & Myers
- Catherine Munson, Legal Counsel, Agua Caliente, Kilpatrick Townsend
**3:30 p.m. - Networking Break - Coachella Valley Water District**

**3:45 p.m. - Now What? Post Elections Update**
Recent elections bring new faces and some changes in the political landscape for California. Our panel of experts will share their perspectives on Washington's and California's 2018 election results and potential impacts on the California water community.

- Ane Deister, Executive Director, Urban Water Institute, Moderator
- Eric Sapirstein, President, ENS Resources
- Michael Boccadoro, President, West Coast Advisors
- John Withers, Partner, California Strategies, LLC

**4:45 p.m. - Adjourn**

**5:00 p.m. - 6:30 p.m. - Chairman’s Reception - Sponsored by DUDEK (Plaza Ballroom)**

**6:30 p.m. - Dinner On Your Own**

**Friday, March 1, 2019**

**7:45 a.m. - Registration, Networking, Exhibits, & Buffet Breakfast - Sponsored by Western Municipal Water District (Horizon Ballroom)**

*Chairman's Drawing: Don't miss out on your opportunity to win an Apple Watch. Please pick up your raffle ticket at the registration desk.*

**8:30 a.m. - Opening Remarks**
- Ane Deister, Executive Director, Urban Water Institute

**8:45 a.m.- Keynote Speaker: George Hawkins (Former CEO, DC Water)**
Many lament estimates of costs to upgrade the nation’s infrastructure measuring in the hundreds of billions per year. For water utilities, however, these estimates are generally incorrect because they are founded on cost estimates based on past practices. Today, innovative approaches can enable utilities to improve services at a lower cost – saving ratepayer funds and providing flexibility for new investments. George Hawkins will highlight practical examples that achieve the Moonshot of a “better, faster, cheaper” outcome. He will then explore why these approaches have not been adopted more readily and conclude with practical steps for any organization to achieve their Moonshot.
- The Bumpy Road to the Utility of the Future: The Water Industry’s Moonshot

**9:45 a.m. - SGMA - Is the Dream Still Alive?**
The **Sustainable Groundwater Management Act (SGMA)** was passed by our state legislature in 2014. The SGMA empowers local agencies to manage groundwater basins in a sustainable manner over a long-term horizon. This panel will provide an update to the implementation of the act and some of the challenges in forming GSAs and developing GSPs, and present some implementation and water allocation strategies along with compliance in an unadjudicated basin.
- John Thornton, Water Resource Consultant, Hunt Thornton Resources Strategies, LLC, Moderator
- Taryn Ravazzini, Deputy Director, California Department of Water Resources
- Trevor Joseph, Hydrogeology Practice Lead, Stantec Consulting Services, Inc.
- Eric Averett, General Manager, Rosedale-Rio Bravo Water Storage District
- Roy Herndon, Chief Hydrologist, Orange County Water District

**11:00 a.m. - Communicating with the Public: What to do, What NOT to Do, and Why**
While the media (social and otherwise) changes every day, the need to communicate with the public is unwavering. Our panel explores the agency’s perspective on what works and what doesn't, while also providing insight on how people learn and what makes messages stick.
- Beth Beeman, Director Public Affairs, Irvine Ranch Water District, Moderator
- Janet Yamaguchi, Vice President, Education, Discovery Cube (Ret.)
- Phil Rosentrater, General Manager/Executive Director, Salton Sea Authority
- Ron Wildermuth, (Ret.)

**12:00 p.m. - Chairman’s Raffle!**
Conference Adjourns
Thank You For Joining Us!
SAVE THE DATE!

Urban Water Institute’s 26th Annual Water Conference

August 14-16, 2019

Hilton San Diego Resort & Spa
1775 East Mission Bay Drive
San Diego, CA 92109
619-276-4010

For more information please contact Urban Water Institute at (949) 679-9676 or stacy@urbanwater.com

Please visit our website www.urbanwater.com
Board of Directors

Board Chair: Dr. Greg Quist, Rincon del Diablo Municipal Water District
Board Vice Chair: Rich Nagel, Jacobs Engineering
Executive Director: Ane Deister, Urban Water Institute
Treasurer/Secretary: John Thornton, Hunt Thornton Resource Strategies LLC
Founder: Wayne Clark, Urban Water Institute (1928-2018)

