



*Los Angeles Gateway Region
Integrated Regional Water Management
Joint Powers Authority*

AGENDA

**Regular Meeting of the Board of Directors
Thursday, June 8, 2023 at 12:00 PM**

Progress Park Plaza, 15500 Downey Avenue, Paramount, CA

- 1. Roll Call**
- 2. Determination of a Quorum**
- 3. Additions to Agenda (Govt. Code Sec. 54954.2(b))**
- 4. Oral Communications to the Board**

This is an opportunity for members of the public to address the Board on any item under the jurisdiction of the agency. Depending upon the subject matter, the Board may be unable to respond until the item can be posted on the agenda at a future meeting in accordance with provisions of the Brown Act.
- 5. Consent Calendar: (Acted as one item unless withdrawn by request)**
 - a. Minutes of the Board Meeting of April 13, 2023 (Enclosure).
 - b. Ratify the Warrant Register for May 2023 and Approve the Warrant Register for June 2023 (Enclosures).
 - c. Receive and File the Updated Expenditures for Legal Counsel Services (Enclosure).
- 6. Ratification of Adopting GWMA FY 2023-2024 Operating Budget (Enclosure)**
 - a. Ratify the adoption of the GWMA FY 2023-2024 Operating Budget to include additional board member approvals.
- 7. GWMA Membership Reduced Dues for FY 2023-2024 (Enclosure)**
 - a. Approve reduced dues for FY 2023-2024 for the following:
 1. Artesia = \$7,500
 2. Bell = \$7,500
 3. Bellflower = \$7,500
 4. Cudahy = \$7,500
 5. Maywood = \$7,500

Adriana Figueroa (Paramount), Board Chair • Kelli Pickler (Lakewood), Vice-Chair • Thomas Bekele (Signal Hill), Secretary/Treasurer
Proudly serving Gateway cities and agencies in Southeastern Los Angeles County

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Page 2 of 2

- 8. Discussion/Action Regarding Agreement for Cost Sharing for the Installation of Monitoring Equipment and Monitoring Pursuant to the Harbor Toxic Pollutants TMDL (Enclosure)**
 - a. Approve the Agreement Template to be issued to GWMA Members/Non-Members to provide administrative and contractual services on behalf of the Harbor Toxic Upstream participants for the Harbor Toxic Pollutant TMDL Monitoring Program, as presented.
 - b. Authorize the Chair to execute the Agreements with GWMA Members and Non-Members
- 9. Discussion/Action Regarding First Amendment to the Professional Services Agreement (PSA) between GWMA and John L. Hunter & Associates, Inc. for the Harbor Toxic Upstream (Enclosure)**
 - a. Approve the First Amendment to the PSA with John L. Hunter & Associates, Inc. for the Harbor Toxics Upstream.
 - b. Authorize the Chair to Execute the PSA with John L. Hunter & Associates, Inc.
- 10. Safe Clean Water Program – Oral Report**
 - a. Lower San Gabriel River “LSGR” WASC Chair – Melissa You
 - b. Lower Los Angeles River “LLAR” WASC Chair – Gina Nila
- 11. Executive Officer’s Oral Report**
 - a. IRWMP Grant
- 12. Directors’ Oral Comments/Reports**
- 13. Adjournment to Regular Board Meeting on July 13, 2023 at Progress Park Plaza, 15500 Downey Avenue, Paramount, CA**

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**MINUTES OF THE GATEWAY WATER MANAGEMENT AUTHORITY
LOS ANGELES GATEWAY REGION
INTEGRATED REGIONAL WATER MANAGEMENT JOINT POWERS AUTHORITY
BOARD
THURSDAY, APRIL 13 2023**

A regular meeting of the Board of Directors of the Gateway Water Management Authority was held on Thursday, April 13, 2023 at 12:00 p.m. at Progress Park Plaza, 15500 Downey Avenue, Paramount, CA.

Chair Adriana Figueroa called the meeting to order at 12:10 p.m. Roll was called by Executive Officer Grace Kast and a quorum of the Board was declared.

BOARD MEMBERS PRESENT:

Veronica Sanchez (alternate)	Bell Gardens
Len Gorecki	Bellflower
Madeline Chen (alternate)	Central Basin Municipal Water District
Gina Nila	Commerce
Victor Meza	Compton
Aaron Hernandez-Torres	Cudahy
Cesar Roldan	Huntington Park
Marlin Munoz (alternate)	La Mirada
Konya Vivanti (alternate)	Lakewood
Melissa You	Long Beach
Diana Tang	Long Beach Utilities
Julian Lee	Lynwood
Jerry Gomez	Maywood
Adriana Figueroa	Paramount
Kenner Guerrero (alternate)	Pico Rivera
Dylan Porter (alternate)	Port of Long Beach
Jesse Sira (alternate)	Santa Fe Springs
Thomas Bekele	Signal Hill
Gladis Deras (alternate)	South Gate
Rob Beste	Water Replenishment District
Vicki Smith	Whittier

STAFF AND GUESTS ON SIGN-IN SHEET:

Grace Kast	Executive Officer
Traci Gleason	Program Administrative Manager
Nicholas Ghirelli	Legal Counsel
Juan Rodriguez	City of Cudahy
Madeline Anderson	Koa Consulting
Oliver Galang	Craftwater Engineering

ITEM 3 - ADDITIONS TO THE AGENDA

None.

ITEM 4 - ORAL COMMUNICATIONS TO THE BOARD

None.

ITEM 5 - CONSENT CALENDAR

Director Stowell moved to approve the consent calendar.

The motion was seconded by Director E. Rojas and was approved by the following voice vote:

AYES: Meza, Roldan, Munoz, You, Tang, Lee, Gomez, Figueroa, Guerrero, Porter, Beste, Smith.

NOES: None.

ABSTAIN: Sanchez, Gorecki, Chen, Nila, Vivanti, Sira, Bekele, Deras (minutes only).

ITEM 6 - WORKSHOP – FISCAL YEAR 2023-2024 (FY 23-24) ADMINISTRATIVE BUDGET

Executive Officer Grace Kast provided the Board with a detailed review of the proposed administrative operating budget for FY 23-24, reviewing the following items: the basis of the budget, the anticipated revenue, operating expenses (including general expenses vs watershed expenses), special project expenses, net income after operating expenses, net income after including special projects, and the estimated fund balance at the end of Fiscal Year 23-24.

ITEM 7 – DIRECT AND INDIRECT ADMINISTRATIVE FEES FOR FY 23-24

In May of 2018, the GWMA Board adopted an Administrative Fee Policy to ensure that the GWMA's Administrative Fees are established at a rate that recovers its expenses. The administrative fee rates (direct and indirect) are approved by the Board of Directors annually. GWMA members are not assessed for Indirect Costs, as GWMA members are required to pay annual membership dues and thus are contributing to general costs in support of GWMA.

Staff recommended maintaining the same direct and indirect administrative fees as the current fiscal year: 3% to members for cost share allocation for watershed, grant programs and other activities; 5% to non-members for cost share allocation for watershed, grant programs and other activities. Additionally, staff recommended maintaining the same percentage of 3.76% for indirect costs to non-members.

Director Nila moved to approve the following recommendations:

- a. Fiscal Year 2023-2024 GWMA Member Direct Cost Administrative Fees at a rate of 3% of the Member's cost share allocation for the particular watershed, grant, program or other activities.
- b. Fiscal Year 2023-2024 GWMA Non-Member Direct Cost Administrative Fees at a rate of 5% of the Non-Member's cost share allocation for the particular watershed, grant, program or other activities.

- c. Fiscal Year 2023-2024 GWMA Non-Member Indirect Cost Administrative Fees at a rate of 3.76% of the Non-member's cost share allocation for the particular watershed, grant, program or other activities.

The motion was seconded by Director Deras, and the items were approved by the following voice vote:

AYES: Sanchez, Gorecki, Chen, Nila, Meza, Hernandez-Torres, Roldan, Vivanti, Munoz, You, Tang, Lee, Gomez, Figueroa, Guerrero, Porter, Sira, Bekele, Deras, Beste, Smith.

NOES: None.

ABSTAIN: None.

ITEM 8— GWMA FY 23-24 OPERATING BUDGET

Executive Officer Grace Kast presented the proposed budget for FY 23-24, which reflects actual costs and projections through the end of this fiscal year. The FY 23-24 Ending Fund Balance is forecasted to be \$732,582. Dues from member agencies are expected to be \$405,000 in FY 23-24 which includes reduced dues from previously eligible GWMA members. Once final eligibility is determined and recommended by staff, the Board will consider action to approve those recommendations at the next scheduled Board Meeting. The administrative budget does not include MOU project costs or grant project costs. However, it does reflect the administrative and legal costs associated with the MOUs and grants.

Director Lee motioned to approve the Annual Membership Dues of \$15,000 (except for Board approved reduced membership dues); and adopt the GWMA FY 2023-2024 Operating Budget contingent upon Board approved reduced membership dues.

The motion was seconded by Director Nila, and the items were approved by the following voice vote:

AYES: Sanchez, Gorecki, Chen, Nila, Meza, Hernandez-Torres, Roldan, Vivanti, Munoz, You, Tang, Lee, Gomez, Figueroa, Guerrero, Porter, Sira, Bekele, Deras, Beste, Smith.

NOES: None.

ABSTAIN: None.

ITEM 9— PROFESSIONAL SERVICES AGREEMENT WITH CA CONSULTING SERVICES, LLC

Executive Officer Grace Kast stated in late 2022, GWMA staff had requested the Board's authorization to enter into a Professional Services Agreement "PSA" with the firm of Clifton Larson Allen "CLA", who was re-selected to provide accounting support services. Unfortunately, an agreement could not be reached on PSA language. After consultation with the GWMA Chair, a second Request for Proposal "RFP" process was conducted in January-February 2023. Only one proposal was received. CA Consulting Services submitted all required information and was deemed qualified and eligible by staff. Additionally, CA Consulting Services has agreed to the

terms in the PSA. Staff recommended accepting the CA Consulting Services proposal and entering into a 2-year agreement with 2 one-year extension options effective May 1, 2023. The Executive Committee affirmed staff's recommendation to proceed with CA Consulting Services.

Director Nila motioned to approve the Professional Services Agreement between GWMA and CA Consulting Services, LLC; and authorize the Chair to execute the Professional Services Agreement with CA Consulting Services, LLC.

The motion was seconded by Director Gorecki, and the items were approved by the following voice vote:

AYES: Sanchez, Gorecki, Chen, Nila, Meza, Hernandez-Torres, Roldan, Vivanti, Munoz, You, Tang, Lee, Gomez, Figueroa, Guerrero, Porter, Sira, Bekele, Deras, Beste, Smith.

