



*Los Angeles Gateway Region
Integrated Regional Water Management
Joint Powers Authority*

AGENDA

**Regular Meeting of the Board of Directors
Thursday, June 9, 2022 at 12:00 PM**

**Meeting Remote Location
via WebEx**

<https://koaconsultinginc.my.webex.com/koaconsultinginc.my/j.php?MTID=md66b92ab21799ac5db0647aef0000bf4>

**or via phone
1-415-655-0001**

Meeting number: 2558 145 8363

Password: 5JJpGWxmU44 (55574996 from phones or video systems)

(There will be no physical attendance at Progress Park)

- 1. Roll Call**
- 2. Determination of a Quorum**
- 3. Additions to Agenda (Govt. Code Sec. 54954.2(b))**
- 4. Oral Communications to the Board**

This is an opportunity for members of the public to address the Board on any item under the jurisdiction of the agency. Depending upon the subject matter, the Board may be unable to respond until the item can be posted on the agenda at a future meeting in accordance with provisions of the Brown Act.
- 5. Consent Calendar: (Acted as one item unless withdrawn by request)**
 - a. Minutes of the Board Meeting of May 12, 2022 (Enclosure).
 - b. Approve the Warrant Register for June 2022 (Enclosures).
 - c. Receive and File the Updated Expenditures for Legal Counsel Services (Enclosure).
 - d. Reconsider the circumstances of the COVID-19 state of emergency; and at least one of the following circumstances exist:
 - 1) The COVID-19 state of emergency continues to directly impact the ability of Board Members to meet safely in person; or
 - 2) State and local officials continue to recommend measures to promote social distancing.

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6. GWMA Membership Reduced Dues for FY2022-2023 (Enclosure)

a. Approve reduced dues for FY 2022-2023 for the following:

1. Artesia = \$7,500
2. Bell = \$7,500
3. Cudahy = \$7,500
4. Maywood = \$7,000

7. GWMA FY 2022-2023 Operating Budget (Enclosure) – SUPER MAJORITY NEEDED

- a. Approve the Annual Membership Dues of \$15,000 (Except for Board Approved Reduced Dues).
- b. Adopt the GWMA FY 2022-2023 Operating Budget.

8. Executive Officer's Oral Report

9. Directors' Oral Comments/Reports

10. Adjournment to Regular Board Meeting on July 14, 2022.

NOTICE: GWMA will hold Board Meetings via video conference to meet social distancing recommendations or meet in person at its regular location at Progress Park in Paramount, depending on recommendations from local and State officials. The physical location or video-conference information will be posted with each Board Agenda which can be found at www.gatewaywater.org 72 hours in advance of the meeting.

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**MINUTES OF THE GATEWAY WATER MANAGEMENT AUTHORITY
LOS ANGELES GATEWAY REGION
INTEGRATED REGIONAL WATER MANAGEMENT JOINT POWERS AUTHORITY
BOARD
VIA VIDEO CONFERENCING
THURSDAY, MAY 12, 2022**

A regular meeting of the Board of Directors of the Gateway Water Management Authority was held on Thursday, May 12, 2022 at 12:00 p.m. via WebEx and Phone Conference.

Chair Adriana Figueroa called the meeting to order at 12:04 p.m. Roll was called by Executive Officer Grace Kast and a quorum of the Board was declared.

BOARD MEMBERS PRESENT:

Okina Dor	Artesia
Grissel Chavez	Bell Gardens
Bernardo Iniguez (alternate)	Bellflower
Alex Rojas	Central Basin Municipal Water District
Mike O'Grady	Cerritos
Aaron Hernandez Torres	Cudahy
Cesar Roldan	Huntington Park
Mark Stowell	La Mirada
Kelli Pickler	Lakewood
Melissa You	Long Beach
Diana Tang	Long Beach Water
Lorry Hempe	Lynwood
Adriana Figueroa	Paramount
Kenner Guerrero	Pico Rivera
Dylan Porter (alternate)	Port of Long Beach
Sarina Morales Choate (alternate)	Santa Fe Springs
Gladis Deras (alternate)	South Gate
Esther Rojas (alternate)	Water Replenishment District
Vicki Smith	Whittier

STAFF AND GUESTS ON SIGN-IN SHEET:

Grace Kast	Executive Officer
Traci Gleason	Program Administrative Manager
Nicholas Ghirelli	Legal Counsel
Kekoa Anderson	Funding/Grants Program
Suely Saro	RMC
Isabelle Guido	Central Basin Municipal Water District
John Robinson	John Robinson Consulting
Richard Watson	Richard Watson & Associates
Christy Cooper	Harris & Associates
Sarah Faraola	Harris & Associates
Yoshi Andersen	Geosyntec Consultants

STAFF AND GUESTS ON SIGN-IN SHEET (continued):

Oliver Galang	Craftwater Engineering
Sinan Habib	Villa Civil
Sergio Huizar	(Not identified)

ITEM 3 - ADDITIONS TO THE AGENDA

John Robinson, a project manager for Central Basin Municipal Water District, informed the board that Central Basin was awarded \$1.5M from the IRWM Prop 1 Grant Program for the 100% Disadvantaged Communities (DAC) Recycled Water Customer Conversion Project. There were originally nine sites chosen for the project, but they had to cancel four sites due to pavement moratorium which precluded the project from not reaching the expected 107 AFY goal. Central Basin is looking for potential new customers within their service area and close to their pipelines that would be interested in converting to recycled water. The site needs to be in a DAC area, and it will need to be a publicly owned site.

ITEM 4 - ORAL COMMUNICATIONS TO THE BOARD

None.

ITEM 5 - CONSENT CALENDAR

Director Stowell moved to approve the consent calendar.

The motion was seconded by Director Dor and was approved by the following voice vote:

AYES: Dor, Chavez, A. Rojas, O'Grady, Hernandez-Torres, Roldan, Stowell, Pickler, Hempe, Figueroa, Porter, Morales-Choate, Deras, Smith.

NOES: None.

ABSTAIN: Iniguez, You, Tang, Guerrero (Minutes only).

ITEM 6 – DISCUSSION/ACTION REGARDING AUDIT ENGAGEMENT FOR FISCAL YEAR 2021-2022

Executive Officer Grace Kast reported that Fedak & Brown has conducted audits for GWMA for the past four years. Their audit is performed in accordance with auditing standards generally accepted in the United States. Fedak & Brown submitted a proposal to GWMA to perform the Fiscal Year 2021-2022 audit.

Director A. Rojas moved to authorize Fedak & Brown LLP to conduct GWMA's FY 2021-2022 audit in the amount not to exceed \$8,425. The motion was seconded by Director Stowell, and the motion was approved by the following voice vote:

AYES: Dor, Chavez, Iniguez, A. Rojas, O'Grady, Hernandez-Torres, Roldan, Stowell, Pickler, You, Tang, Hempe, Figueroa, Guerrero, Porter, Morales-Choate, Deras, Smith.

NOES: None.

ABSTAIN: None.

ITEM 7 – WORKSHOP – FY 2022-2023 GWMA ADMINISTRATIVE BUDGET

Executive Officer Grace Kast provided the Board with a detailed review of the proposed operating budget for Fiscal Year 2022-2023, reviewing the following items: the basis of the budget, the anticipated revenue, operating expenses (including general expenses vs watershed expenses), special project expenses, net income after operating expenses, net income after including special project, and the estimated fund balance at the end of Fiscal Year 2021-2022.

The GWMA administrative budget for FY 2022-23 will be brought to the June board meeting for approval. A super majority of the Board Membership will be needed for the approval of the budget.

ITEM 7a - DISCUSSION/ACTION REGARDING DIRECT AND INDIRECT ADMINISTRATIVE FEES FOR FY 2022-2023

In May of 2018, the GWMA Board adopted an Administrative Fee Policy to ensure that the GWMA's Administrative Fees are established at a rate that recovers its expenses. The administrative fee rates (direct and indirect) are approved by the Board of Directors annually. GWMA members are not assessed for Indirect Costs, as GWMA members are required to pay annual membership dues and thus are contributing to general costs in support of GWMA.