Dick Ackerman – Ackerman Consulting
Jim Atkinson – Mesa Water District
Steve Bucknam – Bucknam & Associates
Larry Dick – Metropolitan Water District of Southern California
Randy Duncan – Mission Springs Water District
Dean Efstatthiou – Santa Clarita Valley Water Agency
Michael Engelbrecht – Wells Fargo
Sean Fitzgerald – Agendum Ventures
Kathleen Hedberg – Helix Water District
Kevin Hunt – Central Basin Municipal Water District
Andree Johnson – BAWSCA
John Kingsbury – Mountain Counties Water Resources Association
Art Levine – Long Beach Board of Water Commissioners
Mary Aileen Matheis – Irvine Ranch Water District
Malissa McKeith – Citizens United for Resources & the Environment
Ed Means – Means Consulting LLC
Craig Miller – Western Municipal Water District
Greg Newmark – Meyers Nave
Jim Noyes – Urban Water Institute
Lisa Ohlund – East Orange County Water District
Fernando Paludi – West Basin Municipal Water District
Mark Pestrella – Los Angeles Department of Public Works
David Pettijohn – Los Angeles Department of Water & Power
Katie Porter – Brown & Caldwell
Tina Shields – Imperial Irrigation District
Bob Siemak – United Water Conservation District
Tony Solorzano – Discovery Science Foundation
Matt Stone – Santa Clarita Valley Water Agency
Ray Tremblay – Sanitation Districts of Los Angeles County
Charles Trevino – Upper San Gabriel Valley Municipal Water District
Robb Whitaker – Water Replenishment District of Southern California
Julie Wilcox – Southern Nevada Water Authority

The Urban Water Institute is governed by a volunteer board of directors drawn from hands-on policy makers, elected officials & industry leaders who are active in the water resources industry.

Ane Deister
Executive Director
ane.deister@yahoo.com

Joyce Gwidt
Conference Arrangements Director
gwidt@cox.net

Stacy Davis
Director of Administration
stacy@urbanwater.com
2019 ANNUAL MEMBERSHIP APPLICATION

URBAN WATER INSTITUTE MEMBERSHIP BENEFITS:

- Participate in and be part of discussions regarding water policy and water resource management with emphasis on economics, resources, regulation & environmental issues
- Network with water industry leaders in a small informal atmosphere
- Be informed on the latest trends and issues facing the water industry
- Actively participate in the dialog on the latest legislative and regulatory challenges facing your organization
- Discounted rates to conferences and workshops for all employees within the membership organization
- Invitations to exclusive membership lunches and events with special guest speakers
- Opportunity to interact with key decision makers in the water industry
- Invitations to private discussion groups with key policy and political leaders

MEMBERSHIP DUES:

Public Agency Sector (water agencies, cities, counties) by population:

- Up to 10,000 population .................................................. $500 per year
- 10,000 to 50,000 population ............................................ $750 per year
- 50,000 to 100,000 population ........................................... $950 per year
- 100,000 population and over ............................................ $1,250 per year

Private Business Sector (consultants, investor-owned utilities, business firms) by number of employees:

- Up to 5 employees ......................................................... $500 per year
- 5 to 25 employees ......................................................... $750 per year
- 25 to 50 employees ......................................................... $950 per year
- 50 employees and over ................................................... $1,250 per year

Other Membership Levels

- Member Emeritus $100 (Retired)
- Promotional First Time Member Discounted Rate $300

Rate is only for the 1st year of membership and the standard rates will then apply.

PLEASE CONSIDER A PREMIUM DUES CATEGORY:

- Sustaining Member ......................................................... $1,500 per year
- Patron Member ............................................................... $2,500 per year

Sustaining Members receive one conference registration for the year and Patron Members receive two conference registrations for the year. Premium members are also included in our conference brochures and recognized as a supporter on our conference signs.
PAYMENT INFORMATION:

☐ CHECK ENCLOSED MADE PAYABLE TO URBAN WATER INSTITUTE: $____________
Mail Your Checks To: 24651 Evereve Circle, Suite #1, Lake Forest, CA 92630