NOES: None.

ABSTAIN: None.

ITEM 10 – PROFFESIONAL SERVICES AGREEMENT (PSA) BETWEEN GWMA AND JOHN L. HUNTER & ASSOCIATES, INC. (JLHA), FOR THE LOWER LOS ANGELES RIVER (LLAR) WATERSHED GROUP AND THE LOWER SAN GABRIEL RIVER (LSGR) WATERSHED GROUP

Executive Officer Grace Kast reported JLHA has provided unique services to the LLAR and LSGR watershed groups since 2013. The firm was first retained by GWMA on behalf of the LLAR and the LSGR Watershed Groups on October 10, 2013 through a standard PSA for Watershed Management. Thereafter, the first amendment to both agreements was approved by the Board on May 14, 2015 to add Watershed Management and CIMP services and fees for LLAR and LSGR Watershed Groups, and to extend the agreement term to December 31, 2017. This was followed by two additional amendments to both agreements. Amendment Number 2 was approved by the Board on January 11, 2018 to add a variety of tasks for both watershed groups under the current agreement, add fees, and to extend the agreement terms to June 30, 2018. A third amendment was approved on May 14, 2018 by the Board to set forth scopes of work under the agreement for work related to the Harbor Toxics TMDL and all other programs, add fees, and to extend the agreement terms to June 30, 2020, with three 1-year extension options.

In 2020, per both watershed groups request, the GWMA Board approved entering into a new PSA with JLHA for LLAR Watershed Management and CIMP Implementation Services and LSGR Watershed Management and CIMP Implementation Services, with the term expiring June 30, 2023.

Both watershed groups have now requested that GWMA enter into agreements with JLHA to continue to provide the requested services. Administrative and legal costs will be reimbursed through direct and indirect administrative fees agreed to in the Memorandum of Understanding Amendments for LLAR and LSGR. The funds for the administrative and legal services will be collected as part of the annual budget for each group.

Director Vivanti motioned to approve entering into the PSA with JLHA for a period of three (3) years from July 1, 2023 to June 30, 2026, for a total not-to-exceed amount of \$2,073,448.00 for LLAR Watershed Management and CIMP Implementation Services, and authorize the Chair to Execute the PSA; and approve entering into the PSA with JLHA for a period of three (3) years from July 1, 2023 to June 30, 2026, for a total not-to-exceed amount of \$2,119,155.00 for LSGR Watershed Management and CIMP Implementation Services, and authorize the Chair to Execute the PSA.

The motion was seconded by Director Deras, and the items were approved by the following voice vote:

AYES: Sanchez, Gorecki, Chen, Nila, Meza, Hernandez-Torres, Roldan, Vivanti, Munoz, You, Tang, Lee, Gomez, Figueroa, Guerrero, Porter, Sira, Bekele, Deras, Beste, Smith.

NOES: None.

ABSTAIN: None.

ITEM 11 – GWMA REGIONAL GREEN STREET PROJECT APPLICATION

Executive Officer Grace Kast stated Craftwater, who was competitively selected by the GWMA Board in 2021, was tasked with soliciting interest from member agencies for a regional small-scale stormwater capture program; review and recommend eligible grant programs; and prepare and submit a grant application. Based on member survey results, potential regional stormwater projects included stormwater capture projects, potential LID parking lot improvements, or a potential green street implementation project. In December 2022, Craftwater met with GWMA staff to discuss potentially doing a smaller scale green street demonstration program to implement green street elements (bioswales, tree wells, and permeable pavement) and apply for the Clean California Local Grant Program, Round 2. The initial program budget including design would be \$4.5M. The project concept includes using standard templates for installation in the cities of Bellflower, Long Beach and Vernon.

Director Gorecki motioned to authorize the Executive Officer Grace to sign and submit the Clean California Grant Application for a regional green street demonstration program.

The motion was seconded by Director Roldan, and the items were approved by the following voice vote:

AYES: Sanchez, Gorecki, Chen, Nila, Meza, Hernandez-Torres, Roldan, Vivanti, Munoz, You, Tang, Lee, Gomez, Figueroa, Guerrero, Porter, Sira, Bekele, Deras, Beste, Smith.

NOES: None.

ABSTAIN: None.

ITEM 12 – SAFE CLEAN WATER PROGRAM

Director You stated that the Lower San Gabriel River did not meet last month. The expected meeting date is May.

Director Nila gave an update that she developed and recommended the Stormwater Investment Plan “SIP” to the oversight committee and she is waiting to see if they approve the recommendations.

ITEM 13 - EXECUTIVE OFFICER’S ORAL REPORT

Executive Officer Grace Kast solicited input from the Board on whether to continue boxed lunches or to go back to buffet style lunches they had prior to COVID pre-cautions. She suggested that if any Board Member wishes to have a boxed lunch, they could easily accommodate that.

ITEM 14 – DIRECTORS’ ORAL COMMENTS/REPORTS

Director Konya Vivanti mentioned that it is difficult to get a reliable waste manager in some cities and asked cities waste managers to reach out to her. Directors discussed that the Gateway membership is a good way to network for handling trash issues.

The meeting adjourned at 12:40 p.m.

The next regular Board Meeting of the Directors of the Gateway Water Management Authority will be on Thursday, May 11, 2023 at 12:00 p.m. at the Clearwater Building, 16404 Paramount Boulevard, Paramount, CA.

Adriana Figueroa, Chair

Date



*Los Angeles Gateway Region
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Joint Powers Authority*

June 8, 2023

AGENDA ITEM 5b – Ratify the Warrant Register for May 2023 and Approve the Warrant Register for June 2023

SUMMARY:

The Warrant Register is a listing of general checks issued since the last warrant register. Warrants will be signed by 2 of the 3 Board Officers and released by Traci Gleason, serving as the Administrative/Accounting Manager of the Gateway Water Management Authority, upon Board Approval.

DISCUSSION:

The Warrant Register for expenditures dated May 2023 in the amount of \$351,077.71 is submitted for ratification by the Board, and the Warrant Register for expenditures dated June 2023 in the amount of \$375,133.37 is submitted for approval. Invoices and supporting documentation are available for review at the office of the GWMA.

FISCAL IMPACT:

The Warrant Register totals \$726,211.08. Funds to cover payment are available in the GWMA budget.

RECOMMENDATION:

Ratify the Warrant Register for May 2023 and Approve the Warrant Register for June 2023.

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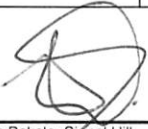
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WARRANT REGISTER
DISBURSEMENT JOURNAL
May 2023

Invoice Date	Vendor	Invoice Number	Description	Amount
5/3/2023 ✓	Anchor QEA ✓	13882-R1 ✓	RMC Compliance Monitoring FY 22/23 (Services through 11/30/22)	\$ 32,782.73 ✓
5/1/2023 ✓	City of Paramount ✓	5009 ✓	Office Lease (May 2023)	\$ 390.72 ✓
4/30/2023 ✓	CJ Brown & Company ✓	4-30-23 ✓	Audit FY 22-23 (Services through 4/30/23)	\$ 550.00 ✓
3/14/2023 ✓	CWE ✓	23099 ✓	LARUR2 WMA CIMP FY 21-22 (February 2023)	\$ 24,762.20 ✓
4/4/2023 ✓	CWE ✓	23137 ✓	LARUR2 WMA CIMP FY 22-23 (March 2023)	\$ 18,716.46 ✓
4/4/2023 ✓	CWE ✓	23138 ✓	LARUR2 WMA CIMP FY 21-22 (March 2023)	\$ 542.80 ✓
4/28/2023 ✓	Gateway Cities Council of Governments ✓	4-28-2023 ✓	Office Supplies/Computers (April 2023)	\$ 5,085.80 ✓
2/15/2023 ✓	JLHA Municipal Contractor ✓	GWM1GHR12301 ✓	Harbor Toxics Monitoring (January 2023)	\$ 13,576.08 ✓
3/9/2023 ✓	JLHA Municipal Contractor ✓	GWM1GHR12302 ✓	Harbor Toxics Monitoring (February 2023)	\$ 3,026.72 ✓
3/9/2023 ✓	JLHA Municipal Contractor ✓	GWM1LLA12302 ✓	LLAR WMP Implementation (February 2023)	\$ 39,784.73 ✓
4/21/2023 ✓	JLHA Municipal Contractor ✓	GWM1LLA12303 ✓	LLAR WMP Implementation (March 2023)	\$ 41,127.05 ✓
3/1/2023 ✓	JLHA Municipal Contractor ✓	GWM1LSG12301 ✓	LSGR WMP Implementation (January 2023)	\$ 51,509.87 ✓
3/9/2023 ✓	JLHA Municipal Contractor ✓	GWM1LSG12302 ✓	LSGR WMP Implementation (February 2023)	\$ 48,048.11 ✓
5/1/2023 ✓	Koa Consulting, Inc. <i>Adriana</i> ✓	K114-01-67 ✓	COG Water-Related Coordination Activities and Executive Officer Services, DAC Chair and DACIP Co-Chair (April 2023)	\$ 36,958.00 ✓
4/5/2023 ✓	Rodger's Catering ✓	48045 ✓	Lunches for GWMA Meeting (April 2023)	\$ 446.51 ✓
4/18/2023 ✓	Richard Watson & Associates ✓	23-192-003-004 ✓	LCC WMP CIMP (March 2023)	\$ 32,559.93 ✓
4/10/2023 ✓	Richards Watson Gershon ✓	241989 ✓	Legal Services - General (service through 3/31/23)	\$ 660.00 ✓
4/10/2023 ✓	Richards Watson Gershon ✓	241990 ✓	Legal Services - HTU (service through 3/31/23)	\$ 550.00 ✓
Total				\$ 351,077.71 ✓

Reviewed and Approved by:


Thomas Bekele, Signal Hill



WARRANT REGISTER
DISBURSEMENT JOURNAL
June 2023

Invoice Date	Vendor	Invoice Number	Description	Amount
5/23/2023	City of Bell Gardens	32465	John Anson Ford Park Cistern (Zusser Inv 1953-29)	\$ 90,534.00 ✓
5/23/2023	City of Bell Gardens	32471	John Anson Ford Park Cistern (Zusser Inv 1953-30)	\$ 22,363.00 ✓
5/15/2023	Craftwater Engineering	21-055-6	Regional Stormwater Grant Writing (through April 28, 2023)	\$ 18,885.00 ✓
5/17/2023	CWE	23209	LARUR2 WMA CIMP FY 22-23 (April 2023)	\$ 7,161.27 ✓
5/31/2023	Gateway Cities Council of Governments	5-31-23	Office Supplies/Computers (May 2023)	\$ 100.00 ✓
4/24/2023	JLHA Municipal Contractor	GWM1GHR12303	Harbor Toxics Monitoring (March 2023)	\$ 23,396.76 ✓
5/17/2023	JLHA Municipal Contractor	GWM1LLA12304	LLAR WMP Implementation (April 2023)	\$ 21,808.53 ✓
4/24/2023	JLHA Municipal Contractor	GWM1LSG12303	LSGR WMP Implementation (March 2023)	\$ 77,405.36 ✓
5/16/2023	JLHA Municipal Contractor	GWM1LSG12304	LSGR WMP Implementation (April 2023)	\$ 27,123.63 ✓
5/29/2023	Koa Consulting, Inc.	K114-01-68	COG Water-Related Coordination Activities and Executive Officer Services, DAC Chair and DACIP Co-Chair (May 2023)	\$ 36,958.00 ✓
5/15/2023	Richard Watson & Associates	23-192-003-005	LCC WMP CIMP (April 2023)	\$ 49,397.82 ✓
Total				\$ 375,133.37

Reviewed and Approved by:


Thomas Bekele, Signal Hill



*Los Angeles Gateway Region
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June 8, 2023

AGENDA ITEM 5c – Status of Total Legal Expenditures for General Legal Counsel Services for Fiscal Year 2022-2023

SUMMARY:

At the Board meeting in June 2022, the Board approved the budget for legal counsel services of \$30,500 for Fiscal Year (FY) 2022-2023 to address legal issues. The Board has previously directed staff to provide monthly updates on total expenditures for legal counsel services.

Legal Counsel Services Update:

\$ 30,500.00	FY 2022-2023 Budget amount for Legal Counsel services
<u>\$ 6,408.11</u>	Expenditures for Legal Counsel services through March 31, 2023
\$ 24,091.89	Remaining budget amount available through June 30, 2023

FISCAL IMPACT:

The total expenditures for Legal Counsel services for FY 2022-2023 through March 31, 2023 total \$6,408.11.00. Sufficient funds to cover payment for legal counsel services are remaining in the GWMA FY 2022-2023 budget.

RECOMMENDATION:

Receive and file the status the updated expenditures for Legal Counsel Services.

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FISCAL
YEAR

2023-2024

OPERATING BUDGET

DRAFT





Introduction and Background

Over the years, with growth in membership and responsibilities, the budget for Gateway Water Management Authority (GWMA) has evolved accordingly. From a one-half page budget in 2009, it is now a multi-page budget that demonstrates how much GWMA has accomplished and what it will do in the coming year.

GWMA was created in 2007/2008 as a Joint Powers Authority “JPA” to form a Department of Water Resources (DWR) - recognized region for purposes of regional planning and grant funding under the Integrated Water Resources Management (IRWM) program. The original purpose for this effort was to address local concerns regarding equitable distribution of grant awards for Gateway cities and agencies through the Greater Los Angeles County (GLAC) IRWM structure which includes five sub-regions, one of which is the Lower Los Angeles/Lower San Gabriel sub-region. By 2011, GWMA had 18 members. It has since grown to 29 members which includes 25 cities, three water agencies and the Port of Long Beach. For the most part, membership growth is due to the following benefits and values of being a member:

- Organize and coordinate economical and efficient water management activities across city boundaries in the Gateway region;
- Apply and receive State and Federal funding on a regional basis, preferred by many granting agencies;
- Provide focus to Disadvantaged Communities through grants, projects and programs;
- Share information and identify common needs and issues across city and agency boundaries; and
- A single voice to help build relationships at the regional, state and federal levels.

Since its inception, GWMA has facilitated several federal and grant awards on behalf of the region and its members in addition to the IRWM grant program. Further, GWMA’s role has expanded to include fiduciary and contracting responsibilities in support of the Gateway region’s stormwater responsibilities. After years of working as its own IRWM region, the GWMA Board voted in 2015 to re-engage with the GLAC IRWM as a voting member of the Leadership Committee and also as the Chair of the Lower San Gabriel/Lower Los Angeles sub-region. The success of the re-integration is largely due to the fact that GWMA represents the entire sub-region because of its robust membership within the Gateway region. GWMA continues to play a very active role in the GLAC IRWM and also provides active support by serving as Chair of the GLAC IRWM Disadvantaged Community Committee and as Co-Chair of the Disadvantaged Community Involvement Program which includes Ventura County and the Upper Santa Clara IRWM regions.



HIGHLIGHTS OF ACCOMPLISHMENTS

Grant Funding – Past, Current and Pending

A total of **\$30.8M** has been awarded to GWMA since its first grant application in 2009. In addition, within FY 22-23, GWMA has submitted grant funding applications for the Gateway Region that total approximately \$39.8M.

Grant Amount	Funding Agency	Grant Project	Status
\$10M	State Water Resource Control Board	LA River Trash Reduction	Completed
\$950k	California Department of Water Resources	Gateway IRWM Plan	Completed
\$338k	State Water Resource Control Board	Los Cerritos Channel (LCC) Watershed Segmentation and Low Impact Development (LID)	Completed
\$1M	United States Bureau of Reclamation	Gateway Region Advanced Meter Infrastructure Program	Completed
\$1.07M	State Water Resource Control Board	Proposition 84 Regional Stormwater LID Best Management Practices (BMP)	Completed
\$3.94M	California Department of Water Resources	Proposition 84 IRWM Drought Emergency	Completed
\$3.41M	California Department of Water Resources	Proposition 84 IRWM (4 projects)	On-going
\$9.9M	State Water Resource Control Board	Proposition 1 Stormwater Grant for John Anson Ford Park Infiltration Cistern: Phase 1	On-going
\$150k	Safe Clean Water Program	Gateway Area Pathfinding Analysis Phase 1 LLAR & LSGR	Completed
\$460k	Safe Clean Water Program	Gateway Area Pathfinding Analysis Phase 2 LLAR & LSGR	Pending
\$8.9M	Safe Clean Water Program	Regional Pathogen Reduction Study	Pending
\$475k	Safe Clean Water Program	Targeted Human Waste Source Reduction Strategy to Address Bacteria-Related Compliance Objectives for the Los Cerritos Channel	Pending



Grant Amount	Funding Agency	Grant Project	Status
\$3.37M	California Department of Water Resources	Prop 1 Round 2 IRWM	Pending
\$9M	State Water Resource Control Board	PFAS Treatment Project	Pending
\$12.6M	California Department of Water Resources	Urban Drought Relief 2022	Pending
\$4.97M	California Department of Transportation	Regional Stormwater Grant: Green Street Demo Project	Pending

Fiduciary Responsibilities

GWMA has entered into Memorandum of Understandings (MOUs) with several groups to administer Request for Proposals, enter into contracts, collect participant funds, pay invoices and other general administrative support roles including submission of grant applications, if requested and management of grants, if awarded.

- Four Watershed Groups under Regulatory Compliance Timelines for Stormwater
 - Lower LA River Upper Reach 2 [Seven cities & Los Angeles County Flood Control District (LACFCD)]
 - Lower LA River (Eight cities, LACFCD & one individual city to share in cost of monitoring only)
 - Lower San Gabriel River (Thirteen cities & LACFCD)
 - Los Cerritos Channel (Seven cities & LACFCD)
- Permittees for the Dominguez Channel, and Long Beach and Los Angeles Harbors Regulatory Monitoring & Reporting Compliance
 - Eight Cities, Port of Los Angeles, LA County, LACFCD and Port of Long Beach
 - Six individual private company permittees to share in cost of monitoring
- Permittees for a Joint Dominguez Channel/Harbor Toxic TMDL Monitoring Program
 - 63 Cities, LA County and LACFCD



Other Services and Activities

- In 2010, GWMA coordinated, developed and submitted a regional 20x2020 Regional Alliance Report to the State to meet conservation regulations on behalf of its members regionally rather than individually.
- In 2015, GWMA coordinated, developed and submitted updated data and targets for the 20x2020 Regional Alliance to the State to meet regulatory requirements.
- In 2021, GWMA prepared the final 20x2020 Regional Alliance Report.
- In 2014, 2017 and again in 2020, GWMA conducted a regional Notice Inviting Bids process to solicit competitive pricing for catch basin cleaning on behalf of all Gateway region cities. A competitive bid package which included all responsive bidders and their respective pricing was transmitted to the cities as an option for them to contract with any of the bidders. The 2020 entire bidding process and results can be found on GWMA's website.
- Facilitated and held workshops on Measure W (Safe Clean Water Program).
- GWMA continues to consider support for requests by members and/or watershed groups to serve as an applicant for Safe Clean Water Program Funding.
- Continuously update as needed - Request for Qualifications process for On-Call Consultants and enter into 5-year Professional Services Agreements with ranked and approved respondents. GWMA and its members or watershed groups can utilize the On-Call Consultant List of pre-qualified consultants.
- Solicited proposals for outside accounting services.
- Develop and finalize coordinated, regional projects for 4 main priority categories selected by the Board in FY 2021-2022 and sought grant funding for each:
 - Perfluorooctane Sulfonate (PFOS) and Perfluorooctanoic Acid (PFOA) treatment
 - Construction of new well
 - Recycled Water
 - Construction of stormwater capture and reuse systems such as rain gardens, cisterns and bioswales, nature-based solutions in public-owned properties
- Continue to identify additional coordinated, regional project priorities and seek grant funding;



LOOKING AHEAD

Several critical activities are planned for FY 2023-2024. These activities include:

- Potentially serve as fiduciary agency with Commercial and Industrial Permittees on behalf of the Los Cerritos Channel Watershed Management Group;
- Support and manage newly awarded grants for regional programs from various granting agencies;
- Develop and coordinate a Round 2 Regional Grant Program with identified priority categories and seek grant funding for each;
- Conduct and solicit statement of qualifications for On-Call Consultants and enter into 5-year Professional Services Agreements with ranked and approved respondents. GWMA and its members or watershed groups can utilize the On-Call Consultant List of pre-qualified consultants.