Staff recommended maintaining the same direct and indirect administrative fees as the current fiscal year: 3% to members for cost share allocation for watershed, grant programs and other activities; 5% to non-members for cost share allocation for watershed, grant programs and other activities. Additionally, staff recommended maintaining the same percentage of 3.76% for indirect costs to non-members.

Director Stowell moved to approve the following recommendations:

- a. Fiscal Year 2022-2023 GWMA Member Direct Cost Administrative Fees at a rate of 3% of the Member's cost share allocation for the particular watershed, grant, program or other activities.
- b. Fiscal Year 2022-2023 GWMA Non-Member Direct Cost Administrative Fees at a rate of 5% of the Non-Member's cost share allocation for the particular watershed, grant, program or other activities.
- c. Fiscal Year 2022-2023 GWMA Non-Member Indirect Cost Administrative Fees at a rate of 3.76% of the Non-member's cost share allocation for the particular watershed, grant, program or other activities.

The motion was seconded by Director Smith, and the items were approved by the following voice vote:

AYES: Dor, Chavez, Iniguez, A. Rojas, O'Grady, Roldan, Stowell, Pickler, You, Tang, Hempe, Figueroa, Guerrero, Porter, Morales-Choate, Deras, Smith.

NOES: None.

ABSTAIN: None.

ITEM 8 – DISCUSSION/ACTION REGARDING LOS CERRITOS CHANNEL AND DOMINGUEZ CHANNEL WATERSHEDS UPCOMING REGIONAL PERMIT FOR COMMERCIAL, INSTITUTIONAL AND INDUSTRIAL FACILITIES

Richard Watson provided an overview presentation on proposed residual designation and commercial, institutional and industrial regional permit. The Los Angeles Regional Water Quality Control Board representatives recently shared at the Los Cerritos Channel (LCC) Watershed Management Group (WMG) meeting that indicated a new permit will be required for privately owned companies in the LCC Watershed. There are 3 options for compliance. Option 1 is onsite compliance with numeric limit. Option 2 is onsite capture and use, infiltration, or evapotranspiration of runoff produced by the 85th percentile 24-hour storm. Option 3 is an agreement with the local WMG to help fund watershed management program. Since GWMA serves as the fiduciary agent for the LCC WMG, GWMA may need to consider administering and managing the agreements with the permittees. No action was taken.

ITEM 9- CLOSED SESSION – PUBLIC EMPLOYEE PERFORMANCE EVALUATION: GOVERNMENT CODE SECTION 54957, TITLE: EXECUTIVE OFFICER; AND PUBLIC EMPLOYEE APPOINTMENT /EMPLOYMENT: GOVERNMENT CODE SECTION 54957, TITLE: EXECUTIVE OFFICER

There were no actions taken during closed session.

ITEM 10 - DISCUSSION/ACTION REGARDING ONE-YEAR EXTENSION OF PROFESSIONAL SERVICES AGREEMENT WITH KOA CONSULTING FOR GWMA PROGRAM MANAGEMENT, GRANT ADMINISTRATION, AND DAC COMMITTEE SERVICES

Chair Figueroa reported that the GWMA Board of Directors approved a professional services agreement with Koa Consulting for program management, grant administration, and disadvantaged communities (DAC) services (the “Agreement”) on March 14, 2019. The Agreement’s term began on March 1, 2019 and expired on June 30, 2020. Pursuant to Section 2 of the Agreement, GWMA may, at its option, extend the Agreement’s term for up to three additional terms of one year each upon providing written notice to Koa Consulting 30 days prior to the Agreement’s scheduled expiration. On May 14, 2020, the GWMA Board approved the first one-year extension of the Agreement and on May 13, 2021, the GWMA Board approved the second one-year extension, with an expiration date of June 30, 2022. This would be the third one-year extension. It should be noted that Koa Consulting has not requested an increase in fees since its original agreement with GWMA in 2019.

She reported Koa Consulting has expressed its willingness to continue providing the Agreement’s scope of services for an additional year with an amended fee. The amended fee is based on two factors: increased labor costs and increased scope.

Director Dor motioned to approve the following recommendations:

- a. Approve a one-year extension of the Professional Services Agreement with the amended fee for Koa Consulting, attached as Attachment A. The new expiration date is June 30, 2023; and

- b. Direct the Chair to provide written notification to Koa Consulting of the Board's approval of the one-year contract extension with amended fee.

The motion was seconded by Director Chavez, and the items were approved by the following voice vote:

AYES: Dor, Chavez, Iniguez, O'Grady, Roldan, Stowell, Pickler, You, Tang, Hempe, Figueroa, Guerrero, Porter, Morales-Choate, Deras, Smith.

NOES: None.

ABSTAIN: None.

GWMA REGIONAL GRANT WRITING UPDATE ORAL REPORT

Oliver Galang with Craftwater Engineering with the support of Sinan Habib of Villa Civil provided the progress update for grant services for development of a stormwater capture and reuse systems regional project. Mr. Galang reviewed the tasks involved. A survey was released in February to obtain member interest, project types, project needs and funding needs. Based on the survey, the top project types that members are interested in seeking grant funding for are: Stormwater Capture, Green Street Implementation, and LID Program Implementation. Grant programs that are available were identified. A summary table of potential projects that can be implemented through those programs was also presented. The next steps will be prioritization of opportunities and develop project ranking.

Yoshi Andersen with Geosyntec Consulting provided the progress update for grant services for recycled water. Geosyntec provided an updated summary of responses that have been obtained to date. Eleven member agencies have expressed interest. Interest includes main extension, retrofit of irrigation lines and drought resiliency planting. The next steps for the team are to finish meeting with interested parties, gather project information, and identify grants that would optimize funding for projects that coincide with the GWMA member projects.

Christy Cooper of Harris & Associates (Harris) provided a status update for grant services for PFAS and for new wells regional projects. Harris met with the State Water Resource Control Board to understand emerging PFAS Funding. Harris will work with member agencies in June to structure projects for funding and provide recommendations for the grant approach and project submissions. It is anticipated in July/August 2022, applications for PFAS and Emerging Contaminants will be submitted. For New Wells, funding is available through the Department of Water Resources Urban and Multi-benefit Drought Relief Grant Program. The next round of funding will be released at the start of the new fiscal year (July 2022). There is 100M for Urban Communities; \$200M for Multi-benefit Projects; \$200M for Small Community Drought Relief Program. .

ITEM 12 – SAFE CLEAN WATER PROGRAM ORAL REPORT

Director You, chair for the LSGR WASC and vice chair for the LLAR WASC, noted that the Watershed Coordinator's Strategic Outreach and Education Plan for the LSGR was approved at the May meeting. The LSGR Committee also discussed criteria for leveraging funding.

Director You noted that the previous LLAR WASC meeting was cancelled.

ITEM 13 – EXECUTIVE OFFICER’S ORAL REPORT

None.

ITEM 14 – DIRECTORS’ ORAL COMMENTS/REPORTS

None.

The meeting adjourned at 2:09 p.m.

The next regular Board Meeting of the Directors of the Gateway Water Management Authority will be on Thursday, June 9, 2022 at 12:00 p.m. The meeting will be held via video conference to meet social distancing recommendations or will be held in person at its regular location at Progress Park in Paramount, depending on recommendations from local and State officials. The physical location or video conference information will be posted with each Board Agenda which can be found at www.gatewaywater.org 72 hours in advance of the meeting.

Adriana Figueroa, Chair

Date



*Los Angeles Gateway Region
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June 9, 2022

AGENDA ITEM 5b – Approve the Warrant Register for June 2022

SUMMARY:

The Warrant Register is a listing of general checks issued since the last warrant register. Warrants will be signed by 2 of the 3 Board Officers and released by Traci Gleason, serving as the Administrative/Accounting Manager of the Gateway Water Management Authority, upon Board Approval.

DISCUSSION:

The Warrant Register for expenditures dated June 2022 in the amount of \$576,710.31 is submitted for approval. Invoices and supporting documentation are available for review at the office of the GWMA.