☐ PLEASE CHARGE CREDIT CARD: ☐ Visa ☐ MasterCard ☐ American Express
Credit Card Number: ____________________________ Expiration Date: __________________
Amount: $___________ CSC: ____________ Print Name: ____________________________
Authorized Signature: __________________________________________________________
Billing Address: ________________________________________________________________

PLEASE TYPE OR PRINT ALL INFORMATION:
Agency or Firm Name: __________________________________________________________
Contact Person: ____________________________ Title: ____________________________
Address: __________________________________ City: __________________ State: ________ Zip: ________
Telephone: ____________________________ Fax: __________________ Email: ______________________

BILLING INFORMATION:
Person to receive all membership invoices and billing information (If same as contact person leave blank)
Name: ____________________________ Title: ____________________________
Address: ____________________________ City: __________________ State: ________ Zip: ________
Telephone: ____________________________ Fax: __________________ Email: ______________________

NAMES AND EMAIL ADDRESSES TO RECEIVE URBAN WATER INSTITUTE UPDATES:
Name: ____________________________ Email: ____________________________
Name: ____________________________ Email: ____________________________
Name: ____________________________ Email: ____________________________
(For additional names, please send information on separate sheet.)
Urban Water Institute’s 2019 Spring Conference
Pre-Registered Attendee List

Agendum Ventures
  Sean Fitzgerald

Agua Caliente Band of Cahuilla Indians
  Tom Davis
  John Plata
  Catherine Munson

Allen Matkins
  David Osias

American Rivers
  Steve Rotherm

Antelope Valley-East Kern Water Agency
  Dwayne Chisam
  Frank Donato
  Shelley Sorskab

BAWSCA
  Andree Johnson

Black & Veatch
  Matt Thomas

Brown and Caldwell
  Steve Hirai

Bucknam & Associates
  Steve Bucknam

CA WaterReuse
  Jennifer West

California Department of Water Resources
  Taryn Ravazzini

California Fish and Wildlife
  Mary Ngo
  Erin Wilson

California Special Districts Association
  Chris Palmer

California Strategies, LLC
  John Withers

California Water Association
  Jack Hawks

Carollo Engineers
  Gil Crozes
  Jeff Mosher
  Sanjay Reddy

Central Basin Municipal Water District
  Tammy Hierlihy
  Kevin Hunt

City of Palm Springs
  Mayor Robert Moon

City of Villa Park
  Robert Collacott

Coachella Valley Water District
  Jim Barrett
  Peter Nelson
  Patrick O'Dowd
  Heather Welles

Colorado River Board
  Chris Harris

Colorado River Programs for The Central Arizona Project
  Chuck Cullom

Colorado River Resources for Metropolitan Water District
  Bill Hasencamp

DC Water
  George Hawkins

Delta Stewardship Council
  Ken Weinberg
AGENDA ITEM 10

Department of Water Resources Integrated
Watershed Management Program
Kris Tjernell

Discovery Cube
Janet Yamaguchi (Ret.)

Discovery Science Foundation
Tony Solorzano

DUDEK
Bob Ohlund

East Orange County Water District
Richard Bell
Doug Davert
George Murdoch
Lisa Ohlund
John Sears

ENGIIE Services
Jamie Garrett

ENS Resources
Eric Sapirstein

ESA
Tom Barnes

GK Consulting
Grace Kast

Goldman Sachs & Co. LLC
Christopher Higgins

Hazen and Sawyer
Cindy Miller

HDR
Donna Bloom-Crook
Steve Friedman

Helix Water District
Kathleen Hedberg

Hi-Desert Water Authority
Sarann Graham
Roger Mayes
Ed Muzik
Bob Stadium

Hunt Thornton Resource Strategies
John Thornton

Imperial Irrigation District
Norma Galindo
Tina Shields

INFRAMARK
Eric Sabolsice
Ed Schwab

Irvine Ranch Water District
Beth Beeman
Mary Aileen Mathies
Doug Reinhart
Paul Weghorst

Jacobs Engineering
Erin Huang
Rich Nagel

Las Virgenes Municipal Water District
David Pedersen

Long Beach Water Department
Gloria Cordero
Chris Garner
Art Levine
Frank Martinez
Harry Saltzgaver
Robert Shannon

