



*Los Angeles Gateway Region
Integrated Regional Water Management
Joint Powers Authority*

AGENDA

**Regular Meeting of the Board of Directors
Thursday, May 12, 2022 at 12:00 PM**

**Meeting Remote Location
via WebEx**

<https://koaconsultinginc.my.webex.com/koaconsultinginc.my/j.php?MTID=mced7ac05d1442fddc3de3132151dc47a>

***or via phone
1-415-655-0001***

Meeting number: 2553 037 9867

Password: 2tpKp6ShsS5 (28757674 from phones or video systems)

(There will be no physical attendance at Progress Park)

- 1. Roll Call**
- 2. Determination of a Quorum**
- 3. Additions to Agenda (Govt. Code Sec. 54954.2(b))**
- 4. Oral Communications to the Board**

This is an opportunity for members of the public to address the Board on any item under the jurisdiction of the agency. Depending upon the subject matter, the Board may be unable to respond until the item can be posted on the agenda at a future meeting in accordance with provisions of the Brown Act.
- 5. Consent Calendar: (Acted as one item unless withdrawn by request)**
 - a. Minutes of the Board Meeting of April 14, 2022 (Enclosure).
 - b. Approve the Warrant Register for May 2022 (Enclosures).
 - c. Receive and File the Updated Expenditures for Legal Counsel Services (Enclosure).
 - d. Reconsider the circumstances of the COVID-19 state of emergency; and at least one of the following circumstances exist:
 - 1) The COVID-19 state of emergency continues to directly impact the ability of Board Members to meet safely in person; or
 - 2) State and local officials continue to recommend measures to promote social distancing.

Adriana Figueroa (Paramount), Board Chair • Kelli Pickler (Lakewood), Vice-Chair • Thomas Bekele (Signal Hill), Secretary/Treasurer
Proudly serving Gateway cities and agencies in Southeastern Los Angeles County

Members: Artesia • Bell • Bell Gardens • Bellflower • Central Basin Municipal Water District • Cerritos • Commerce • Compton • Cudahy • Downey
Hawaiian Gardens • Huntington Park • La Mirada • Lakewood • Long Beach • Long Beach Water Department • Lynwood • Maywood • Montebello • Norwalk • Paramount
Pico Rivera • Port of Long Beach • Santa Fe Springs • Signal Hill • South Gate • Vernon • Water Replenishment District of Southern California • Whittier

With Technical Support From The Sanitation Districts Of Los Angeles County



*Los Angeles Gateway Region
Integrated Regional Water Management
Joint Powers Authority*

Page 2 of 3

6. Discussion/Action Regarding Audit Engagement for Fiscal Year 2021-2022 (Enclosure)

- a. Authorize Fedak & Brown LLP to conduct GWMA's Fiscal Year 2021-2022 audit in an amount not to exceed \$8,425.

7. Workshop – Fiscal Year 2022-2023 GWMA Administrative Budget

a. Direct and Indirect Administrative Fees for Fiscal Year 2022-2023 (Enclosure)

- 1) Approve Fiscal Year 2022-2023 GWMA Member Direct Cost Administrative Fees at a rate of 3% of the Member's cost share allocation for the particular watershed, grant, program or other activities.
- 2) Approve Fiscal Year 2022-2023 GWMA Non-Member Direct Cost Administrative Fees at a rate of 5% of the Non-Member's cost share allocation for the particular watershed, grant, program or other activities.
- 3) Approve Fiscal Year 2022-2023 GWMA Non-Member Indirect Cost Administrative Fees at a rate of 3.76% of the Non-member's cost share allocation for the particular watershed, grant, program or other activities.

8. Discussion/Action Regarding Los Cerritos Channel and Dominguez Channel Watersheds Upcoming Regional Permit for Commercial, Institutional, and Industrial Facilities (Enclosure)

9. Closed Session

- a. Public Employee Performance Evaluation
Government Code Section 54957
Title: Executive Officer
- b. Public Employee Appointment/Employment
Government Code Section 54957
Title: Executive Officer

10. Discussion/Action Regarding One-Year Extension of Professional Services Agreement with Koa Consulting for GWMA Program Management, Grant Administration, and DAC Committee Services (Enclosure)

- a. Approve a one-year extension of the Professional Services Agreement attached as Attachment A with Koa Consulting, with a new expiration date of June 30, 2023; and
- b. Direct the Chair to provide written notification to Koa Consulting of the Board's approval of the one-year contract extension.

Adriana Figueroa (Paramount), Board Chair • Kelli Pickler (Lakewood), Vice-Chair • Thomas Bekele (Signal Hill), Secretary/Treasurer
Proudly serving Gateway cities and agencies in Southeastern Los Angeles County

Members: Artesia • Bell • Bell Gardens • Bellflower • Central Basin Municipal Water District • Cerritos • Commerce • Compton • Cudahy • Downey
Hawaiian Gardens • Huntington Park • La Mirada • Lakewood • Long Beach • Long Beach Water Department • Lynwood • Maywood • Montebello • Norwalk • Paramount
Pico Rivera • Port of Long Beach • Santa Fe Springs • Signal Hill • South Gate • Vernon • Water Replenishment District of Southern California • Whittier

With Technical Support From The Sanitation Districts Of Los Angeles County



*Los Angeles Gateway Region
Integrated Regional Water Management
Joint Powers Authority*

Page 3 of 3

11. GWMA Regional Grant Writing Updates

- a. Storm Water Capture –by Oliver Galang (Craftwater Engineering)
- b. Recycled Water –by Yoshi Anderson (Geosyntec Consultants)
- c. PFOS/PFOA and New Wells –by Tom West (Harris & Associates)
 - 1) Approve Inclusion of GWMA Member Agency’s PFOS/PFOA Projects into State Water Resources Control Board (SWRCB) PFAS Intended Use Plan.

12. Safe Clean Water Program – Oral Report

- a. Lower San Gabriel River “LSGR” WASC Chair – Melissa You
- b. Lower Los Angeles River “LLAR” WASC Chair – Gina Nila

13. Executive Officer’s Oral Report

14. Directors’ Oral Comments/Reports

15. Adjournment to Regular Board Meeting on June 9, 2022.

NOTICE: GWMA will hold Board Meetings via video conference to meet social distancing recommendations or meet in person at its regular location at Progress Park in Paramount, depending on recommendations from local and State officials. The physical location or video-conference information will be posted with each Board Agenda which can be found at www.gatewaywater.org 72 hours in advance of the meeting.

Adriana Figueroa (Paramount), Board Chair • Kelli Pickler (Lakewood), Vice-Chair • Thomas Bekele (Signal Hill), Secretary/Treasurer
Proudly serving Gateway cities and agencies in Southeastern Los Angeles County

Members: Artesia • Bell • Bell Gardens • Bellflower • Central Basin Municipal Water District • Cerritos • Commerce • Compton • Cudahy • Downey
Hawaiian Gardens • Huntington Park • La Mirada • Lakewood • Long Beach • Long Beach Water Department • Lynwood • Maywood • Montebello • Norwalk • Paramount
Pico Rivera • Port of Long Beach • Santa Fe Springs • Signal Hill • South Gate • Vernon • Water Replenishment District of Southern California • Whittier

With Technical Support From The Sanitation Districts Of Los Angeles County

**MINUTES OF THE GATEWAY WATER MANAGEMENT AUTHORITY
LOS ANGELES GATEWAY REGION
INTEGRATED REGIONAL WATER MANAGEMENT JOINT POWERS AUTHORITY
BOARD
VIA VIDEO CONFERENCING
THURSDAY, APRIL 14, 2022**

A regular meeting of the Board of Directors of the Gateway Water Management Authority was held on Thursday, April 14, 2022 at 12:00 p.m. via WebEx and Phone Conference.

Chair Lisa Rapp called the meeting to order at 12:03 p.m. Roll was called by Executive Officer Grace Kast and a quorum of the Board was declared.

BOARD MEMBERS PRESENT:

Okina Dor	Artesia
Grissel Chavez	Bell Gardens
Len Gorecki	Bellflower
Alex Rojas	Central Basin Municipal Water District
Mike O'Grady	Cerritos
Gina Nila	Commerce
Emma Sharif (alternate)	Compton
Aaron Hernandez Torres	Cudahy
Cesar Roldan	Huntington Park
Mark Stowell	La Mirada
Lisa Rapp	Lakewood
Colin Averill (alternate)	Long Beach
Jillian Croci	Long Beach Water
Adriana Figueroa	Paramount
Dylan Porter (alternate)	Port of Long Beach
Jesse Sira (alternate)	Santa Fe Springs
Thomas Bekele	Signal Hill
Gladis Deras (alternate)	South Gate
Margarita Beltran	Vernon
Esther Rojas (alternate)	Water Replenishment District
Vicki Smith	Whittier

STAFF AND GUESTS ON SIGN-IN SHEET:

Grace Kast	Executive Officer
Traci Gleason	Program Administrative Manager
Nicholas Ghirelli	Legal Counsel
Kekoa Anderson	Funding/Grants Program
Kelli Pickler	City of Lakewood
Aimee Zhao	Water Replenishment District
Chris Brown	Fedak & Brown
Suely Saro	RMC

STAFF AND GUESTS ON SIGN-IN SHEET (continued):

Tom West	Harris & Associates
Yoshi Andersen	Geosyntec Consultants
Oliver Galang	Craftwater Engineering
Nate Schreiner	Tetra Tech

ITEM 3 - ADDITIONS TO THE AGENDA

None.

ITEM 4 - ORAL COMMUNICATIONS TO THE BOARD

None.

ITEM 5 - CONSENT CALENDAR

Director Figueroa moved to approve the consent calendar.

The motion was seconded by Director Nila and was approved by the following voice vote:

AYES: Gorecki, A. Rojas, O'Grady, Nila, Hernandez-Torres, Roldan, Stowell, Rapp, Averill, Croci, Figueroa, Porter, Sira, Bekele, Beltran, E. Rojas, Smith.

NOES: None.

ABSTAIN: Dor, Chavez, Sharif, Deras (Minutes only).

ITEM 6 – GWMA AUDIT FOR FISCAL YEAR 2020-2021

Chris Brown, from Fedak & Brown, LLP, presented the 2020-2021 GWMA Audit results to the Board. Mr. Brown noted that in their opinion, the financial statements present fairly, in all material respects, the respective financial position of the Authority, as of June 30, 2021 as well as the respective changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America. They did not identify material weakness within GWMA's internal control structure. Mr. Brown reviewed the financial highlights.

Director A. Rojas motioned to receive and file the annual audited financial statement for Fiscal Year 2019-2020. The motion was seconded by Director Figueroa, and the motion was approved by the following voice vote:

AYES: Dor, Chavez, Gorecki, A. Rojas, O'Grady, Nila, Sharif, Hernandez-Torres, Roldan, Stowell, Rapp, Averill, Croci, Figueroa, Porter, Sira, Bekele, Deras, Beltran, E. Rojas, Smith.

NOES: None.

ABSTAIN: None.

ITEM 7 – GWMA REGIONAL GRANT WRITING UPDATE ORAL REPORT

Yoshi Andersen with Geosyntec Consulting provided the progress update for grant services for recycled water. Geosyntec has been continuing to identify member interest and tracking funding opportunities. Geosyntec provided a summary of responses that have been obtained to date. Interest include main extension, retrofit of irrigation lines and drought resiliency planting. The next steps for the team are to continue to schedule meetings with interested parties, gather project information, and identify grants that would optimize funding for projects that coincide with the GWMA member projects.

Oliver Galang with Craftwater Engineering provided the progress update for grant services for development of a stormwater capture and reuse systems regional project. Mr. Galang reviewed the tasks involved. A survey was released in February to obtain member interest, project types, project needs and funding needs. Based on the survey, the top project types that members are interested in seeking grant funding for are: Stormwater Capture, Green Street Implementation, and LID Program Implementation. Next steps include identifying the grant programs that are available and what potential projects can be implemented through those programs.

