



*Los Angeles Gateway Region
Integrated Regional Water Management
Joint Powers Authority*

AGENDA

**Regular Meeting of the Board of Directors
Thursday, September 9, 2021 at 12:00 p.m.**

**Meeting Remote Location
via WebEx**

<https://koiconsultinginc.my.webex.com/koiconsultinginc.my/j.php?MTID=mefc78550431edcf06178deeb601be41d>

***or via phone
1-415-655-0001***

Meeting number: 2559 888 3446

Password: GatewayH2O (42839294 from phones or video systems)

(There will be no physical attendance at Progress Park)

- 1. Roll Call**
- 2. Determination of a Quorum**
- 3. Additions to Agenda (Govt. Code Sec. 54954.2(b))**
- 4. Oral Communications to the Board**

This is an opportunity for members of the public to address the Board on any item under the jurisdiction of the agency. Depending upon the subject matter, the Board may be unable to respond until the item can be posted on the agenda at a future meeting in accordance with provisions of the Brown Act.
- 5. Consent Calendar: (Acted as one item unless withdrawn by request)**
 - a. Minutes of the Board Meeting of July 8, 2021 (Enclosure).
 - b. Ratify the Warrant Register for August 2021 and Approve the Warrant Register for September 2021 (Enclosures).
 - c. Receive and File the Updated Expenditures for Legal Counsel Services (Enclosure).
- 6. Discussion/Action Regarding 2021 GWMA Regional Grant/Project Survey (Enclosure)**
 - a. Select up to four (4) regional project types for prioritization in FY 2021-2022; and
 - b. Direct staff to request proposals from the pre-approved On-Call Consultants for grant writing services following the guidance set forth in the On-Call Consultant Policy and the Grant Policy and Procedures.

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7. Safe Clean Water Program - Oral Reports

- a. Lower Los Angeles River WASC – Gina Nila
- b. Lower San Gabriel River WASC – Melissa You

8. Gateway Region Watershed Management Groups - Oral Reports

- a. Lower Los Angeles River Upper Reach 2 (LAR UR2) Watershed Group
- b. Lower Los Angeles River (LLAR) Watershed Group
- c. Lower San Gabriel River (LSGR) Watershed Group
- d. Los Cerritos Channel (LCC) Watershed Group

9. Executive Officer's Oral Report

10. Directors' Oral Comments/Reports

11. Adjournment to Regular Board Meeting on October 14, 2021.

NOTICE: GWMA will hold Board Meetings via video conference to meet social distancing recommendations or meet in person at its regular location at Progress Park in Paramount, depending on recommendations from local and State officials. The physical location or video-conference information will be posted with each Board Agenda which can be found at www.gatewaywater.org 72 hours in advance of the meeting.

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**MINUTES OF THE GATEWAY WATER MANAGEMENT AUTHORITY
LOS ANGELES GATEWAY REGION
INTEGRATED REGIONAL WATER MANAGEMENT JOINT POWERS AUTHORITY
BOARD
VIA VIDEO CONFERENCING
THURSDAY, JULY 8, 2021**

A regular meeting of the Board of Directors of the Gateway Water Management Authority was held on Thursday, July 8, 2021 at 12:00 p.m. via WebEx and Phone Conference.

Chair Adriana Figueroa called the meeting to order at 12:04 p.m. Roll was called by Executive Officer Grace Kast and a quorum of the Board was declared.

BOARD MEMBERS PRESENT:

Grissel Chavez	Bell Gardens
Len Gorecki	Bellflower
Jeremy Melendez (alternate)	Central Basin Municipal Water District
Mike O'Grady	Cerritos
Gina Nila	Commerce
Michelle Chambers (alternate)	Compton
Whitford Marin (alternate)	Huntington Park
Mark Stowell	La Mirada
Melissa You	Long Beach
Jillian Croci	Long Beach Water
Lorry Hempe (alternate)	Lynwood
Adriana Figueroa	Paramount
Dylan Porter (alternate)	Port of Long Beach
Sarina Morales-Choate (alternate)	Santa Fe Springs
Kelli Tunnicliff	Signal Hill
Esther Rojas (alternate)	Water Replenishment District
Vicki Smith	Whittier

STAFF AND GUESTS ON SIGN-IN SHEET:

Grace Kast	Executive Officer
Traci Gleason	Program Administrative Manager
Nicholas Ghirelli	Legal Counsel
Kekoa Anderson	Funding/Grants Program
Jesse Sira	City of Santa Fe Springs
Suely Saro	RMC
Nina Turner	POLB
Tom West	Harris & Assoc.
Brad Wardynski	Craftwater

ITEM 3 - ADDITIONS TO THE AGENDA

None.