Los Angeles County Department of Public Works
Adam Ariki
Mark Pestrella

Los Angeles Department of Water and Power
Evelyn Cortez-Davis
David Pettijohn

Materra Farming Company
Alan Boyce

Mesa Water District
Jim Atkinson
Stacy Taylor

Metropolitan Water District of Southern California
Patty Arlt
Larry Dick
Russell Lefevre
Deven Upadhyay

Meyers Nave
Greg Newmark

Mission Springs Water District
Russ Martin
Ivan Sewell

Mountain Counties Water Resources Association
John Kingsbury
Municipal Water District of Orange County
  Damon Micalizzi
  Sat Tamaribuchi
  Jeff Thomas

Nossaman LLP
  Tara Paul

Olivenhain Municipal Water District
  Bob Kephart
  Larry Watt

Orange County Coastkeeper
  Garry Brown

Orange County Sanitation District
  David Shawver
  Rob Thompson

Orange County Water District
  Roy Herndon

Orchard Dale Water District
  Dennis Azevedo

Paul Redvers Brown, Inc.
  Paul Brown

PERC Water
  Steve Owen

Rincon del Diablo Municipal Water District
  David Drake
  Greg Thomas
  Diana Towne

Rosedale-Rio Bravo Water Storage District
  Eric Averett

Rowland Water District
  John Bellah

Sac Regional Sanitation District
  Prabhakar Somavarapu

Salton Sea Authority
  Phil Rosentrater

San Gabriel Valley Municipal Water District
  Bruce Knoles

Sanexen Water
  Jeff Coffman

Sanitation Districts of Los Angeles County
  Bryan Langpap
  Paul Prestia
  Ray Tremblay

Santa Clara Valley Water District
  Vincent Gin
  Bhavani Yerrapotu

Santa Clarita Valley Water Agency
  B.J. Atkins
  Maria Gutzeit
  Gary Martin
  Matt Stone

SITES Project
  Jim Watson

Somach Simmons & Dunn
  Aaron Ferguson

Soto Resources
  Joey Soto

South Coast Water District
  Dennis Erdman

Southern California Water Coalition
  Charlie Wilson

Stantec Consulting Services, Inc.
  Trevor Joseph

State Water Contractors
  Jennifer Pierre

State Water Resources Control Board
  E. Joaquin Esquivel

Three Valleys Municipal Water District
  Carlos Goytia

U.S. Bureau of Reclamation
  Jack Simes

United Water Conservation District
  Bob Siemak

University of California, Riverside
  Mehdi Nemati
  Kurt Schwabe

Upper San Gabriel Valley Municipal Water District
  Anthony Fellow
  Tom Love
  Charles Trevino
Urban Water Institute
Stacy Davis
Ane Deister
Joyce Gwidt
Dave Gwidt
Greg Quist
Kathy Tavoularis

UTILIS
James Perry

Vallecitos Water District
Hal Martin
Mike Sannella

Vista Irrigation District
Richard Vasquez

Water Replenishment District
John Allen
Jenn Swart
Robb Whitaker

WaterNow Alliance
Kate Moran

Weck Laboratories, Inc.
Leo Raab

West Basin Municipal Water District
Donald Dear
Ron Wildermuth (Ret.)

West Coast Advisors
Michael Boccadoro

West Yost Associates
Stephen Dopudja

Western Municipal Water District
Craig Miller

Willow Springs Water Bank
Mark Beuhler

Yorba Linda Water District
Brooke Jones

Zanjero
Jim Crowley
AGENDA ITEM 11 - Status Report Update on GWMA Funding Strategy & Grants Program

BACKGROUND:

The goal of the GWMA Funding Strategy & Grants Program is to coordinate and identify possible funding strategies and to prioritize and optimize the benefits to the region with the greatest rate of return on our investment through shared funding avenues and program coordination.

Regional Program Coordination

- The Greater Los Angeles IRWMP’s (OPTI system)
- The Gateway Cities Strategic Transportation Plan (STP)
- Metro Measure R & M
- Measure W
- The Lower Los Angeles River Revitalization Plan
- The Gateway Cities Urban Greening Plan

Active Grant Solicitations – Project Prioritization & Application Identification

- Proposition 68 – RMC
- Proposition 1 – RMC Prop 1, Round 2
- Proposition 1 – IRWM Implementation

Rivers and Mountains Conservancy Proposition 68 Grant:

San Gabriel and Lower Los Angeles Rivers and Mountains Conservancy released the final guidelines for their Proposition 68 Grant Program. Project applications will be accepted from April 29, 2019 through July 15, 2019. $28 million will be available through multiple solicitations.

