



*Los Angeles Gateway Region
Integrated Regional Water Management
Joint Powers Authority*

AGENDA

**Regular Meeting of the Board of Directors
Thursday, June 10, 2021 at 12:00 p.m.**

**Meeting Remote Location
via WebEx**

<https://koaconsultinginc.my.webex.com/koaconsultinginc.my/j.php?MTID=m1def4d5951656ffc55ff0e4e80397631>

***or via phone
1-415-655-0001***

Meeting number: 182 431 8076

Password: GatewayH2O (42839294 from phones or video systems)

(There will be no physical attendance at Progress Park)

1. Roll Call

2. Determination of a Quorum

3. Additions to Agenda (Govt. Code Sec. 54954.2(b))

4. Oral Communications to the Board

This is an opportunity for members of the public to address the Board on any item under the jurisdiction of the agency. Depending upon the subject matter, the Board may be unable to respond until the item can be posted on the agenda at a future meeting in accordance with provisions of the Brown Act.

5. Consent Calendar: (Acted as one item unless withdrawn by request)

- a. Minutes of the Board Meeting of May 13, 2021 (Enclosure).
- b. Approve the Warrant Register for June 2021 (Enclosures).
- c. Receive and File the Updated Expenditures for Legal Counsel Services (Enclosure).

6. GWMA Membership Reduced Dues for FY2021-2022 (Enclosure)

- a. Approve reduced dues for FY 2021-2022 for the following:
 - 1. Artesia = \$7,500
 - 2. Bell = \$7,500
 - 3. Cudahy = \$7,500
 - 4. Maywood = \$6,500

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7. GWMA FY 2021-2022 Operating Budget (Enclosure) – SUPER MAJORITY NEEDED

- a. Approve the Annual Membership Dues of \$15,000 (Except for Board Approved Reduced Dues).
- b. Adopt the GWMA FY 2021-2022 Operating Budget.

8. Legislative Oral Report (Enclosures)

- a. AB377 Water quality: impaired waters. (Rivas/Hertzberg)

9. Safe Clean Water Program - Oral Reports

- a. Lower Los Angeles River WASC – Gina Nila
- b. Lower San Gabriel River WASC – Lisa Rapp

10. Gateway Region Watershed Management Groups - Oral Reports

- a. Lower Los Angeles River Upper Reach 2 (LAR UR2) Watershed Group
- b. Lower Los Angeles River (LLAR) Watershed Group
- c. Lower San Gabriel River (LSGR) Watershed Group
- d. Los Cerritos Channel (LCC) Watershed Group

11. Executive Officer's Oral Report

12. Directors' Oral Comments/Reports

13. Adjournment to Regular Board Meeting on July 8, 2021.

NOTICE: GWMA will hold Board Meetings via video conference to meet social distancing recommendations or meet in person at its regular location at Progress Park in Paramount, depending on recommendations from local and State officials. The physical location or video-conference information will be posted with each Board Agenda which can be found at www.gatewaywater.org 72 hours in advance of the meeting.

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**MINUTES OF THE GATEWAY WATER MANAGEMENT AUTHORITY
LOS ANGELES GATEWAY REGION
INTEGRATED REGIONAL WATER MANAGEMENT JOINT POWERS AUTHORITY
BOARD
VIA VIDEO CONFERENCING
THURSDAY, MAY 13, 2021**

A regular meeting of the Board of Directors of the Gateway Water Management Authority was held on Thursday, March 13, 2021 at 12:00 p.m. via WebEx and Phone Conference.

Vice Chair Adriana Figueroa called the meeting to order at 12:04 p.m. Roll was called by Executive Officer Grace Kast and a quorum of the Board was declared.

BOARD MEMBERS PRESENT:

Okina Dor	Artesia
Veronica Sanchez (alternate)	Bell Gardens
Len Gorecki	Bellflower
Jeremy Melendez (alternate)	Central Basin Municipal Water District
Gina Nila	Commerce
Tana McCoy	Compton
Aaron Hernandez-Torres	Cudahy
Whitford Marin (alternate)	Huntington Park
Mark Stowell	La Mirada
Melissa You	Long Beach
Jillian Croci	Long Beach Water
Lorry Hempe (alternate)	Lynwood
Adriana Figueroa	Paramount
Dylan Porter (alternate)	Port of Long Beach
Jesse Sira (alternate)	Santa Fe Springs
Kelli Tunnicliff	Signal Hill
Gladis Deras (alternate)	South Gate
Jazmine Hooks (alternate)	Vernon
Esther Rojas (alternate)	Water Replenishment District
Vicki Smith	Whittier

STAFF AND GUESTS ON SIGN-IN SHEET:

Grace Kast	Executive Officer
Traci Gleason	Program Administrative Manager
Nicholas Ghirelli	Legal Counsel
Kekoa Anderson	Funding/Grants Program
Don Nguyen (alternate)	City of Santa Fe Springs
Sarina Morales-Choate	City of Santa Fe Springs
Martha Camacho Rodriguez	Central Basin Municipal Water District
Leticia Vasquez-Wilson	Central Basin Municipal Water District
Nina Turner	Port of Long Beach
Nate Schreiner	Tetra Tech
Tom West	Harris & Associates
Eileen Garcia	Tree People

ITEM 3 - ADDITIONS TO THE AGENDA

None.

ITEM 4 - ORAL COMMUNICATIONS TO THE BOARD

None.

ITEM 5 - CONSENT CALENDAR

Director Tunnichliff motioned to approve the consent calendar. The motion was seconded by Director Nila and was approved by the following voice vote:

AYES: Dor, Sanchez, Melendez, Marin, Stowell, You, Croci, Hempe, Figueroa, Porter, Sira, Tunnichliff, Deras, E. Rojas, Smith.

NOES: None.

ABSTAIN: Gorecki, Nila, McCoy (Minutes only).

ITEM 6 – DISCUSSION/ACTION REGARDING AUDIT ENGAGEMENT FOR FISCAL YEAR 2020-2021

Executive Officer Grace Kast reported that Fedak & Brown has conducted audits for GWMA for the past four years. Their audit is performed in accordance with auditing standards generally accepted in the United States. Fedak & Brown submitted a proposal to GWMA to perform the Fiscal Year 2020-2021 audit.

Director Tunicliff motioned to authorize Fedak & Brown LLP to conduct GWMA's FY 2020-2021 audit in the amount not to exceed \$8,280. The motion was seconded by Director McCoy, and the motion was approved by the following voice vote:

AYES: Dor, Sanchez, Gorecki, Melendez, Nila, McCoy, Marin, Stowell, You, Croci, Hempe, Figueroa, Porter, Sira, Tunnichliff, Deras, E. Rojas, Smith.

NOES: None.

ABSTAIN: None.

ITEM 7 - WORKSHOP – FY 2021-2022 GWMA ADMINISTRATIVE BUDGET

Director Hooks entered at 12:13 p.m.

Director Hernandez-Torres entered at 12:14 p.m.

Executive Officer Grace Kast provided the Board with a detailed review of the proposed operating budget for Fiscal Year 2021-2022, reviewing the following items: the basis of the budget, the anticipated revenue, operating expenses (including general expenses vs watershed expenses), special project expenses, net income after operating expenses, net income after including special project, and the estimated fund balance at the end of Fiscal Year 2020-2021.

The GWMA administrative budget for FY 2021-2022 will be brought to the June board meeting for approval. A super majority will be needed for the approval of the budget.

ITEM 8 – DISCUSSION/ACTION REGARDING DIRECT AND INDIRECT ADMINISTRATIVE FEES FOR FY 2021-2022

In May of 2018, the GWMA Board adopted an Administrative Fee Policy to ensure that the GWMA's Administrative Fees are established at a rate that recovers its expenses. The administrative fee rates (direct and indirect) are approved by the Board of Directors annually. GWMA members are not assessed for Indirect Costs, as GWMA members are required to pay annual membership dues and thus are contributing to general costs in support of GWMA.

Staff recommended maintaining the same direct and indirect administrative fees as the current fiscal year: 3% to members for cost share allocation for watershed, grant programs and other activities; 5% to non-members for cost share allocation for watershed, grant programs and other activities. Additionally, staff recommended maintaining the same percentage of 3.76% for indirect costs to non-members.