BUDGET SUMMARY

Before delving into the budget, it is important to note that back in the 2008/2009 era, the Board decided to collect membership dues over multiple years to build up and keep them in reserves in order to develop and support regional projects and grant opportunities as they become available in future years. GWMA reserves are included in and known as “Ending Fund Balance” in the budget. Depending on the project, GWMA also collects funds from project participants for regional project management which is held in the general reserve and used for that specific purpose in subsequent years. These types of reserve funds are separate from what the GWMA Board voted to keep on hand as an operating reserve equal to six months of the annual operating budget. Thus, the Ending Fund Balance can be viewed as having three (3) functions:

- 1) Maintain an operating reserve equal to six months of the operating budget;
- 2) Collect funds for future special projects and/or grant opportunities; and
- 3) Collect funds for a specific program that are being expended over several subsequent years.

To enable seamless cross-referencing with the attached budget, figures included in this summary that can be found on the budget will be followed by a letter and number in parenthesis which points to the column letter and row number on the budget. For example, (G2) points to \$405,000 which is the FY 2023-2024 Total Dues from Members Agencies.



The FY 2023-2024 budget shows an operating revenue needed to support its annual operations in the amount of \$601,935 (G7). The operating expense budget is estimated to be \$443,530 (G21) which leaves \$158,405 (G22) in reserves before special projects. Special projects in the amount of \$208,216 (G31) include funds for:

- Round 2 for Regional Project Grants
- IRWM Disadvantaged Community Chair/Co-Chair Services; and
- Project Development and Funding Strategy Services and Awarded Regional Grant Administration.

When the Net Income after All Operating and Special Project Expenses is added to the previous year's Ending Fund Balance/FY 2023-2024 Beginning Funding Balance of \$782,393 (G33), the Administrative Ending Fund Balance for FY 2023-2024 is \$732,582 (G34). As stated previously, according to Board policy, six months of the operating expense budget is required to be held in reserve. The operating expense budget is \$443,530 (G21). One-half of the anticipated operating expense for FY 2023-2024 is equal to \$221,765. Staff has determined that with \$732,582 (G34) in the Ending Fund Balance, there are sufficient funds in reserves per the policy.

FY 2023-2024 Operating Expenses:	\$443,530 (G21)
6-months (one-half of year) minimum required to be held in reserve:	\$221,765
Reserves after all Operating Expenses and Special Projects:	\$732,582 (G34)
6-month operating reserve:	- <u>\$221,765</u>
Remaining in General Reserve for future programs	\$510,817

On May 12, 2022, the Board approved staff's recommendation to maintain the current administrative direct fee percentages of 3% for GWMA members and 5% for non-GWMA members. The Board also approved 3.76% for indirect costs which are applied to non-GWMA members only. For FY 2023-2024, it is staff's recommendation to continue with the same percentages. Per Board policy, non-GWMA members should contribute to the overall general operating costs that GWMA members pay through their annual membership dues. The indirect costs include all general operating expenses except for Professional Administrative/Management, Legal Counsel and Project Development/Funding Strategy Services are calculated using the formula recommended by GWMA's Accounting Firm and previously approved by the GWMA Board. It is important to note that all unused direct fees are retained by each respective group that it was collected from and are shown in the budget backup sheets while all indirect fees are retained by GWMA to help pay for general operations of GWMA.

The following operating budget provides details to support the many GWMA activities in Fiscal Year 2023-2024.



GATEWAY WATER MANAGEMENT AUTHORITY

FY 2023-2024 Operating Budget						
A	B	C	D	E	F	G
DESCRIPTION	FY 20/21 Actuals	FY 21/22 Actuals	FY22/23 Budget	FY 22/23 Year-End Projections	Budget to Actual Variance	FY 23/24 Budget
REVENUES						
Dues from Member Agencies	\$ 417,500	\$ 404,000	\$ 404,500	\$ 404,500	\$ -	\$ 405,000
GWMA Administrative/Legal/Funding Strategy Direct Charges from Watersheds Including Use of Watershed Reserves	\$ 88,661	\$ 89,523	\$ 120,875	\$ 117,158	\$ (3,717)	\$ 119,800
GWMA Administrative/Legal Direct Charges for GWMA Watershed Grants and Regional Grants	\$ 16,109	\$ 15,340	\$ 46,500	\$ 31,423	\$ (15,077)	\$ 51,594
DACIP Proposal/Application Development (Grant Reimbursement)	\$ 48,105	\$ 10,838	\$ 22,000	\$ 15,700	\$ (6,300)	\$ 7,000
GWMA Indirect Fees from Non-members	\$ 20,999	\$ 20,009	\$ 19,095	\$ 22,828	\$ 3,733	\$ 18,541
TOTAL REVENUES	\$ 591,374	\$ 539,710	\$ 612,970	\$ 591,609		\$ 601,935
OPERATING EXPENSES						
Professional Mgmt, Admin & Accounting Services - General GWMA Operations	\$ 244,096	\$ 243,093	\$ 254,936	\$ 239,313	\$ (15,623)	\$ 290,580
Professional Mgmt, Admin & Accounting Services - Allocated to Watershed Operations	\$ 79,755	\$ 79,803	\$ 103,500	\$ 78,083	\$ (25,417)	\$ 80,700
General Counsel - General GWMA Operations	\$ 5,560	\$ 5,798	\$ 15,000	\$ 7,400	\$ (7,600)	\$ 15,000
General Counsel - Allocated to Watershed	\$ 3,466	\$ 300	\$ 15,500	\$ 8,500	\$ (7,000)	\$ 15,500
Meeting Expenses	\$ -	\$ -	\$ 2,500	\$ 1,200	\$ (1,300)	\$ 4,800
Office Supplies, Postage, Notices, Misc.	\$ 2,123	\$ 2,447	\$ 3,500	\$ 3,000	\$ (500)	\$ 4,500
Office Rent	\$ 4,324	\$ 4,366	\$ 4,689	\$ 4,689	\$ 0	\$ 5,040
Website Services	\$ -	\$ -	\$ 500	\$ 450	\$ (50)	\$ 610
Insurance	\$ 13,120	\$ 14,303	\$ 15,100	\$ 15,350	\$ 250	\$ 16,500
Authorized Conferences, Travel & Sponsorships	\$ -	\$ -	\$ 2,000	\$ -	\$ (2,000)	\$ 500
Organization Memberships	\$ 2,500	\$ 4,750	\$ 5,500	\$ 1,000	\$ (4,500)	\$ 1,000
Audit	\$ 8,430	\$ 7,675	\$ 8,425	\$ 8,425	\$ -	\$ 8,800
TOTAL OPERATING EXPENSES	\$ 363,373	\$ 362,535	\$ 431,150	\$ 367,410		\$ 443,530
NET INCOME BEFORE SPECIAL PROJECTS	\$ 228,001	\$ 177,175	\$ 181,820	\$ 224,199		\$ 158,405
SPECIAL PROJECT EXPENSES						
Prop 1 Greater LA IRWM (Round 2) Grant Application Fee	\$ -	\$ -		\$ 6,400	\$ 6,400	\$ -
Prop 84 2015 - AMR Project Management Services (Civiltect) **collected from Project Participants during FY16/17 and held in general reserve**	\$ 25,813	\$ 6,130		\$ 6,920	\$ 6,920	\$ -
Consultants Support for Regional Grant Program Development and Applications - Round 1 (Recycled Water, PFOS/PFOA, New Wells & Stormwater Capture & Reuse) **\$116,485 approved by the Board to use Reserves**		\$ 35,584	\$ 84,785	\$ 80,786	\$ (3,999)	\$ -
Consultants Support for Regional Grant Program Development and Applications - Round 2						\$ 100,000
Grant Funding Strategy Services-General Operations	\$ 53,563	\$ 55,419	\$ 56,500	\$ 51,347	\$ (5,153)	\$ 47,401
Awarded Regional Grant Administration and Legal Charges and Reimbursable Watershed Grants	\$ 21,549	\$ 19,581	\$ 23,280	\$ 25,203	\$ 1,923	\$ 32,275
Disadvantaged Community Involvement Program	\$ 27,000	\$ 27,000	\$ 27,540	\$ 27,540	\$ -	\$ 28,540
TOTAL SPECIAL PROJECT EXPENSES	\$ 127,925	\$ 143,714	\$ 192,105	\$ 198,196		\$ 208,216
NET INCOME AFTER ALL OPERATING EXPENSES AND SPECIAL PROJECTS EXPENSE	\$ 100,076	\$ 33,461	\$ (10,285)	\$ 26,003		\$ (49,811)
BEGINNING FUND BALANCE	\$ 622,853	\$ 722,930	\$ 771,351	\$ 756,390		\$ 782,393
ADMINISTRATIVE ENDING FUND BALANCE	\$ 722,930	\$ 756,390	\$ 761,066	\$ 782,393		\$ 732,582
All Watershed Groups Admin Fee Cumulative Ending Fund Balance						\$ 264,090
Watershed Groups Cumulative Earned and Projected Interest Income through FY 23/24						\$ 201,401
ADMINISTRATIVE ENDING FUND BALANCE WITH WATERSHED ADMIN FEE BALANCE + INTEREST INCOME						\$ 1,198,073



Los Angeles River Upper Reach 2
Administrative and Legal Costs Budget
FISCAL YEAR ENDING JUNE 30, 2024

Description	FY 20/21 Actual	FY 21/22 Actual	FY 22/23 Projected	FY 23/24 Budget
RESERVES FROM PREVIOUS YEAR	\$2,756	\$21,061	\$9,459	\$22,356
REVENUE				
GWMA Administrative Fee	\$16,477	\$9,990	\$8,291	\$9,244
Grants Administrative Fee	-	-	-	-
Other (Indirect Admin)	-	-	-	-
Other (approved line item transfer from MOU)	\$30,269		24,715	
TOTAL ANNUAL REVENUES	\$46,746	\$9,990	\$33,006	\$9,244
OPERATING EXPENSE				
Administrative - Direct Charges	\$10,112	\$11,952	\$9,587	\$9,600
General Counsel - Direct Charges	-	-	\$100	\$500
Indirect Operating Expenses	-	-	-	-
Funding Strategy - Expense	2,220	1,800	2,000	2,500
Administrative - Grant Direct Charges	\$15,997	\$7,840	\$8,373	\$8,500
General Counsel - Grant Direct Charges	113	-	50	500
TOTAL ANNUAL OPERATING EXPENSES	\$28,441	\$21,592	\$20,110	\$21,600
TOTAL ANNUAL NET VARIANCE	\$18,305	(\$11,602)	\$12,896	(\$12,356)
CUMULATIVE ENDING FUND BALANCE	\$21,061	\$9,459	\$22,356	\$10,000
MINIMUM GWMA ADMIN RESERVE BALANCE	\$10,000	\$10,000	\$10,000	\$10,000