Schedule Overview:

- Lower LA River Watershed area applications will be on an on-going basis until funding is expended.
- RMC Region applications will be accepted through July 15, 2019.

Proposition 68 Priorities include:

- Low-impact recreation, watershed improvement, and habitat protection or restoration projects – and prioritizes multi-benefit projects.
- Projects that address critical statewide needs and priorities.
• Projects that incentivize workforce education and training.
• Projects that incentivize contractor and job opportunities for disadvantaged communities.
• Projects that leverage matching funds for greatest public benefit. Shovel-ready projects
  than have obtained all permits and entitlements and commitment of matching funds, if
  required.

**Eligible Project Categories:**

**Implementation Projects:** At least 75% of the funds available may be allocated to support
implementation projects. The RMC will seek to prioritize multi-beneficial and multi-
jurisdictional ecosystem and watershed protection projects in accordance with statewide
priorities.

**Planning Projects:** Up to 10% of the funds available may be allocated to support
planning-related applications.

**Disadvantaged Community Investment:** The Conservancy will allocate at least 20% of
the funds available for projects serving severely disadvantaged communities, pursuant to
section 8008(a)(1) of Proposition 68.

**Community Access Projects:** “Community Access” means engagement programs,
technical assistance, or facilities that maximize safe and equitable physical admittance,
especially for low-income communities, to natural or cultural resources, community
education, or recreational amenities. Up to 5% of the funds available pursuant to each
chapter of this division shall be allocated for community access projects, including for:
transportation, physical activity programming, resource interpretation, multilingual
translation, natural science, workforce development and career pathways, education,
parks, climate, etc.

GWMA staff, in partnership with Gateway Cities Council of Governments and Water Conservation
Authority, propose to prepare and submit a planning grant application to RMC to fund the
development of a collaborated regional plan that emphasize critical benefits to improve livability,
and meet best management practices associated with urban greening and open space,
watershed management, transportation, economy, public health and environment.

GWMA staff propose for GWMA to be the grant applicant and, if successfully awarded, the grant
manager.

The grant funding request is expected to be between $400k to $600k, depending on the agreed
upon final scope in the grant application. The funding allocation will be divided approximately 1/3
per agency partner, after setting aside grant management costs of approximately 10%. The
proposed Program Funding Breakdown, are as follows:

- 20-25% Funds for Initial Agency and Planning Document Integration and Coordination;
- 25-30% Funds to identify projects using grant criteria through mapping, cross-
  connections of projects and grant programs;
- 50% funds to identify hotspot project areas and fill in gaps with necessary details and
data to maximize project benefits; additional work could include feasibility studies;
  community outreach/feedback; CEQA; preliminary design report; etc.
Rivers and Mountains Conservancy Proposition 1 (Lower LA River) Grant

Open Call for projects: Began September 16, 2018
Award Funding: Quarterly until funding is expended
Available Funding: $41.4 million

Competitive Grant Applications:
1. Multi-benefit projects (e.g. preservation of natural resources, trails access improvements, educational, natural based play infrastructure, interpretive programming).
2. Shovel ready projects (advanced in permitting and environmental process)
3. Projects with matching funds
4. Projects serving disadvantaged communities.

Up to 10% of the funds available may be allocated to support planning-related applications.

Eligible Applicants: Public Agencies, Cities, Counties, JPAs, Nonprofit Organization (501c3), and Tribes.

The Grant Program Guidelines are available at:
http://www.rmc.ca.gov/grants/Prop%201/FINAL_RMCGrantGuidelines_2018_02012019.pdf

Proposition 1 - IRWM Lower San Gabriel & LA River Subregion Highlights:

On April 22, 2019, Department of Water Resources released the Proposition 1 Final Proposal Solicitation Package for Round 1 IRWM Implementation.

The selection process is underway. There is a three-step process for the selection:

- Step 1: The subregion voting members to prioritize the top five to six projects in each subregion.
- Step 2: The shortlisted projects will be reduced by the chairs/vice chairs to about three projects per subregion.
- Step 3: The top 3 projects from each subregion will be recommended to the Leadership Committee for review/approval.