Tom West of Harris & Associates provided a status update for grant services for PFOS/PFOA and for new wells regional projects. A summary of responses for PFOS/PFOA and for new wells were provided. Grant funding for PFOA/PFOS will be going through the Drinking Water State Revolving Fund (DWSRF) Program. Approximately \$100M/year for the next three years will be set aside for PFOA/PFOS in California. Disadvantaged Communities with population under 100,000 will not be required to have matching funds. State Water Resource Control Board is approving the guidelines in June 2022. Awards will be rolled out after July 1, 2022. Regarding PFOA/PFOS, the next steps for the team will be a follow up to obtain more project information; contact DWSRF Program, draft a program narrative, determine how GWMA should apply to DWSRF and make a recommendation at the next board meeting. Urban and Multi-Benefit Drought Relief Program provides funding opportunities for new wells The 2022-2023 State budget is \$145M in addition to remaining funds from the 2021-2022 budget. The next round may be opening in May 2022. The next steps with regards to well rehabilitation funding are to discuss the project with Department Water Resources to confirm eligibility; produce a program narrative; confirm application timeline, maximum award and match requirement; and make recommendation at the next board meeting.

ITEM 8 – SAFE CLEAN WATER PROGRAM ORAL REPORT

Kekoa Anderson, the watershed coordinator for the LSGR Watershed Area Steering Committee, provided an update on what projects are currently under review under the LSGR Watershed Area Steering Committee, and the activities that he has done as the LSGR Watershed Coordinator.

ITEM 9 - GATEWAY REGIONAL WATERSHED MANAGEMENT GROUPS ORAL REPORT

Lower Los Angeles River Upper Reach 2 (LARUR2) Watershed Group

Director Nila reported the Watershed Group will have their next meeting on April 18, 2022.

LLAR Watershed Group

Director Deras reported the Watershed Group will have their next meeting on April 25, 2022.

LSGR Watershed Group

Director O'Grady reported that the revised WMP and RAA were submitted to the regional board for review. The group is in the process of responding to some preliminary questions from the regional board.

LCC Watershed Group

Director O'Grady reported that the group also submitted the revised WMP and RAA to the regional board for review. The group is also in the process of responding to questions to some preliminary questions from the regional board.

**ITEM 10 – APPROVE RESOLUTION NO. 2022-01, A RESOLUTION OF THE GWMA
RECOGNIZING AND COMMENDING LISA ANN RAPP**

Director Figueroa moved to approve Resolution No. 2022-01, A Resolution of the Gateway Water Management Authority "GWMA" Recognizing and Commending Lisa Ann Rapp. The motion was seconded by Director Chavez and was approved by the following voice vote:

AYES: Dor, Chavez, Gorecki, A. Rojas, O'Grady, Nila, Sharif, Hernandez-Torres, Stowell, Figueroa, Porter, Sira, Bekele, Deras, Beltran, E. Rojas, Smith.

NOES: None.

ABSTAIN: None.

ITEM 11 – ELECTIONS/APPOINTMENTS

Executive Officer Kast reported that with the retirement of Director Rapp, effective April 14, 2022 from the City of Lakewood, the position of Chair of the GWMA would be vacant as of April 15, 2022. She stated that staff was requesting that the Chair also be appointed to serve as the Chair of the Lower San Gabriel/Lower Los Angeles IRWM Sub-region Steering Committee which also votes on the Greater LA IRWM Leadership Committee. Executive Officer Kast will continue to serve as the alternate for the Chair.

Director Rapp nominated Adriana Figueroa as Chair of the GWMA, effective as of April 15, 2022. The motion was seconded by Director Sharif and was approved by the following voice vote:

AYES: Dor, Chavez, Gorecki, A. Rojas, O'Grady, Nila, Sharif, Hernandez-Torres, Stowell, Figueroa, Porter, Sira, Bekele, Deras, Beltran, E. Rojas, Smith.

NOES: None.

ABSTAIN: None.

Director Figueroa nominated Kelli Pickler as Vice-Chair of the GWMA, effective as of April 15, 2022. The motion was seconded by Director E. Rojas and was approved by the following voice vote:

AYES: Dor, Chavez, Gorecki, A. Rojas, O’Grady, Nila, Sharif, Hernandez-Torres, Stowell, Figueroa, Porter, Sira, Bekele, Deras, Beltran, E. Rojas, Smith.

NOES: None.

ABSTAIN: None.

Director Rapp nominated Thomas Bekele as Secretary/Treasurer of the GWMA, effective as of April 15, 2022. The motion was seconded by Director Figueroa and was approved by the following voice vote:

AYES: Dor, Chavez, Gorecki, A. Rojas, O’Grady, Nila, Sharif, Hernandez-Torres, Stowell, Figueroa, Porter, Sira, Bekele, Deras, Beltran, E. Rojas, Smith.

NOES: None.

ABSTAIN: None.

Director Deras motioned the appointment of the Chair to Serve as Chair of the Lower San Gabriel/Lower Los Angeles Sub-Region Steering Committee and Voting Member of the Greater LA IRWM Leadership Committee, effective as of April 15, 2022. The motion was seconded by Director Dor and was approved by the following voice vote:

AYES: Dor, Chavez, Gorecki, A. Rojas, O’Grady, Nila, Hernandez-Torres, Stowell, Figueroa, Porter, Sira, Bekele, Deras, Beltran, E. Rojas, Smith.

NOES: None.

ABSTAIN: None.

ITEM 12 – EXECUTIVE OFFICER’S ORAL REPORT

None.

ITEM 13 – DIRECTORS’ ORAL COMMENTS/REPORTS

None.

The meeting adjourned at 1:42 p.m.

The next regular Board Meeting of the Directors of the Gateway Water Management Authority will be on Thursday, May 12, 2022 at 12:00 p.m. The meeting will be held via video conference to meet social distancing recommendations or will be held in person at its regular location at Progress Park in Paramount, depending on recommendations from local and State officials. The physical location or video conference information will be posted with each Board Agenda which can be found at www.gatewaywater.org 72 hours in advance of the meeting.

Adriana Figueroa, Chair

Date



*Los Angeles Gateway Region
Integrated Regional Water Management
Joint Powers Authority*

May 12 2022

AGENDA ITEM 5b – Approve the Warrant Register for May 2022

SUMMARY:

The Warrant Register is a listing of general checks issued since the last warrant register. Warrants will be signed by 2 of the 3 Board Officers and released by Traci Gleason, serving as the Administrative/Accounting Manager of the Gateway Water Management Authority, upon Board Approval.

DISCUSSION:

The Warrant Register for expenditures dated May 2022 in the amount of \$403,009.38 is submitted for approval. Invoices and supporting documentation are available for review at the office of the GWMA.

FISCAL IMPACT:

The Warrant Register totals \$403,009.38. Funds to cover payment are available in the GWMA budget.

RECOMMENDATION:

Approve the Warrant Register for May 2022.

Adriana Figueroa (Paramount), Board Chair • Kelli Pickler (Lakewood), Vice-Chair • Thomas Bekele (Signal Hill), Secretary/Treasurer
Proudly serving Gateway cities and agencies in Southeastern Los Angeles County

Members: Artesia • Bell • Bell Gardens • Bellflower • Central Basin Municipal Water District • Cerritos • Commerce • Compton • Cudahy • Downey
Hawaiian Gardens • Huntington Park • La Mirada • Lakewood • Long Beach • Long Beach Water Department • Lynwood • Maywood • Montebello • Norwalk • Paramount
Pico Rivera • Port of Long Beach • Santa Fe Springs • Signal Hill • South Gate • Vernon • Water Replenishment District of Southern California • Whittier

With Technical Support From The Sanitation Districts Of Los Angeles County



WARRANT REGISTER
DISBURSEMENT JOURNAL
May 2022

Invoice Date	Vendor	Invoice Number	Description	Amount	
3/31/2022	City of Commerce	MIS000302	Prop 84 2015 Project 1	\$ 59,502.40	✓
5/1/2022	City of Paramount	4801	Office Lease (May 2022)	\$ 363.80	✓
3/5/2022	CliftonLarsonAllen	3172138	Accounting Support (Jan 2022)	\$ 1,500.00	✓
3/5/2022	CliftonLarsonAllen	3172139	Accounting Support (Feb 2022)	\$ 1,500.00	✓
4/25/2022	CliftonLarsonAllen	3232676	Accounting Support (Mar 2022)	\$ 1,500.00	✓
4/25/2022	CliftonLarsonAllen	3232677	Accounting Support (April 2022)	\$ 1,500.00	✓
3/10/2022	Craftwater Engineering, Inc.	20-099.01	SCWP Gap Phase 1 - LLAR (Feb 2022)	\$ 2,992.50	✓
4/8/2022	Craftwater Engineering, Inc.	20-099.02	SCWP Gap Phase 1 - LLAR (Mar 2022)	\$ 11,970.00	✓
4/29/2022	Craftwater Engineering, Inc.	20-099.03	SCWP Gap Phase 1 - LLAR (April 2022)	\$ 10,711.25	✓
3/8/2022	Craftwater Engineering, Inc.	20-100.01	SCWP Gap Phase 1 - LSGR (Feb 2022)	\$ 2,992.50	✓
4/8/2022	Craftwater Engineering, Inc.	20-100.02	SCWP Gap Phase 1 - LSGR (Mar 2022)	\$ 11,970.00	✓
4/29/2022	Craftwater Engineering, Inc.	20-100.03	SCWP Gap Phase 1 - LSGR (April 2022)	\$ 10,711.25	✓
4/6/2022	CWE	22146	LARUR2 (Mar 2022)	\$ 39,452.16	✓
3/31/2022	Fedak & Brown LLP	3-31-2022	Audit Services (Mar 2022)	\$ 739.00	✓
4/29/2022	Gateway Cities Council of Governments	4-29-2022	Office Supplies/FedEx (April 2022)	\$ 134.42	✓
4/8/2022	Geosyntec Consulting	467689	GWMA Grant Funding (Mar 2022)	\$ 1,657.45	✓
2/8/2022	Harris & Associates	51479	GWMA Grant Funding (Jan 2022)	\$ 3,796.25	✓
3/11/2022	John L. Hunter and Associates, Inc.	GWM1GHR12202	HT Upstream (Feb 2022)	\$ 10,348.49	✓
12/31/2021	John L. Hunter and Associates, Inc.	GWM1LLA12111	LLAR WMP (Nov 2021)	\$ 12,072.50	✓
1/13/2022	John L. Hunter and Associates, Inc.	GWM1LLA12112	LLAR WMP (Dec 2021)	\$ 54,311.83	✓
3/11/2022	John L. Hunter and Associates, Inc.	GWM1LLA12202	LLAR WMP (Feb 2022)	\$ 33,947.68	✓
4/21/2022	John L. Hunter and Associates, Inc.	GWM1LLA12203	LLAR WMP (Mar 2022)	\$ 47,575.14	✓
5/2/2022	Koa Consulting, Inc.	K114-01-54	COG Water-Related Coordination Activities and Executive Officer Services, DAC Chair and DACIP Co-Chair (Apr 2022)	\$ 33,908.00	✓
4/19/2022	Richard Watson & Associates	22-192-003-004	LCC WMP CIMP (Mar 2022)	\$ 45,052.76	✓
4/19/2022	Richards Watson Gershon	236644	Legal Services - General (through Mar 31, 2022)	\$ 550.00	✓
3/7/2022	Southern California Water Coalition	1590	SCWC Annual Membership	\$ 1,000.00	✓
4/21/2022	Urban Water Institute	4-21-2022	UWI Annal Membership	\$ 1,250.00	✓
Total				\$ 403,009.38	

Reviewed and Approved by:


 Thomas Bekele, Signal Hill



*Los Angeles Gateway Region
Integrated Regional Water Management
Joint Powers Authority*

May 12, 2022

AGENDA ITEM 5c – Status of Total Legal Expenditures for General Legal Counsel Services for Fiscal Year 2021-2022

SUMMARY:

At the Board meeting in June 2021, the Board approved the budget for legal counsel services of \$30,500 for Fiscal Year (FY) 2021-2022 to address legal issues. The Board has previously directed staff to provide monthly updates on total expenditures for legal counsel services.

Legal Counsel Services Update:

\$ 30,500.00	FY 2021-2022 Budget amount for Legal Counsel services
<u>\$ 4,122.87</u>	Expenditures for Legal Counsel services through March 31, 2022
\$ 26,377.13	Remaining budget amount available through June 30, 2022

FISCAL IMPACT:

The total expenditures for Legal Counsel services for FY 2021-2022 through March 31, 2022 total \$4,122.87. Sufficient funds to cover payment for legal counsel services are remaining in the GWMA FY 2021-2022 budget.

RECOMMENDATION:

Receive and file the status the updated expenditures for Legal Counsel Services.