Director Tunnichliff motioned to approve the following recommendations:

- a. Fiscal Year 2020-2021 GWMA Member Direct Cost Administrative Fees at a rate of 3% of the Member's cost share allocation for the particular watershed, grant, program or other activities.
- b. Fiscal Year 2020-2021 GWMA Non-Member Direct Cost Administrative Fees at a rate of 5% of the Non-Member's cost share allocation for the particular watershed, grant, program or other activities.
- c. Fiscal Year 2020-2021 GWMA Non-Member Indirect Cost Administrative Fees at a rate of 3.76% of the Non-member's cost share allocation for the particular watershed, grant, program or other activities.

The motion was seconded by Director Melendez, and the items were approved by the following voice vote:

AYES: Dor, Sanchez, Gorecki, Melendez, Nila, McCoy, Hernandez-Torres, Marin, Stowell, You, Croci, Hempe, Figueroa, Porter, Sira, Tunnichliff, Deras, Hooks, E. Rojas, Smith.

NOES: None.

ABSTAIN: None.

ITEM 9 – GWMA GRANT FUNDING STRATEGIES

GWMA's Funding/Grants Program Staff Kekoa Anderson discussion focused on the Bureau of Reclamation WaterSMART Grants Program. Draft guidelines for 2022 Grant Program were released on May 4, 2021. Comments are being accepted through June 4, 2021. Ideal projects would be multi-beneficial projects that improve water quality, improving water management, and leverage funds from other programs. WaterSMART 2022 program include updates to the eligibility requirements and evaluation criteria for Drought Resiliency Projects, Water and Energy Efficiency

Grants, and Environmental Water Resources Projects. New funding opportunity will focus on projects that have environmental benefits, developed as part of a collaborative process, and may be eligible for up to 75% federal funding.

Previously, GWMA did an Advanced Water Meter Replacement (AMR) project with grant funding from the Bureau of Reclamation. Members interested in participating in another AMR project for the 2022 WaterSMART Grant Program include Central Basin, Lynwood, Paramount, Signal Hill.

Grace Kast requested for members to provide suggestions ,whether verbal or via email, on project concepts that GWMA can pursue on behalf of one or more GWMA members a regional type of grant. Director Nila suggested Per- and polyfluoroalkyl substances (PFAS) treatment project, or drought tolerant planting projects. GWMA staff will prepare and distribute to members a survey to better understand the interest level of types of projects for what type of grant programs to pursue.

Director Figueroa suggested that Grace Kast and Kekoa Anderson draft a comment letter and have it reviewed by GWMA's executive committee prior to submitting the letter.

ITEM 10 – LEGISLATIVE ORAL REPORTS

Executive Officer Grace Kast reported that AB377 bill passed committee and is going to the Appropriations Committee. There is no date set for the next hearing. There will be opportunities to submit opposition letters throughout the process.

ITEM 11 – SAFE CLEAN WATER PROGRAM ORAL REPORT

Director Nila reported the Lower Los Angeles River (LLAR)Watershed Area Steering Committee (WASC) is meeting May 25th in order to prepare the Stormwater Investment Plan (SIP). The SIP is to be completed by the end of May and submitted to the County Board of Supervisors in June for approval of funding. If approved, funding is expected to be released in August.

Director You reported the Lower San Gabriel River (LSGR) WASC voted on May 11th on the SIP. Two non-implementation projects were approved: one is a Technical Resource Program and one is a scientific study, which was the Gateway Area Pathfinding Analysis.

ITEM 12 - GATEWAY REGIONAL WATERSHED MANAGEMENT GROUPS ORAL REPORT

Lower Los Angeles River Upper Reach 2 (LARUR2) Watershed Group

Director Nila reported that Phase 1 of the John Anson Ford Park Cistern Project is wrapping up. The details to begin Phase 2, which is funded through Safe Clean Water Program, is being worked out. It is anticipated for Phase 2 to be completed by Spring of next year.

LLAR Watershed Group

None.

LSGR Watershed Group

None.

Los Cerritos Channel (LCC) Watershed Group

None.

ITEM 14 – EXECUTIVE OFFICER’S ORAL REPORT

None.

ITEM 15 – DIRECTORS’ ORAL COMMENTS/REPORTS

None.

ITEM 15 - CLOSED SESSION – PUBLIC EMPLOYEE PERFORMANCE EVALUATION: GOVERNMENT CODE SECTION 54957, TITLE: EXECUTIVE OFFICER; AND PUBLIC EMPLOYEE APPOINTMENT /EMPLOYMENT: GOVERNMENT CODE SECTION 54957, TITLE: EXECUTIVE OFFICER

The Board of Directors determined a closed session was not necessary.

ITEM 16- DISCUSSION/ACTION REGARDING ONE-YEAR EXTENSION OF PROFESSIONAL SERVICES AGREEMENT WITH KOA CONSULTING FOR GWMA PROGRAM MANAGEMENT, GRANT ADMINISTRATION, AND DAC COMMITTEE SERVICES

Vice Chair Figueroa reported that the GWMA Board of Directors approved a professional services agreement with Koa Consulting for program management, grant administration, and disadvantaged communities (DAC) services (the “Agreement”) on March 14, 2019. The Agreement’s term began on March 1, 2019 and expired on June 30, 2020. Pursuant to Section 2 of the Agreement, GWMA may, at its option, extend the Agreement’s term for up to three additional terms of one year each upon providing written notice to Koa Consulting 30 days prior to the Agreement’s scheduled expiration. On May 14, 2020, the GWMA Board approved the first one-year extension of the Agreement, with an expiration date of June 30, 2021. This would be the second one-year extension.

She concluded her report by stating that Koa Consulting had expressed its willingness to continue providing the Agreement’s scope of services under the same terms, including the financial terms, for an additional year.

Director Dor motioned to approve the following recommendations:

- a. Approve a one-year extension of the Professional Services Agreement attached as Attachment A with Koa Consulting, with a new expiration date of June 30, 2022; and
- b. Direct the Chair to provide written notification to Koa Consulting of the Board’s approval of the one-year contract extension.

The motion was seconded by Director R. Rojas, and the items were approved by the following voice vote:

AYES: **Dor, Sanchez, Gorecki, Melendez, Nila, McCoy, Hernandez-Torres, Marin, Stowell, You, Croci, Hempe, Figueroa, Porter, Sira, Deras, Hooks, E. Rojas, Smith.**

NOES: **None.**

ABSTAIN: **None.**

The meeting adjourned at 1:18 p.m.

The next regular Board Meeting of the Directors of the Gateway Water Management Authority will be on Thursday, June 10, 2021 at 12:00 p.m. The meeting will be held via video conference to meet social distancing recommendations or will be held in person at its regular location at Progress Park in Paramount, depending on recommendations from local and State officials. The physical location or video conference information will be posted with each Board Agenda which can be found at www.gatewaywater.org 72 hours in advance of the meeting.

Adriana Figueroa, Vice Chair

Date



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June 10, 2021

AGENDA ITEM 5b – Approve the Warrant Register for June 2021

SUMMARY:

The Warrant Register is a listing of general checks issued since the last warrant register. Warrants will be signed by 2 of the 3 Board Officers and released by Traci Gleason, serving as the Administrative/Accounting Manager of the Gateway Water Management Authority, upon Board Approval.

DISCUSSION:

The Warrant Register for expenditures dated June 2021 in the amount of \$1,052,513.98 is submitted for approval. Invoices and supporting documentation are available for review at the office of the GWMA.

FISCAL IMPACT:

The Warrant Registers total \$1,052,513.98. Funds to cover payment are available in the GWMA budget.

RECOMMENDATION:

Approve the Warrant Register for June 2021.

