



*Los Angeles Gateway Region
Integrated Regional Water Management
Joint Powers Authority*

AGENDA

**Regular Meeting of the Board of Directors
Thursday, January 14, 2021 at 12:00 p.m.**

**Meeting Remote Location
via WebEx**

<https://koaconsultinginc.my.webex.com/koaconsultinginc.my/j.php?MTID=m240919ac8d15cb61e17098aafe09c614>

or via phone

1-415-655-0001

Meeting number: 126 155 3287

Password: GatewayH2O (42839294 from phones or video systems)

(There will be no physical attendance at Progress Park)

- 1. Roll Call**
- 2. Determination of a Quorum**
- 3. Additions to Agenda (Govt. Code Sec. 54954.2(b))**
- 4. Oral Communications to the Board**

This is an opportunity for members of the public to address the Board on any item under the jurisdiction of the agency. Depending upon the subject matter, the Board may be unable to respond until the item can be posted on the agenda at a future meeting in accordance with provisions of the Brown Act.
- 5. Consent Calendar: (Acted as one item unless withdrawn by request)**
 - a. Minutes of the Board Meeting of October 8, 2020 (Enclosure).
 - b. Ratify the Warrant Register for November 2020 and December 2020 and Approve the Warrant Register for January 2021 (Enclosures).
 - c. Receive and File the Updated Expenditures for Legal Counsel Services (Enclosure).
- 6. Presentation - Update on Regional MS4 Permit by John Hunter**

Lisa Rapp (Lakewood), Board Chair • Adriana Figueroa (Paramount), Vice-Chair • Kelli Tunncliffe (Signal Hill), Secretary/Treasurer
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7. Discussion/Action Regarding Memorandum of Understanding (MOU) for the Greater Los Angeles County (GLAC) Integrated Regional Watershed Management (IRWM) Committee (Enclosure)

- a. Approve the MOU with the GLAC IRWM;
- b. Appoint the Chair to serve as Chair of the Lower San Gabriel and Lower Los Angeles Rivers Steering Committee (also votes on Leadership Committee; and
- c. Appoint the Executive Officer as the alternate to the Chair on the Leadership Committee.

8. Safe Clean Water Program - Oral Reports

- a. Lower Los Angeles River WASC – James Vernon
- b. Lower San Gabriel River WASC – Lisa Rapp

9. Gateway Region Watershed Management Groups - Oral Reports

- a. Lower Los Angeles River Upper Reach 2 Watershed Group
- b. Lower Los Angeles River (LLAR) Watershed Group
- c. Lower San Gabriel River (LSGR) Watershed Group
- d. Los Cerritos Channel (LCC) Watershed Group

10. Executive Officer's Oral Report

11. Directors' Oral Comments/Reports

12. Adjournment to Regular Board Meeting on February 11, 2021.

NOTICE: GWMA will hold Board Meetings via video conference to meet social distancing recommendations or meet in person at its regular location at Progress Park in Paramount, depending on recommendations from local and State officials. The physical location or video-conference information will be posted with each Board Agenda which can be found at www.gatewaywater.org 72 hours in advance of the meeting.

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**MINUTES OF THE GATEWAY WATER MANAGEMENT AUTHORITY
LOS ANGELES GATEWAY REGION
INTEGRATED REGIONAL WATER MANAGEMENT JOINT POWERS AUTHORITY
BOARD
VIA VIDEO CONFERENCING
THURSDAY, OCTOBER 8, 2020**

A regular meeting of the Board of Directors of the Gateway Water Management Authority was held on Thursday, October 8, 2020 at 12:00 p.m. via WebEx and Phone Conference.

Chair Lisa Rapp called the meeting to order at 12:03 p.m. Roll was called by Executive Officer Grace Kast and a quorum of the Board was declared.

BOARD MEMBERS PRESENT:

Okina Dor	Artesia
Jordan Monroe	Avalon
Chau Vu	Bell Gardens
Len Gorecki	Bellflower
Mike O'Grady	Cerritos
Gina Nila	Commerce
Tana McCoy	Compton
Cesar Roldan	Huntington Park
Mark Stowell	La Mirada
Lisa Rapp	Lakewood
Alvin Papa (alternate)	Long Beach
Jillian Croci (alternate)	Long Beach Water
Lorry Hempe (alternate)	Lynwood
Adriana Figueroa	Paramount
Kenner Guerrero (alternate)	Pico Rivera
Dylan Porter (alternate)	Port of Long Beach
Jesse Sira (alternate)	Santa Fe Springs
Gladis Deras (alternate)	South Gate
Jazmine Hook (alternate)	Vernon
Vicki Smith	Whittier

STAFF AND GUESTS ON SIGN-IN SHEET:

Grace Kast	Executive Officer
Traci Gleason	Program Administrative Manager
Nicholas Ghirelli	Legal Counsel
Whitford Marin (alternate)	City of Huntington Park
John Hunter	John L. Hunter & Associates
John Bednarski	Metropolitan Water District
Soni Rupam	Metropolitan Water District
Luis Cetina	Metropolitan Water District
Fred Gonzalez	County of Los Angeles
Nina Turner	(not available)

ITEM 3 - ADDITIONS TO THE AGENDA

None.

ITEM 4 - ORAL COMMUNICATIONS TO THE BOARD

None.

ITEM 5 - CONSENT CALENDAR

Director McCoy motioned to approve the consent calendar. The motion was seconded by Director Figueroa and was approved by the following voice vote:

AYES: Dor, Monroe, Vu, Gorecki, O’Grady, Nila, McCoy, Marin, Stowell, Rapp, Croci, Hempe, Figueroa, Guerrero, Sira, Smith.

NOES: None.

ABSTAIN: Papa, Porter. (Minutes only.)

ITEM 6 - PRESENTATION – REGIONAL RECYCLED WATER PROGRAM

Director Deras and Director Hooks entered at 12:12 p.m.

Mr. John Bednarski, Chief Engineer for Metropolitan Water District of Southern California (MWD), provided a presentation regarding their Regional Recycled Water Program. MWD efforts are focused on a partnership with LA County Sanitation District to develop a regional program to achieve (1) provide a reliable source of replenishment water for groundwater basins, (2) provide water to industries and (3) connect to MWD’s water treatment plants. The program is estimated to produce up to 150 million gallons per day (or 168,000 acre-feet per year). The benefits of the program are: in-basin generation of water on an ongoing basis; produces a drought proof source of water; replenishes groundwater basins; helps generate jobs and stimulate the economy; and helps reduce water discharged to the ocean. A conceptual report for the program was prepared in 2018. The total capital cost is estimated to be \$3.4 billion. The environmental planning process for this program is anticipated to be a 2-year effort, beginning in 2021. Design and construction would start after the environmental approval process, extending from 2023 to 2031. Start up and operation of the facility is targeted for 2031.

Director Roldan entered at 12:30 p.m.

ITEM 7 – PRESENTATION – UPDATE ON 2020 REGIONAL MS4 PERMIT

Mr. John Hunter of John L. Hunter and Associates, with Mr. Nicholas Ghirelli of Richards Watson Gershon, provided a presentation regarding the tentative MS4 Permit that will soon be released. The new MS4 Permit will become effective near July 1, 2021. The following are example changes from the 2012 MS4 Permit:

- Annual Fiscal Reports – Every year, how much money the permittees spent on NPDES in the previous years is required to be documented in the annual reports. For the 2012 MS4 Permit, 2 fields, 14 subprograms and 28 data points were gathered and reported. The

following are proposed for the 2021 MS4 Permit: 9 primary fields, 21 subprograms, and 189 data points to be gathered.

- Toxicity Testing - The 2012 MS4 Permit had required identifying the most sensitive species once. Toxicity testing must be conducted on a regular basis. For the 2021 MS4 Permit, during the first year of the permit term, the watershed management groups are required to conduct sensitivity screening to determine the most sensitive test species.
- Business inspections will need to be conducted once every two years, as opposed to twice during the 5+ year term.
- Employee training will need to be increased to annually for all programs, including industrial inspection program training.

Mr. Hunter shared the Regional Board's estimated costs per Permittee for implementing TMDLs through the Regional MS4 Permit.

The State Water Board has issued a tentative order. The intent is to order the Regional Board to insert stringent requirements into the MS4 Permit. The final order is expected in January 2021. Potential Impacts are: (1) Watershed modeling must be done for many more pollutants, not just the limiting pollutant; (2) More specificity is needed as to where and when regional projects will be constructed; (3) Permittees must go back and re-demonstrate watersheds have achieved any past interim milestones; (4) lack of funding is not an excuse for not achieving compliance. If any of the conditions are not met, watersheds may lose their deemed compliance.

**ITEM 8 – CONSIDERATION OF GWMA TO SERVE AS LEAD AGENCY FOR TWO
(2) SAFE CLEAN WATER PROGRAM PROJECTS**

GWMA was requested to be identified on the Measure W funding application as the Lead Agency for two (2) scientific studies. Study No.1 will assess and organize proposed projects within the Gateway Region while Study No. 2 will evaluate the SCW Program guidelines and rubrics for WASCs throughout Los Angeles County that wish to participate. It was noted that the San Gabriel Valley Council of Governments (SGVCOG) was also requested to serve as Lead Agency for the latter study. Therefore, GWMA has been asked to serve as a co-Lead Agency with the SGVCOG for Study No. 2. This would offer Lead Agency options for individual WASCs who wish to participate. In the event SGVCOG chooses to not participate as a co-Lead Agency, GWMA would then serve as the sole Lead Agency for Study No. 2.