ITEM 4 - ORAL COMMUNICATIONS TO THE BOARD

None.

ITEM 5 - CONSENT CALENDAR

Director Stowell requested for a correction to the agencies listed in the board members present list.

Director Stowell motioned to approve the consent calendar with that correction. The motion was seconded by Director Gorecki and was approved by the following voice vote:

AYES: Chavez, Gorecki, Melendez, O’Grady, Chambers, Marin, Stowell, You, Croci, Hempe, Figueroa, Morales-Choate, E. Rojas, Smith

NOES: None.

ABSTAIN: Nila, Porter (Minutes only).

ITEM 6 - DISCUSSION/ACTION REGARDING 2015 PROPOSITION 84 GRANT PROJECT 1 – ADVANCED WATER METER REPLACEMENT (ENCLOSURE)

Director Tunnickliff entered at 12:14 p.m.

The Advanced Water Meter Replacement Project is one of four GWMA projects awarded funding under the 2015 Proposition 84 Integrated Regional Water Management (IRWM) Implementation Grant Program. The project encompasses the service areas of 11 participating GWMA entities including the cities of Bellflower, Cerritos, Commerce, Downey, Lakewood, Norwalk, South Gate, and Whittier, as well as the Pico Rivera Water Authority, Long Beach Water Department (LBWD) and the Pico Water District. The City of Cerritos had recently notified GWMA that they wish to withdraw from the project because the City prefers to convert all of their meters in lieu of a fraction of the meters in the system, but the City doesn’t have sufficient funds to convert all of the meters at this time. Executive Officer Kast reported that after staff conducted a thorough review of all the project participants in regard to their local match amount, their share of the grant amount, and number of meters required to be replaced, LBWD had a significantly higher local match percentage compared to the other participants. It was also noted that LBWD had previously submitted detailed documentation for many more installed meters than were required per the agreement. With LBWD assuming Cerritos’ requirement for meter replacement, LBWD’s grant amount and local match requirement would increase, but their local match percentage would be lowered to bringing it closer to the average local match percentage of other participants. GWMA staff has confirmed with the County of Los Angeles, who also confirmed with Department of Water Resources, that this change would be acceptable. To legally make the change, GWMA would need to amend its subrecipient agreement with LBWD. Additionally, a mutual termination agreement with Cerritos is also needed, confirming that the City of Cerritos is not entitled to any reimbursement of previously paid administrative fees.

Direct Nila motioned to approve the second amendment to the subrecipient with LBWD, and the mutual termination of subrecipient agreement with the City of Cerritos for the 2015 Proposition 84 Grant Program, and authorize the Chair to sign and execute the second amendment to the subrecipient agreement with LBWD and the mutual termination of subrecipient agreement with the City of Cerritos. The motion was seconded by Director O’Grady and was approved by the following voice vote:

AYES: Chavez, Gorecki, Melendez, O’Grady, Nila, Chambers, Marin, Stowell, You, Croci, Hempe, Figueroa, Porter, Morales-Choate, Tunnicliff, E. Rojas, Smith

NOES: None.

ABSTAIN: None.

ITEM 7 – GWMA TO SERVE AS LEAD AGENCY FOR PHASE 2 OF THE GATEWAY AREA PATHFINDING ANALYSIS

Executive Officer Kast noted that last year staff brought before the board Phase 1 of Gateway Area Pathfinding (GAP) Analysis, at the request of three of GWMA’s watershed groups [Los Cerritos Channel (LCC), Lower San Gabriel River (LSGR) and Lower Los Angeles River (LLAR)]. The objective of the analysis was to identify where gaps are in relation to some of the stormwater projects being planned and built within the landscape of the LLAR and the LSGR Watershed Areas and to facilitate a more organized project approach by determining the best project-by-project pathway (and timeline) to achieve compliance. When the request was presented to the GWMA Board, it was noted that Phase 2 of the GAP Analysis would likely be requested for consideration in the subsequent year. The GWMA Board approved GWMA’s role as Lead Agency for the study and authorized GWMA’s name to be added to the Measure W funding application. The Phase 1 project was submitted and approved by the LLAR Watershed Area Steering Committee (WASC) and the LSGR WASC for Measure W Scientific Studies FY 2021-2022 funding. The Board of Supervisors is expected to approve it in September 2021.