FISCAL IMPACT:

The Warrant Register totals \$576,710.31. Funds to cover payment are available in the GWMA budget.

RECOMMENDATION:

Approve the Warrant Register for June 2022.

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WARRANT REGISTER
DISBURSEMENT JOURNAL
June 2022

Invoice Date	Vendor	Invoice Number	Description	Amount	
5/26/2022	City of Bell Gardens	32414	JAF Park Cistern Reimbursement (Zusser Inv. 1953-21)	\$ 17,480.00	✓
5/26/2022	City of Bell Gardens	32415	JAF Park Cistern Reimbursement (Zusser Inv. 1953-22)	\$ 261,413.99	✓
5/27/2022	Craftwater Engineering, Inc.	20-099.04	SCWP Gap Phase 1 - LLAR (May 2022)	\$ 6,483.75	✓
5/27/2022	Craftwater Engineering, Inc.	20-100.04	SCWP Gap Phase 1 - LSGR (May 2022)	\$ 6,483.75	✓
5/27/2022	Craftwater Engineering, Inc.	21-055.01	GWMA Grant Writing Support (Nov 2021-May 2022)	\$ 5,360.00	✓
5/5/2022	CWE	22187	LARUR2 (April 2022)	\$ 9,266.16	✓
4/30/2022	Fedak & Brown LLP	4-30-2022	Audit Services (April 2022)	\$ 864.00	✓
5/31/2022	Gateway Cities Council of Governments	5-31-2022	Office Supplies/FedEx (May 2022)	\$ 100.00	✓
5/11/2022	Geosyntec Consulting	471520	GWMA Grant Funding (April 2022)	\$ 1,040.59	✓
5/11/2022	Harris & Associates	52595	GWMA Grant Funding (Mar-April 2022)	\$ 4,707.50	✓
4/21/2022	John L. Hunter and Associates, Inc.	GWM1GHR12203	HT Upstream (March 2022)	\$ 11,382.86	✓
5/17/2022	John L. Hunter and Associates, Inc.	GWM1GHR12204	HT Upstream (April 2022)	\$ 2,384.86	✓
5/17/2022	John L. Hunter and Associates, Inc.	GWM1LLA12204	LLAR WMP (April 2022)	\$ 18,453.93	✓
4/21/2022	John L. Hunter and Associates, Inc.	GWM1LSG12203	LSGR WMP (March 2022)	\$ 37,166.87	✓
5/17/2022	John L. Hunter and Associates, Inc.	GWM1LSG12204	LSGR WMP (April 2022)	\$ 68,183.41	✓
5/27/2022	Koa Consulting, Inc.	K114-01-55	COG Water-Related Coordination Activities and Executive Officer Services, DAC Chair and DACIP Co-Chair (May 2022)	\$ 33,908.00	✓
5/26/2022	LA County Sanitation Districts	22-01-LCC	Purchase Order for LCC WMG - Sewer Capacity Analysis for Heartwell Park at Palo Verde Channel	\$ 50,000.00	✓
5/18/2022	Richard Watson & Associates	22-192-003-005	LCC WMP CIMP (April 2022)	\$ 41,480.64	✓
5/26/2022	Richards Watson Gershon	237248	Legal Services - General (through April 30, 2022)	\$ 550.00	✓
Total				\$ 576,710.31	

Reviewed and Approved by:

Thomas Bekele, Signal Hill



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June 9, 2022

AGENDA ITEM 5c – Status of Total Legal Expenditures for General Legal Counsel Services for Fiscal Year 2021-2022

SUMMARY:

At the Board meeting in June 2021, the Board approved the budget for legal counsel services of \$30,500 for Fiscal Year (FY) 2021-2022 to address legal issues. The Board has previously directed staff to provide monthly updates on total expenditures for legal counsel services.

Legal Counsel Services Update:

\$ 30,500.00	FY 2021-2022 Budget amount for Legal Counsel services
<u>\$ 4,672.87</u>	Expenditures for Legal Counsel services through April 30, 2022
\$ 25,827.13	Remaining budget amount available through June 30, 2022

FISCAL IMPACT:

The total expenditures for Legal Counsel services for FY 2021-2022 through April 30, 2022 total \$4,672.87. Sufficient funds to cover payment for legal counsel services are remaining in the GWMA FY 2021-2022 budget.

RECOMMENDATION:

Receive and file the status the updated expenditures for Legal Counsel Services.

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June 9, 2022

AGENDA ITEM 6 - GWMA Membership Reduced Dues for Fiscal Year 2022-2023

BACKGROUND:

In January 2017, the GWMA Board adopted a Membership Dues Policy that outlined the eligibility requirements for JPA Member reduced dues. Reduced dues are 50% of the full membership dues set by the Board Annually. In accordance with this Policy, review of and consideration for reduced membership dues are to be considered annually on a case-by-case basis by the GWMA Board. To equalize members paying reduced dues at the time of the 2017 policy adoption, eligible members paying reduced dues lower than 50% will incur an increase of \$500 annually until 50% is reached.

The criteria to be eligible for reduced dues are as follows:

- Criteria for a City to pay reduced dues:
 - City must not own its own water utility
 - Dollar value per capita must be equal to or less than \$600 using the following calculation:
 - Population from the most recent United States decennial census data.
 - An average of the General Fund Revenues for the previous 3 years from the Comprehensive Annual Financial Report (CAFR) or audited financial statements if CAFR is unavailable.
 - The 3-year revenue average divided by the last census population yields the dollar value per capita.
- Criteria for a Water Agency to pay reduced dues:
 - Dollar value per active retail potable water service connection must be equal to or less than \$600 using the following calculation:
 - Number of active retail potable water service connections.
 - An average of the General Fund Revenues for the previous 3 years from the audited financial statements.
 - The 3-year revenue average divided by the number of active retail potable water connections

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DISCUSSION:

GWMA currently has four members with reduced membership dues for Fiscal Year (FY) 2021-2022. They are as follows:

- Artesia
- Bell
- Cudahy; and
- Maywood.

GWMA Members applying for Reduced Dues for FY 2022-2023

The following agencies have submitted their annual reduced dues applications for FY 2022-2023:

Artesia

FY 2021-2022 Membership Dues:	\$7,500
Three Year Revenue Average (2017-2019):	\$8,058,040
Census Population:	16,601
Dollar Value Per Capita:	\$485
Eligible for Reduced Dues:	Yes
Recommended Membership Dues for FY 2022-2023:	\$7,500*

**No change because 50% of regular dues has been reached*

Bell

FY 2021-2022 Membership Dues:	\$7,500
Three Year Revenue Average (2019-2021):	\$15,208,616
Census Population:	33,559
Dollar Value Per Capita:	\$453
Eligible for Reduced Dues:	Yes
Recommended Membership Dues for FY 2022-2023:	\$7,500*

**No change because 50% of regular dues has been reached*

Cudahy

FY 2021-2022 Membership Dues:	\$7,500
Three Year Revenue Average (2018-2020):	\$8,323,828
Census Population:	22,811
Dollar Value Per Capita:	\$365
Eligible for Reduced Dues:	Yes
Recommended Membership Dues for FY 2022-2023:	\$7,500*

**No change because 50% of regular dues has been reached*

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Maywood

FY 2021-2022 Membership Dues:	\$6,500
Three Year Revenue Average (2019-2021):	\$12,805,330
Census Population:	27,298
Dollar Value Per Capita:	\$469
Eligible for Reduced Dues:	Yes
Recommended Membership Dues for FY 2022-2023:	\$7,000

FISCAL IMPACT:

GWMA has sufficient funds to carry reduced dues memberships.

RECOMMENDATIONS:

- a. Approve reduced dues for FY 2022-2023 for the following:
 1. Artesia = \$7,500
 2. Bell = \$7,500
 3. Cudahy = \$7,500
 4. Maywood = \$7,000

These amounts would be granted for one year to each agency and would be re-considered for the next fiscal year.