Costs would not be incurred by GWMA until awarded. If funding is awarded through Measure W, GWMA staff and legal time will be needed to review and develop the funding agreement(s) between GWMA and LACFCD for the GWMA Board to consider. Once the legal agreements are executed, GWMA's costs will be covered by Measure W funds.

Director Nila motioned to approve GWMA's role as Lead Agency for Gateway WMP/SIP Integration Study Phase I and as co-Lead Agency with the SGVCOG, or as sole Lead Agency, for the NGO/Agency Collaborative Effort and authorize GWMA's name to be added to the Measure W funding application for the proposed study. If funding is awarded, GWMA's official role as the study's Lead Agency is contingent upon Board Approval of an Agreement between LACFCD and GWMA that sets forth each agency's role and funding obligations. The motion was seconded by Director Papa and approved by the following voice vote:

AYES: Dor, Monroe, Vu, Gorecki, O’Grady, Nila, McCoy, Roldan, Stowell, Rapp, Papa, Croci, Hempe, Figueroa, Porter, Guerrero, Sira, Deras, Hooks, Smith.

NOES: None.

ABSTAIN: None.

ITEM 9 - DISCUSSION/ACTION REGARDING LETTER AGREEMENTS BETWEEN GWMA AND LOS ANGELES COUNTY FLOOD CONTROL DISTRICT FOR THE SECOND AMENDMENT TO THE MEMORANDUM OF UNDERSTANDINGS FOR THE LOWER LOS ANGELES RIVER WATERSHED GROUP, LOWER SAN GABRIEL RIVER WATERSHED GROUP, AND LOS CERRITOS CHANNEL WATERSHED GROUP

At the July 2020 Board Meeting, the GWMA Board approved Amendment No. 2 for the Lower Cerritos Channel (LCC), Lower Los Angeles River (LLAR), and Lower San Gabriel River (LSGR) Watershed Groups Memorandum of Understandings (MOU), which extended the term of each MOU to September 30, 2025 or expiration of the forthcoming MS4 Permit, whichever occurs first.

Since the approval of Amendment No. 2, Los Angeles County Flood Control District (LACFCD) has requested a change to the MOU Amendment No. 2 in order to address an LACFCD policy that precludes LACFCD from expending funds on regional BMP projects unless the participating parties and GWMA enter into a separate project-specific agreement. Each MOU already contains language that effectively requires LACFCD to consent to participating in a specific BMP project, but LACFCD has requested a specific commitment from GWMA that GWMA would not expend its funds on regional BMP projects without its prior consent.

Letter agreements between GWMA and LACFCD were prepared for each of the three watershed groups. Costs to develop the letter agreements would be paid via watershed group administrative funds.

Director Deras motioned to approve the three letter agreements for the LCC, LLAR, and LSGR watershed groups MOU Amendment No. 2, and to authorize the Chair to sign the three letter agreements. The motion was seconded by Director Nila and approved by the following voice vote:

AYES: Dor, Monroe, Vu, Gorecki, O’Grady, Nila, McCoy, Roldan, Stowell, Papa, Croci, Hempe, Figueroa, Porter, Guerrero, Sira, Deras, Smith.

NOES: None.

ABSTAIN: None.

ITEM 10 - SAFE CLEAN WATER PROGRAM ORAL REPORTS

Director Porter reported the next Lower Los Angeles River WASC will be scheduled for either late October/early November. At the meeting, discussion items will include lessons learned from the first round, upcoming schedule, vote on new chair and vice chair, and discuss the watershed priorities in the group.

ITEM 11 – GATEWAY REGIONAL WATERSHED MANAGEMENT GROUPS ORAL REPORT

Lower Los Angeles River Upper Reach 2 (LARUR2) Watershed Group

Director Nila reported that there was a site visit for the John Anson Ford Park Project that is still in progress. The group is waiting for the SIPs to be approved by the Los Angeles County Board of Supervisors.

Lower Los Angeles River (LLAR) Watershed Group

Director Deras reported the next LLAR meeting will be held on October 26, 2020.

Lower San Gabriel River (LSGR) Watershed Group

Director O’Grady reported the LSGR meeting met on September 17, 2020. Focus has been on the annual report and two applications for regional funding that will be submitted on October 15th.

Los Cerritos Channel (LCC) Watershed Group

None.

ITEM 12 – EXECUTIVE OFFICER’S ORAL REPORT

Executive Officer Kast reported GWMA released the Request for Qualifications (RFQ) for On-Call Consultants. Statement of Qualifications (SOQs) are due at the end of the month. Volunteers were requested to sit on an ad-hoc committee to review the SOQs that are received. Director Vu, Director Papa, and Director Monroe stated they would volunteer to be on the ad-hoc committee. Evaluation period which is anticipated to be November/December 2020.

ITEM 13 – DIRECTORS’ ORAL COMMENTS/REPORTS

None.

The meeting was adjourned at 1:47 p.m.

The next regular Board Meeting of the Directors of the Gateway Water Management Authority will be on Thursday, November 12, 2020 at 12:00 p.m. The meeting will be held via video conference to meet social distancing recommendations or will be held in person at its regular location at Progress Park in Paramount, depending on recommendations from local and State officials. The physical location or video conference information will be posted with each Board Agenda which can be found at www.gatewaywater.org 72 hours in advance of the meeting.

Lisa Rapp, Chair

Date



*Los Angeles Gateway Region
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January 14, 2021

AGENDA ITEM 5b – Ratify the Warrant Register for November 2020 and December 2020, and Approve the Warrant Register for January 2021

SUMMARY:

The Warrant Register is a listing of general checks issued since the last warrant register. Warrants will be signed by 2 of the 3 Board Officers and released by Traci Gleason, serving as the Administrative/Accounting Manager of the Gateway Water Management Authority, upon Board Approval.

DISCUSSION:

The Warrant Registers for expenditures dated November 2020 in the amount of \$2,466,521.69, and expenditures dated December 2020 in the amount of \$655,883.57 are submitted for ratification by the Board, and the Warrant Register for expenditures dated January 2021 in the amount of \$424,393.90 is submitted for approval. Invoices and supporting documentation are available for review at the office of the GWMA.

FISCAL IMPACT:

The Warrant Register total \$3,546,799.16. Funds to cover payment are available in the GWMA budget.

RECOMMENDATION:

Ratify the Warrant Register for November 2020 and December 2020, and Approve the Warrant Register for January 2021.

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WARRANT REGISTER
DISBURSEMENT JOURNAL
NOVEMBER 2020

Invoice Date	Vendor	Invoice Number	Description	Amount
9/29/2020	Anchor QEA	69572	RMC Compliance Monitoring FY 19/20 (August 2020 Services)	\$ 7,729.59
9/29/2020	Anchor QEA	69573	RMC Compliance Monitoring FY 20/21 (August 2020 Services)	\$ 14,312.06
10/23/2020	Anchor QEA	70125	RMC Compliance Monitoring FY 19/20 (September 2020 Services)	\$ 7,386.66
10/23/2020	Anchor QEA	70127	RMC Compliance Monitoring FY 20/21 (September 2020 Services)	\$ 3,027.50
10/1/2020	City of Paramount	4390	October 2020 Rent	\$ 360.32
11/1/2020	City of Paramount	4415	November 2020 Rent	\$ 360.32
10/25/2020	Clifton Larson Allen	2645307	Accounting (October 2020 Services)	\$ 1,500.00
6/24/2020	CWE	20171R	JAF Park (Feb-May 2020 Services)	\$ 25,813.95
8/4/2020	CWE	20225R	JAF Park (June 2020 Services)	\$ 5,107.08
9/17/2020	CWE	20277	JAF Park (July 2020 Services) <i>July-August Services</i>	\$ 13,206.75
10/27/2020	CWE	20326	LARUR2 WMA CIMP (Aug-Sept 2020 Services)	\$ 14,304.51
10/31/2020	Gateway Cities Council of Governments	10-31-2020	Office Supplies, FedEx	\$ 117.52
10/13/2020	John L Hunter and Assoc.	BG1FPP2009	JAF Park (September 2020 Services)	\$ 40,685.00
9/14/2020	John L Hunter and Assoc.	GAHT0820	Harbor Toxics (July-August 2020 Services)	\$ 5,973.65
9/21/2020	John L Hunter and Assoc.	GANPLA0820	LLAR WMP (August 2020 Services)	\$ 38,846.64
10/19/2020	John L Hunter and Assoc.	GANPLA0920	LLAR WMP (September 2020 Services)	\$ 57,250.53
10/30/2020	Koa Consulting	K114-01-34	COG Water-Related Coordination Activities and Executive Officer Services, DAC Chair and DACIP Co-Chair	\$ 33,908.00
<i>10-9-2020</i> 9/9/2020	Richards Watson Gershon	228790	General Legal (Services through 9/30/20)	\$ 969.93
<i>10-9-2020</i> 9/9/2020	Richards Watson Gershon	228791	MS4 Permit MOU (Services through 9/30/20)	\$ 1,035.00
10/14/2020	Richard Watson & Associates	20-192-003-010	Develop and Implement WMP & Implement CIMP for Los Cerritos Channel (Services for September 2020)	\$ 125,258.78
9/4/2020	Zusser Company	1953-08	JAF Park (August 2020)	\$ 465,927.50
9/29/2020	Zusser Company	1953-09	JAF Park (September 2020)	\$ 1,603,440.40
Total				\$ 2,466,521.69

Reviewed and Approved by:


Kelli Tunnicliff, GWMA Secretary and Treasurer



WARRANT REGISTER
DISBURSEMENT JOURNAL
DECEMBER 2020

Invoice Date	Vendor	Invoice Number	Description	Amount
11/10/2020	Civiltec Engineering Inc.	43350	Advanced Water Meter Replacement (Services through Oct 31, 2020)	\$ 2,340.00 ✓
11/22/2020	Clifton Larson Allen	2675089	Accounting Services (November 2020)	\$ 1,500.00 ✓
11/19/2020	CWE	20352	LARUR2 CIMP (October 2020)	\$ 15,414.62 ✓
11/25/2020	Fedak & Brown LLP	11-25-20	FY 19-20 Audit (November 2020 Services)	\$ 660.00 ✓
11/30/2020	Gateway Cities Council of Governments	11-30-20	Office Supplies; FedEx	\$ 182.89 ✓
11/17/2020	John L Hunter and Associates, Inc.	BG1FPP2010	John Anson Ford Park Project (October 2020)	\$ 45,630.00 ✓
10/19/2020	John L Hunter and Associates, Inc.	GAHT0920	Harbor Toxics Monitoring (September 2020)	\$ 5,839.30 ✓
11/17/2020	John L Hunter and Associates, Inc.	GAHT1020	Harbor Toxics Monitoring (October 2020)	\$ 7,949.66 ✓
11/17/2020	John L Hunter and Associates, Inc.	GANPLA1020	LLAR WMP (October 2020)	\$ 64,614.23 ✓
11/16/2020	John L Hunter and Associates, Inc.	GANPSG1020	LSGR WMP (September - October 2020)	\$ 131,523.56 ✓
11/24/2020	Koa Consulting, Inc.	K114-01-35	COG Water-Related Coordination Activities and Executive Officer Services, DAC Chair and DACIP Co-Chair (Nov 2020)	\$ 33,908.00 ✓
11/17/2020	Richard Watson & Associates	20-192-003-011	LCC WMP CIMP (October 2020)	\$ 202,613.68 ✓
11/16/2020	Richards Watson Gershon	229269	Legal Services (through October 31, 2020)	\$ 1,080.00 ✓
11/12/2020	Rincon Consultants, Inc.	25998	John Anson Ford Park Project (July-October 2020)	\$ 2,201.25 ✓
11/23/2020	Zusser Company	1953-10	John Anson Ford Park Project (October 2020)	\$ 140,426.38 ✓

Total \$ 655,883.57

Reviewed and Approved by:



Kelli Tunnicliff, GWMA Secretary and Treasurer



WARRANT REGISTER
DISBURSEMENT JOURNAL
January 2021

Invoice Date	Vendor	Invoice Number	Description	Amount
11/30/2020	Anchor QEA	70562	RMC Compliance Monitoring FY 19/20 (Oct 2020)	\$ 830.71 ✓
11/30/2020	Anchor QEA	70563	RMC Compliance Monitoring FY 20/21 (Oct 2020)	\$ 3,503.62 ✓
12/22/2020	Anchor QEA	70926	RMC Compliance Monitoring FY 19/20 (Nov 2020)	\$ 2,885.04 ✓
12/22/2020	Anchor QEA	70931	RMC Compliance Monitoring FY 20/21 (Nov 2020)	\$ 26,884.54 ✓
12/1/2020	City of Paramount	4467	Office Lease (Dec 2020)	\$ 360.32 ✓
12/20/2020	Clifton Larson Allen	2695946	Accounting Services (Dec 2020)	\$ 1,500.00 ✓
12/22/2020	CWE	20395	LARUR2 CIMP (11/01/20-12/15/20)	\$ 52,380.74 ✓
12/23/2020	CWE	20399	John Anson Ford Park (9/1/20-11/30/20)	\$ 14,620.60 ✓
12/23/2020	Fedak & Brown LLP	12-23-2020	FY 19-20 Audit (Dec 2020 Services)	\$ 5,085.00 ✓
12/31/2020	Gateway Cities Council of Governments	12-31-2020	Office Supplies; FedEx (Dec 2020)	\$ 120.82 ✓
12/17/2020	John L Hunter and Associates, Inc.	BG1FPP12011	John Anson Ford Park Project (November 2020)	\$ 52,775.00 ✓
1/4/2020	Koa Consulting, Inc.	K114-01-36	COG Water-Related Coordination Activities and Executive Officer Services, DAC Chair and DACIP Co-Chair (Dec 2020)	\$ 33,908.00 ✓
12/16/2020	Richard Watson & Associates	20-192-003-012	LCC WMP CIMP (Nov 2020)	\$ 81,637.28 ✓
12/11/2020	Richards Watson Gershon	229798	Legal Services (through Nov 30, 2020)	\$ 517.50 ✓
12/15/2020	Zusser Company	1953-11	John Anson Ford Park Project (Nov 2020)	\$ 147,384.73 ✓
Total				\$ 424,393.90

Reviewed and Approved by:


Kelli Tunnicliff, GWMA Secretary and Treasurer



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AGENDA ITEM 5c – Status of Total Legal Expenditures for General Legal Counsel Services for Fiscal Year 2020-2021

SUMMARY:

At the Board meeting in June 2020, the Board approved the budget for legal counsel services of \$30,000 for Fiscal Year (FY) 2020-2021 to address legal issues. The Board has previously directed staff to provide monthly updates on total expenditures for legal counsel services.

Legal Counsel Services Update:

\$ 30,000.00	FY 2020-2021 Budget amount for Legal Counsel services
<u>\$ 5,109.43</u>	Expenditures for Legal Counsel services through November 30, 2020
\$ 24,890.57	Remaining budget amount available through June 30, 2021

FISCAL IMPACT:

The total expenditures for Legal Counsel services for FY 2020-2021 through November 30, 2020 total \$5,109.43. Sufficient funds to cover payment for legal counsel services are remaining in the GWMA FY 2020-2021 budget.

RECOMMENDATION:

Receive and file the status the updated expenditures for Legal Counsel Services.

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AGENDA ITEM 7 – Discussion/Action Regarding Memorandum of Understanding (MOU) with the Greater Los Angeles County (GLAC) Integrated Regional Watershed Management (IRWM) Leadership Committee

SUMMARY

In February of 2015, the GWMA Board voted to join the GLAC IRWM Leadership Committee by approving a Memorandum of Understanding with other parties representing all five sub-regions in the GLAC Region. The MOU expired on December 31, 2020 and the Leadership Committee is now requesting approval by members of a new MOU set to expire five (5) years from the effective date.

BACKGROUND

In the early 2000s, the State developed a state-wide policy to integrate water projects through regional watershed planning and implementation. More specifically, the Department of Water Resources (“DWR”) developed a process to encourage collaborative multi-benefit projects and award grants through this process. Over the next few years, the GLAC IRWM group was formed and eventually developed a governance and membership structure through an MOU and adopted Operating Guidelines. According to the GLAC IRWM website, the GLAC Region is an area of approximately 2,058 square miles, is located within the IRWM Los Angeles/Ventura Funding Area and within the South Coast Hydrologic Unit. The GLAC Region is large and was created with five sub-regions to provide representation for all: 1) South Santa Monica Bay; 2) Lower San Gabriel and Lower Los Angeles Rivers; 3) North Santa Monica Bay; 4) Upper Los Angeles River; and 5) Upper San Gabriel and Rio Hondo Rivers.

Even though GWMA was originally created in 2007 to be a designated IRWM region of its own (which encompassed the Lower San Gabriel and Lower Los Angeles Rivers region), DWR considered the Lower San Gabriel and Lower Los Angeles Rivers a part of the Greater Los Angeles IRWM Region. After several years of GWMA working as its own IRWM, it became more and more difficult to receive grant funding from DWR via the Gateway IRWM Plan. As a result, in February of 2015, the GWMA Board approved membership into the GLAC IRWM group to ensure a regional voice was represented on the GLAC IRWM Leadership Committee for purposes of grant opportunities,

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Disadvantaged Communities (DAC) representation, and overall coordination. This became another benefit to GWMA members because the GWMA broadened its activities to meet the needs of the region by serving as the administrative/fiduciary/grantee agent for regional water supply/conservation/stormwater projects as well as watershed groups and activities. By becoming a member of the GLAC IRWM, GWMA's regional and multi-benefit efforts are represented and included in decisions. Currently, GWMA is 30-members strong made up of small, medium and large cities, two water agencies as well as the Port of Long Beach.

Since becoming a GLAC IRWM Leadership Committee member, the GWMA IRWM Plan has been officially incorporated into the GLAC IRWM Plan as a Technical Memorandum. Also, GWMA's Chair and Executive Officer are actively engaged in the GLAC IRWM activities including the Disadvantaged Community Committee for the GLAC region as well as the Ventura/GLAC funding area.

GLAC GOVERNANCE AND COMMITTEES

The GLAC governance structure includes a sub-regional Steering Committee with a Chair and Vice Chair. Members of the Steering Committee must approve the MOU in order to vote on IRWM matters. The Chair and Vice-Chair for each sub-region Steering Committee hold a voting seat on the GLAC Leadership Committee. This along with 5 appointed representatives for water management areas as well as the Los Angeles County Flood Control District makes up the current 16- member Leadership Committee which votes on contracts, finances and final projects for application. Currently, GWMA's Chair Lisa Rapp serves as the representative on the Leadership Committee representing the Lower San Gabriel and Lower Los Angeles Rivers Sub-Region and also serves as the Chair of the Lower San Gabriel and Lower Los Angeles Rivers Sub-Region Steering Committee. GWMA's Executive Officer, Grace Kast serves as her alternate in both capacities. In addition, the Water Replenishment District's (WRD) General Manager Robb Whitaker serves as the second representative on the Leadership Committee representing the Lower Los Angeles and Lower San Gabriel Rivers sub-region and also serves as the Vice Chair of the Lower San Gabriel and Lower Los Angeles Rivers Sub-Region Steering Committee. Esther Rojas from WRD serves as his alternate.