Los Cerritos Channel
Administrative and Legal Costs Budget
FISCAL YEAR ENDING JUNE 30, 2024

Description	FY 20/21 Actual	FY 21/22 Actual	FY 22/23 Projected	FY 23/24 Budget
RESERVES FROM PREVIOUS YEAR	\$19,994	\$34,762	\$41,653	\$44,905
REVENUE				
GWMA Administrative Fee	\$33,305	\$22,983	\$22,430	\$23,945
Grants Administrative Fee	-	-	-	-
Other (Indirect Admin)	-	\$1,443	\$2,139	\$2,295
Other (approved line item transfer from MOU)	-	-	-	-
TOTAL ANNUAL REVENUES	\$33,305	\$24,426	\$24,569	\$26,240
OPERATING EXPENSE				
Administrative - Direct Charges	\$16,989	\$14,293	\$15,727	\$15,800
General Counsel - Direct Charges	\$548	\$0	\$950	\$500
Indirect Operating Expenses	\$0	\$1,443	\$2,139	\$2,295
Funding Strategy - Expense	\$1,000	\$1,800	\$2,500	\$2,500
Administrative - Grant Direct Charges	-	-	-	-
General Counsel - Grant Direct Charges	-	-	-	-
TOTAL ANNUAL OPERATING EXPENSES	\$18,537	\$17,536	\$21,317	\$21,095
TOTAL ANNUAL NET VARIANCE	\$14,768	\$6,891	\$3,253	\$5,145
CUMULATIVE ENDING FUND BALANCE	\$34,762	\$41,653	\$44,905	\$50,050
MINIMUM GWMA ADMIN RESERVE BALANCE	\$10,000	\$10,000	\$10,000	\$10,000



Lower San Gabriel River
Administrative and Legal Costs Budget
FISCAL YEAR ENDING JUNE 30, 2024

Description	FY 20/21 Actual	FY 21/22 Actual	FY 22/23 Projected	FY 23/24 Budget
RESERVES FROM PREVIOUS YEAR	\$51,898	\$66,004	\$81,435	\$87,160
REVENUE				
GWMA Administrative Fee	\$35,773	\$28,978	\$23,701	\$24,577
Grants Administrative Fee	-	-	-	-
Other (Indirect Admin)	\$7,703	\$6,085	\$5,150	\$5,347
Other (approved line item transfer from MOU)	-	-	-	-
TOTAL ANNUAL REVENUES	\$35,773	\$35,063	\$28,851	\$29,924
OPERATING EXPENSE				
Administrative - Direct Charges	\$13,559	\$11,746	\$14,376	\$14,500
General Counsel - Direct Charges	\$405	\$0	\$1,800	\$500
Indirect Operating Expenses	7,703	\$6,085	\$5,150	\$5,347
Funding Strategy - Expense		1,800	1,800	1,800
Administrative - Grant Direct Charges	-	-	-	-
General Counsel - Grant Direct Charges	-	-	-	-
TOTAL ANNUAL OPERATING EXPENSES	\$21,667	\$19,631	\$23,126	\$22,147
TOTAL ANNUAL NET VARIANCE	\$14,105	\$15,431	\$5,725	\$7,777
CUMULATIVE ENDING FUND BALANCE	\$66,004	\$81,435	\$87,160	\$94,937
MINIMUM GWMA ADMIN RESERVE BALANCE	\$10,000	\$10,000	\$10,000	\$10,000



Lower Los Angeles River
Administrative and Legal Costs Budget
FISCAL YEAR ENDING JUNE 30, 2024

Description	FY 20/21 Actual	FY 21/22 Budget	FY 22/23 Projected	FY 23/24 Budget
RESERVES FROM PREVIOUS YEAR	\$42,008	\$54,039	\$58,691	\$58,538
REVENUE				
GWMA Administrative Fee	\$32,447	\$21,553	\$18,852	\$36,256
Grants Administrative Fee	-	-	-	-
Other (Indirect Admin)	\$1,945	\$1,085	\$1,094	\$1,454
Other (approved line item transfer from MOU)	-	-	-	-
TOTAL ANNUAL REVENUES	\$32,447	\$22,637	\$19,946	\$37,710
OPERATING EXPENSE				
Administrative - Direct Charges	\$16,198	\$15,100	\$15,180	\$15,800
General Counsel - Direct Charges	\$2,273	\$0	\$2,025	\$500
Indirect Operating Expenses	\$1,945	\$1,085	\$1,094	\$1,454
Funding Strategy - Expense		\$1,800	\$1,800	\$1,800
Administrative - Grant Direct Charges	-	-	-	-
General Counsel - Grant Direct Charges	-	-	-	-
TOTAL ANNUAL OPERATING EXPENSES	\$20,416	\$17,985	\$20,099	\$19,554
TOTAL ANNUAL NET VARIANCE	\$12,031	\$4,652	(\$153)	\$18,156
CUMULATIVE ENDING FUND BALANCE	\$54,039	\$58,691	\$58,538	\$76,694
MINIMUM GWMA ADMIN RESERVE BALANCE	\$10,000	\$10,000	\$10,000	\$10,000



Harbor Toxics Upstream
Administrative and Legal Costs Budget
FISCAL YEAR ENDING JUNE 30, 2024

Description	FY 20/21 Actual	FY 21/22 Actual	FY 22/23 Projected	FY 23/24 Budget
RESERVES FROM PREVIOUS YEAR	-\$16,312	-\$72	-\$9,888	\$17,044
REVENUE				
GWMA Administrative Fee	\$5,402	\$5,402	\$4,748	\$5,456
Grants Administrative Fee	-	-	-	-
Other (Indirect Admin)	\$3,006	\$3,006	\$2,641	\$3,037
Other (line item transfer from MOU)	\$26,621		36,706.00	
TOTAL ANNUAL REVENUES	\$35,029	\$8,408	\$44,095	\$8,493
OPERATING EXPENSE				
Administrative - Direct Charges	\$15,542	\$15,218	\$10,922	\$12,000
General Counsel - Direct Charges	\$240	\$0	\$3,600	\$500
Indirect Operating Expenses	\$3,006	\$3,006	\$2,641	\$3,037
Funding Strategy - Expense		\$0	\$0	\$0
Administrative - Grant Direct Charges	-	\$0	\$0	\$0
General Counsel - Grant Direct Charges	-	-	-	-
TOTAL ANNUAL OPERATING EXPENSES	\$18,788	\$18,224	\$17,163	\$15,537
TOTAL ANNUAL NET VARIANCE	\$16,241	(\$9,816)	\$26,932	(\$7,044)
CUMULATIVE ENDING FUND BALANCE	(\$72)	(\$9,888)	\$17,044	\$10,000
MINIMUM GWMA ADMIN RESERVE BALANCE	\$10,000	\$10,000	\$10,000	\$10,000



Harbor Toxics Downstream
Administrative and Legal Costs Budget
FISCAL YEAR ENDING JUNE 30, 2024

Description	FY 20/21 Actual	FY 21/22 Projected	FY 22/23 Projected	FY 23/24 Budget
RESERVES FROM PREVIOUS YEAR	-\$2,799	\$16,446	\$19,354	\$21,486
REVENUE				
GWMA Administrative Fee	\$14,969	\$16,922	\$16,922	\$16,922
Grants Administrative Fee	-	-	-	-
Other (Data Sharing Individuals)	\$3,690	\$3,690	\$3,690	\$3,690
Other (Indirect Admin)	\$0	\$7,519	\$3,828	\$3,828
Other (approved line item transfer from MOU)	\$13,852	-	-	-
TOTAL ANNUAL REVENUES	\$32,511	\$28,131	\$24,440	\$24,440
OPERATING EXPENSE				
Administrative - Direct Charges	\$7,356	\$11,494	\$12,290	\$13,000
General Counsel - Direct Charges	-	\$300	\$0	\$500
Indirect Operating Expenses	\$3,690	\$11,209	\$7,518	\$7,518
Funding Strategy - Expense	2,220	2,220	2,500	2,500
Administrative - Grant Direct Charges	-	-	-	-
General Counsel - Grant Direct Charges	-	-	-	-
TOTAL ANNUAL OPERATING EXPENSES	\$13,266	\$25,223	\$22,308	\$23,518
TOTAL ANNUAL NET VARIANCE	\$19,245	\$2,908	\$2,132	\$922
CUMULATIVE ENDING FUND BALANCE	\$16,446	\$19,354	\$21,486	\$22,408
MINIMUM GWMA ADMIN RESERVE BALANCE	\$10,000	\$10,000	\$10,000	\$10,000



*Los Angeles Gateway Region
Integrated Regional Water Management
Joint Powers Authority*

June 8, 2023

AGENDA ITEM 7 - GWMA Membership Reduced Dues for Fiscal Year 2023-2024

BACKGROUND:

In January 2017, the GWMA Board adopted a Membership Dues Policy that outlined the eligibility requirements for JPA Member reduced dues. Reduced dues are 50% of the full membership dues set by the Board annually. In accordance with this Policy, review of and consideration for reduced membership dues are to be considered annually on a case-by-case basis by the GWMA Board.

For the FY 23-24 membership year, GWMA received six (6) applications for consideration. After reviewing each application, staff determined that five (5) members were eligible for reduced dues. Staff is seeking approval of the eligible members to pay reduced dues per the approved policy for FY 23-24.

DISCUSSION:

To equalize members paying reduced dues at the time of the 2017 policy adoption, eligible members previously paying agreed-upon reduced dues lower than 50% would incur an increase of \$500 annually until 50% is reached.

The criteria to be eligible for reduced dues are as follows:

- Criteria for a City to pay reduced dues:
 - City must not own its own water utility
 - Dollar value per capita must be equal to or less than \$600 using the following calculation:
 - Population from the most recent United States decennial census data.
 - An average of the General Fund Revenues for the previous 3 years from the Comprehensive Annual Financial Report (CAFR) or audited financial statements if CAFR is unavailable.
 - The 3-year revenue average divided by the last census population yields the dollar value per capita.