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WARRANT REGISTER
DISBURSEMENT JOURNAL
June 2021

Invoice Date	Vendor	Invoice Number	Description	Amount	
4/7/2021	Central Basin Municipal Water District	2019-00000003 (REVISED)	Prop 84 2015 Project 3 (RCP 8 - Category D)	\$ 17,512.57	✓
5/13/2021	City of Bell Gardens	32208	John Anson Ford Park Project - Permit Inspection	\$ 663.99	✓
5/19/2021	City of Downey	235097	Prop 84 2015 Project 1	\$ 74,377.78	✓
5/19/2021 5/9/2021	City of Lakewood	5287	Prop 84 2015 Project 1	\$ 59,502.40	✓
3/3/2021	City of Lakewood	GWMA-200	Prop 84 2015 Project 5	\$ 547,340.63	✓
6/1/2021	City of Paramount	4617	Rent (June 2021)	\$ 363.80	✓
5/17/2021	Civiltec Engineering	44294	Adv Water Meter Replacement (through April 30, 2021)	\$ 3,558.75	✓
5/24/2021	Clifton Larson Allen	2873865	Accounting Support (May 2021)	\$ 1,500.00	✓
5/25/2021	CWE	21563	LARUR2 CIMP (Mar-April services)	\$ 39,701.45	✓
4/30/2021	Fedak & Brown, LLP	4-30-2021	Audit services (April 2021)	\$ 110.00	✓
5/31/2021	Gateway Cities Council of Governments	05-31-21	Office Supplies & Fed Ex	\$ 113.90	✓
4/15/2021	John L Hunter and Associates, Inc.	GWM1GHR12103	Harbor Toxics (March 2021)	\$ 16,416.70	✓
5/11/2021	John L Hunter and Associates, Inc.	GWM1GHR12104	Harbor Toxics (April 2021)	\$ 3,473.60	✓
5/13/2021	John L Hunter and Associates, Inc.	GWM1LLA12104	LLAR WMP (April 2021)	\$ 52,199.00	✓
4/22/2021	John L Hunter and Associates, Inc.	GWM1LSG12103	LSGR WMP (March 2021)	\$ 78,932.47	✓
5/11/2021	John L Hunter and Associates, Inc.	GWM1LSG12104	LSGR WMP (April 2021)	\$ 39,204.22	✓
5/29/2021 5/28/2021	Koa Consulting, Inc.	K114-01-42	COG Water-Related Coordination Activities and Executive Officer Services, DAC Chair and DACIP Co-Chair (May 2021)	\$ 33,908.00	✓
5/19/2021	Richard Watson & Associates	21-192-003-005	LCC WMP CIMP (April 2021)	\$ 83,200.55	✓
5/18/2021	Richards Watson Gershon	231827	Legal Services (through Apr 30, 2021)	\$ 312.17	✓
5/18/2021	Stetson Engineers, Inc.	2608-2-001	2020 Compliance Urban per Capita Wter Use	\$ 122.00	✓
Total				\$ 1,052,513.98	

Reviewed and Approved by:


Kelli Tunncliff, GWMA Secretary and Treasurer



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June 10, 2021

AGENDA ITEM 5c – Status of Total Legal Expenditures for General Legal Counsel Services for Fiscal Year 2020-2021

SUMMARY:

At the Board meeting in June 2020, the Board approved the budget for legal counsel services of \$30,000 for Fiscal Year (FY) 2020-2021 to address legal issues. The Board has previously directed staff to provide monthly updates on total expenditures for legal counsel services.

Legal Counsel Services Update:

\$ 30,000.00	FY 2020-2021 Budget amount for Legal Counsel services
<u>\$ 9,314.20</u>	Expenditures for Legal Counsel services through April 30, 2021
\$ 20,685.80	Remaining budget amount available through June 30, 2021

FISCAL IMPACT:

The total expenditures for Legal Counsel services for FY 2020-2021 through April 30, 2021 total \$9,314.20. Sufficient funds to cover payment for legal counsel services are remaining in the GWMA FY 2020-2021 budget.

RECOMMENDATION:

Receive and file the status the updated expenditures for Legal Counsel Services.

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June 10, 2021

AGENDA ITEM 6 - GWMA Membership Reduced Dues for Fiscal Year 2021-2022

BACKGROUND:

In January 2017, the GWMA Board adopted a Membership Dues Policy that outlined the eligibility requirements for JPA Member reduced dues. Reduced dues are 50% of the full membership dues set by the Board Annually. In accordance with this Policy, review of and consideration for reduced membership dues are to be considered annually on a case-by-case basis by the GWMA Board. To equalize members paying reduced dues at the time of the 2017 policy adoption, eligible members paying reduced dues lower than 50% will incur an increase of \$500 annually until 50% is reached.

The criteria to be eligible for reduced dues are as follows:

- Criteria for a City to pay reduced dues:
 - City must not own its own water utility
 - Dollar value per capita must be equal to or less than \$600 using the following calculation:
 - Population from the most recent United States decennial census data.
 - An average of the General Fund Revenues for the previous 3 years from the Comprehensive Annual Financial Report (CAFR) or audited financial statements if CAFR is unavailable.
 - The 3-year revenue average divided by the last census population yields the dollar value per capita.
- Criteria for a Water Agency to pay reduced dues:
 - Dollar value per active retail potable water service connection must be equal to or less than \$600 using the following calculation:
 - Number of active retail potable water service connections.
 - An average of the General Fund Revenues for the previous 3 years from the audited financial statements.
 - The 3-year revenue average divided by the number of active retail potable water connections

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DISCUSSION:

GWMA currently has four members with reduced membership dues for Fiscal Year (FY) 2020-2021. They are as follows:

- Artesia
- Bell
- Cudahy; and
- Maywood.

GWMA Members applying for Reduced Dues for FY 2021-2022

The following agencies have submitted their annual reduced dues applications for FY 2021-2022:

Artesia

FY2020-2021 Membership Dues:	\$7,000
Three Year Revenue Average (2017-2019):	\$8,058,040
Census Population:	16,601
Dollar Value Per Capita:	\$485
Eligible for Reduced Dues:	Yes
Recommended Membership Dues for FY2021/2022:	\$7,500

Bell

FY2020-2021 Membership Dues:	\$7,500
Three Year Revenue Average (2018-2020):	\$14,672,370
Census Population:	35,521
Dollar Value Per Capita:	\$413
Eligible for Reduced Dues:	Yes
Recommended Membership Dues for FY2021/2022:	\$7,500*

**No change because 50% of regular dues has been reached*

Compton

FY2020-2021 Membership Dues:	\$15,000
Three Year Revenue Average (2017-2019):	\$62,433,954
Census Population:	95,605
Dollar Value Per Capita:	\$653
Eligible for Reduced Dues:	No
Recommended Membership Dues for FY2021/2022:	\$15,000

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Cudahy

FY2020-2021 Membership Dues:	\$7,000
Three Year Revenue Average (2017-2019):	\$7,922,742
Census Population:	23,569
Dollar Value Per Capita:	\$336
Eligible for Reduced Dues:	Yes
Recommended Membership Dues for FY2021/2022:	\$7,500

Maywood

FY2020-2021 Membership Dues:	\$6,000
Three Year Revenue Average (2017-2019):	\$10,851,245
Census Population:	27,298
Dollar Value Per Capita:	\$398
Eligible for Reduced Dues:	Yes
Recommended Membership Dues for FY2021/2022:	\$6,500

FISCAL IMPACT:

GWMA has sufficient funds to carry reduced dues memberships.

RECOMMENDATIONS:

- a. Approve reduced dues for FY 2021-2022 for the following:
1. Artesia = \$7,500
 2. Bell = \$7,500
 3. Cudahy = \$7,500
 4. Maywood = \$6,500

These amounts would be granted for one year to each agency and would be re-considered for the next fiscal year.

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With Technical Support From The Sanitation Districts Of Los Angeles County

DATE APPROVED BY GWMA BOARD: 1/12/2017

GATEWAY WATER MANAGEMENT AUTHORITY
POLICY AND PROCEDURES
MEMBERSHIP DUES POLICY

1. Dues Structure

- A. Full Membership Dues.** Membership Dues are set annually by the GWMA Board ("Board") and are equal for each member, including new members. Membership dues for new members will not be pro-rated.
- B. Reduced Membership Dues.** Reduced dues are 50% of the full membership dues set by the Board annually. To equalize members paying reduced dues at the time of this policy adoption, eligible members paying reduced dues lower than 50% will incur an increase of \$500 annually until 50% is reached.
- C. Board Approval.** Review of and consideration for reduced membership dues will be considered annually on a case-by-case basis by the GWMA Board.