Ms. Kast also serves as the Chair of the GLAC IRWM DAC Committee as well as a co-chair of the Ventura/GLAC/Upper Santa Clara DAC Involvement Program which oversees a current \$9.8M grant and a future grant for additional funds from Proposition 1.

ANALYSIS

By renewing membership in the GLAC IRWM Leadership Committee, it would continue a partnership between the Greater Los Angeles IRWM Leadership Committee and the GWMA for the purpose of seeking and attaining funding for this region and to establish the GWMA as a member agency representing the Lower Los Angeles and Lower San

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Gabriel Rivers sub-region. The main benefit of joining the GLAC Leadership Committee is that it improves the GWMA standing with DWR by addressing DWR's desire for the two IRWM groups to work together, improves GWMA chances of obtaining grant funds and also gives our region a strong seat at the table as a voting member of the Leadership Committee.

At any time, should GWMA find that being a member is not beneficial, GWMA could withdraw from the MOU with a 60-days' written notice to the remaining Parties.

While joining the GLAC effort is beneficial, it does not preclude GWMA from continuing its own separate regional efforts, projects and grant applications. As part of the GLAC IRWM membership, all IRWM grant applications must be submitted via the County which serves as the grant administrator. Therefore, in addition to occasional IRWM Plan development/update costs, the Leadership Committee does charge an equal fee to all grant project proponents for preparation of their respective application during each funding round. In the past, those fees have ranged from 17k to \$22k per project depending on the criteria of each funding round.

The County provides significant resources to support the GLAC IRWM activities without request for reimbursement. However, if a project is awarded funding, 4.5% is added to the project for project administration. These activities include collection, review and packaging of regional reports and invoices to DWR on a quarterly basis.

FISCAL IMPACT

No cost at this time. There are no immediate plans to update the GLAC IRWM Plan. If GWMA does become a member and projects are submitted to the Leadership Committee from our sub-region, costs for those applications will need to be paid either from the project proponents or through GWMA. This will be a policy decision by the board when the time comes.

RECOMMENDED ACTIONS

- a. Approve MOU with GLAC IRWM;
- b. Appoint the Chair to serve as Chair of the Lower San Gabriel and Lower Los Angeles Rivers Steering Committee (also votes on Leadership Committee); and
- c. Appoint the Executive Officer as the alternate to the Chair on the Leadership Committee

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**Memorandum of Understanding for
Integrated Regional Water Management Planning and
Implementation for the
Greater Los Angeles County Region**

This Memorandum of Understanding for Integrated Regional Water Management Planning and Implementation ("**MOU**") is dated _____ ("**Effective Date**") and is between the signatories to this MOU, each of which is referred to individually as a "**Party**" and collectively as the "**Parties**."

The Parties are each local agencies or non-profit organizations involved with regional water management issues in the Greater Los Angeles County ("**GLAC**") area shown on Exhibit A (the "**GLAC Region**").

It is in the best interests of the Parties and the GLAC Region that the Parties' shared water resources are responsibly managed, protected, and conserved to the extent feasible.

Pursuant to the Integrated Regional Water Management Planning Act of 2002, Division 6, Part 2.2 of the California Water Code (the "**Act**"), several of the Parties entered into a Memorandum of Understanding in 2008 ("**2008 MOU**"), which was re-affirmed in 2012 ("**2012 MOU**"), and again in 2016 ("**2016 MOU**"). The purpose of those memoranda of understanding is to formally establish a governance structure called the "Leadership Committee" to coordinate and share information concerning water resources management planning programs and projects and other information for grant funding and Integrated Regional Water Management Plan ("**IRWMP**") implementation.

The 2012 MOU established that the Leadership Committee would be the Regional Water Management Group ("**RWMG**") for the GLAC Region, in accordance with the Act. The 2012 MOU was renewed in November 2016, and the 2016 MOU will expire on December 31, 2020.

The Parties intend by this MOU to continue the RWMG, provide procedures for adding and replacing members of the RWMG, and to develop, administer, update, and implement an IRWMP for the GLAC Region.

The Parties therefore agree as follows:

SECTION 1. PURPOSES AND GOALS

The Parties desire to coordinate and share information concerning water resources management planning programs and projects and other information for grant funding and IRWMP implementation, and to improve and maintain overall communication among the Parties. It is anticipated that coordination and information sharing among the Parties will assist the Parties in achieving their respective missions and contribute to the overall well-being of the GLAC Region.

SECTION 2. JOINT PLANNING FOR PROJECTS AND PROGRAMS

2.1 Projects and Programs:

The Parties intend to coordinate and collaborate to develop and implement projects and programs related to water resource management and planning. The Parties recognize that coordinated projects can achieve greater benefits than single purpose projects. Applicable projects and programs include, but are not limited to, the following:

2.1.1 An IRWMP for the GLAC Region; and

2.1.2 Solicitation of external funding for implementation of the IRWMP for the GLAC Region.

2.2 Continuation of the RWMG. The Parties hereby re-affirm their intent to continue the RWMG pursuant to California Water Code section 10539.

2.3 Governance and Operations of the RWMG. The RWMG is also known as the "Leadership Committee" and is composed of representatives of each of the Parties. The RWMG's procedures are set forth in the *Guidelines for the Operation of the Regional Water Management Group and Steering Committees for the Greater Los Angeles County Region Integrated Regional Water Management Plan* ("**Operating Guidelines**") attached as Exhibit B. The Operating Guidelines serve as the basis for the RWMG's decision-making process, are reviewed by the RWMG as necessary and may be amended by vote of the RWMG according to the voting procedure set forth in the Operating Guidelines. The Operating Guidelines must be consistent with this MOU and are void to the extent they are in conflict with this MOU.

2.4 New Parties: Any entity or agency may become a member of the RWMG and a Party to this MOU upon the following conditions:

2.4.1 The prospective member is a public agency or non-profit organization that has a role in water supply or water management and is approved as a member according to the procedures set forth in the Operating Guidelines (as that term is defined above); and

2.4.2 The prospective member formally approves and duly executes and agrees to be bound by this MOU; and

2.4.3 The prospective member is approved by a majority vote of the Leadership Committee.

2.5 Membership Requirement and Notification: When a new entity or agency is voted into membership of the RWMG, that member-elect must approve and sign this MOU within 90 days after election before it can formally be seated on the RWMG. Upon the member-elect's approval of this MOU, the member-elect will automatically become a Party under this MOU and may replace an outgoing Party in accordance with the Operating Guidelines. Exhibit C to this MOU will be changed to add the new Party and

to delete the outgoing Party, if any. Exhibit C will be made public on the RWMG's website, and the Chair of the Leadership Committee shall cause a written notice of the Party change to be electronically provided to all Parties within 20 business days after the change. The addition of (or replacement of a Party by) a new member-elect will be made through this procedure and does not require an amendment to this MOU.

2.6 Preparation and Adoption of the IRWMP

2.6.1 The RWMG will facilitate the development and implementation of the IRWMP for the GLAC IRWM Region.

2.6.2 The Parties acknowledge and agree to operate under the rules and guidance of the applicable sections of the California Water Code, including, without limitation, Sections 10540 and 10543. The Parties agree to cooperate and facilitate the adoption and approval of the IRWMP and subsequent updates in accordance with all legal requirements and procedures.

2.7 Endorsement by Other Entities. The Parties should encourage other entities to adopt resolutions endorsing the GLAC IRWM Region's IRWMP. Endorsements do not obligate entities beyond the demonstration of support for regional water management cooperation. Entities endorsing the GLAC IRWM Region's IRWMP will not be members of the RWMG or Parties unless they are added to the MOU in accordance with Section 2.

SECTION 3. GENERAL PROVISIONS

3.1 Term: This MOU will become effective upon approval by a majority of the Parties, as determined by the Chair of the RWMG, and will expire five (5) years from effective date.

3.2 Construction of Terms: This MOU is for the sole benefit of the Parties and does not grant rights to any non-Party or impose obligations on a Party in favor of any non-Party.

3.3 Good Faith: Each Party shall use reasonable efforts and work in good faith for the expeditious completion of the purposes and goals of this MOU and the satisfactory performance of its terms.

3.4 Governing Law: This MOU is made under and will be governed by the laws of the State of California.

3.5 Execution: This MOU may be executed in counterparts and the signed counterparts will constitute a single instrument. The signatories to this MOU represent that they have the authority to bind their respective Party to this MOU.

3.6 Termination: This MOU may be terminated by mutual written agreement of a majority of the Parties. Any Party may terminate its participation in this MOU upon 60

days' written notice to the remaining Parties. When a Party is no longer a member of the RWMG, that Party's participation in this MOU automatically terminates. Termination of a Party pursuant to this provision does not prevent that terminated party from endorsing the IRWMP.

3.7 Administration: The Chair of the Leadership Committee will be responsible for the ongoing administration of this MOU.

3.8 Financial Commitment: Neither the signing of this MOU nor the adoption by the governing boards of the Parties commits any Party to any financial obligation.

3.9 Severability: The provisions of this MOU are severable, and the invalidity, illegality or unenforceability of any provision of this MOU will not affect the validity or enforceability of any other provisions. If any provision of this MOU is found to be invalid, illegal, or unenforceable, the Parties shall endeavor to modify that clause in a manner which gives effect to the intent of the Parties in entering into this MOU.