Adriana Figueroa (Paramount), Board Chair • Kelli Pickler (Lakewood), Vice-Chair • Thomas Bekele (Signal Hill), Secretary/Treasurer
Proudly serving Gateway cities and agencies in Southeastern Los Angeles County

Members: Artesia • Bell • Bell Gardens • Bellflower • Central Basin Municipal Water District • Cerritos • Commerce • Compton • Cudahy • Downey
Hawaiian Gardens • Huntington Park • La Mirada • Lakewood • Long Beach • Long Beach Water Department • Lynwood • Maywood • Montebello • Norwalk • Paramount
Pico Rivera • Port of Long Beach • Santa Fe Springs • Signal Hill • South Gate • Vernon • Water Replenishment District of Southern California • Whittier

With Technical Support From The Sanitation Districts Of Los Angeles County

GWMA currently has four members with reduced membership dues for FY 22-23. They are as follows:

- Artesia
- Bell
- Cudahy; and
- Maywood

GWMA Members applying for Reduced Dues for FY 23-24

The following six (6) members have submitted their annual reduced dues applications for FY 23-24:

Artesia

FY 22-23 Membership Dues:	\$7,500
Three Year Revenue Average (2018-2020):	\$9,403,086
Census Population:	16,395
Dollar Value Per Capita:	\$573
Eligible for Reduced Dues:	Yes
Recommended Membership Dues for FY 23-24:	\$7,500*

**No change because 50% of regular dues has been reached*

Bell

FY 22-23 Membership Dues:	\$7,500
Three Year Revenue Average (2019-2021):	\$16,050,298
Census Population:	32,466
Dollar Value Per Capita:	\$494
Eligible for Reduced Dues:	Yes
Recommended Membership Dues for FY 23-24:	\$7,500*

**No change because 50% of regular dues has been reached*

Bellflower

FY 22-23 Membership Dues:	\$15,000*
Three Year Revenue Average (2020-2022):	\$37,896,455
Census Population:	77,408
Dollar Value Per Capita:	\$490
Eligible for Reduced Dues:	Yes
Recommended Membership Dues for FY 23-24:	\$7,500*

**Sold water system in 2022*

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Cudahy

FY 22-23 Membership Dues:	\$7,500
Three Year Revenue Average (2020-2022):	\$11,131,300
Census Population:	22,811
Dollar Value Per Capita:	\$488
Eligible for Reduced Dues:	Yes
Recommended Membership Dues for FY 23-24:	\$7,500*

**No change because 50% of regular dues has been reached*

Maywood

FY 22-23 Membership Dues:	\$7,000
Three Year Revenue Average (2020-2022):	\$13,458,215
Census Population:	27,298
Dollar Value Per Capita:	\$535
Eligible for Reduced Dues:	Yes
Recommended Membership Dues for FY 23-24:	\$7,500

Montebello

FY 22-23 Membership Dues:	\$15,000
Three Year Revenue Average (2020-2022):	\$48,664,667
Census Population:	60,569
Dollar Value Per Capita:	\$803
Eligible for Reduced Dues:	No
Recommended Membership Dues for FY 23-24:	\$15,000

FISCAL IMPACT:

GWMA has sufficient funds to carry reduced dues memberships.

RECOMMENDATIONS:

- a. Approve reduced dues for FY 23-24 for the following:
 1. Artesia = \$7,500
 2. Bell = \$7,500
 3. Bellflower = \$7,500
 4. Cudahy = \$7,500
 5. Maywood = \$7,500

These amounts would be granted for one year to each member and would be re-considered for the next fiscal year.

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With Technical Support From The Sanitation Districts Of Los Angeles County



Los Angeles Gateway Region
Integrated Regional Water Management
Joint Powers Authority

**APPLICATION FOR CITY/WATER AGENCY
TO PAY REDUCED DUES FOR GWMA JPA MEMBERSHIP
FOR FISCAL YEAR 2023-2024**

To: GWMA Board of Directors

From: Ernesto Sanchez (individual's name)

Acting Public Works Manager (individual's title)

Date: May 30, 2023

The City of Artesia (print name of organization) is submitting this application for consideration of reduced dues. Our agency meets all of the following criteria:

Criteria for City to Pay Reduced Dues are as follows:

1. City must not own its own water utility.
2. Dollar value per capita is equal to or less than \$600 using the following calculation:
 - i. Population from the most recent United States decennial census data.
 - ii. An average of the General Fund Revenues for the previous three years from the Comprehensive Annual Financial Report (CAFR) or audited financial statements if CAFR is unavailable (please provide supporting CAFR or audited financials for past three years).
 - iii. The 3-year revenue average (per item (2)(ii)) divided by the last census population yields the dollar value per capita. (i.e., $\text{Average Revenue/Census Population} = \Value Per Capita).

Criteria for a Water Agency to Pay Reduced Dues are as follows:

1. Dollar value per active retail potable water service connection must be equal to or less than \$600 using the following calculations:
 - i. Number of active retail potable water service connections.
 - ii. An average of the General Fund Revenues for the previous 3 years from the audited financial statements (please providing supporting audited financial statements for past 3 years).
 - iii. The 3-year revenue average (per item (1)(ii)) divided by the number of active retail potable water connections (i.e., $\text{Average Revenue/Water Connections} = \$ \text{Value Per Service Connection}$).

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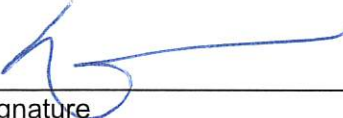
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Application and supporting documentation for reduced membership must be submitted to GWMA **on or before Friday, May 26, 2023.**

I certify that the information used to determine the criteria indicated above is true and accurate and I have provided necessary required documents as outlined above.



Signature

May 30, 2023

Date

Please submit your application and supporting documentation to Traci Gleason at the above address or via email at tgleason.gateway@gmail.com

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Joint Powers Authority*

**APPLICATION FOR CITY/WATER AGENCY
TO PAY REDUCED DUES FOR GWMA JPA MEMBERSHIP
FOR FISCAL YEAR 2023-2024**

To: GWMA Board of Directors

From: Gabino C. Luna (individual's name)
Public Works Manager (individual's title)

Date: 5/30/23

The City of Bell (print name of organization) is submitting this application for consideration of reduced dues. Our agency meets all of the following criteria:

Criteria for City to Pay Reduced Dues are as follows:

1. City must not own its own water utility.
2. Dollar value per capita is equal to or less than \$600 using the following calculation:
 - i. Population from the most recent United States decennial census data.
 - ii. An average of the General Fund Revenues for the previous three years from the Comprehensive Annual Financial Report (CAFR) or audited financial statements if CAFR is unavailable (please provide supporting CAFR or audited financials for past three years).
 - iii. The 3-year revenue average (per item (2)(ii)) divided by the last census population yields the dollar value per capita. (i.e., Average Revenue/Census Population = \$Value Per Capita).

Criteria for a Water Agency to Pay Reduced Dues are as follows:

1. Dollar value per active retail potable water service connection must be equal to or less than \$600 using the following calculations:
 - i. Number of active retail potable water service connections.
 - ii. An average of the General Fund Revenues for the previous 3 years from the audited financial statements (please providing supporting audited financial statements for past 3 years).
 - iii. The 3-year revenue average (per item (1)(ii)) divided by the number of active retail potable water connections (i.e., Average Revenue/Water Connections = \$ Value Per Service Connection).

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Application and supporting documentation for reduced membership must be submitted to GWMA **on or before Friday, May 26, 2023.**

I certify that the information used to determine the criteria indicated above is true and accurate and I have provided necessary required documents as outlined above.



Signature

5/30/23

Date

Please submit your application and supporting documentation to Traci Gleason at the above address or via email at tgleason.gateway@gmail.com

Adriana Figueroa (Paramount), Board Chair • Kelli Tunnicliff (Lakewood), Vice-Chair • Thomas Bekele (Signal Hill), Secretary/Treasurer
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Los Angeles Gateway Region
Integrated Regional Water Management
Joint Powers Authority

**APPLICATION FOR CITY/WATER AGENCY
TO PAY REDUCED DUES FOR GWMA JPA MEMBERSHIP
FOR FISCAL YEAR 2023-2024**

To: GWMA Board of Directors

From: LEN GORECKI (individual's name)

ASST. CITY MGR / PW DIRECTOR (individual's title)

Date: 5-24-23

The CITY OF BELLFLOWER (print name of organization) is submitting this application for consideration of reduced dues. Our agency meets all of the following criteria:

Criteria for City to Pay Reduced Dues are as follows:

1. City must not own its own water utility.
2. Dollar value per capita is equal to or less than \$600 using the following calculation:
 - i. Population from the most recent United States decennial census data.
 - ii. An average of the General Fund Revenues for the previous three years from the Comprehensive Annual Financial Report (CAFR) or audited financial statements if CAFR is unavailable (please provide supporting CAFR or audited financials for past three years).
 - iii. The 3-year revenue average (per item (2)(ii)) divided by the last census population yields the dollar value per capita. (i.e., Average Revenue/Census Population = \$Value Per Capita).

Criteria for a Water Agency to Pay Reduced Dues are as follows:

1. Dollar value per active retail potable water service connection must be equal to or less than \$600 using the following calculations:
 - i. Number of active retail potable water service connections.
 - ii. An average of the General Fund Revenues for the previous 3 years from the audited financial statements (please providing supporting audited financial statements for past 3 years).
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Application and supporting documentation for reduced membership must be submitted to GWMA **on or before Friday, May 26, 2023.**

I certify that the information used to determine the criteria indicated above is true and accurate and I have provided necessary required documents as outlined above.

Signature



Date

5/24/23

Please submit your application and supporting documentation to Traci Gleason at the above address or via email at tgleason.gateway@gmail.com

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Los Angeles Gateway Region
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Joint Powers Authority

**APPLICATION FOR CITY/WATER AGENCY
TO PAY REDUCED DUES FOR GWMA JPA MEMBERSHIP
FOR FISCAL YEAR 2023-2024**

To: GWMA Board of Directors

From: Aaron Hernandez-Torrez (individual's name)
City Engineer/ Public Works Director (individual's title)

Date: 5/22/2023

The City of Cudahy (print name of organization) is submitting this application for consideration of reduced dues. Our agency meets all of the following criteria:

Criteria for City to Pay Reduced Dues are as follows:

1. City must not own its own water utility.
2. Dollar value per capita is equal to or less than \$600 using the following calculation:
 - i. Population from the most recent United States decennial census data.
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 - iii. The 3-year revenue average (per item (2)(ii)) divided by the last census population yields the dollar value per capita. (i.e., $\text{Average Revenue} / \text{Census Population} = \Value Per Capita).

Criteria for a Water Agency to Pay Reduced Dues are as follows:

1. Dollar value per active retail potable water service connection must be equal to or less than \$600 using the following calculations:
 - i. Number of active retail potable water service connections.
 - ii. An average of the General Fund Revenues for the previous 3 years from the audited financial statements (please providing supporting audited financial statements for past 3 years).
 - iii. The 3-year revenue average (per item (1)(ii)) divided by the number of active retail potable water connections (i.e., $\text{Average Revenue} / \text{Water Connections} = \$\text{Value Per Service Connection}$).