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DATE APPROVED BY GWMA BOARD: 1/12/2017

GATEWAY WATER MANAGEMENT AUTHORITY
POLICY AND PROCEDURES
MEMBERSHIP DUES POLICY

1. Dues Structure

- A. Full Membership Dues.** Membership Dues are set annually by the GWMA Board (“Board”) and are equal for each member, including new members. Membership dues for new members will not be pro-rated.
- B. Reduced Membership Dues.** Reduced dues are 50% of the full membership dues set by the Board annually. To equalize members paying reduced dues at the time of this policy adoption, eligible members paying reduced dues lower than 50% will incur an increase of \$500 annually until 50% is reached.
- C. Board Approval.** Review of and consideration for reduced membership dues will be considered annually on a case-by-case basis by the GWMA Board.

2. Criteria for a City to Pay Reduced Dues.

In order to be eligible, a city must meet both of the following criteria:

- A. City must not own its own water utility
- B. Dollar value per capita must be equal to or less than \$600 using the following calculation:
 - i. Population from the most recent United States decennial census data.
 - ii. An average of the General Fund Revenues for the previous 3 years from the Comprehensive Annual Financial Report (CAFR) or audited financial statements if CAFR is unavailable.
 - iii. The 3-year revenue average (per item (2)(B)(ii)) divided by the last census population yields the dollar value per capita.

$$[Average\ Revenue / Census\ Population = \$\ Value\ Per\ Capita]$$

3. Criteria for a Water Agency to Pay Reduced Dues.

In order to be eligible, a water agency must meet the following criteria:

- A. Dollar value per retail potable water service connection must be equal to or less than \$600 using the following calculation:
 - i. Number of retail potable water service connections.
 - ii. An average of the General Fund Revenues for the previous 3 years from the audited financial statements.
 - iii. The 3-year revenue average (per item (3)(A)(ii)) divided by the number of retail potable water connections.

$$[Average\ Revenue / Water\ Connections = \$\ Value\ Per\ Service\ Connection]$$



Los Angeles Gateway Region
Integrated Regional Water Management
Joint Powers Authority

**APPLICATION FOR CITY/WATER AGENCY
TO PAY REDUCED DUES FOR GWMA JPA MEMBERSHIP
FOR FISCAL YEAR 2022-2023**

To: GWMA Board of Directors

From: OKINA DOR (individual's name)

COMMUNITY DEV'T DIRECTOR (individual's title)

Date: 4/26/22

The CITY OF ARTESIA (print name of organization) is submitting this application for consideration of reduced dues. Our agency meets all of the following criteria:

Criteria for City to Pay Reduced Dues are as follows:

1. City must not own its own water utility.
2. Dollar value per capita is equal to or less than \$600 using the following calculation:
 - i. Population from the most recent United States decennial census data.
 - ii. An average of the General Fund Revenues for the previous three years from the Comprehensive Annual Financial Report (CAFR) or audited financial statements if CAFR is unavailable (please provide supporting CAFR or audited financials for past three years).
 - iii. The 3-year revenue average (per item (2)(ii)) divided by the last census population yields the dollar value per capita. (i.e., Average Revenue/Census Population = \$Value Per Capita).

Criteria for a Water Agency to Pay Reduced Dues are as follows:

1. Dollar value per active retail potable water service connection must be equal to or less than \$600 using the following calculations:
 - i. Number of active retail potable water service connections.
 - ii. An average of the General Fund Revenues for the previous 3 years from the audited financial statements (please providing supporting audited financial statements for past 3 years).
 - iii. The 3-year revenue average (per item (1)(ii)) divided by the number of active retail potable water connections (i.e., Average Revenue/Water Connections = \$ Value Per Service Connection).

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Reduced dues are 50% of the full membership dues set by the Board annually. To equalize members paying reduced dues, eligible members currently paying reduced dues for fiscal year 2021-2022 will incur an increase of \$500 annually until 50% is reached. Those that are no longer eligible will be required to pay the full membership dues for fiscal year 2022-2023. Review of and consideration for reduced membership dues will be considered annually on a case-by-case basis by the GWMA Board.

Application and supporting documentation for reduced membership must be submitted to GWMA **on or before April 30, 2022.**

I certify that the information used to determine the criteria indicated above is true and accurate and I have provided necessary required documents as outlined above.



Signature

4/26/22

Date

Please submit your application and supporting documentation to Traci Gleason at the above address or via email at tgleason.gateway@gmail.com

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**APPLICATION FOR CITY/WATER AGENCY
TO PAY REDUCED DUES FOR GWMA JPA MEMBERSHIP
FOR FISCAL YEAR 2022-2023**

To: GWMA Board of Directors

From: Gabino C. Luna (individual's name)
Public Works Manager (individual's title)

Date: 4/27/2022

The City of Bell (print name of organization) is submitting this application for consideration of reduced dues. Our agency meets all of the following criteria:

Criteria for City to Pay Reduced Dues are as follows:

1. City must not own its own water utility.
2. Dollar value per capita is equal to or less than \$600 using the following calculation:
 - i. Population from the most recent United States decennial census data.
 - ii. An average of the General Fund Revenues for the previous three years from the Comprehensive Annual Financial Report (CAFR) or audited financial statements if CAFR is unavailable (please provide supporting CAFR or audited financials for past three years).
 - iii. The 3-year revenue average (per item (2)(ii)) divided by the last census population yields the dollar value per capita. (i.e., Average Revenue/Census Population = \$Value Per Capita).

Criteria for a Water Agency to Pay Reduced Dues are as follows:

1. Dollar value per active retail potable water service connection must be equal to or less than \$600 using the following calculations:
 - i. Number of active retail potable water service connections.
 - ii. An average of the General Fund Revenues for the previous 3 years from the audited financial statements (please providing supporting audited financial statements for past 3 years).
 - iii. The 3-year revenue average (per item (1)(ii)) divided by the number of active retail potable water connections (i.e., Average Revenue/Water Connections = \$ Value Per Service Connection).

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Application and supporting documentation for reduced membership must be submitted to GWMA **on or before April 30, 2022.**

I certify that the information used to determine the criteria indicated above is true and accurate and I have provided necessary required documents as outlined above.

Gabino C. Luna

Signature

4/27/22

Date

Please submit your application and supporting documentation to Traci Gleason at the above address or via email at tgleason.gateway@gmail.com

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Los Angeles Gateway Region
Integrated Regional Water Management
Joint Powers Authority

**APPLICATION FOR CITY/WATER AGENCY
TO PAY REDUCED DUES FOR GWMA JPA MEMBERSHIP
FOR FISCAL YEAR 2022-2023**

To: GWMA Board of Directors

From: AARON HERNANDEZ-TORRES (individual's name)

PUBLIC WORKS DIRECTOR (individual's title)

Date: 04/27/2022

The CITY OF CUDAHY (print name of organization) is submitting this application for consideration of reduced dues. Our agency meets all of the following criteria:

Criteria for City to Pay Reduced Dues are as follows:

- ✓ 1. City must not own its own water utility.
- ✓ 2. Dollar value per capita is equal to or less than \$600 using the following calculation:
 - ✓ i. Population from the most recent United States decennial census data.
 - ✓ ii. An average of the General Fund Revenues for the previous three years from the Comprehensive Annual Financial Report (CAFR) or audited financial statements if CAFR is unavailable (please provide supporting CAFR or audited financials for past three years).
 - ✓ iii. The 3-year revenue average (per item (2)(ii)) divided by the last census population yields the dollar value per capita. (i.e., Average Revenue/Census Population = \$Value Per Capita).

Criteria for a Water Agency to Pay Reduced Dues are as follows:

1. Dollar value per active retail potable water service connection must be equal to or less than \$600 using the following calculations:
 - i. Number of active retail potable water service connections.
 - ii. An average of the General Fund Revenues for the previous 3 years from the audited financial statements (please providing supporting audited financial statements for past 3 years).
 - iii. The 3-year revenue average (per item (1)(ii)) divided by the number of active retail potable water connections (i.e., Average Revenue/Water Connections = \$ Value Per Service Connection).