2. Criteria for a City to Pay Reduced Dues.

In order to be eligible, a city must meet both of the following criteria:

- A. City must not own its own water utility
- B. Dollar value per capita must be equal to or less than \$600 using the following calculation:
 - i. Population from the most recent United States decennial census data.
 - ii. An average of the General Fund Revenues for the previous 3 years from the Comprehensive Annual Financial Report (CAFR) or audited financial statements if CAFR is unavailable.
 - iii. The 3-year revenue average (per item (2)(B)(ii)) divided by the last census population yields the dollar value per capita.

$$[Average\ Revenue / Census\ Population = \$\ Value\ Per\ Capita]$$

3. Criteria for a Water Agency to Pay Reduced Dues.

In order to be eligible, a water agency must meet the following criteria:

- A. Dollar value per retail potable water service connection must be equal to or less than \$600 using the following calculation:
 - i. Number of retail potable water service connections.
 - ii. An average of the General Fund Revenues for the previous 3 years from the audited financial statements.
 - iii. The 3-year revenue average (per item (3)(A)(ii)) divided by the number of retail potable water connections.

$$[Average\ Revenue / Water\ Connections = \$\ Value\ Per\ Service\ Connection]$$

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 Joint Powers Authority*

**APPLICATION FOR CITY/WATER AGENCY
 TO PAY REDUCED DUES FOR GWMA JPA MEMBERSHIP
 FOR FISCAL YEAR 2021/2022**

To: GWMA Board of Directors

From: Okina Dor (individual's name)
Community Development Director (individual's title)

Date: 4-19-21

The City of Artesia (print name of organization) is submitting this application for consideration of reduced dues. Our agency meets all of the following criteria:

Criteria for City to Pay Reduced Dues are as follows:

1. City must not own its own water utility.
2. Dollar value per capita is equal to or less than \$600 using the following calculation:
 - i. Population from the most recent United States decennial census data.
 - ii. An average of the General Fund Revenues for the previous three years from the Comprehensive Annual Financial Report (CAFR) or audited financial statements if CAFR is unavailable (please provide supporting CAFR or audited financials for past three years).
 - iii. The 3-year revenue average (per item (2)(ii)) divided by the last census population yields the dollar value per capita. (i.e., Average Revenue/Census Population = \$Value Per Capita).

Criteria for a Water Agency to Pay Reduced Dues are as follows:

1. Dollar value per active retail potable water service connection must be equal to or less than \$600 using the following calculations:
 - i. Number of active retail potable water service connections.
 - ii. An average of the General Fund Revenues for the previous 3 years from the audited financial statements (please providing supporting audited financial statements for past 3 years).
 - iii. The 3-year revenue average (per item (1)(ii)) divided by the number of active retail potable water connections (i.e., Average Revenue/Water Connections = \$ Value Per Service Connection).

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With Technical Support From The Sanitation Districts Of Los Angeles County

Reduced dues are 50% of the full membership dues set by the Board annually. To equalize members paying reduced dues, eligible members currently paying reduced dues for fiscal year 2020/2021 will incur an increase of \$500 annually until 50% is reached. Those that are no longer eligible will be required to pay the full membership dues for fiscal year 2021/2022. Review of and consideration for reduced membership dues will be considered annually on a case-by-case basis by the GWMA Board.

Application and supporting documentation for reduced membership must be submitted to GWMA **on or before April 30, 2021.**

I certify that the information used to determine the criteria indicated above is true and accurate and I have provided necessary required documents as outlined above.



Signature

4/19/21

Date

Please submit your application and supporting documentation to Traci Gleason at the above address or via email at tgleason.gateway@gmail.com

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APPLICATION FOR CITY/WATER AGENCY TO PAY REDUCED DUES FOR GWMA JPA MEMBERSHIP FOR FISCAL YEAR 2021/2022

To: GWMA Board of Directors

From: Allan Perdomo (individual's name)
Community Services Director (individual's title)

Date: 4/29/21

The City of Bell (print name of organization) is submitting this application for consideration of reduced dues. Our agency meets all of the following criteria:

Criteria for City to Pay Reduced Dues are as follows:

1. City must not own its own water utility.
2. Dollar value per capita is equal to or less than \$600 using the following calculation:
 - i. Population from the most recent United States decennial census data.
 - ii. An average of the General Fund Revenues for the previous three years from the Comprehensive Annual Financial Report (CAFR) or audited financial statements if CAFR is unavailable (please provide supporting CAFR or audited financials for past three years).
 - iii. The 3-year revenue average (per item (2)(ii)) divided by the last census population yields the dollar value per capita. (i.e., Average Revenue/Census Population = \$Value Per Capita).

Criteria for a Water Agency to Pay Reduced Dues are as follows:

1. Dollar value per active retail potable water service connection must be equal to or less than \$600 using the following calculations:
 - i. Number of active retail potable water service connections.
 - ii. An average of the General Fund Revenues for the previous 3 years from the audited financial statements (please providing supporting audited financial statements for past 3 years).
 - iii. The 3-year revenue average (per item (1)(ii)) divided by the number of active retail potable water connections (i.e., Average Revenue/Water Connections = \$ Value Per Service Connection).

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Application and supporting documentation for reduced membership must be submitted to GWMA **on or before April 30, 2021.**

I certify that the information used to determine the criteria indicated above is true and accurate and I have provided necessary required documents as outlined above.


Signature

4/29/21
Date

Please submit your application and supporting documentation to Traci Gleason at the above address or via email at tgleason.gateway@gmail.com

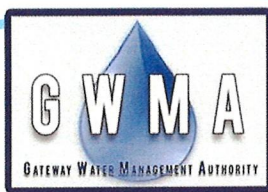
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**APPLICATION FOR CITY/WATER AGENCY
TO PAY REDUCED DUES FOR GWMA JPA MEMBERSHIP
FOR FISCAL YEAR 2021/2022**

To: GWMA Board of Directors

From: Tracey Zenaye (individual's name)

Sr. Administrative Analyst (individual's title)

Date: 4/28/2021

The City of Compton (print name of organization) is submitting this application for consideration of reduced dues. Our agency meets all of the following criteria:

Criteria for City to Pay Reduced Dues are as follows:

1. City must not own its own water utility.
2. Dollar value per capita is equal to or less than \$600 using the following calculation:
 - i. Population from the most recent United States decennial census data.
 - ii. An average of the General Fund Revenues for the previous three years from the Comprehensive Annual Financial Report (CAFR) or audited financial statements if CAFR is unavailable (please provide supporting CAFR or audited financials for past three years).
 - iii. The 3-year revenue average (per item (2)(ii)) divided by the last census population yields the dollar value per capita. (i.e., Average Revenue/Census Population = \$Value Per Capita).

Criteria for a Water Agency to Pay Reduced Dues are as follows:

1. Dollar value per active retail potable water service connection must be equal to or less than \$600 using the following calculations:
 - i. Number of active retail potable water service connections. 17,050
 - ii. An average of the General Fund Revenues for the previous 3 years from the audited financial statements (please providing supporting audited financial statements for past 3 years).
 - iii. The 3-year revenue average (per item (1)(ii)) divided by the number of active retail potable water connections (i.e., Average Revenue/Water Connections = \$ Value Per Service Connection).

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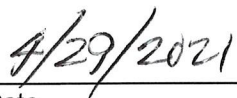
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Application and supporting documentation for reduced membership must be submitted to GWMA **on or before April 30, 2021.**

I certify that the information used to determine the criteria indicated above is true and accurate and I have provided necessary required documents as outlined above.