3.10 Amendments: This MOU may be amended or modified only by written mutual consent of all Parties that are members of the RWMG at the time of the amendment or modification. No waiver of any term or condition of this MOU or any Party will be a continuing waiver.

3.11 Supersession: This MOU supersedes and replaces, in their entirety, the 2008, 2012, and 2016 MOUs, all of which are of no further force or effect.

3.12 Notice:

3.12.1 Any correspondence, communication or contact concerning this MOU must be directed to the Parties at the name and address listed in Exhibit C. The Parties agree to timely inform the Chair of the Leadership Committee of any changes needed in the name or address of their respective representatives. After such a change is made pursuant to the Operating Guidelines, the Chair will provide all Parties with an updated copy of Exhibit C. The Chair shall ensure that a current version of Exhibit C is posted to the RWMG's website.

3.12.2 Notice will be deemed as given upon personal delivery, receipt of e-mail, receipt of fax confirmation, or five days after deposit in U.S. Mail, first-class postage, prepaid, and addressed as set forth above.

The Parties are signing this Memorandum of Understanding as of the dates opposite their respective signatures.

[Signatures appear on following pages.]

The Parties are signing this Memorandum of Understanding as of the dates opposite their respective signatures.

LOS ANGELES COUNTY FLOOD
CONTROL DISTRICT
a body corporate and politic

Date: _____

By: _____
Chief Engineer

APPROVED AS TO FORM:

Mary C. Wickham
County Counsel

By: _____
Deputy

The Parties are signing this Memorandum of Understanding as of the dates opposite their respective signatures.

Los Angeles Gateway Integrated
Regional Water Management
Joint Powers Authority

Date: _____

By: _____
Board Chair

The Parties are signing this Memorandum of Understanding as of the dates opposite their respective signatures.

Water Replenishment District of
Southern California

Date: _____

By: _____
General Manager

APPROVED AS TO FORM:

Attorney

By: _____
Deputy

The Parties are signing this Memorandum of Understanding as of the dates opposite their respective signatures.

Las Virgenes Municipal Water District

Date: _____

By: _____
General Manager

APPROVED AS TO FORM:

Wayne K. Lemieux
Attorney

By: _____
Deputy

The Parties are signing this Memorandum of Understanding as of the dates opposite their respective signatures.

Los Angeles County Public Works

Date: _____

By: _____
Director of Public Works

APPROVED AS TO FORM:

Mary C. Wickham
County Counsel

By: _____
Deputy

The Parties are signing this Memorandum of Understanding as of the dates opposite their respective signatures.

City of Westlake Village

Date: _____

By: _____
City Manager

The Parties are signing this Memorandum of Understanding as of the dates opposite their respective signatures.

City of Calabasas

Date: _____

By: _____
City Manager

The Parties are signing this Memorandum of Understanding as of the dates opposite their respective signatures.

West Basin Municipal Water District

Date: _____

By: _____
General Manager

APPROVED AS TO FORM:

By: _____

Counsel for West Basin
Municipal Water District

The Parties are signing this Memorandum of Understanding as of the dates opposite their respective signatures.

City of Torrance

Date: _____

By: _____
Director of Public Works

APPROVED AS TO FORM:

John L. Fellows III
City Attorney

By: _____

The Parties are signing this Memorandum of Understanding as of the dates opposite their respective signatures.

City of Santa Monica

Date: _____ By: _____

The Parties are signing this Memorandum of Understanding as of the dates opposite their respective signatures.

City of Los Angeles Department of
Water & Power

Date: _____

By: _____
General Manager

And

By: _____
Barbara E. Moschos
Secretary

APPROVED AS TO FORM:

Carmen A. Trutanich
City Attorney

By: _____
Eduardo A. Angeles
Senior Assistant City Attorney

The Parties are signing this Memorandum of Understanding as of the dates opposite their respective signatures.

City of Glendale

Date: _____

By: _____
Director of Public Works

The Parties are signing this Memorandum of Understanding as of the dates opposite their respective signatures.

Main San Gabriel Basin Watermaster

Date: _____

By: _____
Executive Officer

The Parties are signing this Memorandum of Understanding as of the dates opposite their respective signatures.

San Gabriel Basin Water Quality
Authority

Date: _____

By: _____
Executive Director

The Parties are signing this Memorandum of Understanding as of the dates opposite their respective signatures.

Raymond Basin Management Board

Date: _____ By: _____

The Parties are signing this Memorandum of Understanding as of the dates opposite their respective signatures.

Santa Monica Bay Restoration
Commission

Date: _____

By: _____
Executive Officer

The Parties are signing this Memorandum of Understanding as of the dates opposite their respective signatures.

County of Sanitation District No. 2 Los
Angeles County

Date: _____

By: _____
Chairperson, District No. 2

APPROVED AS TO FORM:
Lewis Brisbois Bisgaard & Smith, LLP

By: _____
District Counsel

The Parties are signing this Memorandum of Understanding as of the dates opposite their respective signatures.

City of Los Angeles Bureau of
Sanitation

Date: _____

By: _____
Director

APPROVED AS TO
FORM:

By: _____
City Attorney

ATTEST:

By: _____
Deputy City Clerk

The Parties are signing this Memorandum of Understanding as of the dates opposite their respective signatures.

Metropolitan Water District of Southern
California

Date: _____

By: _____
General Manager

APPROVED AS TO FORM:

Marcia L. Scully
County Counsel

By: _____
Deputy

Exhibit A

Greater Los Angeles County IRWMP Region and its Five Sub-Regions

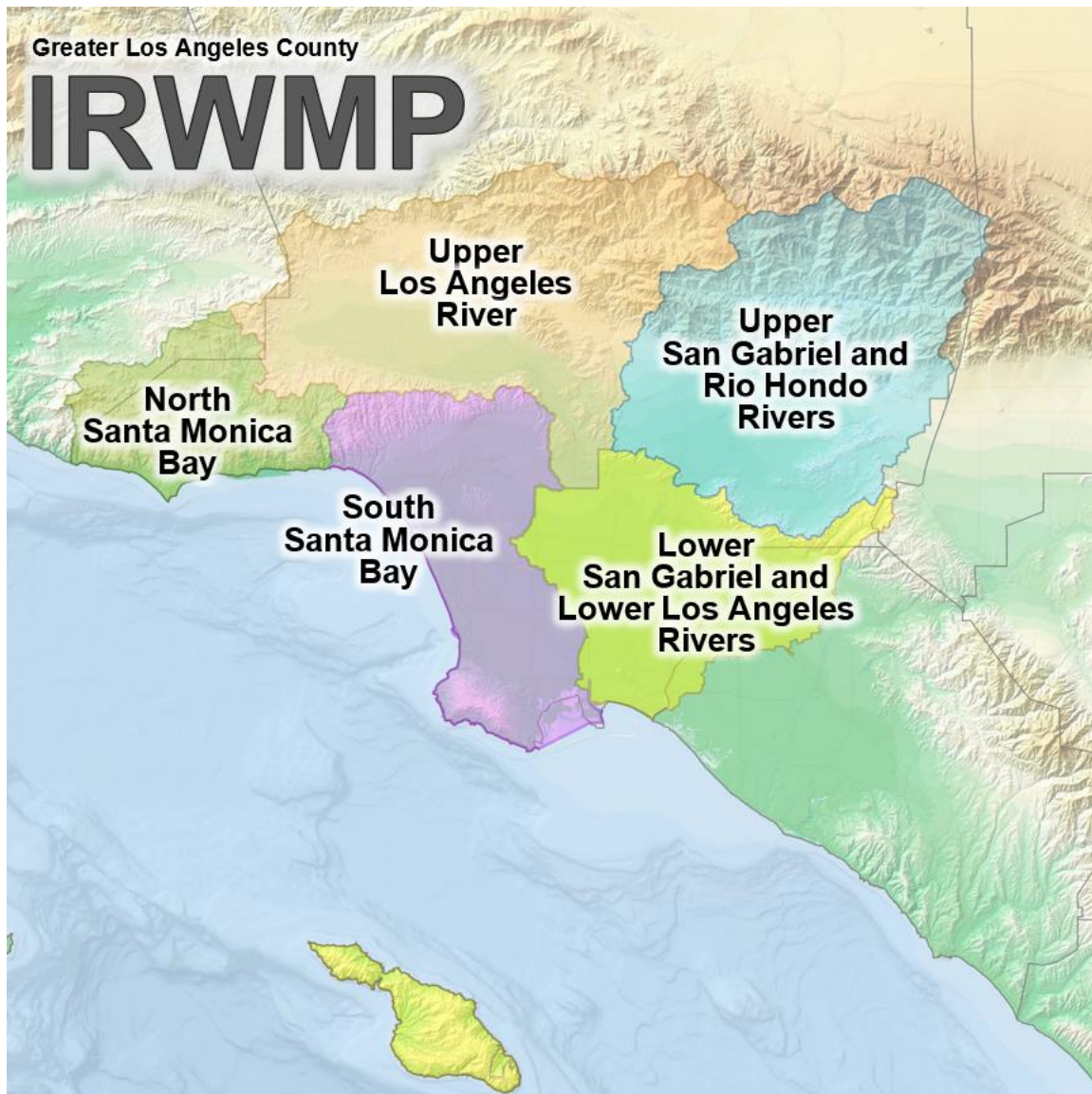


Exhibit B

Guidelines for the Operation of the Regional Water Management Group and Steering Committees of the Greater Los Angeles County Region Integrated Regional Water Management Plan November 2020