Adriana Figueroa (Paramount), Board Chair • Kelli Pickler (Lakewood), Vice-Chair • Thomas Bekele (Signal Hill), Secretary/Treasurer
Proudly serving Gateway cities and agencies in Southeastern Los Angeles County

Members: Artesia • Bell • Bell Gardens • Bellflower • Central Basin Municipal Water District • Cerritos • Commerce • Compton • Cudahy • Downey
Hawaiian Gardens • Huntington Park • La Mirada • Lakewood • Long Beach • Long Beach Water Department • Lynwood • Maywood • Montebello • Norwalk • Paramount
Pico Rivera • Port of Long Beach • Santa Fe Springs • Signal Hill • South Gate • Vernon • Water Replenishment District of Southern California • Whittier

With Technical Support From The Sanitation Districts Of Los Angeles County



*Los Angeles Gateway Region
Integrated Regional Water Management
Joint Powers Authority*

May 12, 2022

AGENDA ITEM 6 – Discussion/Action Regarding Audit Engagement for Fiscal Year 2021-2022

SUMMARY:

In anticipation of conducting the Fiscal Year (FY) 2021-2022 Audit, staff requested the attached engagement proposal. Due to consistency, it is the recommendation of GWMA's Accounting Consultant to continue to engage the same auditor that GWMA has used for the past five years, which is Fedak & Brown LLP. GWMA's Treasurer will remain as the Controller of GWMA for auditing purposes. A single audit will not be required for FY 2021-2022.

FISCAL IMPACT:

The total cost to complete the audit for FY2021-2022 will not exceed a total of \$8,425. The FY 2021-2022 budget includes an amount of \$8,425.

RECOMMENDATION:

Authorize Fedak & Brown LLP to conduct GWMA's FY 2021-2022 audit in an amount not to exceed \$8,425.

Adriana Figueroa (Paramount), Board Chair • Kelli Pickler (Lakewood), Vice-Chair • Thomas Bekele (Signal Hill), Secretary/Treasurer
Proudly serving Gateway cities and agencies in Southeastern Los Angeles County

Members: Artesia • Bell • Bell Gardens • Bellflower • Central Basin Municipal Water District • Cerritos • Commerce • Compton • Cudahy • Downey
Hawaiian Gardens • Huntington Park • La Mirada • Maywood • Lakewood • Long Beach • Long Beach Water Department • Lynwood • Montebello • Norwalk • Paramount
Pico Rivera • Port of Long Beach • Santa Fe Springs • Signal Hill • South Gate • Vernon • Water Replenishment District of Southern California • Whittier

With Technical Support From The Sanitation Districts Of Los Angeles County



Charles Z. Fedak, CPA, MBA
Christopher J. Brown, CPA, CGMA
Andy Beck, CPA

Fedak & Brown LLP

Certified Public Accountants

Cypress Office:
6081 Orange Avenue
Cypress, California 90630
(657) 214-2307
FAX (714) 527-9154

Riverside Office:
1945 Chicago Avenue, Suite C-1
Riverside, California 92507
(951) 783-9149

UNDERSTANDING OF THE ENGAGEMENT

March 16, 2022

Board of Directors
Los Angeles Gateway Region Integrated Regional Water Management Joint Powers Authority
16401 Paramount Boulevard
Paramount, California 90726

Dear Ms. Grace Kast, Executive Officer:

We are pleased to confirm our understanding of the services we are to provide Los Angeles Gateway Region Integrated Regional Water Management Joint Powers Authority (Authority) for the year ended June 30, 2022.

Audit Scope and Objectives

We will audit the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements of the Authority as of and for the year ended June 30, 2022. We are pleased to confirm our acceptance and our understanding of this audit engagement by means of this letter.

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with auditing standards generally accepted in the United States of America (GAAS) and *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

The objectives also included the reporting on internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, non-compliance with which could have a material effect on the financial statements in accordance with *Government Audit Standards*.

Accounting standards generally accepted in the United States of America (GAAS) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the Authority's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the Authority's RSI in accordance with GAAS. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

The following RSI is required by U.S. generally accepted accounting principles (GAAP) and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis
- 2) Budgetary Comparison Schedule – General Fund

Auditor's Responsibilities for the Audit of the Financial Statements

We will conduct our audit in accordance with GAAS and *Government Auditing Standards*. As part of an audit in accordance with GAAS and *Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. However, we will communicate to you in writing concerning any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we have identified during the audit.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about The Authority's ability to continue as a going concern for a reasonable period of time.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement.

We have identified the following significant risk(s) of material misstatement as part of our audit planning:

Management Override of Controls

We may, from time to time and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

Audit Procedures—Internal Control

We will obtain an understanding of the Entity and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinion. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to you and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards and *Government Auditing Standards*.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the Authority's compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

Other Services

We will also assist in preparing the financial statements and related notes of the Authority in conformity with accounting principles generally accepted in the United States of America based on information provided by you. These non-audit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards issued by the American Institute of Certified Public Accountants. The other services are limited to the financial statement services previously defined.

We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities. We will assist in preparing the financial statements of the Authority in conformity with accounting principles generally accepted in the United States of America based on information provided by you.

We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statement services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Responsibilities of Management for the Financial Statements

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for designing, implementing, and maintaining internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including monitoring ongoing activities; for the selection and application of accounting principles; and for the preparation and fair presentation of the financial statements in conformity with accounting principles generally accepted in the United States of America.

Management is responsible for making drafts of financial statements, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) additional information that we may request for the purpose of the audit; and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by GAAS and *Government Auditing Standards*.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws and regulations.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Scope and Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or other engagements or studies. The Entity is also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions for the report, and for the timing and format for providing that information.

Management is responsible for the preparation of any supplementary information in conformity with accounting principles generally accepted in the United States of America. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon OR make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon.

Your responsibilities include acknowledging to us in the representation letter that (1) you are responsible for presentation of any supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

You agree to assume all management responsibilities for the financial statement preparation services and any other nonattest services we provide; oversee the services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

The audit documentation for this engagement is the property of Fedak & Brown LLP and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to various government agencies or its designee. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Fedak & Brown LLP personnel. Furthermore, upon request, we may provide copies of selected audit documentation to aforementioned parties or its designee. The parties or its designee may intend or decide to distribute the copies or information contained therein to others, including other governmental agencies.

The engagement partner is responsible for supervising the engagement and signing the report or authorizing another individual to sign it. We expect to begin our audit planning in approximately March - May 2022, and to issue our reports no later than December 2022.

Our fee for services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.) except that we agree that our gross fee, including expenses, will not exceed \$8,425 (which includes out-of-pocket expenses not exceeding \$250 and preparation of the State Controller's Report for \$625). Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 30 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

Reporting

We will issue a written report upon completion of our audit of the Authority's financial statements. Our report will be addressed to the General Manager and the Board of Directors of the Authority. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement.

Ms. Grace Kast, Executive Officer
Los Angeles Gateway Region Integrated Regional Water Management Joint Powers Authority
March 16, 2022
Page 6

If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or withdraw from this engagement.

We will also provide a report (which does not include an opinion) on internal control related to the financial statements and compliance with the provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a material effect on the financial statements as required by *Government Auditing Standards*.

The report on internal control and on compliance and other matters will state that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance, and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control on compliance and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The report will also state that the report is not suitable for any other purpose. If during our audit we become aware that the Authority is subject to an audit requirement that is not encompassed in the terms of this engagement, we will communicate to management and those charged with governance that an audit in accordance with U.S. generally accepted auditing standards and the standards for financial audits contained in *Government Auditing Standards* may not satisfy the relevant legal, regulatory, or contractual requirements.

We appreciate the opportunity to be of service to the Authority and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the attached copy and return it to us.

Very truly yours,

Fedak & Brown LLP

Fedak & Brown LLP

RESPONSE:

This letter correctly sets forth the understanding of Los Angeles Gateway Region Integrated Regional Water Management Joint Powers Authority.

Management signature: _____
Title: _____
Date: _____

Governance signature: _____
Title: _____
Date: _____



*Los Angeles Gateway Region
Integrated Regional Water Management
Joint Powers Authority*

May 12, 2022

AGENDA ITEM 7a - Direct and Indirect Administrative Fees for Fiscal Year 2022-2023

BACKGROUND:

In addition to annual membership dues, Direct and Indirect Administrative Fees are collected from GWMA members and non-members for implementing certain MOUs and other cost share agreements to cover GWMA's administrative costs in support of administering various programs. Administrative Fees are applied against the cost share allocation for the GWMA members for the particular watershed, grant, program or other activity. The Administrative Fee rates are approved by the Board of Directors annually.

The GWMA's fiscal budget year is July 1 through June 30. In preparation of the 2022-2023 fiscal year, the GWMA Board of Directors is requested to establish the Administrative Fees for the next fiscal year.

SUMMARY:

In May of 2018, the GWMA Board adopted an Administrative Fee Policy. The purpose of this policy was to ensure that the GWMA's Administrative Fees are established at a rate that recovers its expenses. Per GWMA's Proposed Policy and Procedure – Collection and Use of Direct and Indirect Administrative Fees, an annual percentage must be set for all GWMA members and non-members to cover GWMA's direct and indirect administrative costs. Direct Administrative Costs are staff and legal costs that are directly attributed to a watershed, grant, program or other activity outside of general membership-related responsibilities. Indirect Administrative Costs are the expenses of doing business that are not readily identified with a particular grant, contract, project function or activity, but are necessary for the general operations of the GWMA and the conduct of activities. GWMA members will not be assessed for Indirect Costs, as GWMA members are required to pay annual membership dues and thus are contributing to general costs in support of GWMA.

To date, GWMA members have been charged 3% of their cost share allocation for the particular watershed, grant, program or other activity and non-members have been charged 5% of their cost share allocation for the particular watershed, grant, program or other activity for GWMA Direct Administrative Costs. Staff recommends maintaining the

Adriana Figueroa (Paramount), Board Chair • Kelli Pickler (Lakewood), Vice-Chair • Thomas Bekele (Signal Hill), Secretary/Treasurer
Proudly serving Gateway cities and agencies in Southeastern Los Angeles County

Members: Artesia • Bell • Bell Gardens • Bellflower • Central Basin Municipal Water District • Cerritos • Commerce • Compton • Cudahy • Downey
Hawaiian Gardens • Huntington Park • La Mirada • Maywood • Lakewood • Long Beach • Long Beach Water Department • Lynwood • Montebello • Norwalk • Paramount
Pico Rivera • Port of Long Beach • Santa Fe Springs • Signal Hill • South Gate • Vernon • Water Replenishment District of Southern California • Whittier

With Technical Support From The Sanitation Districts Of Los Angeles County

same percentages in the coming year for GWMA members and non-members, respectively. Additionally, staff recommends maintaining the same percentage of 3.76% for indirect costs for non-members. This indirect percentage is also applied against the non-member's cost share allocation for the particular watershed, grant, program or other activity. This recommendation is based upon a generally accepted accounting principle for collecting indirect costs.

RECOMMENDATION:

- a. Approve Fiscal Year 2022-2023 GWMA Member Direct Cost Administrative Fees at a rate of 3% of the Member's cost share allocation for the particular watershed, grant, program or other activities.
- b. Approve Fiscal Year 2022-2023 GWMA Non-Member Direct Cost Administrative Fees at a rate of 5% of the Non-Member's cost share allocation for the particular watershed, grant, program or other activities.
- c. Approve Fiscal Year 2022-2023 GWMA Non-Member Indirect Cost Administrative Fees at a rate of 3.76% of the Non-member's cost share allocation for the particular watershed, grant, program or other activities.