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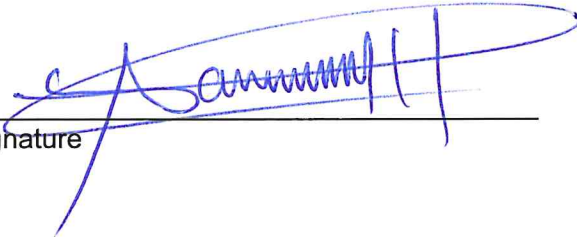
Members: Artesia • Bell • Bell Gardens • Bellflower • Central Basin Municipal Water District • Cerritos • Commerce • Compton • Cudahy • Downey
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Application and supporting documentation for reduced membership must be submitted to GWMA **on or before April 30, 2022.**

I certify that the information used to determine the criteria indicated above is true and accurate and I have provided necessary required documents as outlined above.


Signature

04/27/2022
Date

Please submit your application and supporting documentation to Traci Gleason at the above address or via email at tgleason.gateway@gmail.com

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Los Angeles Gateway Region
Integrated Regional Water Management
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**APPLICATION FOR CITY/WATER AGENCY
TO PAY REDUCED DUES FOR GWMA JPA MEMBERSHIP
FOR FISCAL YEAR 2022-2023**

To: GWMA Board of Directors

From: Jennifer Vasquez (individual's name)

City Manager (individual's title)

Date: 4/19/2022

The City of Maywood (print name of organization) is submitting this application for consideration of reduced dues. Our agency meets all of the following criteria:

Criteria for City to Pay Reduced Dues are as follows:

1. City must not own its own water utility.
2. Dollar value per capita is equal to or less than \$600 using the following calculation:
 - i. Population from the most recent United States decennial census data.
 - ii. An average of the General Fund Revenues for the previous three years from the Comprehensive Annual Financial Report (CAFR) or audited financial statements if CAFR is unavailable (please provide supporting CAFR or audited financials for past three years).
 - iii. The 3-year revenue average (per item (2)(ii)) divided by the last census population yields the dollar value per capita. (i.e., Average Revenue/Census Population = \$Value Per Capita).

Criteria for a Water Agency to Pay Reduced Dues are as follows:

1. Dollar value per active retail potable water service connection must be equal to or less than \$600 using the following calculations:
 - i. Number of active retail potable water service connections.
 - ii. An average of the General Fund Revenues for the previous 3 years from the audited financial statements (please providing supporting audited financial statements for past 3 years).
 - iii. The 3-year revenue average (per item (1)(ii)) divided by the number of active retail potable water connections (i.e., Average Revenue/Water Connections = \$ Value Per Service Connection).

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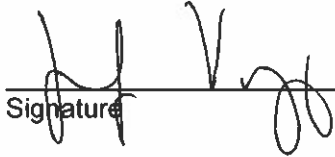
Members: Artesia • Bell • Bell Gardens • Bellflower • Central Basin Municipal Water District • Cerritos • Commerce • Compton • Cudahy • Downey
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Application and supporting documentation for reduced membership must be submitted to GWMA **on or before April 30, 2022.**

I certify that the information used to determine the criteria indicated above is true and accurate and I have provided necessary required documents as outlined above.

Signature 

Date 4/26/2022

Please submit your application and supporting documentation to Traci Gleason at the above address or via email at tgleason.gateway@gmail.com

Adriana Figueroa (Paramount), Board Chair • Kelli Tunnicliff (Lakewood), Vice-Chair • Thomas Bekele (Signal Hill), Secretary/Treasurer
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*Los Angeles Gateway Region
Integrated Regional Water Management
Joint Powers Authority*

June 9, 2022

AGENDA ITEM 7 - GWMA FY 2022-2023 Operating Budget

BACKGROUND:

The GWMA's fiscal budget occurs July through June. The administrative budget is supported by membership dues and revenues from agreements and grants. As in past years, staff is recommending annual membership dues of \$15,000. This coupled with administrative fees from MOUs, revenues from approved reduced membership dues will support the on-going operating costs of GWMA.

SUMMARY:

The proposed budget for FY 2022-2023 reflects actual costs and projections through the end of this fiscal year. In doing so, staff anticipates an FY 2022-2023 Ending Fund Balance of \$741,066. Dues from member agencies are expected to be \$404,500 in FY 2022-2023. This administrative budget does not include MOU project costs or grant project costs. However, it does reflect the administrative and legal costs associated with the MOUs.

A key element of prudent financial planning is to ensure that sufficient funding is available for current operating expenses by anticipating the likelihood of, and preparing for, unforeseen events. Therefore, it is the recommendation of GWMA's Accounting Consultant and staff that the Budget's Ending Fund Balance include a reserved amount equal to at least six (6) months of GWMA's Operating Expenses. Therefore, \$215,575 from the Ending Fund Balance has been reserved for this purpose. Any expenditure not specifically identified in the budget must be pre-approved in accordance with all GWMA adopted policies.

RECOMMENDATION:

- a. Approve the Annual Membership Dues of \$15,000 (except for Board Approved reduced dues).
- b. Adopt the GWMA FY 2022-2023 Operating Budget.

Adriana Figueroa (Paramount), Board Chair • Kelli Pickler (Lakewood), Vice-Chair • Thomas Bekele (Signal Hill), Secretary/Treasurer
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With Technical Support From The Sanitation Districts Of Los Angeles County

FISCAL
YEAR

2022-2023

OPERATING BUDGET

ADOPTED: XXX





Introduction and Background

Over the years, with growth in membership and responsibilities, the budget for Gateway Water Management Authority (GWMA) has evolved accordingly. From a one-half page budget in 2009, it is now a multi-page budget that demonstrates how much GWMA has accomplished and what it will do in the coming year.

GWMA was created in 2007/2008 as a Joint Powers Authority “JPA” to form a Department of Water Resources (DWR) - recognized region for purposes of regional planning and grant funding under the Integrated Water Resources Management (IRWM) program. The original purpose for this effort was to address local concerns regarding equitable distribution of grant awards for Gateway cities and agencies through the Greater Los Angeles County (GLAC) IRWM structure which includes five sub-regions, one of which is the Lower Los Angeles/Lower San Gabriel sub-region. By 2011, GWMA had 18 members. It has since grown to 29 members which includes 25 cities, three water agencies and the Port of Long Beach. For the most part, membership growth is due to the following benefits and values of being a member:

- Organize and coordinate economical and efficient water management activities across city boundaries in the Gateway region;
- Apply and receive State and Federal funding on a regional basis, preferred by many granting agencies;
- Provide focus to Disadvantaged Communities through grants, projects and programs;
- Share information and identify common needs and issues across city and agency boundaries; and
- A single voice to help build relationships at the regional, state and federal levels.

Since its inception, GWMA has facilitated several federal and grant awards on behalf of the region and its members in addition to the IRWM grant program. Further, GWMA’s role has expanded to include fiduciary and contracting responsibilities in support of the Gateway region’s stormwater responsibilities. After years of working as its own IRWM region, the GWMA Board voted in 2015 to re-engage with the GLAC IRWM as a voting member of the Leadership Committee and also as the Chair of the Lower San Gabriel/Lower Los Angeles sub-region. The success of the re-integration is largely due to the fact that GWMA represents the entire sub-region because of its robust membership within the Gateway region. GWMA continues to play a very active role in the GLAC IRWM and also provides active support by serving as Chair of the GLAC IRWM Disadvantaged Community Committee and as Co-Chair of the Disadvantaged Community Involvement Program which includes Ventura County and the Upper Santa Clara IRWM regions.



HIGHLIGHTS OF ACCOMPLISHMENTS

Grant Awards – Past, Current and Pending

A total of **\$30,764,000** has been awarded to GWMA since its first grant application in 2009.