**Guidelines for the Operation of the
Regional Water Management Group and Steering Committees of the
Greater Los Angeles County Region
Integrated Regional Water Management Plan
November 2020**

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I. Introduction

a. The intent of the Greater Los Angeles County (**GLAC**) Region (**Region**) Integrated Regional Water Management (**IRWM**) program is to encourage integrated regional strategies for the management of water resources, and to provide funding, through competitive grants, for projects that protect communities from drought and climate change, improve water reliability, protect and improve water quality, and improve local water security and resiliency by reducing dependence on imported water.

b. The IRWM's Regional Water Management Group (**RWMG**) is formed in accordance with the terms, provisions and requirements of the California Water Code, and is composed of the parties (**Parties**) to the Memorandum of Understanding for Integrated Regional Water Management Planning and Implementation for the Greater Los Angeles County Region (**MOU**). Among the goals of the RWMG is the development of an IRWM Plan (**IRWMP**) and solicitation of funding for implementation of that IRWMP.

c. The decision-making structure for the RWMG consists of a region-wide decision-making body known as the **Leadership Committee**, and five geographically based sub-regional **Steering Committees**.

d. Each Steering Committee consists of representatives from each sub-region's local agencies and organizations involved in water management and related topics. The five sub-regions are: North Santa Monica Bay, South Bay, Upper Los Angeles River, Upper San Gabriel River and Rio Hondo River, and Lower San Gabriel and Lower Los Angeles Rivers, as shown on Attachment A.

e. The Leadership Committee consists of 16 regular members and their alternates, as follows:

1. The Los Angeles County Flood Control District, which will sit as the Chair of the Leadership Committee,

2. The Chair and Vice-Chair of each Steering Committee and their alternates; and

3. Five **Water Management Area** representatives, one for each Water Management Area, and their alternates.

f. The five Water Management Areas are:

1. Surface Water,

2. Groundwater,

3. Sanitation,

4. Stormwater, and

5. Open Space.

II. Sub-Regional Steering Committees

Each of the five sub-regions of the Region's IRWM planning area will be guided by a Steering Committee consisting of representatives of local agencies or organizations involved in local water management and related topics. To the extent feasible, the formation and composition of each Steering Committee will be consistent with the following:

a. Formation

1. Each member entity should have experience with at least one of the following Water Management Areas: groundwater, surface water, storm water, sanitation, and open space.

2. Each Steering Committee should strive to include at least one city and at least one member entity with experience in each Water Management Area.

3. Entities wishing to join a Steering Committee must submit a written request to the Steering Committee Chair. The written request will be presented to the Steering Committee for deliberation and a vote. A majority vote of the Steering Committee is required to add an entity to the Steering Committee.

4. Each member entity will designate a primary and secondary representative to represent it on the Steering Committee. Each representative will serve at the pleasure of the appointing member entity.

5. It is desirable, but not required, that the primary and secondary representative designated by each member entity should be representative of that entity's executive level.

6. Each Steering Committee member shall have one vote. The presence of a simple majority of the Steering Committee members at any meeting of the Steering Committee constitutes a quorum for the purposes of conducting business. The affirmative vote of a majority of those Steering Committee members present and voting is required for all decisions and recommendations of the Steering Committee.

7. The members of each Steering Committee will elect from among themselves a Chair of the Steering Committee. The Chair will serve at the pleasure of the Steering Committee and will serve on the Leadership Committee. The term of each Steering Committee Chair will be reviewed every 3 years on a staggered basis, as illustrated in the table below.

8. The members of each Steering Committee will elect from among themselves a Vice-Chair to preside over meetings of the Steering Committee in the absence of the Chair. The Vice-Chair will serve at the pleasure of the Steering

Committee and will serve on the Leadership Committee. The term of each Steering Committee Vice-Chair will be reviewed every 3 years on a staggered basis, as illustrated in the table below.

9. Each Steering Committee may select up to two member entities to serve as alternates to the Chair or Vice-Chair on the Leadership Committee with voting rights only in the absence of the Chair or Vice-Chair. Each alternate may vote in place of only one absent regular member (i.e. if the Chair and Vice-Chair are both absent from a Leadership Committee meeting, each alternate may vote on behalf of only one of those regular members). If two alternates are selected, the Steering Committee shall designate one as the first alternate and one as the second alternate for purposes of determining voting priority. The selection process for the alternates will be established by each Steering Committee.

10. Any member entity holding the position of the Chair, Vice-Chair, or alternates must become a signatory to the MOU within 90 days after being elected to the position of Chair, Vice-Chair, or alternate, if they have not already done so. If a member entity fails to become a signatory within 90 days, then the Steering Committee may elect a new member to assume the position of Chair, Vice-Chair, or if applicable, alternate.

11. Each Steering Committee will nominate one representative for each Water Management Area, without geographic consideration, for consideration to serve on the Leadership Committee. The term of each Water Management Area representative will be reviewed every 3 years on a staggered basis, as illustrated in the table below.

12. Each Steering Committee may establish a membership size limitation.

13. A Steering Committee may request a member entity replace its representative for failure to participate.

14. Steering Committees may adopt additional rules for their formation and participation, but those rules must not conflict with these Guidelines for the Operation of the Regional Water Management Group and Steering Committees for the Greater Los Angeles County Region Integrated Regional Water Management Plan (**Operating Guidelines**).

b. **Roles and Responsibilities.** The Steering Committees will have the following roles and responsibilities:

1. Represent the interests of the sub-region.
2. Meet monthly or as required to accomplish their purpose in developing the IRWMP, evaluating proposed projects and conducting necessary business. The Steering Committee Chair may call meetings as needed.

3. Establish, as necessary, subcommittees charged with studying, investigating and soliciting information that will advance the development, implementation and administration of the IRWMP and/or other areas of business. Subcommittees will be subject to the oversight of the Steering Committee and no recommendation or finding of a subcommittee will be binding upon the Steering Committee. Subcommittee size and composition will be determined by the Steering Committee, and subcommittee members may be selected from any representative of any Steering Committee member entity or organization, or any appropriate stakeholder.

4. Identify reliable and long-term funding for the implementation of the IRWMP and the projects described in the IRWMP from sources, including local, state and federal funding, and consider pursuing funds from these sources. Steering Committee members will also lend individual support to efforts to apply for and procure such funds, to the extent that each entity is able. Steering Committee members may also choose to contribute funds to support any and all phases of the work to be performed for development and implementation of the IRWMP.

5. Prepare periodic reports to its member agencies, organizations and stakeholders describing the progress toward targets and objectives of the IRWMP.

6. Share to the extent not otherwise prohibited by law, privilege, or previous lawful agreement, all information required to develop, prepare, implement and administer and submit documents for the IRWMP, including monitoring data, Computer Assisted Drawing and Design and Geographic Information Systems or other electronic data. Such sharing shall be subject to any applicable license agreements or other restrictions. All data shared among the entities shall be provided "as is" and without warranties as to accuracy or as to any other characteristics, whether expressed or implied. The intent of this data-sharing provision is to facilitate the development, implementation and administration of the IRWMP, and not to authorize use of this data for tasks unrelated to the IRWMP, unless deemed appropriate by the Steering Committee.

7. Adopt fiscal procedures as necessary to administer funds that may be received for purposes of development, administration and/or implementation of the IRWMP.

8. In accordance with California Water Code Section 10541(g), make meetings of each Steering Committee open to the public and post meeting notices on a designated website.

9. Provide outreach to local entities and communities to ensure adequate input from all stakeholders.

10. Maintain a sub-regional project list and ensure that the Leadership Committee's master list of projects is current.

11. Maintain a list of sub-regional goals and priorities as appropriate.

12. Identify and sponsor sub-regional planning studies as needed.

13. Work with the Leadership Committee to update and implement the IRWMP as required.

14. Participate in the Leadership Committee.

III. Leadership Committee

a. Formation

1. The Leadership Committee will consist of the Los Angeles County Flood Control District, the Chairs and Vice-Chairs of each of the five Steering Committees, and five additional members representing each of five Water Management Areas. Each of these sixteen members will have one vote on the Leadership Committee. Alternate members may vote in place of their regular member only in the event that their regular member is absent during a vote.

2. According to the schedule below, each Steering Committee will nominate a member entity to fill each of the five Water Management Area positions on the Leadership Committee. These nominations will be reviewed by and subject to a majority vote of Steering Committee Chairs and Vice-Chairs and the Chair of the Leadership Committee.

3. The Steering Committee Chairs and Vice-Chairs and the Chair of the Leadership Committee may also select another member entity to serve as an alternate to each Water Management Area member with voting rights only in the absence of the regular Water Management Area member. Alternates must be selected from among the nominations submitted by each Steering Committee.

4. Any member entity holding a Water Management Area position must become a signatory to the MOU within 90 days after being elected to that position, if they have not already done so. If a member entity fails to become a signatory within 90 days, then that entity's position may be filled using the procedures described in Section III.a.2-3 above.

5. Each member entity holding a Water Management Area position will designate a primary and secondary representative to represent it on the Leadership Committee. In the event that a representative is unable to continue to serve during its term, then the designating Party will select a replacement to fulfill the remainder of the term. All representatives must be approved by the Leadership Committee and must meet the minimum qualifications for Water Management Area Representatives set forth in Attachment B.

6. The Los Angeles County Flood Control District will serve as Chair of the Leadership Committee, at the pleasure of the Leadership Committee, and will be represented by the Chief Engineer of the Los Angeles County Flood Control District or his/her designee.