Adriana Figueroa (Paramount), Board Chair • Kelli Pickler (Lakewood), Vice-Chair • Thomas Bekele (Signal Hill), Secretary/Treasurer
Proudly serving Gateway cities and agencies in Southeastern Los Angeles County

Members: Artesia • Bell • Bell Gardens • Bellflower • Central Basin Municipal Water District • Cerritos • Commerce • Compton • Cudahy • Downey
Hawaiian Gardens • Huntington Park • La Mirada • Maywood • Lakewood • Long Beach • Long Beach Water Department • Lynwood • Montebello • Norwalk • Paramount
Pico Rivera • Port of Long Beach • Santa Fe Springs • Signal Hill • South Gate • Vernon • Water Replenishment District of Southern California • Whittier

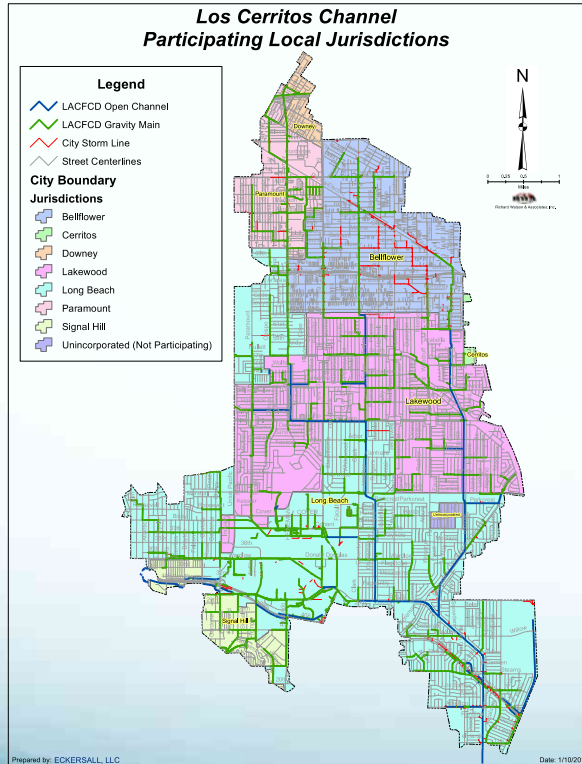
With Technical Support From The Sanitation Districts Of Los Angeles County



Overview of Proposed Residual Designation and Commercial, Institutional, and Industrial (CII) Regional Permit

A presentation to
Gateway Water Management Authority
by
Richard Watson
Richard Watson & Associates, Inc.
Consultant to the Los Cerritos Channel Watershed Group
12 May 2022

Outline



- Regulatory and water quality background
- EPA's residual designation authority and roles of EPA and Regional Water Board
- Pollutant loading analysis
- Proposed designation and potential compliance options
- Potential involvement of Watershed Group

Clean Water Act Authority to Regulate Stormwater

NPDES Permits are required for certain stormwater discharges:



Large, Medium, and Small Municipal Separate Storm Sewer Systems (MS4s)



Industrial Activities from specific industrial categories



Construction Activities Disturbing ≥ 1 acre



Additional Discharges on a Case-By-Case Basis

Residual Designation Authority (RDA)

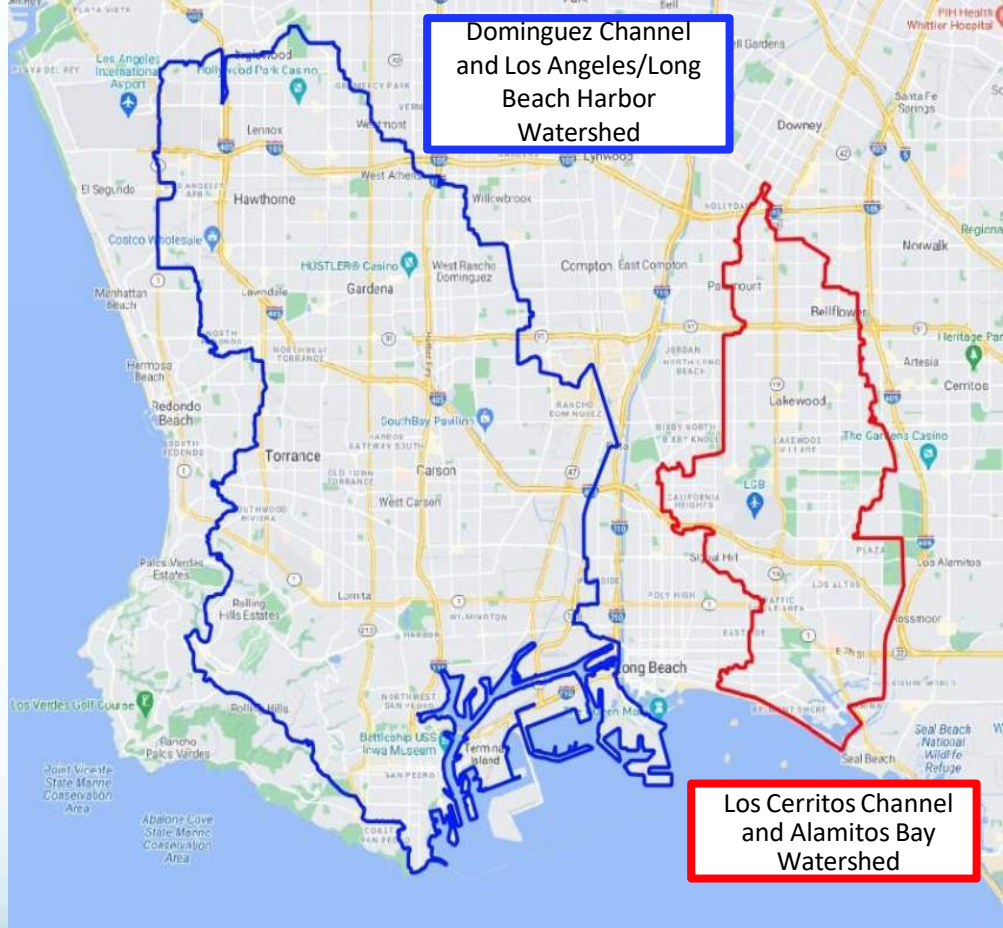
Water Quality Background

Petitions Under Review

- Petitions asking EPA to permit privately owned commercial, industrial, and institutional (CII) sources in two highly urbanized watersheds
- Petitions focus on zinc and copper impairments

Water Quality Concerns

- Waterbodies are impaired
- 3 TMDLs for these watersheds
- Other constituents of concern:
 - Other metals
 - PAHs
 - Bacteria
 - Legacy pesticides such as DDT
 - PCBs
 - Trash
 - Nutrients





EPA's Residual Designation Authority

EPA can use its "residual designation" authority under 40 CFR 122.26(a)(9)(i)(C) and (D) (PDF) to require NPDES permits for other stormwater discharges or category of discharges on a case-by-case basis when it determines that:

- the discharges contribute to a violation of water quality standards,
- are a significant contributor of pollutants to federally protected surface waters, or
- controls are needed for the discharge based on wasteload allocations that are part of "total maximum daily loads" (TMDLs) that address the pollutant(s) of concern.

➤ Can be requested by petition

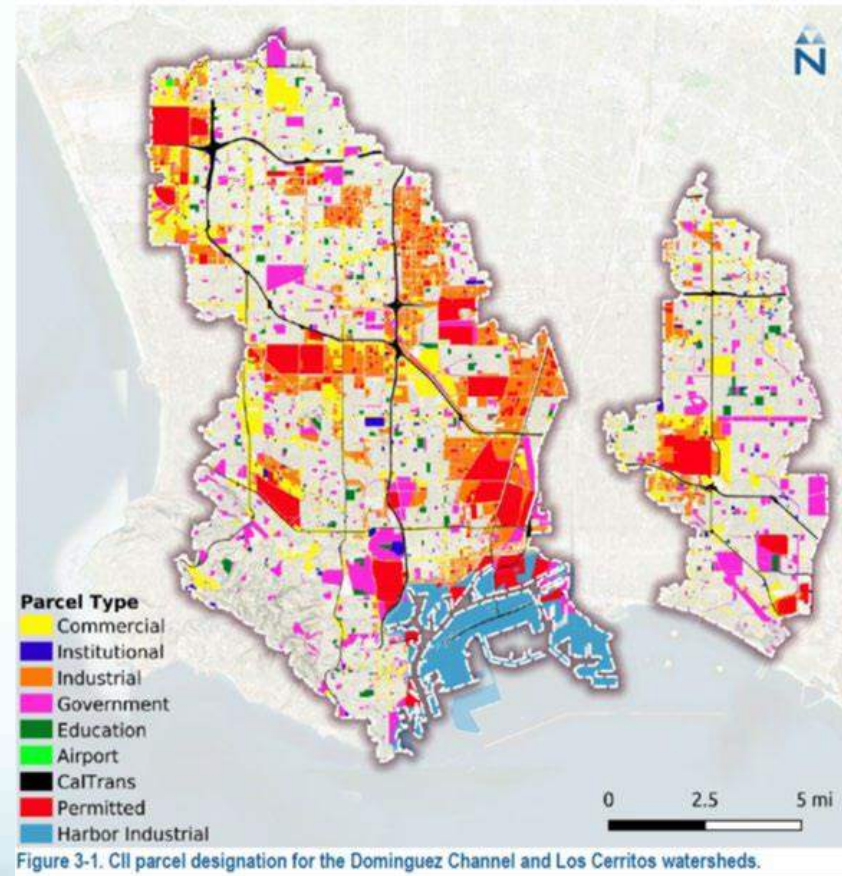


EPA and LA Water Board Roles

- **EPA administers the Clean Water Act, including the NPDES Program**
- **California is authorized to implement the NPDES Program**
- **For this Residual Stormwater Designation:**
 - **EPA issues a proposed designation**
 - **LA Water Board issues a proposed NPDES permit**
- **They plan on simultaneous public notice and final issuance of both actions**
- **Facilities seek coverage/enroll under the permit**

Pollutant Loading Analysis for CII Sources

- Watersheds are highly urbanized, containing a large amount of impervious cover that can convey pollutants.
- Completed watershed modeling for zinc and copper in stormwater discharges from CII parcels (based on LA Tax Assessor database).
- 2021 loading report for different types and sizes of CII sites (total area and acres of impervious cover).



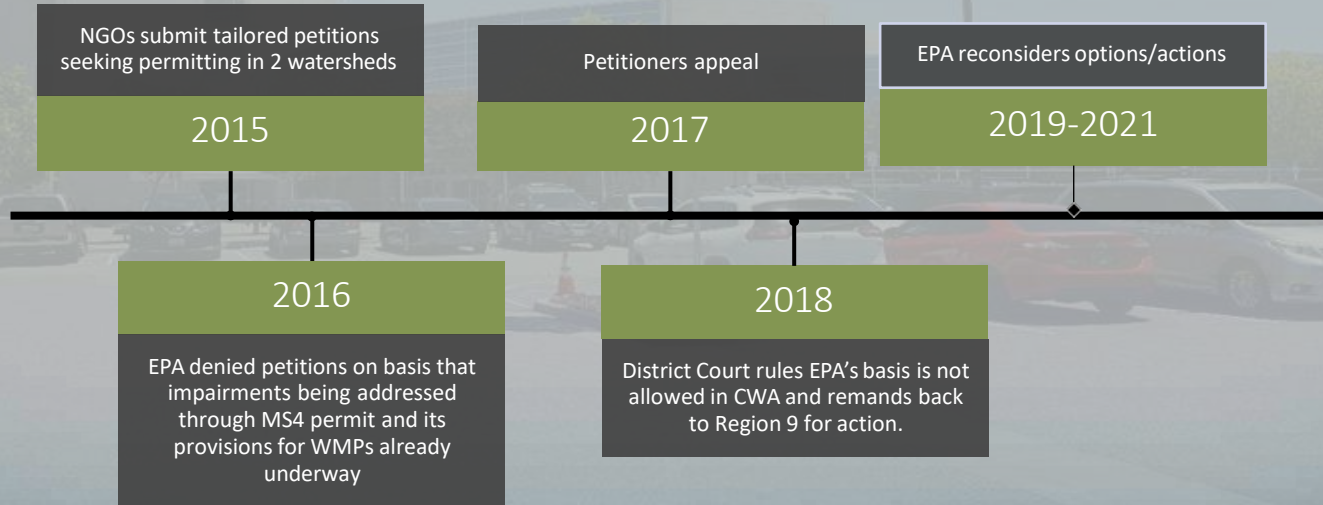
*Used Los Angeles County land use classification data

LA Residual Designation Petitions Timeline



2013

NRDC, American Rivers, CA Coastkeeper Alliance, Conservation Law Foundation file petition for permitting of all non-de minimis CII facilities to all impaired waterbodies and EPA denied the petitions