Grant Amount	Funding Agency	Grant Project	Status
\$10M	State Water Resource Control Board	LA River Trash Reduction	Completed
\$950k	California Department of Water Resources	Gateway IRWM Plan	Completed
\$338k	State Water Resource Control Board	Los Cerritos Channel (LCC) Watershed Segmentation and Low Impact Development (LID)	Completed
\$1M	United States Bureau of Reclamation	Gateway Region Advanced Meter Infrastructure Program	Completed
\$1.07M	State Water Resource Control Board	Proposition 84 Regional Stormwater LID Best Management Practices (BMP)	Completed
\$3.94M	California Department of Water Resources	Proposition 84 IRWM Drought Emergency	Completed
\$3.41M	California Department of Water Resources	Proposition 84 IRWM (4 projects)	On-going
\$9.9M	State Water Resource Control Board	Proposition 1 Stormwater Grant for John Anson Ford Park Infiltration Cistern: Phase 1	On-going
\$150k	Safe Clean Water Program	Gateway Area Pathfinding Analysis Phase 1 LLAR & LSGR	On-going

Fiduciary Responsibilities

GWMA has entered into Memorandum of Understandings (MOUs) with several groups to administer Request for Proposals, enter into contracts, collect participant funds, pay invoices and other general administrative support roles including submission of grant applications, if requested and management of grants, if awarded.

- Four Watershed Groups under Regulatory Compliance Timelines for Stormwater
 - Lower LA River Upper Reach 2 [Seven cities & Los Angeles County Flood Control District (LACFCD)]



- Lower LA River (Eight cities, LACFCD & one individual city to share in cost of monitoring only)
- Lower San Gabriel River (Thirteen cities & LACFCD)
- Los Cerritos Channel (Seven cities & LACFCD)
- Permittees for the Dominguez Channel, and Long Beach and Los Angeles Harbors Regulatory Monitoring & Reporting Compliance
 - Eight Cities, Port of Los Angeles, LA County, LACFCD and Port of Long Beach
 - Six individual private company permittees to share in cost of monitoring
- Permittees for a Joint Dominguez Channel/Harbor Toxic TMDL Monitoring Program
 - 62 Cities, LA County and LACFCD

Other Services and Activities

- In 2010, GWMA coordinated, developed and submitted a regional 20x2020 Regional Alliance Report to the State to meet conservation regulations on behalf of its members to meet their individual obligations regionally rather than individually.
- In 2015, GWMA coordinated, developed and submitted updated data and targets for the 20x2020 Regional Alliance to the State to meet regulatory requirements.
- In 2021, GWMA prepared the final 20x2020 Regional Alliance Report.
- In 2014, 2017 and again in 2020, GWMA conducted a regional Notice Inviting Bids process to solicit competitive pricing for catch basin cleaning on behalf of all Gateway region cities. A competitive bid package which included all responsive bidders and their respective pricing was transmitted to the cities as an option for them to contract with any of the bidders. The 2020 entire bidding process and results can be found on GWMA's website.
- Facilitated and held workshops on Measure W (Safe Clean Water Program) throughout FY 2018-2019.
- GWMA continues to consider support for requests by members and/or watershed groups to serve as an applicant for Safe Clean Water Program Funding.
- Continuously update as needed - Request for Qualifications process for On-Call Consultants and enter into 5-year Professional Services Agreements with ranked and approved respondents. GWMA and its members or watershed groups can utilize the On-Call Consultant List of pre-qualified consultants.



LOOKING AHEAD

Several critical activities are planned for FY 2022-2023. These activities include:

- Develop and finalize coordinated, regional projects for 4 main priority categories selected by the Board in FY 2021-2022 and seek grant funding for each:
 - Perfluorooctane Sulfonate (PFOS) and Perfluorooctanoic Acid (PFOA) treatment
 - Construction of new well
 - Recycled Water
 - Construction of stormwater capture and reuse systems such as rain gardens, cisterns and bioswales, nature-based solutions in public-owned properties
- Identify an additional coordinated, regional project priority and seek grant funding;
- Potentially serve as fiduciary agency with Commercial and Industrial Permittees on behalf of the Los Cerritos Channel Watershed Management Group;
- Potentially serve as the coordinating agency for a regional Disadvantaged Community concept project within LLAR and LSGR IRWM sub-region;
- Solicit proposals for outside accounting services.

BUDGET SUMMARY

Before delving into the budget, it is important to note that back in the 2008/2009 era, the Board decided to collect membership dues over multiple years to build up and keep them in reserves in order to fund regional programs or opportunities as they become available in future years. Depending on the project, GWMA also collects funds from project participants for regional project management which is held in the general reserve and used for that specific purpose in subsequent years. These types of reserve funds are separate from what the GWMA Board voted to keep on hand as an operating reserve equal to six months of the annual operating budget. Thus, the reserve can be viewed as having three (3) functions:

- 1) Maintain an operating reserve equal to six months of the operating budget;
- 2) Collect funds for future special projects and/or grant opportunities; and
- 3) Collect funds for a specific program that are being expended over several subsequent years.

To enable seamless cross-referencing with the attached budget, figures included in this summary that can be found on the budget will be followed by a letter and number in parenthesis which points to the column letter and row number on the budget. For example, (G2) points to \$404,500 which is the FY 2022-2023 Total Dues from Members Agencies.



The FY 2022-2023 budget shows an operating revenue needed to support its annual operations in the amount of \$612,970 (G8). The operating expense budget is estimated to be \$431,150 (G22) which leaves \$181,820 (G23) in reserves before special projects. Special projects in the amount of \$212,105 (G33) include funds for:

- Four (4) Regional Project Grants
- One (1) Additional Regional Project Grant
- IRWM Disadvantaged Community Chair/Co-Chair Services; and
- Project Development and Funding Strategy Services.

When Net Income after All Operating and Special Project Expenses of -\$230,285 (G34) is added to the previous year's Ending Fund Balance of \$771,351 (G35), the Administrative Ending Fund Balance for FY 2022/23 is \$741,066 (G36). As stated previously, according to Board policy, six months of the operating expense budget is required to be held in reserve. The operating expense budget is \$431,150 (G22). One-half of the anticipated operating expense for FY 2022-2023 is equal to \$215,575. Staff has determined that with \$741,066 (G36) in the Ending Fund Balance, there are sufficient funds in reserves per the policy.

FY 2022-2023 Operating Expenses:	\$431,150 (G22)
6-months (one-half of year) minimum required to be held in reserve:	\$215,575
Reserves after all Operating Expenses and Special Projects:	\$741,066 (G36)
6-month operating reserve:	- <u>\$215,575</u>
Remaining in General Reserve for future programs	\$525,491

On May 12, 2022, the Board approved staff's recommendation to maintain the current administrative direct fee percentages of 3% for GWMA members and 5% for non-GWMA members. The Board also approved 3.76% for indirect costs which are applied to non-GWMA members only. Per Board policy, non-GWMA members should contribute to the overall general operating costs that GWMA members pay through their annual membership dues. The indirect costs include all general operating expenses except for Professional Administrative/Management, Legal Counsel and Project Development/Funding Strategy Services are calculated using the formula recommended by GWMA's Accounting Firm and previously approved by the GWMA Board. It is important to note that all unused direct fees are retained by each respective group that it was collected from and are shown in the budget backup sheets while all indirect fees are retained by GWMA to help pay for general operations of GWMA.

The following operating budget provides details to support the many GWMA activities in Fiscal Year 2022-2023.