7. In addition to any additional reviews deemed necessary by the Leadership and/or Steering Committees, all Leadership Committee member terms will be reviewed every 3 years on a staggered basis as follows: Each sub-region will review the Chair and Vice-Chair Steering Committee positions for its sub-region every 3 years as illustrated in the table below. The Chair of the Leadership Committee and Chairs and Vice-Chairs of the Steering Committees will review the Water Management Area positions every 3 years as illustrated in the table below. If possible, the entity selected to represent each Water Management Area should be selected from a different sub-region every 3 years. Each Steering Committee will nominate a representative to fill the Water Management Area position. These nominations will be reviewed by and subject to a majority vote of Steering Committee Chairs and Vice-Chairs, and the Leadership Committee Chair for consideration and appointment. Leadership Committee members may serve consecutive terms.

Position	Year									
	20	21	22	23	24	25	26	27	28	29
Chair		x			X			x		
Vice-Chair	x			X			x			X
<u>WMA</u>										
Surface Water			x			x			x	
Sanitation			x			x			x	
Groundwater			x			x			x	
Stormwater			x			x			x	
Open Space			x			x			x	

8. Each entity serving as a member of the Leadership Committee must become a signatory to the MOU. Any Leadership Committee member that withdraws from the Leadership Committee in writing or consistently fails to participate (as deemed by majority vote of the Leadership Committee) effectively withdraws its agency from the Leadership Committee and the MOU. The withdrawn member will be replaced on the Leadership Committee through the processes described in these Operating Guidelines.

9. The presence of a simple majority of the Leadership Committee members at any meeting of the Leadership Committee will constitute a quorum for the purposes of conducting business. The affirmative vote of a majority of those Leadership Committee members present and voting is required for all decisions and recommendations of the Leadership Committee.

10. No member entity may serve on the Leadership Committee in more than one position.

b. **Roles and Responsibilities.** The Leadership Committee will have the following roles and responsibilities:

1. Meet bi-monthly or as required to accomplish its purpose in developing the IRWMP and conduct necessary business. The Leadership Committee Chair may call meetings as needed.

2. Facilitate the development and implementation of the IRWMP for the GLAC IRWM Region and update the IRWMP as needed to address new information, as well as new statutory provisions, administrative requirements or grant guidelines established by the Department of Water Resources.

3. Establish, as necessary, subcommittees charged with studying, investigating and soliciting information that will advance the development, administration, and implementation of the IRWMP. The subcommittees will be subject to the oversight of the Leadership Committee, and no recommendation or finding of a subcommittee will be binding upon the Leadership Committee. Subcommittee size and composition will be determined by the Leadership Committee, and subcommittee members may be selected from any representative of the various Steering Committee entities or any appropriate stakeholder.

4. Identify and pursue funding as needed for the development and administration of the IRWMP. The Leadership Committee will be responsible for determining the amount of contributions necessary for administration of the IRWMP. Leadership Committee representatives will communicate to their respective Steering Committees the amount of funding needed and will pursue commitments for voluntary contributions from Steering Committee members and other stakeholders.

5. Identify and pursue reliable and long-term funding for the implementation of the IRWMP and the projects described in the IRWMP from sources including local, state and federal.

6. Prepare periodic reports for the Steering Committees and stakeholders describing the progress of the development, administration and implementation of the IRWMP.

7. Share (to the extent not otherwise prohibited by law, privilege, or previous lawful agreement) all information required to develop, prepare, implement and administer and submit documents for the IRWMP, including monitoring data, Computer Assisted Drawing and Design and Geographic Information Systems or other electronic data. Such sharing shall be subject to any applicable license agreements or other restrictions. All data shared among the Parties shall be provided "as is" and without warranties as to accuracy or as to any other characteristics, whether expressed or implied. The intent of this data-sharing provision is to facilitate the development, implementation and administration of the IRWMP, and not to authorize

use of this data for tasks unrelated to the IRWMP, unless deemed appropriate by the Leadership Committee.

8. Adopt, as necessary, fiscal procedures to administer funds that may be received for purposes of development, administration and/or implementation of the IRWMP.

9. Establish a project evaluation framework that is consistent across the Region for the purpose of quantifying project benefits to allow for the categorization and prioritization of proposed projects based on the Water Management Areas and consistency with the IRWMP and with any applicable statutory provisions, grant guidelines, or administrative requirements established by the Department of Water Resources.

10. Facilitate the adoption of the IRWMP by those entities within the Region with responsibility for one or more Water Management Areas.

11. To the extent feasible, make all meetings of the Leadership Committee open to the public and post meeting notices on a designated website.

12. Provide regional oversight to the Greater Los Angeles County Region IRWMP.

13. Track regional progress towards the Greater Los Angeles County Region IRWMP targets achieved through IRWM funded projects.

14. Act as liaison between the State of California (**State**) and the Steering Committees.

15. Represent the Region's needs to the State.

16. Provide a balance for sub-regional interests.

17. Provide regional outreach related to the Greater Los Angeles County Region IRWMP.

18. Periodically update the Greater Los Angeles County Region IRWMP.

IV. Guidelines for Transparency. In accordance with the requirements of California Water Code Section 10541(g), the following guidelines have been established to enable participation in the planning effort by all stakeholders and to ensure transparency in decision-making by the Leadership Committee:

a. The Leadership Committee will prepare and circulate agendas in advance of its meetings. The Steering Committees will have an opportunity to discuss those agendas prior to the Leadership Committee meetings when possible.

b. Minutes from Leadership Committee meetings will be posted on the website and distributed to stakeholders with key action items such that subsequent interested parties can review and understand the recommendations and actions.

V. Guidelines for Funding Contributions

a. The Leadership Committee will determine the budget for ongoing IRWMP operations (funding target). Such operations include but are not limited to consultant support, administrative expenses, special studies, direct costs, etc.

b. The budget shall be determined for multiple years so as to provide participating entities planning information for their own budgetary purposes.

c. All Steering Committees are expected to contribute equitably to the funding target. The Chair and Vice-Chair of each Steering Committee will be responsible for outreach to Steering Committee members and stakeholders in order to obtain the necessary contributions.

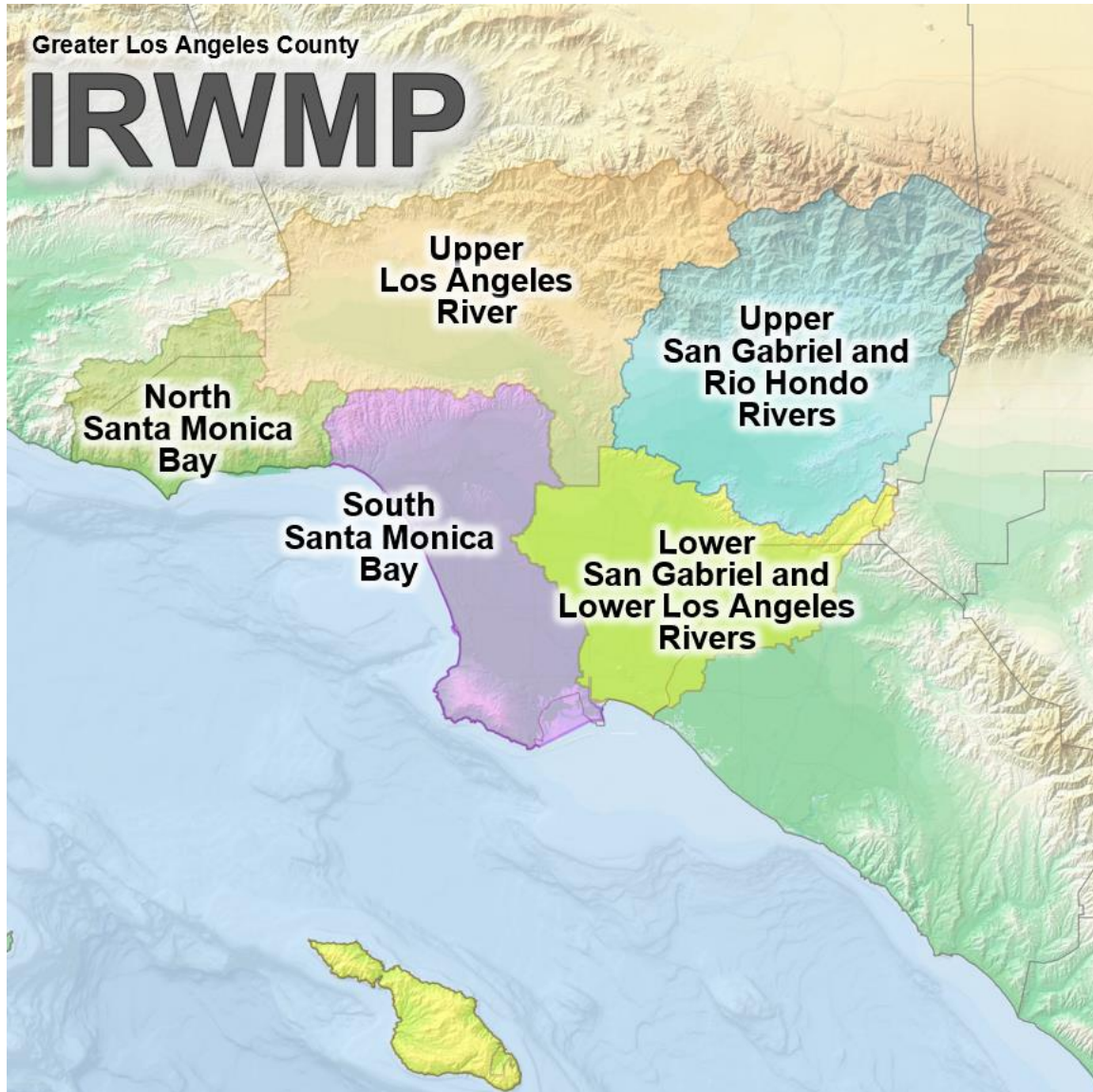
d. All Leadership Committee and Steering Committee members will be expected to contribute towards the funding target established by the Leadership Committee based on their ability to pay. Leadership Committee and Steering Committee members are also expected to assist in outreaching to local entities for funding contributions.

e. If extenuating circumstances prevent a Steering Committee from raising its portion of the funding target, the Chair and Vice Chair of the Steering Committee may appeal in writing to the Leadership Committee for an exception to the funding target, explaining their extenuating circumstances.

f. The Leadership Committee and Steering Committees will seek planning grants and other sources of funding as available to offset the amount of Steering Committee member contributions or contributions from other entities.