Proposed Designation Order Consideration



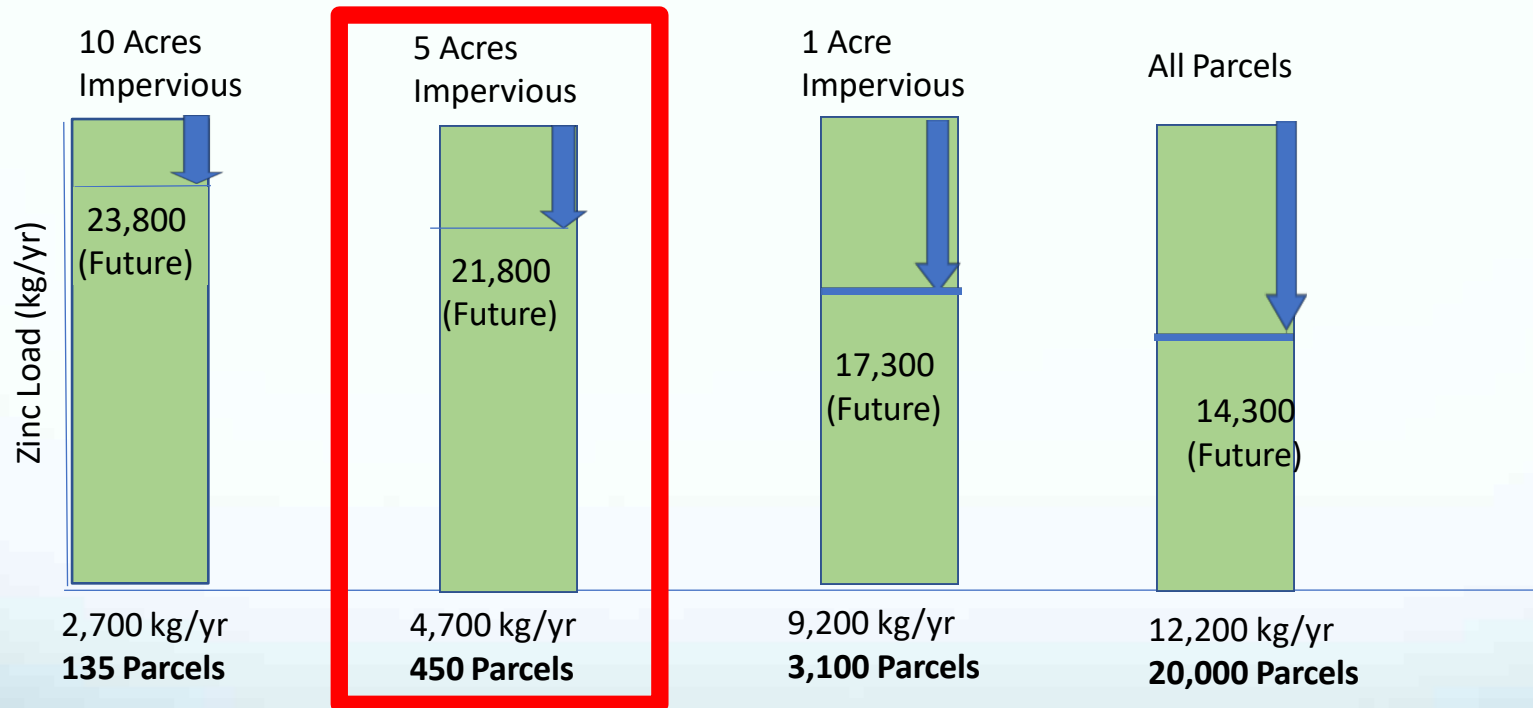
- Only these two watersheds
- CII parcels with 5 or more acres of impervious cover
- Unpermitted portions of IGP facilities with 5 or more acres of total area
- COM, INST, IND land uses/examples: shopping centers, office complexes, car dealerships, warehouses, parking lots and private schools

Potential Compliance Options for Numeric Limits

- Onsite compliance with numeric limits
- Onsite capture and use, infiltration, or evapotranspiration of runoff produced by the 85th percentile 24-hour storm
- Agreement with local watershed management group to help fund watershed management program



Estimated Pollutant Loads Addressed by Various CII Options



(Of MS4 Load Responsibility for Zinc of 26,500 kg/yr)

Anticipated Schedule



- The draft permit and USEPA draft designation anticipated to be released for comments later this month.
- Planned 30-day comment period for the draft permit, along with a workshop
- Will be up for adoption during the July or September Regional Board meeting. (The Board is typically dark in August.)



Potential Involvement of Watershed Group

- Participation in workshops and testimony at adoption hearing
- Explanation of process and options to private commercial, industrial, and institutional entities covered by new general regional permit
- Potential changes to monitoring program
- Potential development of agreements with covered entities to help fund the Watershed Management Program (WMP)

Questions?

Richard Watson

Richard Watson & Associates, Inc. (RWA)
(949) 394-8495 (cell)
rwatson@rwaplanning.com



For additional information, see:

EPA Residual Designation Authority Website:

<https://www.epa.gov/npdes-permits/residual-designation-authority-address-stormwater-quality-problems-epas-pacific>

LA Regional Water Board's CII Website:

https://www.waterboards.ca.gov/losangeles/water_issues/programs/stormwater/CommercialIndustrialandInstitutional/index.html



*Los Angeles Gateway Region
Integrated Regional Water Management
Joint Powers Authority*

May 12, 2022

AGENDA ITEM 10 - Discussion/Action Regarding One-Year Extension of Professional Services Agreement with Amended Fee for Koa Consulting for GWMA Program Management, Grant Administration, and DAC Committee Services

SUMMARY:

On March 14, 2019, the GWMA Board of Directors approved a professional services agreement with Koa Consulting for program management, grant administration, and disadvantaged communities (DAC) services (the "Agreement"). Under the Agreement, Grace Kast serves as GWMA's Executive Officer and Chair of the Greater Los Angeles IRWM DAC Committee and as DACIP Task Force Co-Chair. Koa Consulting provides a range of administrative and financial services for the day-to-day management of GWMA and its contracting and fiduciary programs. In addition, the Agreement's scope of services includes Koa Consulting's provision of grant administration services.

The Agreement's term began on March 1, 2019 and the initial term was set to expire on June 30, 2020. Pursuant to Section 2 of the Agreement, GWMA may, at its option, extend the Agreement's term for up to three additional terms of one year each upon providing written notice to Koa Consulting 30 days prior to the Agreement's scheduled expiration. On May 14, 2020, the GWMA Board approved the first one-year extension of the Agreement and on May 13, 2021, the GWMA Board approved the second one-year extension, with an expiration date of June 30, 2022. This would be the third one-year extension. It should be noted that Koa Consulting has not requested an increase in fees since its original agreement with GWMA in 2019.

Koa Consulting has expressed its willingness to continue providing the Agreement's scope of services for an additional year with an amended fee. The amended fee is based on two factors: increased labor costs and increased scope. Members of the Executive Committee have been pleased with Koa Consulting's services and support the one-year extension of the Agreement. A copy of the Agreement is attached to this Board Letter.

Adriana Figueroa (Paramount), • Kelli Pickler (Lakewood), Vice-Chair • Thomas Bekele (Signal Hill), Secretary/Treasurer
Proudly serving Gateway cities and agencies in Southeastern Los Angeles County

Members: Artesia • Bell • Bell Gardens • Bellflower • Central Basin Municipal Water District • Cerritos • Commerce • Compton • Cudahy • Downey
Hawaiian Gardens • Huntington Park • La Mirada • Maywood • Lakewood • Long Beach • Long Beach Water Department • Lynwood • Montebello • Norwalk • Paramount
Pico Rivera • Port of Long Beach • Santa Fe Springs • Signal Hill • South Gate • Vernon • Water Replenishment District of Southern California • Whittier

With Technical Support From The Sanitation Districts Of Los Angeles County

DISCUSSION:

A. Current Agreement

The Agreement with Koa Consulting contains the following major terms:

- 1) The scope of services contains three principal tasks: (i) Program Management and Administration/Accounting/Meetings; (ii) Grant Administration; and (iii) Greater Los Angeles IRWM DAC Committee Chair and DACIP Task Force Co-Chair.
- 2) The designation of Grace Kast as GWMA's Executive Officer.
- 3) A flat monthly fee for each of the three services charged at the following rates:
 - a. \$25,408 per month for Program Management and Administration/Accounting/Meetings services;
 - b. \$6,250 per month for Grant Administration services; and
 - c. \$2,250 per month for Greater Los Angeles IRWM DAC Committee Chair and DACIP Task Force Co-Chair services
- 4) An initial term beginning on March 1, 2019 and terminating on June 30, 2020. The GWMA Board has the option to extend the agreement on the same terms for up to three additional one-year terms.

B. Proposed Amendment to Agreement

Koa Consulting met with the Executive Committee and requested a fee amendment to continue providing GWMA with the scope of services as outlined in the contract. The purpose of the request is to address increased costs and additional time associated with providing continued services.

- 1) The proposed flat monthly fee for each of the three services are as follows:
 - a. \$28,203 per month for Program Management and Administration/Accounting/Meetings services. This reflects an 11% increase from the current monthly fee and it is based on cost of living adjustments and increased scope;
 - b. \$6,375 per month for Grant Administration services. This reflects a 2% increase from the current monthly fee; and
 - c. \$2,295 per month for Greater Los Angeles IRWM DAC Committee Chair and DACIP Task Force Co-Chair services. This reflects a 2% increase from the current monthly fee.

Adriana Figueroa (Paramount), • Kelli Pickler (Lakewood), Vice-Chair • Thomas Bekele (Signal Hill), Secretary/Treasurer
Proudly serving Gateway cities and agencies in Southeastern Los Angeles County

Members: Artesia · Bell · Bell Gardens · Bellflower · Central Basin Municipal Water District · Cerritos · Commerce · Compton · Cudahy · Downey · Hawaiian Gardens · Huntington Park · La Mirada · Maywood · Lakewood · Long Beach · Long Beach Water Department · Lynwood · Montebello · Norwalk · Paramount · Pico Rivera · Port of Long Beach · Santa Fe Springs · Signal Hill · South Gate · Vernon · Water Replenishment District of Southern California · Whittier

With Technical Support From The Sanitation Districts Of Los Angeles County

Pursuant to Government Code Section 54953(c)(3), the Board must orally summarize a recommendation for a final action on the salary or other compensation paid to the Executive Officer. This provision of the Brown Act is applicable because the proposed agreement will compensate Koa Consulting for Ms. Kast's services as GWMA's Executive Officer. GWMA's legal counsel will provide a brief oral summary of the agreement's compensation for the Board's consideration.

FISCAL IMPACT:

The amended fee schedule is not expected to exceed the budget for the services needed to manage GWMA's operations for FY 2022-2023.

RECOMMENDATIONS:

The Executive Committee recommends that the Board:

- a) Approve a one-year extension of the Professional Services Agreement with the amended fee for Koa Consulting, attached as Attachment A. The new expiration date is June 30, 2023; and
- b) Direct the Chair to provide written notification to Koa Consulting of the Board's approval of the one-year contract extension with amended fee.

Adriana Figueroa (Paramount), • Kelli Pickler (Lakewood), Vice-Chair • Thomas Bekele (Signal Hill), Secretary/Treasurer
Proudly serving Gateway cities and agencies in Southeastern Los Angeles County

Members: Artesia · Avalon · Bell · Bell Gardens · Bellflower · Central Basin Municipal Water District · Cerritos · Commerce · Cudahy · Downey · Hawaiian Gardens ·
Huntington Park · La Mirada · Maywood · Lakewood · Long Beach · Long Beach Water Department · Lynwood · Montebello · Norwalk · Paramount · Pico Rivera
Santa Fe Springs · Signal Hill · South Gate · Vernon · Water Replenishment District of Southern California · Whittier

With Technical Support From The Sanitation Districts Of Los Angeles County

May 3, 2022

Ms. Adriana Figueroa
Board Chair
Gateway Water Management Authority
16401 Paramount Blvd.
Paramount, CA 90723

Subject: GWMA Program Management and Greater Los Angeles Integrated Regional Water Management Disadvantaged Community Committee Chair and Disadvantaged Community Involvement Program Task Force Co-Chair

Dear Ms. Figueroa:

Koa Consulting, Inc. has been providing services to GWMA since 2018 without any modification requests to our contract. Our firm is submitting for your consideration this fee proposal to amend our current contract for Fiscal Year 2022-2023. The purpose of this cost proposal is to address increased operating costs and additional time associated with providing continued services to GWMA for **Program Management, Grant Administration, and Greater Los Angeles Integrated Regional Water Management Disadvantaged Community Committee Chair and Disadvantaged Community Involvement Program Task Force Co-Chair**.

Scope:

The tasks consist of the scope of services provided in **Exhibit “A”**. Additional services are shown in blue font in Exhibit “A”.

Schedule:

The scope of services as described in Exhibit “A” is for the Fiscal Year 2022-2023 (July 1, 2022 through June 30, 2023).


Fee:

We will provide the services as described in **Exhibit “A”** for the lump sum amount of \$442,475.00 for Fiscal Year 2022-2023 (July 1, 2022 through June 1, 2023), based on the monthly Expenditure Table attached as **Exhibit “B”** and billing rates provided as **Exhibit “C”**. The updated billing rates account for increased operating costs, such as fuel, insurance, and cost of living. (For example, since 2018, our insurance premium has increased 14%.)