Signature


Date

Please submit your application and supporting documentation to Traci Gleason at the above address or via email at tgleason.gateway@gmail.com

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**APPLICATION FOR CITY/WATER AGENCY
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FOR FISCAL YEAR 2021/2022**

To: GWMA Board of Directors

From: AARON HERNANDEZ-TORRES (individual's name)
ASSISTANT CITY ENGINEER (individual's title)

Date: 4/30 / 21

The CITY OF CUDAHY (print name of organization) is submitting this application for consideration of reduced dues. Our agency meets all of the following criteria:

Criteria for City to Pay Reduced Dues are as follows:

1. City must not own its own water utility.
2. Dollar value per capita is equal to or less than \$600 using the following calculation:
 - i. Population from the most recent United States decennial census data.
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 - iii. The 3-year revenue average (per item (2)(ii)) divided by the last census population yields the dollar value per capita. (i.e., Average Revenue/Census Population = \$Value Per Capita).

Criteria for a Water Agency to Pay Reduced Dues are as follows:

1. Dollar value per active retail potable water service connection must be equal to or less than \$600 using the following calculations:
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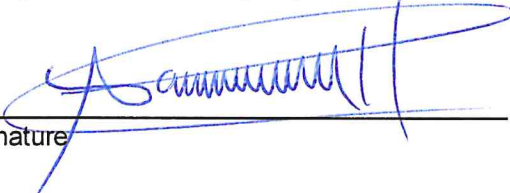
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I certify that the information used to determine the criteria indicated above is true and accurate and I have provided necessary required documents as outlined above.


Signature

04/30/21
Date

Please submit your application and supporting documentation to Traci Gleason at the above address or via email at tgleason.gateway@gmail.com

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**APPLICATION FOR CITY/WATER AGENCY
TO PAY REDUCED DUES FOR GWMA JPA MEMBERSHIP
FOR FISCAL YEAR 2021/2022**

To: GWMA Board of Directors

From: _____ Jennifer Vasquez _____ (individual's name)

_____ City Manager _____ (individual's title)

Date: _____ 6/1/2021 _____

The _____ City of Maywood _____ (print name of organization) is submitting this application for consideration of reduced dues. Our agency meets all of the following criteria:

Criteria for City to Pay Reduced Dues are as follows:

1. City must not own its own water utility.
2. Dollar value per capita is equal to or less than \$600 using the following calculation:
 - i. Population from the most recent United States decennial census data.
 - ii. An average of the General Fund Revenues for the previous three years from the Comprehensive Annual Financial Report (CAFR) or audited financial statements if CAFR is unavailable (please provide supporting CAFR or audited financials for past three years).
 - iii. The 3-year revenue average (per item (2)(ii)) divided by the last census population yields the dollar value per capita. (i.e., Average Revenue/Census Population = \$Value Per Capita).

Criteria for a Water Agency to Pay Reduced Dues are as follows:

1. Dollar value per active retail potable water service connection must be equal to or less than \$600 using the following calculations:
 - i. Number of active retail potable water service connections.
 - ii. An average of the General Fund Revenues for the previous 3 years from the audited financial statements (please providing supporting audited financial statements for past 3 years).
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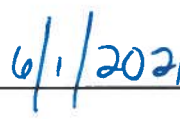
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Application and supporting documentation for reduced membership must be submitted to GWMA on or before April 30, 2021.

I certify that the information used to determine the criteria indicated above is true and accurate and I have provided necessary required documents as outlined above.


Signature


Date

Please submit your application and supporting documentation to Traci Gleason at the above address or via email at tgleason.gateway@gmail.com

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*Los Angeles Gateway Region
Integrated Regional Water Management
Joint Powers Authority*

June 10, 2021

AGENDA ITEM 7 - GWMA FY 2021-2022 Operating Budget

BACKGROUND:

The GWMA's fiscal budget occurs July through June. The administrative budget is supported by membership dues and revenues from agreements and grants. As in past years, staff is recommending annual membership dues of \$15,000. This coupled with administrative fees from MOUs, revenues from approved reduced membership dues will support the on-going operating costs of GWMA.

SUMMARY:

The proposed budget for FY 2021-2022 reflects actual costs and projections through the end of this fiscal year. In doing so, staff anticipates an FY 2021-2022 Ending Fund Balance of \$743,953. Dues from member agencies are expected to be \$404,000 in FY 2021-2022. This administrative budget does not include MOU project costs or grant project costs. However, it does reflect the administrative and legal costs associated with the MOUs.

A key element of prudent financial planning is to ensure that sufficient funding is available for current operating expenses by anticipating the likelihood of, and preparing for, unforeseen events. Therefore, it is the recommendation of GWMA's Accounting Consultant and staff that the Budget's Ending Fund Balance include a reserved amount equal to at least six (6) months of GWMA's Operating Expenses. Therefore, \$196,573 from the Ending Fund Balance has been reserved for this purpose. Any expenditure not specifically identified in the budget must be pre-approved in accordance with all GWMA adopted policies.

RECOMMENDATION:

- a. Approve the Annual Membership Dues of \$15,000 (except for Board Approved reduced dues).
- b. Adopt the GWMA FY 2021-2022 Operating Budget.

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FISCAL
YEAR

2021-2022

OPERATING BUDGET

ADOPTED: TBD





Introduction and Background

Over the years, with growth in membership and responsibilities, the budget for Gateway Water Management Authority (GWMA) has evolved accordingly. From a one-half page budget in 2009, it is now a multi-page budget that demonstrates how much GWMA has accomplished and what it will do in the coming year.

GWMA was created in 2007/2008 as a Joint Powers Authority “JPA” to form a Department of Water Resources (DWR) - recognized region for purposes of regional planning and grant funding under the Integrated Water Resources Management (IRWM) program. The original purpose for this effort was to address local concerns regarding equitable distribution of grant awards for Gateway cities and agencies through the Greater Los Angeles County (GLAC) IRWM structure which includes five sub-regions, one of which is the Lower Los Angeles/Lower San Gabriel sub-region. By 2011, GWMA had 18 members. It has since grown to 29 members which includes 25 cities, three water agencies and the Port of Long Beach. For the most part, membership growth is due to the following benefits and values of being a member:

- Organize and coordinate economical and efficient water management activities across city boundaries in the Gateway region;
- Apply and receive State and Federal funding on a regional basis, preferred by many granting agencies;
- Provide focus to Disadvantaged Communities through grants, projects and programs;
- Share information and identify common needs and issues across city and agency boundaries; and
- A single voice to help build relationships at the regional, state and federal levels.

Since its inception, GWMA has facilitated several federal and grant awards on behalf of the region and its members in addition to the IRWM grant program. Further, GWMA's role has expanded to include fiduciary and contracting responsibilities in support of the Gateway region's stormwater responsibilities. After years of working as its own IRWM region, the GWMA Board voted in 2015 to re-engage with the GLAC IRWM as a voting member of the Leadership Committee and also as the Chair of the Lower San Gabriel/Lower Los Angeles sub-region. The success of the re-integration is largely due to the fact that GWMA represents the entire sub-region because of its robust membership within the Gateway region. GWMA continues to play a very active role in the GLAC IRWM and also provides active support by serving as Chair of the GLAC IRWM Disadvantaged Community Committee and as Co-Chair of the Disadvantaged Community Involvement Program which includes Ventura County and the Upper Santa Clara IRWM regions.



HIGHLIGHTS OF ACCOMPLISHMENTS

Grant Awards – Past, Current and Pending

A total of **\$30,614,000** has been awarded to GWMA since its first grant application in 2009.

Grant Amount	Funding Agency	Grant Project	Status
\$10M	State Water Resource Control Board	LA River Trash Reduction	Completed
\$950k	California Department of Water Resources	Gateway IRWM Plan	Completed
\$338k	State Water Resource Control Board	Los Cerritos Channel (LCC) Watershed Segmentation and Low Impact Development (LID)	Completed
\$1M	United States Bureau of Reclamation	Gateway Region Advanced Meter Infrastructure Program	Completed
\$1.074M	State Water Resource Control Board	Proposition 84 Regional Stormwater LID Best Management Practices (BMP)	Completed
\$3.942M	California Department of Water Resources	Proposition 84 IRWM Drought Emergency	Completed
\$3.41M	California Department of Water Resources	Proposition 84 IRWM (4 projects)	On-going
\$9.9M	State Water Resource Control Board	Proposition 1 Stormwater Grant for John Anson Ford Park Infiltration Cistern: Phase 1	On-going
\$1.55M	California Department of Water Resources	Proposition 84 IRWM	Awarded

Fiduciary Responsibilities

GWMA has entered into Memorandum of Understandings (MOUs) with several groups to administer Request for Proposals, enter into contracts, collect participant funds, pay invoices and other general administrative support roles including submission of grant applications, if requested and management of grants, if awarded.