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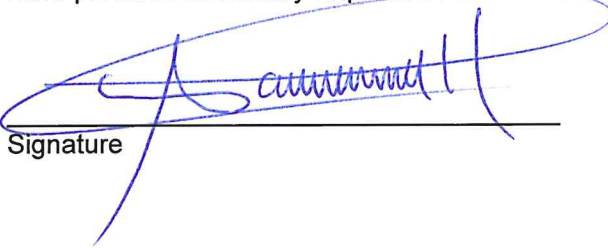
Members: Artesia • Bell • Bell Gardens • Bellflower • Central Basin Municipal Water District • Cerritos • Commerce • Compton • Cudahy • Downey
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I certify that the information used to determine the criteria indicated above is true and accurate and I have provided necessary required documents as outlined above.


Signature

05/25/23
Date

Please submit your application and supporting documentation to Traci Gleason at the above address or via email at tgleason.gateway@gmail.com

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**APPLICATION FOR CITY/WATER AGENCY
TO PAY REDUCED DUES FOR GWMA JPA MEMBERSHIP
FOR FISCAL YEAR 2023-2024**

To: GWMA Board of Directors

From: Jennifer E. Vasquez (individual's name)
City Manager (individual's title)

Date: 5-25-23

The City of Maywood (print name of organization) is submitting this application for consideration of reduced dues. Our agency meets all of the following criteria:

Criteria for City to Pay Reduced Dues are as follows:

1. City must not own its own water utility.
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Criteria for a Water Agency to Pay Reduced Dues are as follows:

1. Dollar value per active retail potable water service connection must be equal to or less than \$600 using the following calculations:
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I certify that the information used to determine the criteria indicated above is true and accurate and I have provided necessary required documents as outlined above.


Signature


Date

Please submit your application and supporting documentation to Traci Gleason at the above address or via email at tgleason.gateway@gmail.com

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Integrated Regional Water Management
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**APPLICATION FOR CITY/WATER AGENCY
TO PAY REDUCED DUES FOR GWMA JPA MEMBERSHIP
FOR FISCAL YEAR 2023-2024**

To: GWMA Board of Directors

From: James Enriquez (individual's name)
Public Works Director (individual's title)

Date: 5/24/23

The City of Montebello (print name of organization) is submitting this application for consideration of reduced dues. Our agency meets all of the following criteria:

Criteria for City to Pay Reduced Dues are as follows:

1. City must not own its own water utility.
2. Dollar value per capita is equal to or less than \$600 using the following calculation:
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 - iii. The 3-year revenue average (per item (2)(ii)) divided by the last census population yields the dollar value per capita. (i.e., $\text{Average Revenue} / \text{Census Population} = \Value Per Capita).

Criteria for a Water Agency to Pay Reduced Dues are as follows:

1. Dollar value per active retail potable water service connection must be equal to or less than \$600 using the following calculations:
 - i. Number of active retail potable water service connections.
 - ii. An average of the General Fund Revenues for the previous 3 years from the audited financial statements (please providing supporting audited financial statements for past 3 years).
 - iii. The 3-year revenue average (per item (1)(ii)) divided by the number of active retail potable water connections (i.e., $\text{Average Revenue} / \text{Water Connections} = \$\text{Value Per Service Connection}$).

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Application and supporting documentation for reduced membership must be submitted to GWMA **on or before Friday, May 26, 2023.**

I certify that the information used to determine the criteria indicated above is true and accurate and I have provided necessary required documents as outlined above.

Signature

Date

5/24/23

Please submit your application and supporting documentation to Traci Gleason at the above address or via email at tgleason.gateway@gmail.com

Adriana Figueroa (Paramount), Board Chair • Kelli Tunnickliff (Lakewood), Vice-Chair • Thomas Bekele (Signal Hill), Secretary/Treasurer
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With Technical Support From The Sanitation Districts Of Los Angeles County



*Los Angeles Gateway Region
Integrated Regional Water Management
Joint Powers Authority*

June 8, 2023

AGENDA ITEM 8 - Agreement for Cost Sharing for the Installation of Monitoring Equipment and Monitoring Pursuant to the Harbor Toxic Pollutants TMDL

BACKGROUND

On August 31, 2011, a far reaching TMDL requirement became effective affecting many cities throughout Los Angeles County. In general, the TMDL divides the impacted areas into three groups: those cities discharging into: (1) the Dominguez Channel, (2) the Los Angeles /Long Beach Harbor and Los Cerritos Channel and (3) the Los Angeles River and San Gabriel River watersheds. The TMDL establishes separate compliance requirements for each of those areas. The pollutants are: metals (copper, lead and zinc) and toxics (DDT, PCBs, etc.).

The cities (and unincorporated areas of Los Angeles County) discharging into the Los Angeles River (above the estuary) and the San Gabriel River have, at least initially, the least requirements of the three groups. While the other two groups have numeric discharge limits and targets, the Los Angeles and San Gabriel River entities have no such limits and are only being required to monitor for toxic pollutants. Individual MS4 Permittees contacted GWMA to express interest in participating in a cost sharing for the installation of the monitoring stations and the costs of monitoring conducted at the monitoring stations, known herein as Harbor Toxic Upstream.

In March 2015, GWMA entered into Agreements with MS4 Permittees for cost sharing for the installation of monitoring equipment and monitoring pursuant to the Harbor Toxic Pollutants TMDL. These Agreements between GWMA and MS4 Permittees expired in June 2018.

In July 2018, GWMA entered into new Agreements with MS4 Permittees for cost sharing for the installation of monitoring equipment and monitoring pursuant to the Harbor Toxic Pollutants TMDL and GWMA administrative cost. These Agreements between the GWMA and MS4 Permittees are set to expire on June 30, 2023. New Agreements with an expiration date of June 30, 2026 are now being recommended for approval by the GWMA Board.

Adriana Figueroa (Paramount), Board Chair • Kelli Pickler (Lakewood), Vice-Chair • Thomas Bekele (Signal Hill), Secretary/Treasurer
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DISCUSSION

The Agreements between the GWMA and Harbor Toxic Upstream participants are set to expire on June 30, 2023. The participants have contacted GWMA and expressed interest in continuing the cost sharing arrangement through June 30, 2026 via a new agreement template with individual MS4 Permittees. The Agreements: 1) will not allow Permittees to have voting rights in any group relating to the GWMA Members; and 2) are for purposes of only cost sharing in the monitoring costs to offset program costs.

GWMA's Legal counsel drafted and approved an Agreement Template to be issued to all GWMA members/non-members to provide administrative and contractual services for the Harbor Toxic Upstream participants to implement the Harbor Toxic Pollutants TMDL Monitoring Program.

Participating GWMA members and GWMA non-members will be invoiced for administrative fees on each payment to cover direct administrative costs. GWMA non-members will also be invoiced for administrative fees on each payment to cover indirect administrative costs.

FISCAL IMPACT

GWMA's Direct and Indirect Administrative Costs Services would be accounted for and paid from the GWMA Administrative Fees collected annually.

RECOMMENDED ACTION

- a. Approve the Agreement Template to be issued to GWMA Members/Non-Members to provide administrative and contractual services on behalf of the Harbor Toxics Upstream participants for the Harbor Toxic Pollutant TMDL Monitoring Program, as presented.
- b. Authorize the Chair to execute the Agreements with GWMA Members and Non-Members.

Adriana Figueroa (Paramount), Board Chair • Kelli Pickler (Lakewood), Vice-Chair • Thomas Bekele (Signal Hill), Secretary/Treasurer
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With Technical Support From The Sanitation Districts Of Los Angeles County

AGREEMENT
BETWEEN THE LOS ANGELES GATEWAY REGION INTEGRATED REGIONAL
WATER MANAGEMENT JOINT POWERS AUTHORITY
AND THE

FOR COST SHARING FOR THE INSTALLATION OF MONITORING EQUIPMENT
AND MONITORING PURSUANT TO THE HARBOR TOXIC POLLUTANTS TMDL

This Agreement is made and entered into as of _____, by and between the Los Angeles Gateway Region Integrated Regional Water Management Joint Powers Authority ("GWMA"), a California Joint Powers Authority, and the _____, (the "Permittee"). The Permittee and the GWMA are collectively referred to as the "Parties";

RECITALS

WHEREAS, the mission of the GWMA includes the equitable protection and management of water resources within its area;

WHEREAS, for the purposes of this Agreement, the term "MS4 Permittees" shall mean those public agencies that are co-permittees to a National Pollutant Discharge Elimination System Municipal Separate Storm Sewer System Permit Order ("MS4 Permit") issued by the Los Angeles Regional Water Quality Control Board;

WHEREAS, the United States Environmental Protection Agency established the Total Maximum Daily Loads ("TMDL") for Toxic Pollutants on March 23, 2012, with the intent of protecting and improving water quality in the Dominguez Channel and the Greater Los Angeles and Long Beach Harbor Waters ("Harbor Toxic Pollutants TMDL");

WHEREAS, the Harbor Toxic Pollutants TMDL regulates certain discharges from National Pollutant Discharge Elimination System ("NPDES") permit holders, requiring organization and cooperation among the MS4 Permittees;

WHEREAS, the Permittee manages, drains or conveys storm water into at least a portion of the Los Angeles River including its estuary or Coyote Creek or the San Gabriel River including their estuaries;

WHEREAS, various MS4 Permittees desire to achieve the objectives of the Harbor Toxic Pollutants TMDL by continuing to maintain the monitoring station in the Los Angeles River at Wardlow Road, monitoring station in the San Gabriel River near Spring Street, and monitoring station in the Coyote Creek, also near Spring Street and conducting monitoring at said monitoring stations (collectively "Monitoring Stations") to ensure consistency with other regional monitoring programs and usability with other TMDL related studies;

WHEREAS, continuing maintenance of the Monitoring Stations and future monitoring requires administrative coordination for the various MS4 Permittees that the GWMA can and is willing to provide;

WHEREAS, the Lower Los Angeles River Watershed Management Group and the Lower San Gabriel River Watershed Management Group have been formed pursuant to the MS4 Permit and oversee and manage the monitoring program for the Harbor Toxic Pollutants TMDL within their respective watersheds;

WHEREAS, the members of the GWMA are the Cities of Artesia, Bell, Bell Gardens, Bellflower, Cerritos, Commerce, Compton, Cudahy, Downey, Hawaiian Gardens, Huntington Park, La Mirada, Lakewood, Long Beach, Lynwood, Maywood, Montebello, Norwalk, Paramount, Pico Rivera, Santa Fe Springs, Signal Hill, South Gate, Vernon, Whittier, Water Replenishment District, Central Basin Municipal Water District, Port of Long Beach, and the Long Beach Water Department ("GWMA Members");

WHEREAS, because of the financial savings and benefits resulting from this cost-sharing arrangement, other MS4 Permittees that are not GWMA Members may request to participate in the cost sharing of the Monitoring Costs for the maintenance of the Monitoring Stations and the costs of monitoring conducted at the Monitoring Stations (collectively "Monitoring Costs");

WHEREAS, the GWMA Board of Directors authorized the GWMA to enter into individual separate agreements with such individual MS4 Permittees (which shall not have voting rights in the GWMA) for purposes of only cost sharing in the Monitoring Costs;

WHEREAS, because GWMA Members already pay annual membership fees that pay for GWMA administrative costs, GWMA Members that participate in the cost share for the Monitoring Costs shall pay an administrative fee that is less than that the administrative fee charged to MS4 Permittees that are not GWMA Members;

WHEREAS, certain private NPDES permit holders that are subject to the Harbor Toxic Pollutants TMDL have also expressed interest in participating in the cost share for the Monitoring Costs and procuring the monitoring data generated pursuant to this Agreement in order to satisfy their own permit obligations;

WHEREAS, the current agreements that cover the cost share arrangements for the Monitoring Costs through fiscal year 2022-2023 will expire on June 30, 2023.