For your convenience, also attached as **Exhibit “D”** is a copy with our current monthly Expenditure Table and billing rates.

Should you have any questions, please do not hesitate to contact me at (949) 300-7910 or by email at traci@koaconsulting.net.

Respectfully submitted,


Traci Gleason, PE

Attachments

Cc: Kekoa Anderson, Grace Kast

EXHIBIT “A”
GATEWAY WATER MANAGEMENT AUTHORITY
SCOPE OUTLINE

Since the execution of our contract in 2018, our team has continued to provide GWMA with program management, administrative and accounting services, facilitate and participate in GWMA related meetings, provide grant funding strategy, coordination and management, and serve as the Greater Los Angeles Region Integrated Regional Water Management (IRWM) Disadvantaged Community (DAC) Committee Chair and Disadvantaged Community Involvement Program (DACIP) Task Force Co-Chair.

TASK 1. PROGRAM MANAGEMENT & ADMINISTRATION/ACCOUNTING/MEETINGS

Task 1a. Program Management and Administration

- Plan, organize, direct and coordinate the general affairs of the GWMA including legislative, personnel, public relations, and legal matters
- Manage various special projects assigned by the Board or the Chair
- Administer and manage MOUs and subrecipient agreements with multiple agencies and cities
- Negotiate and oversee multi-party MOUs, contracts, and consultant contracts
- Coordinate activities of and provide direction to personnel and GWMA consultants
- Coordinate and manage GWMA’s State of Economic Interest Forms
- Website Support with firm assigned to develop and maintain GWMA Website
- Copy and distribute correspondence, documents and reports to the Chair of the Board, the Executive Committee, and the Board
- Answer inquiries, conducts research, and provides follow-up to Board

Task 1b. Accounting

Conducts accounting functions including invoice generation, receipt of revenues from multiple sources from MOUs, Federal and State Grant reimbursements, membership dues, etc.

- Prepare annual budget
- Manages in-house accounting of accounts payables and accounts receivables to be coded, approved, processed, paid and/or deposited
- Prepare, distribute and manage invoices to GWMA members and other groups or individual entities as authorized and approved by the Board
- Document and manage local agencies investment funds for the various watershed groups.
- Perform follow-up and reconciliation on accounts payables, accounts receivables, and fund balances, budgets, etc.
- Provide financial reports to the State Controller or other regulatory agency, as necessary
- Prepare list of demands and write board letters regarding financial activities
- Develop and prepare Revenue and Expenses Reports for GWMA and MOU activities
- Prepare reports and information for annual audit.

Task 1c. Meetings

- Serve as representative on IRWM meetings
 - Sub-regional meetings
 - Leadership meetings
- Prepare for and attend monthly Board meetings
 - Provide presentation/updates on GWMA activities
 - Prepare Agendas Packets and Meeting Minutes
 - Includes preparation of board letters regarding financial activities
 - Brown Act Compliance
- Attend monthly Regional Watershed Group Meetings (See Figure 1)
- Attend Public Hearing/Meetings



Figure 1: Gateway Region Watershed Groups

For FY 22-23, our team anticipates additional time will be needed for all three subtasks listed above to also handle the following additional upcoming items:

- Harbor Toxic Upstream: The MOUs with 64 agencies will expire June 30, 2023. Our team will coordinate with legal counsel, GWMA's board, and the agencies to prepare, distribute, and execute amendments to all 64 agreements.
- Los Cerritos Channel (LCC) and Dominguez Channel: The Los Angeles Regional Water Quality Control Board representatives recently shared at the LCC Watershed Management Group (WMG) meeting that a new permit will be required for privately owned companies in the LCC Watershed. There are approximately 700 permittees that will get this permit. There are 3 options for compliance, in which one of the options is for each of the Permittees to enter into an agreement with the LCC WMG to fund or partially fund regional project(s). Since GWMA serves as the fiduciary agent for the LCC WMG, GWMA needs to consider administering and managing agreements with the permittee.

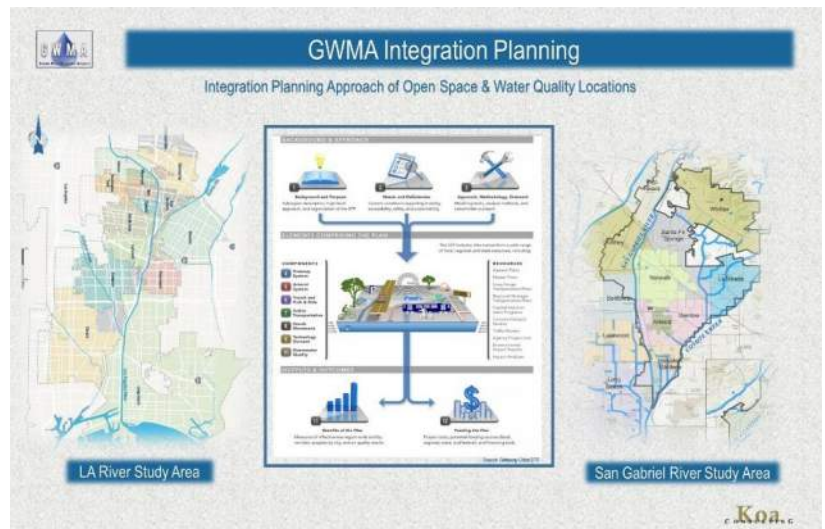
It should be noted that costs to administer these items listed above will be offset via the administration fee charged to each of the participants.

The total number of hours estimated for Task 1 is 2,785 hours. This is an additional 372 hours more than our current contract that was executed in 2018. This is approximately an 8% increase in the number of hours for Task 1a; 3% increase in the number of hours for Task 1b; and a 4% increase in the number of hours for Task 1c. Using the updated blended rate, the proposed total estimated fee for Task 1 is \$338,435, which is approximately an 11% increase from the current contract amount that was executed in 2018.

TASK 2. GRANT ADMINISTRATION

Task 2a. Visioning & Regional Integration Program

- Continued coordination activities with GWMA Programs
- Capture the various independent local visioning and programs, and promote consistency with regional projects
- *Regional Planning Focus* - evaluate and incorporate the existing projects and on-going studies and develop them into a formally adopted Visioning & Regional Integration Program Summary Report.
 - Address impact and benefits issues concerning the Region's resources and the physical environments as they apply to, but limited to, the following focus areas:
 - Watershed Master Plans
 - Open Space and Habitat Management
 - Urban Greening Planning
 - Park Design
 - Urban Revitalization
 - Planning for Climate Change
 - Low Impact Development (LID)
 - Community Stewardship
 - Conservation Plans



Task 2b. Funding Strategy and Grant Coordination

- Coordinate and identify possible funding strategies and optimize the benefits to the Gateway Region with the greatest rate of return on investment, through shared funding avenues and project coordination.
- Discuss joint legislative, project and grant opportunities.
- Participate in coordination meetings with GWMA's consultants for grant funding pursuit.
- Continue to review opportunities and solicit input from our members and watershed groups. Assigning priorities regarding grant opportunities that GWMA can pursue on behalf of its members with the following:
 - State and Regional Boards
 - Caltrans Districts and Headquarters
 - Local Municipal NPDES Agencies (Cities and Counties)
 - Other Stakeholders
- Oversee and manage grant and project administration for various grant programs.
- Prepare, coordinate and manage grant reimbursement requests.
- Coordinates and submits documents, reports, and general information to Local, State and Federal agencies as required by grant agreements, other projects or as authorized by the Board

- Manage Agreements and Sub-recipient agreements
 - Negotiate and oversee multi-party agreements, contracts, and consultant contracts

For FY 22-23, our team anticipates additional time will be needed for task 2b to also handle the following additional upcoming items:

- Safe Clean Water Program (SCWP) – Measure W. GWMA is the Project lead for three scientific studies:
 - Gateway Area Pathfinding Study Phase 1 –currently underway.
 - Gateway Area Pathfinding Study Phase 2 – anticipated to begin in FY 22-23.
 - Regional Pathogen Reduction Study – anticipated to begin in FY 22-23

It should be noted that the grant funding awarded for each of these three projects also included funding for administration by GWMA staff.

- GWMA Regional Grant Program - In FY 21-22, as recommended by our team, the GWMA board chose four categories (PFOS/PFOA, new wells, recycled water, and stormwater capture and reuse systems) for potential regional project development and grant opportunities and directed staff to solicit proposals from its approved On-Call Consultant list. Three consultants were selected and approved by the board to pursue grant funds for the four categories. As GWMA staff, we will continue to coordinate with the consultants for the pursuit of regional grant funding for our Gateway Region for the four topic items. The proposed FY 22-23 GWMA Operations Budget includes potential for an additional regional grant program solicitation.

The total number of hours estimated for Task 2 is 516 hours. This is an additional 46 hours more than our current contract that was executed in 2018. This is approximately a 10% increase in the number of hours. Using the updated blended rate, the proposed total estimated fee for Task 2 is \$76,500, which is approximately a 2% increase from the current contract amount that was executed in 2018.

TASK 3. GREATER LOS ANGELES IRWM DAC COMMITTEE CHAIR AND DACIP TASK FORCE CO-CHAIR

Key Program Elements

- DACIP was approved by voters as part of Proposition 1 in 2014. DACIP is under the State’s Integrated Regional Water Management “IRWM” Program administered by the Dept. of Water Resources “DWR” and provides \$9.8M towards program implementation over 3 years.
- Disadvantaged Communities “DACs” include economically distressed, under-represented communities and/or populations with less than 80% of the State median household income.
- Key DACIP objectives are:
 - “Work collaboratively to involve DACs, community-based organizations, and stakeholders in IRWM planning efforts to ensure balanced access and opportunity for participation in the IRWM planning process.”
 - “Increase the understanding, and where necessary, identify the water management needs of DACs on a Funding Area basis.”
 - “Develop strategies and long-term solutions that appropriately address the identified DAC water management needs.”

- Key DACIP Goals:
 - Strengthen relationships and engagement with DACs and develop long-term working relationships.
 - Identify new DACs and engage them in relationships and opportunities
 - Support and engage DACs in watershed planning, identify water-related needs, and ultimately work together to assist them in developing needed project plans.
 - Assist/Support DACs in securing potential State and/or local funding, if and when available.
- DACIP jurisdiction includes three IRWM Regions: Greater LA County, Upper Santa Clara, and Ventura County.
- Greater LA County “GLAC” is the largest IRWM region with 87 cities, “GLAC” includes 9.8M residents of which 42% fall into the DAC category.
- Because the GLAC IRWM region is so large, it is divided into five sub-regions: 1) South Bay; 2) Upper Los Angeles River; 3) Lower San Gabriel-Lower Los Angeles River; 4) Upper San Gabriel/Rio Hondo; and 5) North Santa Monica Bay. All have DACs except for North Santa Monica Bay.
- Underrepresented communities that are not captured by census include Native American tribal members, homeless people and migrant and resident farmworkers. This program will attempt to identify and involve them in this program in addition to the previously identified DACs.
- Funds from the \$9.8M grant can be spent on:
 - Needs Assessment (State requirement)
 - Community Outreach
 - Education
 - Facilitation
 - Technical Assistance
 - Project Development
 - Site Assessment
 - Engagement in IRWM Efforts
 - Enhancement of DAC aspects in IRWM Plans
 - Governance Structure

Program Structure and Representation

- In 2016, the GLAC IRWM Leadership created the GLAC DAC Committee to represent all five sub-regions. The GLAC DAC Chair’s role was to offer leadership and organize the group, request full participation and representation from each sub-region and include NGOs on the committee.
- DWR required that all three regions work together under one grant agreement to implement program.
- LA County was asked to administer DACIP grant by all three regions;
- In 2016, the DACIP Task Force was also formed in response to the 3-region DACIP program.
- DACIP Task Force includes two representatives from each region to collaborate, identify DAC needs, equitably distribute funds in response to region needs.
- The GLAC DAC Chair is one of two representatives from the GLAC region.

- GLAC DAC Committee roles: 1) Oversee, participate and provide guidance to GLAC DACIP Task Force Representatives (GLAC DAC Chair and County Rep) in relation to sub-regional needs (i.e., help identify DACs and NGOs, advice for outreach, oversight on allocation of funds and expenditures, as needed, etc.); and 2) Provide information to the GLAC IRWM Leadership Committee.
- DACIP Task Force roles: 1) Oversee RFP process and recommend selections; 2) Oversee work of the regional project managers and consultants; 3) coordinate funding allocations between regions based upon identified needs as the program rolls out over 3 years; and 4) Oversee the entire program and report to DWR as needed.