- Four Watershed Groups under Regulatory Compliance Timelines for Stormwater
 - Lower LA River Upper Reach 2 [Seven cities & Los Angeles County Flood Control District (LACFCD)]



- Lower LA River (Eight cities, LACFCD & one individual city to share in cost of monitoring only)
- Lower San Gabriel River (Thirteen cities & LACFCD)
- Los Cerritos Channel (Seven cities & LACFCD)
- Permittees for the Dominguez Channel, and Long Beach and Los Angeles Harbors Regulatory Monitoring & Reporting Compliance
 - Eight Cities, Port of Los Angeles, LA County, LACFCD and Port of Long Beach
 - Six individual private company permittees to share in cost of monitoring
- Permittees for a Joint Dominguez Channel/Harbor Toxic TMDL Monitoring Program
 - 62 Cities, LA County and LACFCD

Other Services and Activities

- In 2010, GWMA coordinated, developed and submitted a regional 20x2020 Regional Alliance Report to the State to meet conservation regulations on behalf of its members to meet their individual obligations regionally rather than individually.
- In 2015, GWMA coordinated, developed and submitted updated data and targets for the 20x2020 Regional Alliance to the State to meet regulatory requirements.
- In 2021, GWMA prepared the final 20x2020 Regional Alliance Report.
- In 2014, 2017 and again in 2020, GWMA conducted a regional Notice Inviting Bids process to solicit competitive pricing for catch basin cleaning on behalf of all Gateway region cities. A competitive bid package which included all responsive bidders and their respective pricing was transmitted to the cities as an option for them to contract with any of the bidders. The 2020 entire bidding process and results can be found on GWMA's website.
- Facilitated and held workshops on Measure W (Safe Clean Water Program) throughout FY 2018-2019.
- GWMA continues to consider support for requests by members and/or watershed groups to serve as an applicant for Safe Clean Water Program Funding.
- Conduct a Request for Qualifications process for On-Call Consultants and enter into 5-year Professional Services Agreements with ranked and approved respondents. GWMA and its members or watershed groups can utilize the On-Call Consultant List of pre-qualified consultants.
- Created the COG/GWMA Coordinating Committee in 2015 to discuss, strategize and share information regarding multi-benefit joint projects and funding opportunities.



LOOKING AHEAD

Several critical activities are planned for FY 2021-2022. These activities include:

- Conduct a Board Member survey to identify priority, regional project concepts
- Identify funding opportunities for regional project concepts
- Prepare and submit applications for Federal, State and Local funding programs
- Provide administrative support for new funding programs, such as the Safe Clean Water Program on behalf of members and watershed groups

BUDGET SUMMARY

Before delving into the budget, it is important to note that back in the 2008/2009 era, the Board decided to collect membership dues over multiple years to build up and keep them in reserves in order to fund regional programs or opportunities as they become available in future years. Depending on the project, GWMA also collects funds from project participants for regional project management which is held in the general reserve and used for that specific purpose in subsequent years. These types of reserve funds are separate from what the GWMA Board voted to keep on hand as an operating reserve equal to six months of the annual operating budget. Thus, the reserve can be viewed as having three (3) functions:

- 1) Maintain an operating reserve equal to six months of the operating budget;
- 2) Collect funds for future special projects and/or grant opportunities; and
- 3) Collect funds for a specific program that are being expended over several subsequent years.

To enable seamless cross-referencing with the attached budget, figures included in this summary that can be found on the budget will be followed by a letter and number in parenthesis which points to the column letter and row number on the budget. For example, (H2) points to \$404,000 which is the FY 2021-2022 Total Dues from Members Agencies.



The FY 2021-2022 budget shows an operating revenue needed to support its annual operations in the amount of \$539,509 (H7). The operating expense budget is estimated to be \$393,146 (H22) which leaves \$146,363 (H23) in reserves before special projects. Special projects in the amount of \$137,000 (H32) include funds for:

- Prop 1 Greater Los Angeles IRWM Round 1 Grant Application (Board approved use of reserve funds in July 2018);
- Prop 1 Greater Los Angeles IRWM Round 2 Grant Application (2022);
- Previously collected funds in 2016 from grant participants for project management of the IRWM 2015 Proposition 84 Advanced Water Meter Replacement regional project;
- IRWM Disadvantaged Community Chair/Co-Chair Services; and
- Project Development and Funding Strategy Services.

When Net Income after All Operating and Special Project Expenses of \$9,363 (H33) is added to the previous year's Ending Fund Balance of \$734,590 (F35), the Administrative Ending Fund Balance for FY 2021/22 is \$743,953 (H35). As stated previously, according to Board policy, six months of the operating expense budget is required to be held in reserve. The operating expense budget is \$393,146 (H22). One-half of the anticipated operating expense for FY 2021-2022 is equal to \$196,573. Staff has determined that with \$743,953 (H35) in the Ending Fund Balance, there are sufficient funds in reserves per the policy.

FY 2021-2022 Operating Expenses:	\$393,146 (H22)
6-months (one-half of year) minimum required to be held in reserve:	\$196,573
Reserves after all Operating Expenses and Special Projects:	\$743,953 (H35)
6-month operating reserve:	- <u>\$196,573</u>
Remaining in General Reserve for future programs	\$547,380

On May 13, 2021, the Board approved staff's recommendation to maintain the current administrative direct fee percentages of 3% for GWMA members and 5% for non-GWMA members. The Board also approved 3.76% for indirect costs which are applied to non-GWMA members only. Per Board policy, non-GWMA members should contribute to the overall general operating costs that GWMA members pay through their annual membership dues. The indirect costs include all general operating expenses except for Professional Administrative/Management, Legal Counsel and Project Development/Funding Strategy Services and are calculated using the formula recommended by GWMA's Accounting Firm and previously approved by the GWMA Board. It is important to note that all unused direct fees are retained by each respective group that it was collected from and are shown in the budget backup sheets while all indirect fees are retained by GWMA to help pay for general operations of GWMA.

The following operating budget provides details to support the many GWMA activities in Fiscal Year 2021-2022.