GWMA has been requested by the same three watershed groups to be the Lead Agency for Phase 2 of the GAP Analysis. Phase 2 of the study will scale the approach region-wide over a longer-term horizon of approximately 10-50 years, in collaboration with the Watershed Coordinators and Gateway watershed groups. The grant funding request for the study is \$460k, in which \$230k will be requested independently from each of the two WASCs (LLAR and LSGR). It was noted that the study can continue to advance in each watershed area regardless if it is funded in the other watershed area.

Director Nila motioned to approve GWMA’s role as Lead Agency for Phase 2 of the Gateway Area Pathfinding Analysis and authorize GWMA’s name to be added to the Measure W funding application for the proposed study. If awarded, GWMA’s official role as the study’s Lead Agency is contingent upon Board approval of an Agreement between Los Angeles County Flood Control District and GWMA that sets forth each agency’s role and funding obligations. The motion was seconded by Director Chambers and was approved by the following voice vote:

AYES: Chavez, Gorecki, Melendez, O’Grady, Nila, Chambers, Marin, Stowell, You, Croci, Hempe, Figueroa, Porter, Morales-Choate, Tunncliff, E. Rojas, Smith

NOES: None.

ABSTAIN: None.

ITEM 8 – SAFE CLEAN WATER PROGRAM ORAL REPORT

Director Nila reported for the LLAR WASC that the Stormwater Investment Plan (SIP) was presented to the Regional Oversight Committee in June, and it was approved. The County Board of Supervisors approval is pending. It is anticipated for it to be on the schedule for September.

Director You reported that the LSGR WASC had re-voted on the SIP for Round 2 at the last meeting on June 8th. The SIP was then presented to the Regional Oversight Committee and approved. Like the SIP for the LLAR watershed area, approval from the County Board of Supervisors is pending. Director You also reported that the watershed coordinator had discussed the draft Strategic Outreach and Engagement Plan (SOEP), and the final SOEP will be presented at the next meeting.

ITEM 9 - GATEWAY REGIONAL WATERSHED MANAGEMENT GROUPS ORAL REPORT

Lower Los Angeles River Upper Reach 2 (LARUR2) Watershed Group

Director Nila reported that the updated watershed management program was submitted to the Water Board last week. The John Anson Ford Park Infiltration Cistern Project had a construction progress meeting. The progress of the project is going well as expected. It is anticipated for construction to be completed by Spring/early Summer 2022. The watershed group is awaiting for the SIP to be approved so that the project can get the funding for Phase 2.

LLAR Watershed Group

None.

LSGR Watershed Group

Director O’ Grady reported that the group submitted the updated watershed management program and adaptive management report. The group is preparing to provide oral comments on the proposed MS4 permit.

LCC Watershed Group

Director O’ Grady reported that similar to the LSGR Watershed, the group submitted the updated watershed management program and adaptive management report. The group is preparing to provide oral comments on the proposed MS4 permit.

ITEM 11 – EXECUTIVE OFFICER’S ORAL REPORT

None.

ITEM 12 – DIRECTORS’ ORAL COMMENTS/REPORTS

None.

The meeting adjourned at 12:37 p.m.

The next regular Board Meeting of the Directors of the Gateway Water Management Authority will be on Thursday, August 12, 2021 at 12:00 p.m. The meeting will be held via video conference to meet social distancing recommendations or will be held in person at its regular location at Progress Park in Paramount, depending on recommendations from local and State officials. The physical location or video conference information will be posted with each Board Agenda which can be found at www.gatewaywater.org 72 hours in advance of the meeting.