DACIP Schedule

- DACIP is a 3-year grant which officially started Q2 2018.
- DACIP started with development of digital and print engagement/involvement materials with translation (Cal State University is the consultant for this task).
- DACIP will process setting up workshops, door-to-door meet and greets, social media, presentations at local community meetings.

Gateway Region

- Gateway Region is identified as the Lower San Gabriel-Lower Los Angeles Rivers Region per the IRWM guidelines.
- Gateway Region includes 27 cities and unincorporated areas, many of which have a small or large DAC community population.

For FY 22-23, our team anticipates additional time will be needed to handle the funds from the State that will be directed to DACs. It should be noted that the grant program reimburses GWMA for the time directly spent for this program.

The total number of hours estimated for Task 3 is 220 hours. This is an additional 6 hours more than our current contract that was executed in 2018. This is approximately a 3% increase in the number of hours. Using the updated blended rate, the proposed total estimated fee for Task 3 is \$27,540, which is approximately an 2% increase from the current contract amount that executed in 2018.

EXHIBIT "B"

GWMA Prog. Mgmt & Admin/Grant Admin/DAC Chair and DACIP Co-Chair Expenditure Table

Koa Consulting, Inc.		FY2022-2023											
Task No.	Description	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23
1	Program Mgmt & Admin/Accting/Meetings	\$28,203	\$28,203	\$28,203	\$28,203	\$28,203	\$28,203	\$28,203	\$28,203	\$28,203	\$28,203	\$28,203	\$28,203
2	Grant Administration	\$6,375	\$6,375	\$6,375	\$6,375	\$6,375	\$6,375	\$6,375	\$6,375	\$6,375	\$6,375	\$6,375	\$6,375
3	IRWM DAC Committee Chair/ DACIP Task Force Co-Chair	\$2,295	\$2,295	\$2,295	\$2,295	\$2,295	\$2,295	\$2,295	\$2,295	\$2,295	\$2,295	\$2,295	\$2,295
Monthly Planned Expenditure		\$36,873	\$36,873	\$36,873	\$36,873	\$36,873	\$36,873	\$36,873	\$36,873	\$36,873	\$36,873	\$36,873	\$36,873
Cumulative Planned Expenditure		\$36,873	\$73,746	\$110,619	\$147,492	\$184,364	\$221,237	\$258,110	\$294,983	\$331,856	\$368,729	\$405,602	\$442,475

Exhibit “C”

**2022
BILLING RATE SCHEDULE**

Staff

Support Staff/Administrative Staff	\$ 80.00
Design Engineer	\$ 180.00
Environmental Planner	\$ 180.00
Project Engineer	\$ 190.00
Project Manager	\$ 220.00

Reimbursables

Photo Copies (B&W 8.5"x11")	\$ 0.15 each
Photo Copies (B&W 11"x17")	\$ 0.25 each
Color Copies (8.5"x11")	\$ 2.00 each
Color Copies (11"x17")	\$ 2.75 each
Large Format Copies (B&W)	\$ 0.25 per sqft
Mileage	\$ GSA Mileage Rate*

* GSA Mileage Rate subject to change

All other direct costs, such as reproduction, special photography, postage, delivery services, overnight mail, printing and any other services performed by subcontractor, will be billed at cost plus 15%.

Exhibit "D"
FY 2021-2022
GWMA Prog. Mgmt & Admin/Grant Admin/DAC Chair and DACIP Co-Chair
Expenditure Table

Koa Consulting, Inc.		FY2021-2022											
Task No.	Description	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22
1	Program Mgmt & Admin/Accting/Meetings	\$25,408	\$25,408	\$25,408	\$25,408	\$25,408	\$25,408	\$25,408	\$25,408	\$25,408	\$25,408	\$25,408	\$25,408
2	Grant Administration	\$6,250	\$6,250	\$6,250	\$6,250	\$6,250	\$6,250	\$6,250	\$6,250	\$6,250	\$6,250	\$6,250	\$6,250
3	IRWM DAC Committee Chair/ DACIP Task Force Co-Chair	\$2,250	\$2,250	\$2,250	\$2,250	\$2,250	\$2,250	\$2,250	\$2,250	\$2,250	\$2,250	\$2,250	\$2,250
Monthly Planned Expenditure		\$33,908	\$33,908	\$33,908	\$33,908	\$33,908	\$33,908	\$33,908	\$33,908	\$33,908	\$33,908	\$33,908	\$33,908
Cumulative Planned Expenditure		\$33,908	\$67,816	\$101,724	\$135,632	\$169,540	\$203,448	\$237,356	\$271,264	\$305,172	\$339,080	\$372,988	\$406,896

BILLING RATE

Staff

Support Staff/Administrative Staff	\$ 75.00
CAD Technician.....	\$ 120.00
Design Engineer.....	\$ 150.00
Environmental Planner	\$ 175.00
Project Engineer.....	\$ 185.00
Project Manager	\$ 215.00

Reimbursables

Photo Copies (B&W 8.5"x11").....	\$ 0.10 each
Photo Copies (B&W 11"x17").....	\$ 0.20 each
Color Copies (8.5"x11").....	\$ 1.50 each
Color Copies (11"x17").....	\$ 2.50 each
Large Format Copies (B&W).....	\$ 0.20 per sqft
Mileage	\$ GSA Mileage Rate*

* GSA Mileage Rate subject to change

All other direct costs, such as reproduction, special photography, postage, delivery services, overnight mail, printing and any other services performed by subcontractor, will be billed at cost plus 15%.



Grant Writing/Implementation Management Stormwater Capture and Reuse Systems Progress Update



GWMA BOARD PRESENTATION | 12 MAY 2022 | Gateway Water Management Authority

Grant Support Services

Construction of Stormwater Capture and Reuse Systems



**TASK 1 | SOLICIT INTEREST FROM GWMA
MEMBERS FOR REGIONAL PROJECT**



**TASK 2 | REVIEW AND RECOMMEND
ELIGIBLE GRANT PROGRAMS**



**TASK 3 | PREPARE AND SUBMIT *GRANT*
APPLICATION**

Task 1. Solicit Interest from GWMA Members | Survey

- Survey released 2/22/22
- Objective
 - Member Interest
 - Project Types
 - Project Needs
 - Funding Needs

com/Pages/ResponsePage.aspx?id=XOkIjgaPUuE5RGz2ejtPMZDd18TcgVAg7LSDJb...

GWMA's Regional Stormwater Capture and Reuse Grant Project

The survey will take approximately 5 minutes to complete.

1. Agency Name

Enter your answer

2. Contact Person's Name

Enter your answer

3. Contact Person's Email Address

Enter your answer

7. Watershed Management Program(s)

Enter your answer

8. EXISTING STORMWATER PLANNED PROJECT#1. If you have planned stormwater capture project(s), please include a project name, location, brief description, project status, project costs, and funding status, and list additional benefits the project may have (i.e. bike/pedestrian path, vacant lot development, park enhancement, etc).

Enter your answer

9. EXISTING STORMWATER PLANNED PROJECT#2. If you have planned stormwater capture project(s), please include a project name, location, brief description, project status, project costs, and funding status, and list additional benefits the project may have (i.e. bike/pedestrian path, vacant lot development, park enhancement, etc).

Enter your answer

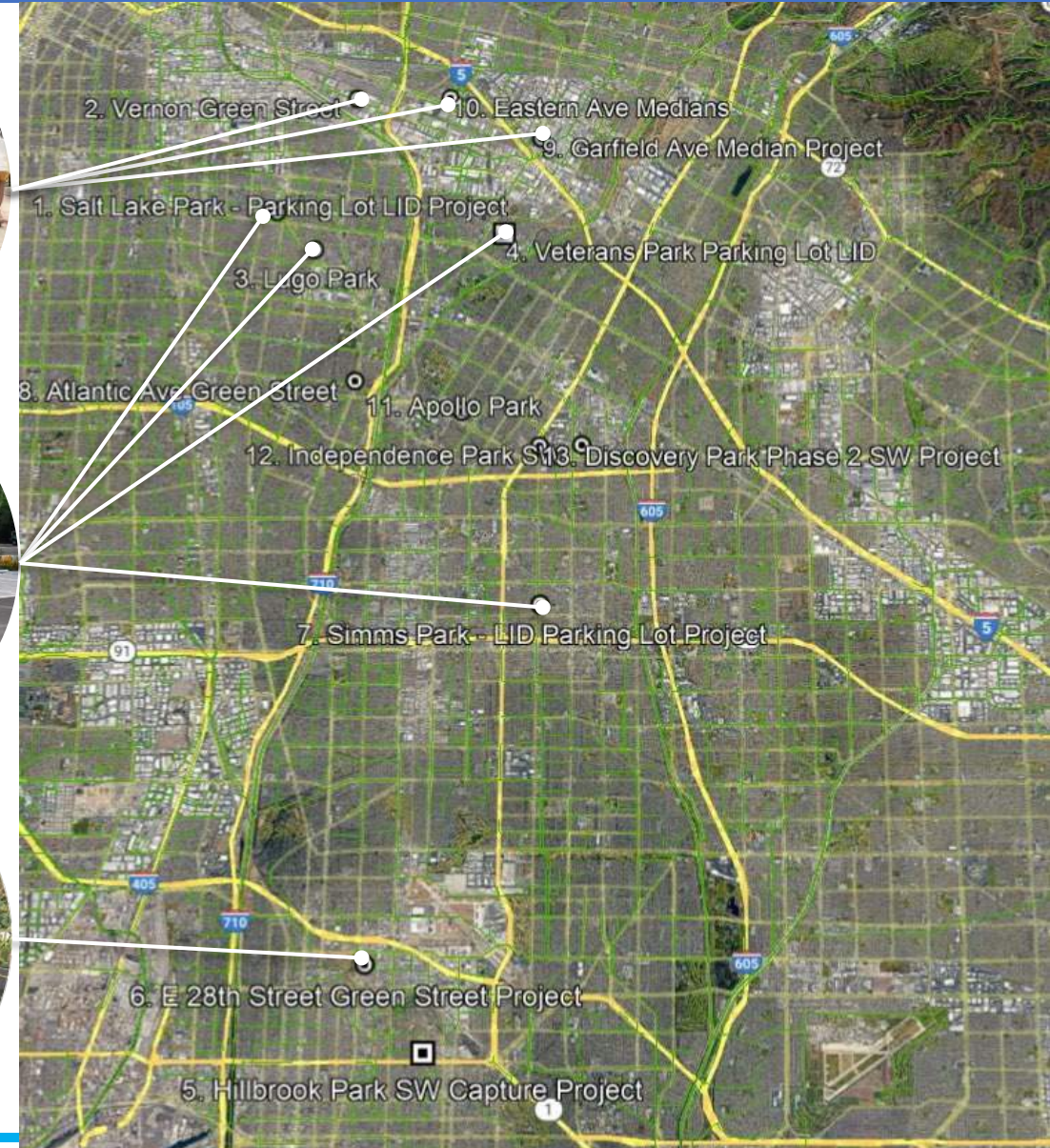
10. EXISTING STORMWATER PLANNED PROJECT#3. If you have planned stormwater capture project(s), please include a project name, location, brief description, project status, project costs, and funding status, and list additional benefits the project may have (i.e. bike/pedestrian path, vacant lot development, park enhancement, etc).

GWMA Survey Results | Existing Stormwater Planned Projects

Stormwater Capture Projects

Potential LID Parking Lot Improvements

Potential Green Street Implementation
(Vernon, Signal Hills, Bellflower,



GWMA Survey Results | Existing Stormwater Planned Projects

City	Stormwater Capture Project	Green Street	LID Program
Huntington Park	●		●
Vernon		●	
Cudahy	●		●
Bell Gardens	●		●
Signal Hill	●	●	
Bellflower	●	●	
Lynwood		●	
Commerce		●	
Whittier	●	●	●
Downey	●		●

Stormwater Capture Grant Opportunities

- DWR Pop 1 Round 2
- WATERSMART Drought Response Opportunities
- MWD Stormwater for Recharge Pilot Program
- Clean California Grant Program
- Other opportunities on the horizon:
 - DWR Sustainable Groundwater Management Grant Program
 - Prop 68: Regional Park Program



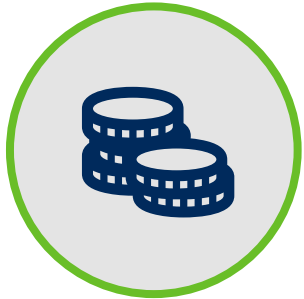


DWR Prop 1 Round 2

- **Eligible Activities:**



- *Watershed protection*, restoration, and management projects
- *Stormwater resource* and flood management
- Conjunctive use of surface and groundwater storage facilities
- Decision support tools to model regional water management strategies to account for climate change



- **\$40.7M** allocated for Los Angeles County
- **Cost Share:** 0%-50% (depending on DAC severity)
- **Applications Due:** Spring 2022 (anticipated)





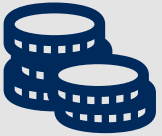
— BUREAU OF —
RECLAMATION

WaterSMART Drought Response Program



- **Eligible Activities:**

- Constructing or expanding small-scale water treatment facilities to treat impaired stormwater runoff
- Constructing stormwater capture and reuse systems, including green stormwater
- infrastructure solutions such as rain gardens, cisterns, and bioswales.