GATEWAY WATER MANAGEMENT AUTHORITY

Gateway Water Management Authority FY 2021/2022 Operating Budget							
A	B	C	D	E	F	G	H
DESCRIPTION	FY 17/18 Actuals	FY 18/19 Actuals	FY 19/20 Actuals	FY 20/21 Admin Budget	FY 20/21 Year-End Projections	Budget to Actual Variance	FY 21/22 Admin Budget
REVENUES							
Dues from Member Agencies	\$ 398,000	\$ 411,365	\$ 416,000	\$ 417,500	\$ 410,000	\$ (7,500)	\$ 404,000
GWMA Administrative/Legal/Funding Strategy Direct Charges from Watersheds Including Use of Watershed	\$ 104,659	\$ 109,348	\$ 68,437	\$ 95,500	\$ 99,285	\$ 3,785	\$ 87,500
GWMA Administrative/Legal/Project Mgmt Direct Charges from GWMA Grants and Grant Sub-recipients	\$ 40,888	\$ 5,680	\$ 30,673	\$ 10,000	\$ 15,836	\$ 5,836	\$ 8,000
DACIP Proposal/Application Development (Grant Reimbursement)	\$ -	\$ -	\$ -	\$ 10,000	\$ 48,105	\$ 38,105	\$ 20,000
GWMA Indirect Fees from Non-members	\$ -	\$ 3,217	\$ 11,139	\$ 20,999	\$ 21,448	\$ 449	\$ 20,009
TOTAL REVENUES	\$ 543,547	\$ 529,610	\$ 526,250	\$ 553,999	\$ 594,674		\$ 539,509
OPERATING EXPENSES							
Professional Mgmt, Admin & Accounting Services - General GWMA Operations	\$ 247,126	\$ 232,311	\$ 242,876	\$ 234,500	\$ 226,421	\$ (8,079)	\$ 234,500
Professional Mgmt, Admin & Accounting Services - Allocated to Watershed/Grant Operations	\$ 90,534	\$ 91,649	\$ 81,020	\$ 90,000	\$ 97,430	\$ 7,430	\$ 90,000
General Counsel - General GWMA Operations	\$ 31,666	\$ 14,352	\$ 12,472	\$ 15,000	\$ 10,788	\$ (4,212)	\$ 15,000
General Counsel - Allocated to Watershed/Grant Operations	\$ 55,014	\$ 6,193	\$ 12,890	\$ 15,500	\$ 4,370	\$ (11,130)	\$ 15,500
Government Relations	\$ 22,913	\$ 23,523	\$ -	\$ -	\$ -	\$ -	\$ -
Meeting Expenses	\$ 4,806	\$ 4,005	\$ 1,738	\$ 2,000	\$ -	\$ (2,000)	\$ 2,500
Office Supplies, Postage, Notices, Misc.	\$ 3,447	\$ 4,568	\$ 2,963	\$ 5,000	\$ 2,556	\$ (2,444)	\$ 3,500
Office Rent	\$ 4,083	\$ 4,218	\$ 4,324	\$ 4,324	\$ 4,324	\$ (0)	\$ 4,366
Website Services	\$ 275	\$ -	\$ 450	\$ 500	\$ 500	\$ -	\$ 500
Insurance	\$ 11,786	\$ 12,049	\$ 11,113	\$ 12,000	\$ 12,000	\$ -	\$ 12,000
Authorized Conferences, Travel & Sponsorships	\$ -	\$ -	\$ -	\$ 2,000	\$ -	\$ (2,000)	\$ 2,000
Organization Memberships	\$ 1,000	\$ 1,300	\$ 1,250	\$ 2,500	\$ -	\$ (2,500)	\$ 5,000
Audit	\$ 7,690	\$ 9,180	\$ 8,035	\$ 13,000	\$ 8,320	\$ (4,680)	\$ 8,280
TOTAL OPERATING EXPENSES	\$ 480,340	\$ 403,348	\$ 379,131	\$ 396,324	\$ 366,708		\$ 393,146
NET INCOME BEFORE SPECIAL PROJECTS	\$ 63,207	\$ 126,261	\$ 147,119	\$ 157,675	\$ 227,966		\$ 146,363
SPECIAL PROJECT EXPENSES							
Prop 1 Greater LA IRWM (Round 1) Grant Application Fee **Board approved use of reserve funds in July 2018**	\$ -	\$ -	\$ 18,481	\$ 25,000	\$ -	\$ (25,000)	\$ -
Prop 1 Greater LA IRWM (Round 2) Grant Application Fee	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000
Prop 84 2015 - AMR Project Management Services (Civiltec) **collected from Project Participants during FY16/17 and held in general reserve**	\$ 11,190	\$ 12,498	\$ 6,215	\$ 31,985	\$ 9,320	\$ (22,665)	\$ 15,000
Disadvantaged Community Involvement Program	\$ 31,395	\$ 9,000	\$ 27,000	\$ 27,000	\$ 27,000	\$ -	\$ 27,000
Awarded Grant Project Management Services	\$ 11,153	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Project Development and Funding Strategy Services -General Operations	\$ 18,750	\$ 57,814	\$ 69,800	\$ 55,000	\$ 61,680	\$ 6,680	\$ 55,000
General Project Development and Funding Strategy Services - Allocated to Watershed/Grant Operations	\$ -	\$ 17,186	\$ 5,200	\$ 20,000	\$ 13,320	\$ (6,680)	\$ 20,000
TOTAL SPECIAL PROJECT EXPENSES	\$ 72,488	\$ 96,498	\$ 126,696	\$ 158,985	\$ 111,320		\$ 137,000
NET INCOME AFTER ALL OPERATING EXPENSES AND SPECIAL PROJECTS EXPENSE	\$ (9,281)	\$ 29,764	\$ 20,423	\$ (1,310)	\$ 116,646		\$ 9,363
BEGINNING FUND BALANCE	\$ 577,037	\$ 567,757	\$ 597,521	\$ 617,944	\$ 617,944		\$ 734,590
ADMINISTRATIVE ENDING FUND BALANCE	\$ 567,757	\$ 597,521	\$ 617,944	\$ 616,634	\$ 734,590		\$ 743,953
All Watershed Groups Admin Fee Cumulative Ending Fund Balance							\$ 215,231
Cumulative Earned and Projected Interest Income through FY 21/22							\$ 226,600
ADMINISTRATIVE ENDING FUND BALANCE WITH WATERSHED ADMIN FEE BALANCE + INTEREST INCOME							\$ 1,185,784



**Los Angeles River Upper Reach 2
Administrative and Legal Costs Budget
FISCAL YEAR ENDING JUNE 30, 2022**

Description	FY 17/18 Actual	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 (Projected)	FY 21/22 Budget
RESERVES FROM PREVIOUS YEAR	\$4,996	\$48,413	\$44,234	\$2,756	\$21,441
REVENUE					
GWMA Administrative Fee	\$8,944	\$11,354	\$1,500	\$16,477	\$9,990
Grants Administrative Fee	\$19,103	\$8,044	\$7,069	-	-
Other (Indirect Admin)	-	-	-	-	-
Other (approved line item transfer from MOU)	\$76,662	-	-	\$30,269	-
TOTAL ANNUAL REVENUES	\$104,708	\$19,399	\$8,569	\$46,746	\$9,990
OPERATING EXPENSE					
Administrative - Direct Charges	\$11,561	\$12,976	\$14,149	\$10,005	\$10,000
General Counsel - Direct Charges	\$8,842	-	4,185	-	-
Indirect Operating Expenses	-	-	-	-	-
Funding Strategy - Expense	-	\$4,922	\$1,040	2,220	2,500
Administrative - Grant Direct Charges	\$12,061	\$5,680	\$25,971	\$15,836	\$8,000
General Counsel - Grant Direct Charges	\$28,827	-	4,703	-	-
TOTAL ANNUAL OPERATING EXPENSES	\$61,291	\$23,578	\$50,047	\$28,061	\$20,500
TOTAL ANNUAL NET VARIANCE	\$43,417	(\$4,179)	(\$41,478)	\$18,685	(\$10,510)
CUMULATIVE ENDING FUND BALANCE	\$48,413	\$44,234	\$2,756	\$21,441	\$10,932
MINIMUM GWMA ADMIN RESERVE BALANCE	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
ADDITIONAL ADMIN FUNDS REQUEST TO MAINTAIN MINIMUM RESERVE BALANCE				-	\$0



Los Cerritos Channel
Administrative and Legal Costs Budget
FISCAL YEAR ENDING JUNE 30, 2022

Description	FY 17/18 Actual	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Projected	FY 20/22 Budget
RESERVES FROM PREVIOUS YEAR	\$7,138	\$10,789	\$12,983	\$21,389	\$34,562
REVENUE					
GWMA Administrative Fee	\$17,261	\$19,270	\$19,317	\$33,305	\$24,873
Grants Administrative Fee	-	-	-	-	-
Other (Indirect Admin)	-	-	-	\$2,020	\$2,315
Other (approved line item transfer from MOU)	-	-	-	-	-
TOTAL ANNUAL REVENUES	\$17,261	\$19,270	\$19,317	\$35,325	\$27,188
OPERATING EXPENSE					
Administrative - Direct Charges	\$10,971	\$12,987	\$10,081	\$16,937	\$12,000
General Counsel - Direct Charges	\$2,639	-	\$830	\$975	\$2,000
Indirect Operating Expenses	-	-	-	\$2,020	\$2,315
Funding Strategy - Expense	-	\$4,089	-	2,220	2,500
Administrative - Grant Direct Charges	-	-	-	-	-
General Counsel - Grant Direct Charges	-	-	-	-	-
TOTAL ANNUAL OPERATING EXPENSES	\$13,610	\$17,076	\$10,911	\$22,152	\$18,815
TOTAL ANNUAL NET VARIANCE	\$3,651	\$2,194	\$8,406	\$13,173	\$8,373
CUMULATIVE ENDING FUND BALANCE	\$10,789	\$12,983	\$21,389	\$34,562	\$42,935
MINIMUM GWMA ADMIN RESERVE BALANCE	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
ADDITIONAL ADMIN FUNDS REQUEST TO MAINTAIN MINIMUM RESERVE BALANCE				-	\$0