Adriana Figueroa, Vice Chair

Date



*Los Angeles Gateway Region
Integrated Regional Water Management
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September 9, 2021

AGENDA ITEM 5b – Ratify the Warrant Register for August 2021 and Approve the Warrant Register for September 2021

SUMMARY:

The Warrant Register is a listing of general checks issued since the last warrant register. Warrants will be signed by 2 of the 3 Board Officers and released by Traci Gleason, serving as the Administrative/Accounting Manager of the Gateway Water Management Authority, upon Board Approval.

DISCUSSION:

The Warrant Registers for expenditures dated August 2021 in the amount of \$1,138,159.37, is submitted for ratification by the Board, and the Warrant Register for expenditures dated September 2021 in the amount of \$314,475.40 is submitted for approval. Invoices and supporting documentation are available for review at the office of the GWMA.

FISCAL IMPACT:

The Warrant Registers total \$1,452,634.77. Funds to cover payment are available in the GWMA budget.

RECOMMENDATION:

Ratify the Warrant Register for August 2021, and Approve the Warrant Register for September 2021.

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WARRANT REGISTER
DISBURSEMENT JOURNAL
August 2021

Invoice Date	Vendor	Invoice Number	Description	Amount
6/10/2021	City of Bell Gardens	32219	JAF Park Cistern - Phase 1 Reimbursement	\$ 369,017.50 ✓
8/1/2021	City of Paramount	4653	Rent (August 2021)	\$ 363.80 ✓
1/31/2019	City of South Gate	11079-1	Prop 84 2015 Project 1	\$ 59,502.40 ✓
7/14/2021	Civiltec Engineering	44525	Adv Water Meter Replacement (through July 2, 2021)	\$ 2,093.75 ✓
7/21/2021	Clifton Larson Allen	2947409	Accounting Support (July 2021)	\$ 1,500.00 ✓
7/19/2021	CWE	21621	LARUR2 CIMP (May 2021 and June 2021)	\$ 229,541.08 ✓
7/30/2021	Gateway Cities Council of Governments	07-30-21	Office Supplies & Fed Ex	\$ 100.00 ✓
7/13/2021	John L Hunter and Associates, Inc.	GWM1GHR12106	Harbor Toxics (June 2021)	\$ 2,692.80 ✓
7/14/2021	John L Hunter and Associates, Inc.	GWM1LLA12106	LLAR WMP (June 2021)	\$ 90,594.01 ✓
7/13/2021	John L Hunter and Associates, Inc.	GWM1LSG12106	LSGR WMP (June 2021)	\$ 116,886.05 ✓
8/2/2021	Koa Consulting, Inc.	K114-01-44	COG Water-Related Coordination Activities and Executive Officer Services, DAC Chair and DACIP Co-Chair (July 2021)	\$ 33,908.00 ✓
6/4/2021	Long Beach Water Department	49169	Prop 84 2015 Project 1	\$ 133,880.17 ✓
7/14/2021	Richard Watson & Associates	21-192-003-007	LCC WMP CIMP (June 2021)	\$ 93,636.31 ✓
7/20/2021	Richards Watson Gershon	232877	Legal Services (through June 30, 2021)	\$ 990.00 ✓
7/23/2021	Stetson Engineers, Inc.	2608-2-002	2020 Compliance Urban per Capita Water Use	\$ 3,453.50 ✓
Total				\$ 1,138,159.37

Reviewed and Approved by:


Kelli Tunnick, GWMA Secretary and Treasurer



WARRANT REGISTER
DISBURSEMENT JOURNAL
September 2021

Invoice Date	Vendor	Invoice Number	Description	Amount
7/24/2021	Anchor QEA	3581	RMC Compliance Monitoring FY20/21 (Services 4/1/2021-5/31/2021)	\$ 16,769.43 ✓
8/18/2021	City of Whittier	802000839 802000839	Prop 84 2015 Project 1	\$ 59,502.40 ✓
8/11/2021	Civiltec Engineering	44716	Adv Water Meter Replacement (through July 31, 2021)	\$ 1,496.25 ✓
8/25/2021	Clifton Larson Allen	2981024	Accounting Support (Aug 2021)	\$ 1,500.00 ✓
5/12/2021	CWE	21552	JAF Park Infiltration Cistern (February, March and April 2021)	\$ 23,836.00 ✓
7/29/2021	CWE	21646	JAF Park Infiltration Cistern (May and June 2021)	\$ 5,912.74 ✓
8/20/2021	CWE	21665	JAF Park Infiltration Cistern (July 2021)	\$ 3,021.68 ✓
8/30/2021	CWE	21688	LAR UR2 CIMP (July 2021)	\$ 14,895.50 ✓
8/31/2021	Gateway Cities Council of Governments	08-31-21	Office Supplies & Fed Ex	\$ 364.30 ✓
8/30/2021	Grace J. Kast	08-30-21	Survey Software and GWMA CASQA Membership Reimbursement	\$ 2,520.00 ✓
8/17/2021	John L Hunter and Associates, Inc.	GWM1LLA12107	LLAR WMP (July 2021)	\$ 38,271.19 ✓
8/16/2021	John L Hunter and Associates, Inc.	GWM1LLA12107A	LLAR WMP (June 2021)	\$ 47,375.16 ✓
8/30/2021	Koa Consulting, Inc.	K114-01-45	COG Water-Related Coordination Activities and Executive Officer Services, DAC Chair and DACIP Co-Chair (Aug 2021)	\$ 33,908.00 ✓
8/17/2021	Richard Watson & Associates	21-192-003-008	LCC WMP CIMP (June 2021)	\$ 64,922.75 ✓
8/11/2021	Richards Watson Gershon	233080	Legal Services (through July 31, 2021)	\$ 180.00 ✓
Total				\$ 314,475.40

Reviewed and Approved by:


Kelli Tunnick, GWMA Secretary and Treasurer



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AGENDA ITEM 5c – Status of Total Legal Expenditures for General Legal Counsel Services for Fiscal Year 2021-2022

SUMMARY:

At the Board meeting in June 2021, the Board approved the budget for legal counsel services of \$30,500 for Fiscal Year (FY) 2021-2022 to address legal issues. The Board has previously directed staff to provide monthly updates on total expenditures for legal counsel services.

Legal Counsel Services Update:

\$ 30,500.00	FY 2021-2022 Budget amount for Legal Counsel services
\$ 180.00	Expenditures for Legal Counsel services through July 31, 2021
\$ 30,320.00	Remaining budget amount available through June 30, 2022

FISCAL IMPACT:

The total expenditures for Legal Counsel services for FY 2021-2022 through July 31, 2021 total \$180.00. Sufficient funds to cover payment for legal counsel services are remaining in the GWMA FY 2021-2022 budget.

RECOMMENDATION:

Receive and file the status the updated expenditures for Legal Counsel Services.

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AGENDA ITEM 6 – Discussion/Action Regarding 2021 GWMA Regional Grant/ Project Survey

BACKGROUND:

During the months of July and August 2021, GWMA staff sent out a survey to GWMA Board Members and Alternates. The purpose of the survey was to identify potential interest in GWMA pursuing regional grants. The survey did not obligate any member in any way to being a part of a project. Rather it was simply a tool to help focus future activities in relation to funding opportunities. As with GWMA's past grant successes, grant applications that include a coordinated, regional effort can be more competitive when evaluated against individual projects.

DISCUSSION:

The survey, consisting of two questions, closed on August 13th. A total of 19 members participated in the survey. The questions were as follows:

1. *Please indicate your interest in being included in a regional grant application for the following types of projects:*
 - *Advanced Meter Replacement of residential, commercial and/or industrial meters*
 - *Perfluorooctane Sulfonate (PFOS) and Perfluorooctanoic Acid (PFOA) treatment*
 - *Construction of new well*
 - *Pipeline replacement or new pipeline*
 - *Recycled Water*
 - *Turf replacement*
 - *Low Flow Irrigation*
 - *Construction of stormwater capture and reuse systems such as rain gardens, cisterns and bioswales, nature-based solutions in public-owned properties*
 - *Construction of large-scale stormwater capture project to match Measure W funding*
 - *Other*
2. *Please provide a brief description of the selected projects.*

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The results of the survey are provided below. In summary, the types of projects that had the highest interests were stormwater type projects, PFOS and recycled water. The lowest interests were in the areas of turf replacement and low flow irrigation.