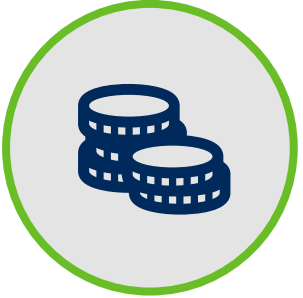
- Maximum **\$5M** award per applicant

- **Cost Share:** 50%



- **Applications Due:** June 15, 2022
- Projects must be completed within **3 years**

Stormwater Recharge Pilot Program



- **Funding Criteria (Cont.)**

- Maximum **\$850k** for construction + **\$150k** for monitoring and reporting
- **Cost Share:** 50%
- **Applications Due:** Open now – \$7.5M available
- Projects must be completed by 3 years after agreement execution
- 2 years of monitoring required (reports)
- Link: https://www.mwdh2o.com/media/20324/mwd_recharge_final.pdf



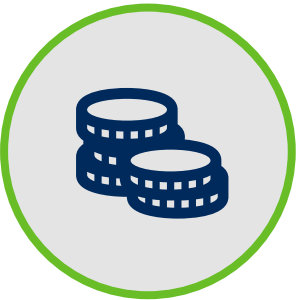


Clean California Local Grant Program



- **Eligible Activities:**

- Bioretention, swales, and other green street elements
- Enhanced paving to address the needs of the space, using permeable pavements where possible
- Land Acquisition (match only)



- Maximum **\$5M** per applicant
- **Cost Share:** 0%-50% (depending on DAC severity)



- **Applications Due:** 2023 (anticipated)
- Projects must be completed by June 30, 2025.
- Link: <https://cleancalifornia.dot.ca.gov/local-grants>

Other Funding Opportunities



- **Prop 68 - Regional Park Program:**
 - Application Due: January 2023 (Anticipated)
 - CEQA required by grant award recommendations
 - Up to **\$3M/applicant**, no match required
- **Prop 68 – Sustainable Groundwater Management Program**
 - \$77M available, up to **\$5M per applicant**
 - Match dependent on DAC severity
- **Active Transportation Program**
 - Opportunities for nexus between stormwater and active transportation projects
 - Currently open – awards anticipated October 2022

GWMA Opportunity Listing Stormwater Planned Projects										
City	Stormwater Capture Project	Safe Clean Water	DWR, Prop 1, Round 2	WaterSMART Drought Response	MWD Stormwater Recharge	MWD SW Harvesting	RMC LLAR Rev	RMC Prop 1/68	Clean CA Grant	Active Transport
Huntington Park	Salt Lake Park	●	●	●	●	●		●	●	
Vernon	Green Street (TBD)	○	●	○			●		●	●
	LID Program (TBD)	○	●	○					●	
Cudahy	Lugo Park	●	●	●	●			●	●	
Bell Gardens	Veterans Park	●	●	●	●	●		●	●	
Signal Hill	Hillbrook Park	●	●	●	●	●		●	●	
	28th Street	○	●	○					●	●
Bellflower	Simms Park	●	●	○				●	●	
	Green Street (TBD)	○	●	○					●	●
Lynwood	Atlantic Ave Complete Streets	○	●	○			●		●	●
Commerce	Garfield and Eastern Median Green Street	○	●	○					●	●
Whittier	York Field SW Capture	●	●	○		●		●	●	
	Greenleaf Promenade	●	●	○					●	●
	Parnell Park	●	●	●	●	●		●	●	
Downey	Apollo Park	●	●	●	●	●		●	●	
	Independence Park	●	●	●	●	●		●	●	
	Discovery Park, Ph 2	●	●	●	●	●		●	●	

Prioritization Criteria

- **Potential Criteria for Prioritization for consideration**
 - **Multiple Project Benefits** (Water Quality, Water Supply, Flood Mitigation, Recreation, Habitat, Open Space, and Transportation Enhancements)
 - **Disadvantaged Area Community Designation**
 - **Existing Funding and/or Local Match Participation**
 - **Project Readiness** (Concept, Feasibility, Design)
 - **Community Support/Outreach**
 - **Constructability**
 - **Environmental Documentation Status**

Next Steps | Prioritization of Opportunities

- **Desktop Level Assessment of Opportunities**
 - **Evaluate Opportunities** relative to Criteria
 - **Prioritization** of Opportunities
 - **Develop Project Ranking**



VILLA CIVIL

craftwaterTM
engineering, inc.

Questions?

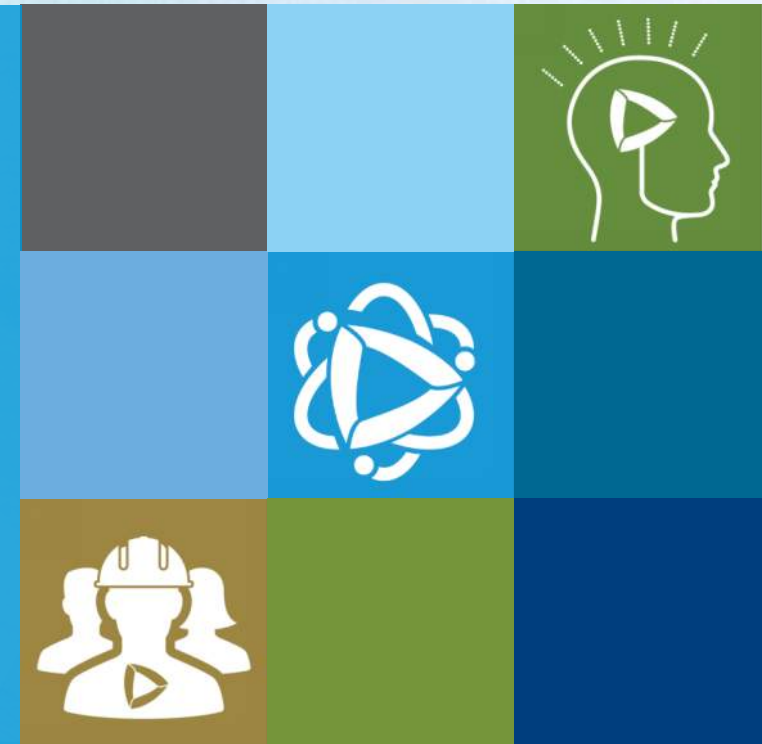
Oliver Galang, PE, ENV SP
Principal Engineer, Craftwater Engineering

Christy Villa, PE
Villa Civil



GWMA Recycled Water Grants Progress Update

Yoshi Andersen | 5/12/2022



Responses Summary



Interested Party	Recycled Water Project Information	Approximate Length of Extensions
Bell Gardens	Main extensions + median irrigation retrofits and planting	6,800 ft
Central Basin MWD		N/A – will facilitate design and construction
Compton	Projects not applicable for the current grant opportunity	-
Cudahy	Meeting pending	
Downey	Main extensions + irrigation retrofits	8,000 ft
Lakewood	Main extensions	2,640
Long Beach	Projects not applicable for the current grant opportunity	-
Long Beach Water Dept. & Port of Long Beach	Main extensions	2-4 miles
Lynwood	Meeting pending	
Paramount	Main extension and median retrofits	1,400 feet (pending information)
Whittier	Main extensions – pending follow-up meeting	Pending information

◆ Total Length of Extensions to Date



- Total of line extensions: ~34,640 feet (6.6 miles)
 - Will increase as project information is finalized
- Conservative cost estimate: \$1 million/mile of line
 - ~\$6.6 Million total construction cost
- Recycled Water Providers
 - Central Basin MWD
 - Metropolitan Water District
 - LA County Sanitation District

Next Steps

- Finish meetings with interested parties and finalize project information
- Identify grants that optimize funding for projects that coincide with the GWMA member projects
- Write GWMA Recycled Water Grants project summary for applications and adoption into the Greater Los Angeles IRWM Plan



Questions?

Yoshi Andersen

YAndersen@Geosyntec.com

(949)295-8671

GRANT FUNDING PFAS AND WELLS

MAY 12, 2022



PFAS FUNDING TIMETABLE



MAY 2022

- Meetings with WRD to differentiate projects/avoid overlap
- Meetings with Waterboard to describe projects for inclusion in PFAS Intended Use Plan



JUNE/JULY 2022

- **Waterboard submits IUP for PFAS Funding (June)**
- Harris works with GWMA member cities to begin structuring projects/funding
- Harris meets with Waterboard to prepare for Emerging Contaminant IUP



JULY/AUGUST 2022

- **Waterboard submits Intended Use Plan for Emerging Contaminants**
- Harris works with GWMA member cities to prepare applications



FALL 2022

- **Submit applications**

- Funding is through SRF, requires Intended Use Plan (IUP)
- 50%/100% funding (non-DAC/DAC)
- Programmatic (custom) approach to groups of projects
- \$100mm for PFAS, \$20mm set aside for DACs – June IUP
- \$300-\$380mm for Emerging Contaminants – July/August IUP

WELL FUNDING TIMETABLE

- Funding is through the Department of Water Resources (DWR) Urban and Multi-benefit Drought Relief Grant Program.
- Three phases of funding have been completed
- The next round of funding will be released in the new fiscal year (July 1, 2022)
- \$100 million for Urban Communities
- \$200 million for Multi-benefit projects
- \$200 million for the Small Community Drought Relief Program
- Projects funded under Multi-benefit do not need to be in an urban community

CHARACTERIZATION OF RESPONSES – PFOS/PFOA

5 CITIES; 35 WELLS AFFECTED; \$150M+

	Whittier	Pico Rivera	Bell Gardens	Paramount	Downey
# of Wells Affected	8	7	1	1	20
PFOS Level	ok	22-53 ng/L	13 ppt	11 ppt	19-52 ppt
PFOA Level	> RL	11-20 ng/L	35 ppt		5.2-17 ppt
% of Supply Affected	100%	100%	100%	40%	100%
Treatment Type	IX and/or GAC, pilot study planned	Ion Exchange	TBD	TBD	Ion exchange (IX), granular carbon (GAC), & disinfection
Project / Design Stage	Planning/concept design underway	Final Design Completed 2021	Not started	Not started	Preliminary design 60% plans
CEQA Stage	Not started	NOE completed 2021	Not Started	Not started	In process
Land Acquisition	No	No	Unknown	Unknown	Yes
Est. Project Cost:	Not provided	>\$10 million	Unknown	\$5-10 million	>\$100 million

CHARACTERIZATION OF RESPONSES – WELLS

7 CITIES; 24+ WELLS; \$50M+

	Lynwood	Whittier	Commerce	Compton	Huntington Park	Santa Fe Springs	Paramount	Downey
Type of Project	Upgrade or New	Replace & Upgrade	Reactivating existing	Rehabilitate	New Wells	New well, rehabilitation, treatment	Potential New Wells	New Wells
# of Wells	5	1	1	8	4	3	Not started	2
Problem Statement	PFOS/PFAS slightly elevated	Increase pumping capacity	Increased pumping due to new GAC tmt for PFOS	Aging infrastructure	Water supply, reliability, quality	Aging infrastructure		Aging infrastructure
Project / Design Stage	Not started	n/a	Final Design selected	Not started	Not started	Not started	Not started	Plans at 90% complete
CEQA Stage	Not started	n/a	Not Started	Not started	Not started	Not started	Not started	MND completed
Land Acq?	Yes	Unknown	n/a	n/a	No	Yes	Yes	No
Estimated Project Cost:	New well: \$4.5M Well upgrade / rehab: \$0.8-1.2M	n/a	\$2.5 million	\$1-5 million	>\$10 million	>\$10 million	n/a	\$8 million