In January, the GWMA Board approved four GWMA-member projects to be brought forward to the IRWM Steering committee. GWMA assisted those project proponents with the requested information and submission.

In March, the Lower San Gabriel and Los Angeles Rivers steering committee went through a project selection process to prioritize the top projects in the subregion. The projects selected to move forward are:

- Central Basin Customer Conversions for DAC
- Catalina (Avalon) Desalination Storage & Distribution Enhancements
- East Los Angeles Sustainable Median
- Sativa Well-Head Treatment

Additionally, State Street Corridor Project was identified as the alternate project.
In May, the following projects were selected by the ad-hoc committee, comprised of Chairs, Vice Chairs, and Alternates from each sub-region, to move forward to the next step in the process:

- Central Basin Customer Conversions for DAC
- Catalina (Avalon) Desalination Storage & Distribution Enhancements
- East Los Angeles Sustainable Median
- Sativa Well-Head Treatment

Schedule Overview:

<table>
<thead>
<tr>
<th>Tentative Schedule</th>
<th>Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>June 10, 2019</td>
<td>Powerpoint presentations are due to LACFCD</td>
</tr>
<tr>
<td>June 2019</td>
<td>Preparation of Application by Woodard &amp; Curan Adopt GLAC IRWM Plan Begin process for Board approval to pay West Basin in cost for preparing the application</td>
</tr>
<tr>
<td>July 15, 2019</td>
<td>LACFCD begins to review draft pre-applications</td>
</tr>
<tr>
<td>August 1, 2019</td>
<td>LACFCD begins review of final pre-application packets</td>
</tr>
<tr>
<td>August 23, 2019</td>
<td>Pre-Application Material Submittal</td>
</tr>
<tr>
<td>September 9, 2019</td>
<td>Pre-Application Workshop, County of LA Public Works HQ – Alhambra, CA</td>
</tr>
<tr>
<td>September 10, 2019</td>
<td>Pre-Application Workshop, City of Santa Clarita City Hall</td>
</tr>
<tr>
<td>October 4, 2019</td>
<td>Last date DWR provides written feedback to pre-application</td>
</tr>
<tr>
<td>November 29, 2019</td>
<td>Round 1 Final Grant Applications due to DWR Last Date to Submit Final Application</td>
</tr>
<tr>
<td>Spring 2020</td>
<td>Round 1 Final Grant Awards</td>
</tr>
<tr>
<td>2020</td>
<td>Round 2 Grant Solicitation Process Begins</td>
</tr>
</tbody>
</table>

Program Look Ahead, Meetings & Schedule

- Los Cerritos Channel Watershed Group June 20, 2019
- Lower San Gabriel River Watershed Group June 20, 2019
- Lower Los Angeles River Watershed Group June 17, 2019
- Lower Los Angeles River UR2 Watershed Group TBD
- GCCOG/GWMA Joint Committee Meeting Aug 5, 2019

FISCAL IMPACT:

GWMA Staff will collaborate with GCCOG and WCA for the preparation of the grant application for the RMC Proposition 68 Grant Program under the existing Koa Consulting contract. No addition fee is requested for preparation of the application. If awarded, administrative costs (not to exceed 10% of the grant fund) will be included in the grant application cost proposal for GWMA to administer the grant. Grants issued are expected to be on a reimbursement basis.

As the information regarding various grants continues to be more defined, staff will be seeking direction from the GWMA Board on potential projects and if GWMA will fund the cost of grant applications. Likely GWMA, on behalf of watershed groups or other regional project group(s), could be applying for several grants in the coming months.
RECOMMENDATION:

a. Authorize GWMA staff to collaborate with GCCOG and WCA for the preparation and submittal of a planning grant application for the RMC Proposition 68 Grant Program.

b. Authorize the Chair to execute a resolution, drafted by GWMA staff, providing authorization to designate a representative to apply, receive and manage the RMC Proposition 68 grant, if successfully awarded the grant.

c. Receive and File Status Report Update on GWMA Funding Strategy & Grants Program.
RESOLUTION 19-1

June 13, 2019

BOARD OF DIRECTORS
Los Angeles Gateway Region Integrated Regional Water Management Authority
(“Gateway Water Management Authority”)

A RESOLUTION AUTHORIZING ENTERING INTO A GRANT AGREEMENT WITH SAN GABRIEL AND LOWER LOS ANGELES RIVERS AND MOUNTAINS CONSERVANCY AND AUTHORIZING AND DESIGNATING A REPRESENTATIVE FOR THE GATEWAY REGIONAL STRATEGIC LIVABILITY PLANNING.