Project Type	Votes
Construction of stormwater capture and reuse systems such as rain gardens, cisterns and bioswales, nature-based solutions in public-owned properties	13
Construction of large-scale stormwater capture project to match Measure W funding	13
Recycled Water	12
Perfluorooctane Sulfonate (PFOS) and Perfluorooctanoic Acid (PFOA) treatment	12
Advanced Meter Replacement of residential, commercial and/or industrial meters	9
Construction of new well	9
Pipeline replacement or new pipeline	9
Turf replacement	6
Low Flow Irrigation	4

With this information in hand, staff is requesting direction from the Board to select 3 or 4 regional project types listed above to prioritize for further development. Per GWMA's grant policy, GWMA may fund grant application costs in accordance with the following:

1. GWMA to fund application development and submission costs:
 - a. No minimum or maximum application cost, but must meet the following:
 - i. Single project with multiple benefits and indirect or direct benefit to the region; or
 - ii. Single project with specific, multiple beneficiaries; or
 - iii. On a case-by-case basis, GWMA Board may consider funding other grant applications if project is a priority and has special circumstances.
2. Criteria for Grant Applications
 - a. Implementation Grants - \$1M minimum total project cost per regional application (i.e. 5 sub-projects at \$200k each);
 - b. Planning Grants – No minimum project cost per regional application;
 - c. If project is mandated by a regulatory agency, seek all grants without consideration of minimum match; and
 - d. If project is not mandated by a regulatory agency, seek grants with no more than 60% local match required.

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Earlier this year, the Board updated its On-Call Consultant list. Staff is recommending that the Executive Officer solicits proposals for each type of regional project in accordance with the On-Call Consultant Policy. Once proposals are received, reviewed and evaluated, staff will present them to the Board for consideration and approval using the existing On-Call Professional Services Agreement. It is anticipated that the estimated cost for grant writing services will fall into the category of services between \$10k and \$75k, meaning that those procedures will be followed for this scope. As reference, the On-Call Consultant policy for this category states:

- a. *Consulting Services between \$10k and \$75k*Based on a general scope of services, staff will request proposals from all consultants listed under the appropriate category(ies) on the approved On-Call Consultant List.
- b. *The Executive Officer will evaluate, rank, and select the top ranked consultant upon negotiation until an agreement is met on the final fees. The Executive Officer will request authorization from the GWMA Board for award of contract to selected consultant. The request must include a brief description of the scope of work, background information regarding the amount being requested and the number of proposals sought and received. Upon approval, the Executive Officer will issue a Notice To Proceed using the existing PSA on file. If no agreement is on file, staff will utilize the pre-approved general PSA template and attach the proposal as an exhibit prior to execution.*

The following list for grant writing services was approved earlier this year. Note that Koa Consulting which is pre-qualified for this work will not be requested to submit a proposal to avoid a potential conflict of interest.

Scope of Work Category: Grant Writing and/or Grant Implementation Management.

Firm	Contact	Email
GEI Consultants	Bill Bennett	bbennett@geiconsultants.com
Geosyntec Consultants	Scott Struck	sstruck@geosyntec.com
Koa Consulting	Kekoa Anderson	kekoa@koaconsulting.net
Craftwater Engineering	Chad Helmle	chad.helmle@craftwaterinc.com
CWE	Vik Bapna	vbapna@cwecorp.com
Harris & Associates	Tom West	tom.west@weareharris.com
John L. Hunter & Associates	John Hunter	jhunter@jlha.net
Richard Watson & Associates	Richard Watson	rwatson@rwapplanning.com
SA Associates	Shahnawaz Ahmad	sahmad@saassociates.net

FISCAL IMPACT:

The FY 2021-2022 administrative budget does not include a budget line item for general grant application costs. The only budgeted grant application cost is specifically for the IRWM program which is expected in early 2022. If the Board wishes to proceed with soliciting proposals for the

development and preparation of regional grant applications, funds are available from the reserves which are estimated to be more than \$700k in the current fiscal year.

RECOMMENDATION:

- a. Select up to four (4) regional project types for prioritization in FY 2021-2022; and
- b. Direct staff to request proposals from the pre-approved On-Call Consultants for grant writing services following the guidance set forth in the On-Call Consultant Policy and the Grant Policy and Procedures.