GATEWAY WATER MANAGEMENT AUTHORITY

FY 2022/2023 Operating Budget						
A	B	C	D	E	F	G
DESCRIPTION	FY 19/20 Actuals	FY 20/21 Actuals	FY 21/22 Budget	FY 21/22 Year-End Projections	Budget to Actual Variance	FY 22/23 Budget
REVENUES						
Dues from Member Agencies	\$ 416,000	\$ 417,500	\$ 404,000	\$ 404,000	\$ -	\$ 404,500
GWMA Administrative/Legal/Funding Strategy Direct Charges from Watersheds Including Use of Watershed Reserves	\$ 68,437	\$ 96,809	\$ 87,500	\$ 101,592	\$ 14,092	\$ 120,875
GWMA Administrative/Legal/Project Mgmt Direct Charges from GWMA Grants and Grant Sub-recipients	\$ 30,673	\$ 10,000	\$ 8,000	\$ 8,317	\$ 317	\$ 8,500
GWMA SCWP Grant Administrative Revenue				\$ 7,500		\$ 38,000
DACIP Proposal/Application Development (Grant Reimbursement)	\$ -	\$ 48,105	\$ 20,000	\$ 21,350	\$ 1,350	\$ 22,000
GWMA Indirect Fees from Non-members	\$ 11,139	\$ 20,999	\$ 20,009	\$ 19,970	\$ (39)	\$ 19,095
TOTAL REVENUES	\$ 526,250	\$ 593,413	\$ 539,509	\$ 562,730		\$ 612,970
OPERATING EXPENSES						
Professional Mgmt, Admin & Accounting Services - General GWMA Operations	\$ 242,876	\$ 234,500	\$ 234,500	\$ 226,061	\$ (8,439)	\$ 254,936
Professional Mgmt, Admin & Accounting Services - Allocated to Watershed/Grant Operations	\$ 81,020	\$ 90,000	\$ 90,000	\$ 97,790	\$ 7,790	\$ 103,500
General Counsel - General GWMA Operations	\$ 12,472	\$ 15,000	\$ 15,000	\$ 5,100	\$ (9,900)	\$ 15,000
General Counsel - Allocated to Watershed/Grant Operations	\$ 12,890	\$ 15,500	\$ 15,500	\$ 800	\$ (14,700)	\$ 15,500
Meeting Expenses	\$ 1,738	\$ 2,000	\$ 2,500	\$ -	\$ (2,500)	\$ 2,500
Office Supplies, Postage, Notices, Misc.	\$ 2,963	\$ 5,000	\$ 3,500	\$ 2,713	\$ (787)	\$ 3,500
Office Rent	\$ 4,324	\$ 4,324	\$ 4,366	\$ 4,366	\$ -	\$ 4,689
Website Services	\$ 450	\$ 500	\$ 500	\$ 500	\$ -	\$ 500
Insurance	\$ 11,113	\$ 12,397	\$ 12,000	\$ 13,120	\$ 1,120	\$ 15,100
Authorized Conferences, Travel & Sponsorships	\$ -	\$ 2,000	\$ 2,000	\$ -	\$ (2,000)	\$ 2,000
Organization Memberships	\$ 1,250	\$ 2,500	\$ 5,000	\$ 4,750	\$ (250)	\$ 5,500
Audit	\$ 8,035	\$ 13,000	\$ 8,280	\$ 8,280	\$ -	\$ 8,425
TOTAL OPERATING EXPENSES	\$ 379,131	\$ 396,721	\$ 393,146	\$ 363,479		\$ 431,150
NET INCOME BEFORE SPECIAL PROJECTS	\$ 147,119	\$ 196,692	\$ 146,363	\$ 199,251		\$ 181,820
SPECIAL PROJECT EXPENSES						
Prop 1 Greater LA IRWM (Round 1) Grant Application Fee **Board approved use of reserve funds in July 2018**	\$ 18,481	\$ 25,000	\$ -	\$ -	\$ -	\$ -
Prop 1 Greater LA IRWM (Round 2) Grant Application Fee	\$ -	\$ -	\$ 20,000	\$ -	\$ (20,000)	\$ -
Prop 84 2015 - AMR Project Management Services (Civiltec) **collected from Project Participants during FY16/17 and held in general reserve**	\$ 8,105	\$ 25,813	\$ 15,000	\$ 6,130	\$ (8,870)	\$ -
Regional Grant Program (Recycled Water, PFOS/PFOA, New Wells & Stormwater Capture & Reuse) + (1 Additional Grant Pursuit in FY 22/23) **\$104,785 approved by the Board to use Reserves**				\$ 50,000	\$ 50,000	\$ 84,785
SCWP Grant Project Management Services	\$ -	\$ -	\$ -	\$ 3,220	\$ 3,220	\$ 23,280
Disadvantaged Community Involvement Program	\$ 27,000	\$ 27,000	\$ 27,000	\$ 27,000	\$ -	\$ 27,540
General Project Development and Funding Strategy Services - General Operations	\$ 69,800	\$ 55,000	\$ 55,000	\$ 63,900	\$ 8,900	\$ 56,500
General Project Development and Funding Strategy Services - Allocated to Watershed/Grant Operations	\$ 5,200	\$ 20,000	\$ 20,000	\$ 11,100	\$ (8,900)	\$ 20,000
TOTAL SPECIAL PROJECT EXPENSES	\$ 128,586	\$ 152,813	\$ 137,000	\$ 161,350		\$ 212,105
NET INCOME AFTER ALL OPERATING EXPENSES AND SPECIAL PROJECTS EXPENSE	\$ 18,533	\$ 43,879	\$ 9,363	\$ 37,901		\$ (30,285)
BEGINNING FUND BALANCE	\$ 671,038	\$ 689,571	\$ 734,590	\$ 733,451		\$ 771,351
ADMINISTRATIVE ENDING FUND BALANCE	\$ 689,571	\$ 733,451	\$ 743,953	\$ 771,351		\$ 741,066
All Watershed Groups Admin Fee Cumulative Ending Fund Balance						\$ 202,369
Cumulative Earned and Projected Interest Income through FY 22/23						\$ 208,880
ADMINISTRATIVE ENDING FUND BALANCE WITH WATERSHED ADMIN FEE BALANCE + INTEREST INCOME						\$ 1,152,316



Los Angeles River Upper Reach 2
Administrative and Legal Costs Budget
FISCAL YEAR ENDING JUNE 30, 2023

Description	FY 19/20 Actual	FY 20/21 Actual	FY 21/22 Projected	FY 22/23 Budget
RESERVES FROM PREVIOUS YEAR	\$44,234	\$2,756	\$21,168	\$6,314
REVENUE				
GWMA Administrative Fee	\$1,500	\$16,477	\$9,990	\$8,291
Grants Administrative Fee	\$7,069	-	-	-
Other (Indirect Admin)	-	-	-	-
Other (approved line item transfer from MOU)	-	\$30,269		-
TOTAL ANNUAL REVENUES	\$8,569	\$46,746	\$9,990	\$8,291
OPERATING EXPENSE				
Administrative - Direct Charges	\$14,149	\$10,005	\$13,826	\$14,950
General Counsel - Direct Charges	4,185	-	500	\$4,500
Indirect Operating Expenses	-	-	-	-
Funding Strategy - Expense	\$1,040	2,220	2,200	2,500
Administrative - Grant Direct Charges	\$25,971	\$15,997	\$8,317	\$8,500
General Counsel - Grant Direct Charges	4,703	113	-	-
TOTAL ANNUAL OPERATING EXPENSES	\$50,047	\$28,334	\$24,844	\$30,450
TOTAL ANNUAL NET VARIANCE	(\$41,478)	\$18,412	(\$14,853)	(\$22,159)
CUMULATIVE ENDING FUND BALANCE	\$2,756	\$21,168	\$6,314	(\$15,845)
MINIMUM GWMA ADMIN RESERVE BALANCE	\$10,000	\$10,000	\$10,000	\$10,000
ADDITIONAL ADMIN FUNDS REQUEST TO MAINTAIN MINIMUM				\$25,845



Los Cerritos Channel
Administrative and Legal Costs Budget
FISCAL YEAR ENDING JUNE 30, 2023

Description	FY 19/20 Actual	FY 20/21 Actual	FY 21/22 Projected	FY 22/23 Budget
RESERVES FROM PREVIOUS YEAR	\$12,983	\$21,389	\$34,562	\$40,954
REVENUE				
GWMA Administrative Fee	\$19,317	\$33,305	\$24,091	\$22,977
Grants Administrative Fee	-	-	-	-
Other (Indirect Admin)	-	\$2,020	\$2,276	\$2,139
Other (approved line item transfer from MOU)	-	-	-	-
TOTAL ANNUAL REVENUES	\$19,317	\$35,325	\$26,368	\$25,116
OPERATING EXPENSE				
Administrative - Direct Charges	\$10,081	\$16,937	\$15,500	\$17,250
General Counsel - Direct Charges	\$830	\$975	\$0	\$1,000
Indirect Operating Expenses	-	\$2,020	\$2,276	\$2,139
Funding Strategy - Expense	-	2,220	2,200	2,500
Administrative - Grant Direct Charges	-	-	-	-
General Counsel - Grant Direct Charges	-	-	-	-
TOTAL ANNUAL OPERATING EXPENSES	\$10,911	\$22,152	\$19,976	\$22,889
TOTAL ANNUAL NET VARIANCE	\$8,406	\$13,173	\$6,392	\$2,227
CUMULATIVE ENDING FUND BALANCE	\$21,389	\$34,562	\$40,954	\$43,181
MINIMUM GWMA ADMIN RESERVE BALANCE	\$10,000	\$10,000	\$10,000	\$10,000
ADDITIONAL ADMIN FUNDS REQUEST TO MAINTAIN MINIMUM		-	-	\$0