Attachment A

Map of the GLAC Region's IRWM Planning Area and its Five Sub-Regions



Attachment B

Water Management Area Representative Minimum Qualifications

Greater Los Angeles County Integrated Regional Water Management Region		
Water Management Area (WMA) Representation Minimum Requirements		
WMA	Minimum Years of Experience	Description
Groundwater	Five +	<ul style="list-style-type: none"> • Experience in one of the following groundwater areas: remediation, supply, management and/or storage. • Educational background or equivalent work experience in engineering, natural sciences, land use management, conservation, or other water resource-related field. • Must not have competing or conflicting groundwater interests within or outside of the Greater L.A. Region.
Open Space	Five +	<ul style="list-style-type: none"> • Experience with habitat, open space and/or recreational issues at a regional level (i.e. across municipal jurisdictions and watershed boundaries). • Educational background or equivalent work experience in natural sciences, land use management, conservation, or other water resource-related field. • Familiar with the agencies and organizations involved in habitat/open space issues in the LA Region who are likely to be project proponents, landowners or permittees of projects.
Sanitation	Five +	<ul style="list-style-type: none"> • Experience in local or regional agency that provides wastewater collection, treatment, recycling and/or disposal services. • Education background and work experience in science, engineering, waste management or related fields.
Stormwater	Five +	<ul style="list-style-type: none"> • Experience in overseeing/managing stormwater pollution abatement projects and knowledge in stormwater programs in multi-watersheds as defined in the Greater Los Angeles Region IRWMP. • Educational background or work experience in engineering, environmental science, biology, chemistry, toxicology, microbiology, urban planning or closely related field. • Sound knowledge of NPDES Stormwater Permit and TMDL issues as related to the region. • Experience in taking a major role in regional NPDES stormwater permit and TMDL compliance efforts involving multiple jurisdictions. • Ability to provide a regional perspective on stormwater and water quality issues.

Greater Los Angeles County Integrated Regional Water Management Region		
Water Management Area (WMA) Representation Minimum Requirements		
Surface Water	Five +	<ul style="list-style-type: none"> • Expertise in the planning, design and construction, financing, and operations of water works facilities which includes storage reservoirs, transmission and distribution systems, pumping plants, water treatment, water conservation, and system optimization particularly as it effects power usage. • Educational background or work experience in engineering, urban planning, environmental studies or related fields. • Sound knowledge of existing and emerging regulations, as well as environmental matters and familiarity with California water law and regulations. • Knowledgeable of the roles of federal, state and local governmental agencies involved in either the regulation of or the operation of water supply facilities, as well as familiarity with key nongovernmental agencies that influence the operations of water systems. • Experience in the acquisition of water rights.
General Minimum Qualifications for all WMA Representatives <ul style="list-style-type: none"> • Familiar with the Region's IRWMP, its decision-making structure, the committee members, goals and targets, and specific issues, challenges and potential solutions related to the specific WMA on a regional scale. • Must be able to represent regional interests in the Greater Los Angeles County Region. • Must be able to attend and participate in Leadership Committee meetings. 		

Exhibit C
Parties to the MOU and Current Party Representatives
(Effective XX/XX/2020)

CHAIR OF LEADERSHIP COMMITTEE

Los Angeles County Flood Control District
Mr. Mark Pestrella
900 South Fremont
Alhambra, CA 91803

SUB-REGIONAL STEERING COMMITTEES

Lower San Gabriel and Lower Los Angeles Rivers

Chair	Los Angeles Gateway Region Integrated Regional Water Management Joint Powers Authority Ms. Lisa Rapp 16401 Paramount Blvd. Paramount, CA 90723
Vice Chair	Water Replenishment District Robb Whittaker 4040 Paramount Blvd. Lakewood, CA, 90712

North Santa Monica Bay

Chair	Las Virgenes Municipal Water District Mr. David W. Pedersen 4232 Las Virgenes Road Calabasas, CA 91302
Vice Chair	County of Los Angeles Waterworks District 29 Mr. David Rydman 900 S. Fremont Ave. Alhambra, CA 91803

South Bay

Chair	West Basin Municipal Water District Mr. Edward Caldwell 17140 South Avalon Boulevard, Suite 210 Carson CA 90746
Vice Chair	City of Torrance Mr. John Dettle 20500 Madrona Avenue Torrance, CA 90503

Upper Los Angeles River

Chair	City of Los Angeles Department of Water and Power Mr. Martin Adams 111 North Hope Street, Room 1460 Los Angeles, CA 90012
Vice Chair	City of Glendale Mr. Yaz Emrani 633 E. Broadway Ste 209 Glendale CA 91206

Upper San Gabriel River and Rio Hondo River

Chair	Main San Gabriel Basin Watermaster Ms. Kelly Gardner 725 North Azusa Avenue Azusa, CA 91702
Vice Chair	San Gabriel Basin Water Quality Authority Mr. Randy Schoellerman 1720 West Cameron Avenue, Suite 100 West Covina, CA 91790

WATER MANAGEMENT AREA REPRESENTATIVES

Groundwater	Raymond Basin Management Board Mr. Tony Zampielo 725 North Azusa Avenue Azusa, CA 91702
Open Space	Santa Monica Bay Restoration Commission Mr. Guangyu Wang 320 West 4th Street, Suite 200 Los Angeles, CA 90013
Sanitation	Los Angeles County Sanitation Districts Mr. Robert C. Ferrante 1955 Workman Mill Road Whittier, CA 90601
Stormwater	City of Los Angeles, Bureau of Sanitation Mr. Enrique Zaldivar 2714 Media Center Drive Los Angeles, CA 90065
Surface Water	The Metropolitan Water District of Southern California Mr. Jeffrey Kightlinger 700 North Alameda Street Los Angeles, CA 90012

ALTERNATES

Leadership Committee

Alternates to Chair

Los Angeles County Flood Control District
Dan Lafferty
Keith Lilley
Matthew Frary

Lower San Gabriel and Lower Los Angeles Rivers

Alternate to Lower San Gabriel
and Los Angeles Rivers
Chair

Los Angeles Gateway Region Integrated Regional Water
Management Joint Powers Authority
Ms. Grace Kast
16401 Paramount Blvd.
Paramount, CA 90723

Alternate to Lower San Gabriel
and Los Angeles Rivers
Vice Chair

Water Replenishment District of Southern California
Ms. Esther Rojas
4040 Paramount Blvd.
Lakewood, CA 90712

North Santa Monica Bay

Alternate to North Santa Monica
Bay Steering Committee

City of Westlake Village
Mr. Joe Bellomo
31200 Oak Crest Drive
Westlake Village, CA 91361

Alternate to North Santa Monica
Bay Steering Committee

City of Calabasas
Mr. Alex Farassati
100 Civic Center Way
Calabasas, CA 91302

South Bay

Alternate to South Bay Steering
Committee
Chair

West Basin Municipal Water District
(TBD)
17140 South Avalon Boulevard, Suite 210
Carson CA 90746

Alternate to South Bay Steering
Committee
Vice-Chair

City of Santa Monica
Mr. Neal Shapiro
1685 Main Street
Santa Monica, CA 90401

Upper Los Angeles River

Alternate to Upper Los Angeles River Steering Committee Chair	City of Los Angeles Department of Water and Power Mr. David Pettijohn 111 North Hope Street, Room 1460 Los Angeles, CA 90012
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Alternate to Upper Los Angeles River Steering Committee Vice Chair	City of Glendale (TBD) 633 E. Broadway Ste 209 Glendale CA 91206
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Upper San Gabriel and Rio Hondo River

Alternate to Upper San Gabriel and Rio Hondo River Steering Committee Chair	Main San Gabriel Basin Watermaster (TBD) 725 North Azusa Avenue Azusa, CA 91702
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Alternate to Upper San Gabriel and Rio Hondo River Steering Committee Vice Chair	San Gabriel Basin Water Quality Authority (TBD) 1720 West Cameron Avenue, Suite 100 West Covina, CA 91790
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Open Space

Alternate to Open Space Representative	Santa Monica Bay Restoration Commission (TBD) 320 West 4th Street, Suite 200 Los Angeles, CA 90013
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Sanitation

Alternate to Sanitation Representative	Los Angeles County Sanitation Districts Ms. Sharon Green 1955 Workman Mill Road
Sanitation Chair	Whittier, CA 90601

Stormwater

Alternate to Stormwater Representative	City of Los Watershed Protection Division Mr. Shahram Kharaghani 2714 Media Center Drive Los Angeles, CA 90065
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Surface Water

Alternate to Surface Water Representative	Metropolitan Water District of Southern California (TBD) 700 North Alameda Street Los Angeles, CA 90001
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