Whereas, the people of the State of California have enacted the California Drought, Water, Parks, Climate, Coastal Protection and Outdoor Access for All Act of 2018 (Proposition 68), which provides funds for the San Gabriel and Lower Los Angeles Rivers and Mountains Conservancy (RMC) Grant Program; and

Whereas, the RMC has been delegated the responsibility for the administration of the grant program in its jurisdiction, setting up necessary procedures, and

Whereas, Gateway Water Management Authority will submit an application to the San Gabriel and Lower Los Angeles Rivers and Mountains Conservancy Proposition 68 Regionwide Grant Program to support the City of Long Beach for funding the Gateway Regional Strategic Livability Planning (“Project”); and

Whereas, prior to the San Gabriel and Lower Los Angeles Rivers and Mountains Conservancy executing a grant agreement, Gateway Water Management Authority is required to adopt a resolution authorizing an agent, or representative, to sign the grant agreement, any amendments thereto, and requests for reimbursement on behalf of Gateway Water Management Authority, and to carry out other necessary Project-related activities; and

Now, therefore, be it resolved and ordered, that Gateway Water Management Authority is hereby authorized to enter into a grant agreement with the San Gabriel and Lower Los Angeles Rivers and Mountains Conservancy, carry out the grant administration for the project, and accept and expend State funds for the Project; and

Be if further resolved and ordered, that the Chairperson, is hereby authorized and designated to sign, for and on behalf of Gateway Water Management Authority, the grant agreement for the Project and any amendments thereto; and

Be it further resolved and ordered, that the Chairperson, or her designee, is hereby designated as the “Authorized Representative” under the grant agreement and is authorized and designated to represent the Gateway Water Management Authority in carrying out Gateway Water Management Authority’s responsibilities under the grant
agreement, including approving and signing invoices and request for reimbursement of Project costs.

Be it further resolved and ordered, that any and all actions, whether previously or subsequently taken by Gateway Water Management Authority, which are consistent with the intent and purposes of the foregoing resolution, shall be and hereby are, in all respects, ratified, approved and confirmed.

CERTIFICATION

I hereby certify that the foregoing is a full, true, and correct copy of a resolution duly and regularly adopted by the Board of Directors of the Gateway Water Management Authority at the meeting thereof held on June 13, 2019.

AYES:

NOES:

ABSTAIN:

ATTEST:

Signature:

Adriana Figureoa  Board Vice Chair
Dear Board Members, Mayors, Council Members, City Managers, and City Staff:

We are pleased to invite you to attend the Gateway Cities COG Regional Conference and Retreat on Catalina Island at the Hotel Metropole on Thursday, Friday and Saturday, June 20-22, 2019. The Conference/Retreat will provide board members with an excellent opportunity to interact on a more personal level, allow Mayors, Council Members, City Managers and City staff to get to know the Gateway Cities COG more intimately and provide an exciting and diverse program of expert speakers to discuss topics currently impacting our cities and region. Session topics include public-private partnerships, city finance, housing issues, and a continued discussion of the direction of the Gateway Cities COG organization.

- A conference agenda is currently in the draft stages and will be provided by email and on the website shortly.
- A special early bird registration rate of $350 is currently available until May 24. After May 24 the registration will be $395. Meals are included in the registration fee.
- Special hotel rates are available with a block of rooms reserved at the rate between $215.00-323.00 + tax and gratuity/night. There are a limited number of rooms available within the block at the Hotel Metropole. https://www.hotel-metropole.com or 800-541-8528
- A block of rooms is also available at the Aurora Hotel at the rate of 199.00 + tax/night. The are also a limited number of rooms at the Aurora. https://www.auroracatalina.com or 310-510-0454
- The COG has also reserved a block of seats with the Catalina Express. Please contact staff for details.
- Please contact COG staff at either of the emails below to register.
- To reserve a room at one of the above hotels please contact them directly.

For Registration and Reservations Information Contact: jarevalos@gatewaycog.org or smora@gatewaycog.org