Lower Los Angeles River
Administrative and Legal Costs Budget
FISCAL YEAR ENDING JUNE 30, 2022

Description	FY 17/18 Actual	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 (Projected)	FY 21/22 Budget
RESERVES FROM PREVIOUS YEAR	\$37,085	\$40,366	\$32,430	\$42,008	\$51,315
REVENUE					
GWMA Administrative Fee	\$18,260	\$8,204	\$19,402	\$32,078	\$21,799
Grants Administrative Fee	-	-	-	-	-
Other (Indirect Admin)	-	-	-	\$1,945	\$1,085
Other (approved line item transfer from MOU)	-	-	-	-	-
TOTAL ANNUAL REVENUES	\$18,260	\$8,204	\$19,402	\$32,078	\$22,883
OPERATING EXPENSE					
Administrative - Direct Charges	\$11,484	\$12,052	\$8,060	\$16,034	\$12,000
General Counsel - Direct Charges	\$3,494	-	\$724	\$2,573	\$3,000
Indirect Operating Expenses	-	-	-	\$1,945	\$1,085
Funding Strategy - Expense	-	\$4,088	\$1,040	\$2,220	\$2,500
Administrative - Grant Direct Charges	-	-	-	-	-
General Counsel - Grant Direct Charges	-	-	-	-	-
TOTAL ANNUAL OPERATING EXPENSES	\$14,978	\$16,140	\$9,823	\$22,772	\$18,585
TOTAL ANNUAL NET VARIANCE	\$3,281	(\$7,936)	\$9,578	\$9,306	\$4,299
CUMULATIVE ENDING FUND BALANCE	\$40,366	\$32,430	\$42,008	\$51,315	\$55,613
MINIMUM GWMA ADMIN RESERVE BALANCE	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
ADDITIONAL ADMIN FUNDS REQUEST TO MAINTAIN MINIMUM RESERVE BALANCE				-	\$0



Lower San Gabriel River
Administrative and Legal Costs Budget
FISCAL YEAR ENDING JUNE 30, 2022

Description	FY 17/18 Actual	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 (Projected)	FY 21/22 Budget
RESERVES FROM PREVIOUS YEAR	\$33,099	\$41,190	\$42,759	\$51,898	\$63,470
REVENUE					
GWMA Administrative Fee	\$23,550	\$16,937	\$19,836	\$35,773	\$28,978
Grants Administrative Fee	-	-	-	-	-
Other (Indirect Admin)	-	-	-	\$7,703	\$6,085
Other (approved line item transfer from MOU)	-	-	-	-	-
TOTAL ANNUAL REVENUES	\$23,550	\$16,937	\$19,836	\$35,773	\$35,063
OPERATING EXPENSE					
Administrative - Direct Charges	\$12,010	\$11,280	\$7,853	\$13,673	\$10,000
General Counsel - Direct Charges	\$3,449	\$0	\$1,804	\$605	\$2,000
Indirect Operating Expenses	-	-	-	7,703	\$6,085
Funding Strategy - Expense	-	\$4,088	\$1,040	2,220	2,500
Administrative - Grant Direct Charges	-	-	-	-	-
General Counsel - Grant Direct Charges	-	-	-	-	-
TOTAL ANNUAL OPERATING EXPENSES	\$15,459	\$15,368	\$10,697	\$24,201	\$20,585
TOTAL ANNUAL NET VARIANCE	\$8,091	\$1,569	\$9,139	\$11,571	\$14,478
CUMULATIVE ENDING FUND BALANCE	\$41,190	\$42,759	\$51,898	\$63,470	\$77,947
MINIMUM GWMA ADMIN RESERVE BALANCE	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
ADDITIONAL ADMIN FUNDS REQUEST TO MAINTAIN MINIMUM RESERVE BALANCE				-	\$0



Harbor Toxics Downstream
Administrative and Legal Costs Budget
FISCAL YEAR ENDING JUNE 30, 2022

Description	FY 17/18 Actual	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Projected Through End of Year	FY 21/22 Budget
RESERVES FROM PREVIOUS YEAR	\$15,077	\$6,014	-\$11,202	-\$2,799	\$14,380
REVENUE					
GWMA Administrative Fee	\$10,812	\$9,641	\$9,521	\$7,634	\$9,544
Grants Administrative Fee	-	-	-	-	-
Other (Data Sharing Individuals)	\$2,864	\$2,508	\$8,610	\$7,380	\$7,380
Other (Indirect Admin)	-	-	\$8,133	\$6,774	\$7,518
Other (approved line item transfer from MOU)	-	-	-	\$13,852	-
TOTAL ANNUAL REVENUES	\$13,676	\$12,149	\$26,264	\$35,640	\$24,442
OPERATING EXPENSE					
Administrative - Direct Charges	\$16,935	\$24,004	\$8,688	\$9,468	\$10,000
General Counsel - Direct Charges	\$5,805	\$5,361	-	-	\$1,000
Indirect Operating Expenses	-	-	\$8,133	\$6,774	\$7,518
Funding Strategy - Expense	-	-	\$1,040	2,220	2,500
Administrative - Grant Direct Charges	-	-	-	-	-
General Counsel - Grant Direct Charges	-	-	-	-	-
TOTAL ANNUAL OPERATING EXPENSES	\$22,740	\$29,364	\$17,861	\$18,461	\$21,018
TOTAL ANNUAL NET VARIANCE	(\$9,064)	(\$17,215)	\$8,403	\$17,179	\$3,424
CUMULATIVE ENDING FUND BALANCE	\$6,014	-\$11,202	-\$2,799	\$14,380	\$17,804
MINIMUM GWMA ADMIN RESERVE BALANCE	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
ADDITIONAL ADMIN FUNDS REQUEST TO MAINTAIN MINIMUM RESERVE BALANCE				-	\$0



Harbor Toxics Upstream
Administrative and Legal Costs Budget
FISCAL YEAR ENDING JUNE 30, 2022

Description	FY 17/18 Actual	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Projected Through End of Year	FY 21/22 Budget
RESERVES FROM PREVIOUS YEAR	\$3,551	-\$5,842	-\$13,775	-\$16,312	-\$2,232
REVENUE					
GWMA Administrative Fee	\$8,076	\$5,569	\$5,366	\$5,376	\$5,402
Grants Administrative Fee	-	-	-	-	-
Other (Indirect Admin)	-	\$3,217	\$3,006	\$3,006	\$3,006
Other (line item transfer from MOU)	-	-	-	\$26,621	-
TOTAL ANNUAL REVENUES	\$8,076	\$8,786	\$8,372	\$35,003	\$8,408
OPERATING EXPENSE					
Administrative - Direct Charges	\$15,512	\$12,670	\$6,219	\$15,479	\$10,000
General Counsel - Direct Charges	\$1,958	\$833	\$645	\$218	\$500
Indirect Operating Expenses	-	\$3,217	\$3,006	\$3,006	\$3,006
Funding Strategy - Expense	-	-	1,040	\$2,220	\$2,500
Administrative - Grant Direct Charges	-	-	-	-	\$0
General Counsel - Grant Direct Charges	-	-	-	-	-
TOTAL ANNUAL OPERATING EXPENSES	\$17,469	\$16,719	\$10,910	\$20,922	\$16,006
TOTAL ANNUAL NET VARIANCE	(\$9,393)	(\$7,933)	(\$2,538)	\$14,080	(\$7,598)
CUMULATIVE ENDING FUND BALANCE	(\$5,842)	(\$13,775)	(\$16,312)	(\$2,232)	(\$9,830)
MINIMUM GWMA ADMIN RESERVE BALANCE	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
ADDITIONAL ADMIN FUNDS REQUEST TO MAINTAIN MINIMUM RESERVE BALANCE				\$12,232	\$19,830