Lower Los Angeles River
Administrative and Legal Costs Budget
FISCAL YEAR ENDING JUNE 30, 2023

Description	FY 19/20 Actual	FY 20/21 Actual	FY 21/22 Projected	FY 22/23 Budget
RESERVES FROM PREVIOUS YEAR	\$32,430	\$42,008	\$51,450	\$54,371
REVENUE				
GWMA Administrative Fee	\$19,402	\$32,078	\$21,553	\$24,952
Grants Administrative Fee	-	-	-	-
Other (Indirect Admin)	-	\$1,945	\$1,085	\$1,282
Other (approved line item transfer from MOU)	-	-	-	-
TOTAL ANNUAL REVENUES	\$19,402	\$32,078	\$22,637	\$26,234
OPERATING EXPENSE				
Administrative - Direct Charges	\$8,060	\$16,198	\$16,432	\$18,400
General Counsel - Direct Charges	\$724	\$2,273	\$0	\$1,000
Indirect Operating Expenses	-	\$1,945	\$1,085	\$1,282
Funding Strategy - Expense	\$1,040	\$2,220	\$2,200	\$2,500
Administrative - Grant Direct Charges	-	-	-	-
General Counsel - Grant Direct Charges	-	-	-	-
TOTAL ANNUAL OPERATING EXPENSES	\$9,823	\$22,636	\$19,717	\$23,182
TOTAL ANNUAL NET VARIANCE	\$9,578	\$9,442	\$2,920	\$3,052
CUMULATIVE ENDING FUND BALANCE	\$42,008	\$51,450	\$54,371	\$57,423
MINIMUM GWMA ADMIN RESERVE BALANCE	\$10,000	\$10,000	\$10,000	\$10,000
ADDITIONAL ADMIN FUNDS REQUEST TO MAINTAIN MINIMUM RESERVE BALANCE		-	-	\$0



Lower San Gabriel River
Administrative and Legal Costs Budget
FISCAL YEAR ENDING JUNE 30, 2023

Description	FY 19/20 Actual	FY 20/21 Actual	FY 21/22 Projected	FY 22/23 Budget
RESERVES FROM PREVIOUS YEAR	\$42,759	\$51,898	\$63,784	\$75,873
REVENUE				
GWMA Administrative Fee	\$19,836	\$35,773	\$28,978	\$23,701
Grants Administrative Fee	-	-	-	-
Other (Indirect Admin)	-	\$7,703	\$6,085	\$5,150
Other (approved line item transfer from MOU)	-	-	-	-
TOTAL ANNUAL REVENUES	\$19,836	\$35,773	\$35,063	\$28,851
OPERATING EXPENSE				
Administrative - Direct Charges	\$7,853	\$13,559	\$14,388	\$15,525
General Counsel - Direct Charges	\$1,804	\$405	\$0	\$1,000
Indirect Operating Expenses	-	7,703	\$6,085	\$5,150
Funding Strategy - Expense	\$1,040	2,220	2,500	2,500
Administrative - Grant Direct Charges	-	-	-	-
General Counsel - Grant Direct Charges	-	-	-	-
TOTAL ANNUAL OPERATING EXPENSES	\$10,697	\$23,887	\$22,973	\$24,175
TOTAL ANNUAL NET VARIANCE	\$9,139	\$11,885	\$12,090	\$4,676
CUMULATIVE ENDING FUND BALANCE	\$51,898	\$63,784	\$75,873	\$80,549
MINIMUM GWMA ADMIN RESERVE BALANCE	\$10,000	\$10,000	\$10,000	\$10,000
ADDITIONAL ADMIN FUNDS REQUEST TO MAINTAIN MINIMUM RESERVE BALANCE		-	-	\$0



Harbor Toxics Downstream
Administrative and Legal Costs Budget
FISCAL YEAR ENDING JUNE 30, 2023

Description	FY 19/20 Actual	FY 20/21 Actual	FY 21/22 Projected	FY 22/23 Budget
RESERVES FROM PREVIOUS YEAR	-\$11,202	-\$2,799	\$14,226	\$14,857
REVENUE				
GWMA Administrative Fee	\$9,521	\$14,969	\$16,922	\$16,922
Grants Administrative Fee	-	-	-	-
Other (Data Sharing Individuals)	\$8,610	\$3,690	\$3,690	\$3,690
Other (Indirect Admin)	\$8,133	\$3,084	\$3,828	\$3,828
Other (approved line item transfer from MOU)	-	\$13,852	-	-
TOTAL ANNUAL REVENUES	\$26,264	\$35,594	\$24,440	\$24,440
OPERATING EXPENSE				
Administrative - Direct Charges	\$8,688	\$9,576	\$13,771	\$13,500
General Counsel - Direct Charges	-	-	\$300	\$1,000
Indirect Operating Expenses	\$8,133	\$6,774	\$7,518	\$7,518
Funding Strategy - Expense	\$1,040	2,220	2,220	2,500
Administrative - Grant Direct Charges	-	-	-	-
General Counsel - Grant Direct Charges	-	-	-	-
TOTAL ANNUAL OPERATING EXPENSES	\$17,861	\$18,569	\$23,809	\$24,518
TOTAL ANNUAL NET VARIANCE	\$8,403	\$17,025	\$631	(\$78)
CUMULATIVE ENDING FUND BALANCE	-\$2,799	\$14,226	\$14,857	\$14,779
MINIMUM GWMA ADMIN RESERVE BALANCE	\$10,000	\$10,000	\$10,000	\$10,000
ADDITIONAL ADMIN FUNDS REQUEST TO MAINTAIN MINIMUM RESERVE BALANCE		-	-	\$0



Harbor Toxics Upstream
Administrative and Legal Costs Budget
FISCAL YEAR ENDING JUNE 30, 2023

Description	FY 19/20 Actual	FY 20/21 Actual	FY 21/22 Projected	FY 22/23 Budget
RESERVES FROM PREVIOUS YEAR	-\$13,775	-\$16,312	-\$72	-\$10,225
REVENUE				
GWMA Administrative Fee	\$5,366	\$5,402	\$5,402	\$5,402
Grants Administrative Fee	-	-	-	-
Other (Indirect Admin)	\$3,006	\$3,006	\$3,006	\$3,006
Other (line item transfer from MOU)	-	\$26,621		
TOTAL ANNUAL REVENUES	\$8,372	\$35,029	\$8,408	\$8,408
OPERATING EXPENSE				
Administrative - Direct Charges	\$6,219	\$15,542	\$15,555	\$17,250
General Counsel - Direct Charges	\$645	\$240	\$0	\$500
Indirect Operating Expenses	\$3,006	\$3,006	\$3,006	\$3,006
Funding Strategy - Expense	1,040		\$0	\$2,500
Administrative - Grant Direct Charges	-	-	\$0	\$0
General Counsel - Grant Direct Charges	-	-	-	-
TOTAL ANNUAL OPERATING EXPENSES	\$10,910	\$18,788	\$18,561	\$23,256
TOTAL ANNUAL NET VARIANCE	(\$2,538)	\$16,241	(\$10,153)	(\$14,848)
CUMULATIVE ENDING FUND BALANCE	(\$16,312)	(\$72)	(\$10,225)	(\$25,073)
MINIMUM GWMA ADMIN RESERVE BALANCE	\$10,000	\$10,000	\$10,000	\$10,000
ADDITIONAL ADMIN FUNDS REQUEST TO MAINTAIN MINIMUM RESERVE BALANCE		\$10,072	\$20,225	\$35,073