WHEREAS, it is currently unknown how many MS4 Permittees and private NPDES permit holders will ultimately participate in the cost sharing of the Monitoring Costs for fiscal years 2023-2024 through 2025-2026;

WHEREAS, depending on how many MS4 Permittees and private NPDES permit holders ultimately participate in the cost sharing for the Monitoring Costs, each participating Permittee's annual cost share amount will be adjusted and the GWMA will notify each participating Permittee of its adjusted annual cost share amount in writing;

WHEREAS, the Permittee desires to share in the Monitoring Costs;

WHEREAS, the Parties have determined that authorizing GWMA to hire consultants as necessary to maintain the Monitoring Stations and conduct the monitoring required by the Harbor Toxic Pollutants TMDL will be beneficial to the Parties;

WHEREAS, the Permittee agrees to pay: (a) its proportional share of the Monitoring Costs to be incurred by the GWMA in accordance with the Cost Sharing Formula reflected in Exhibit "A"; and (b) applicable administrative fees to cover administrative costs; and

WHEREAS, the role of the GWMA is to: (1) invoice and collect funds from the Permittee to cover its portion of the Monitoring Costs; and (2) hire and retain consultants to maintain Monitoring Stations and conduct monitoring at the Monitoring Stations.

NOW, THEREFORE, in consideration of the mutual covenants and conditions set forth herein, the Parties do hereby agree as follows:

Section 1. Purpose. The purpose of this Agreement is for the Permittee to cost share in the Monitoring Costs.

Section 2. Cooperation. The Parties shall fully cooperate with one another to achieve the purposes of this Agreement.

Section 3. Voluntary Nature. The Parties voluntarily enter into this Agreement.

Section 4. Binding Effect. This Agreement shall become binding on GWMA and the Permittee.

Section 5. Term. This Agreement shall commence on July 1, 2023 and shall expire on June 30, 2026, unless terminated earlier pursuant to this Agreement.

Section 6. Role of the GWMA.

(a) The GWMA shall invoice and collect funds from the Permittee to cover the Monitoring Costs.

(b) The GWMA shall administer the consultants' contracts for the Monitoring Costs. Provided the Permittee has paid all outstanding invoices to the GWMA to cover the Monitoring Costs and administrative costs, the GWMA will provide the Permittee with the monitoring data collected from the Monitoring Stations and any associated reports.

(c) The GWMA is authorized and may negotiate, enter into agreements with, and collect funds from general and individual NPDES permit holders, that are not MS4 Permittees, for cost-sharing the Monitoring Costs in order to reduce the total costs incurred by the MS4 Permittees.

Section 7. Financial Terms.

(a) **Annual Payment Amount.** The Permittee shall pay no more than the following amounts for each of the three fiscal years (June 30-July 1) listed below (“Annual Payment Amount”):

Fiscal Year 2023-2024: _____ Dollars and _____ Cents (\$ _____)

Fiscal Year 2024-2025: _____ Dollars and _____ Cents (\$ _____)

Fiscal Year 2025-2026: _____ Dollars and _____ Cents (\$ _____)

Each Annual Payment Amount includes the Permittee’s Cost Share Amount identified in Exhibit “A”, attached hereto and incorporated herein.

(b) **Administrative Costs.** In addition to the Annual Payment Amount, the Permittee shall also pay its proportional share of the GWMA’s staff time for hiring the consultants, managing the consultants’ contracts, and invoicing the Permittee and legal fees incurred by the GWMA in the performance of its duties under this Agreement (“Direct Costs”), and audit expenses and other overhead costs (“Indirect Costs”), referred to collectively herein as the “Administrative Costs Payment Amount”. The Administrative Costs Payment Amount will be added to the Permittee’s annual invoice to cover the Permittee’s share of the administrative costs.

i. **GWMA Members.** If the Permittee is a GWMA Member, then the Administrative Costs Payment Amount does not include the GWMA’s Indirect Costs, which GWMA Members absorb as part of their annual membership dues. The rate charged to GWMA Members in order to recover the Direct Costs portion of the Administrative Costs Payment Amount will range between zero percent (0%) and five percent (5%) of the of the Permittee’s Cost Share Amount identified in Exhibit “A.” On an annual basis the GWMA will evaluate the percentage rate charged to GWMA Members to ensure it adequately recovers the GWMA’s cost of performing its duties under this Agreement. Based on this review, the GWMA Board will establish the rate charged to recover its Direct Costs for the next fiscal year. The GWMA will provide the Permittee, through the respective Chairs of the Lower San Gabriel River and Lower Los Angeles River Watershed Management Groups, fifteen (15) days’ written notice prior to July 1st of the fiscal year in which a new rate will take effect.

ii. **Non-GWMA Members.** If the Permittee is not a GWMA Member, then the Administrative Costs Payment Amount will include the GWMA’s Indirect Costs. The rate charged to Non-GWMA Members in order to recover Direct Costs will range between five percent (5%) and ten percent (10%) of the Permittee’s Cost Share Amount identified in Exhibit “A.” The rate charged to Non-GWMA Members in order to recover Indirect Costs will range between two percent (2%) and five percent (5%) of the Permittee’s Cost Share Amount identified in Exhibit “A.” On an annual basis the GWMA will evaluate the percentage rates for both Direct and Indirect Costs charged to Non-GWMA Members to ensure they adequately recover the GWMA’s cost of performing its

duties under this MOU. Based on this review, the GWMA Board may increase or decrease the rates charged to recover its Direct and Indirect Costs for the next fiscal year. The GWMA will provide the Permittee, through the respective Chairs of the Lower San Gabriel River and Lower Los Angeles River Watershed Management Groups, fifteen (15) days' written notice prior to July 1st of the fiscal year in which a new rate will take effect.

(c) Adjustment of Cost Share Based on Number of Participants. The Annual Payment Amount and the Administrative Costs Payment Amount identified in this Section 7 ("Financial Terms") represent the maximum dollar amounts that the Permittee is required to submit to the GWMA, but may be reduced based on the final number of MS4 Permittees that participate in the cost sharing for the Monitoring Costs.

(d) Reserve Credits. If the actual cost share amount plus administrative costs collected by GWMA from all participating permittees in the Harbor Toxic Pollutants TMDL program are less than the Annual Payment Amount, plus the Administrative Costs Payment Amount, paid by all permittees in a particular year, then the GWMA will notify the Chairs of the Lower San Gabriel River and Lower Los Angeles River Watershed Management Groups. The Chairs will direct GWMA on how to apply the excess balance, which may include carrying the balance over to cover permittee costs in one or more subsequent years. , GWMA reserves the right to transfer funds from the excess balance to maintain a minimum balance of \$10,000 in its account dedicated to the Harbor Toxic Pollutants TMDL program at all times, per GWMA's Administrative Budget Policy. Notwithstanding the forgoing, the Administrative Costs Payment Amount charged to non-GWMA Members for Indirect Costs will be retained by GWMA and is not subject to a credit.

(e) Funds remaining in the possession of the GWMA at the expiration or earlier termination of this MOU shall be promptly returned to the Permittee in proportion to the Cost Share Amount identified in Exhibit "A" or rolled over into the subsequent MOU for the Harbor Toxic Pollutants TMDL if requested by the Permittee.

(f) The Permittee's Annual Payment Amount and Administrative Costs Payment Amount for the 2023-2024 fiscal year are due upon execution of this Agreement, but in no event later than September 30, 2023. For each subsequent fiscal year, commencing with the 2024-2025 fiscal year, the GWMA shall submit annual invoices to the Permittee for the Annual Payment Amount and Administrative Costs Payment Amount. Upon receiving an invoice from GWMA, each Permittee shall pay the Annual Payment Amount and Administrative Costs Payment Amount set forth in the invoice to the GWMA within forty-five (45) days of receipt.

(g) The Permittee shall be delinquent if its invoiced payment is not received by the GWMA within forty-five (45) days after the invoice's date. If the Permittee is delinquent, the GWMA will: 1) verbally contact the representative of the Permittee; and 2) submit a formal letter from the GWMA Executive Officer to the Permittee at the address listed in Section 11 of this Agreement. If payment is not received within sixty (60) days of the original invoice date, the GWMA may terminate this Agreement. However, no such

termination may be ordered unless the GWMA first provides the Permittee with thirty (30) days written notice of its intent to terminate the Agreement. The terminated Permittee shall remain obligated to GWMA for its delinquent payments and any other obligations incurred prior to the date of termination. If the GWMA terminates this Agreement because the Permittee is delinquent in its payment, the Permittee shall no longer be entitled to the monitoring data collected from the Monitoring Stations.

(h) Any delinquent payments by the Permittee shall accrue compound interest at the average rate of interest paid by the Local Agency Investment Fund during the time that the payment is delinquent.

Section 8. Independent Contractor.

(a) The GWMA is, and shall at all times remain, a wholly independent contractor for performance of the obligations described in this Agreement. The GWMA's officers, officials, employees and agents shall at all times during the term of this Agreement be under the exclusive control of the GWMA. The Permittee cannot control the conduct of the GWMA or any of its officers, officials, employees or agents. The GWMA and its officers, officials, employees, and agents shall not be deemed to be employees of the Permittee.

(b) The GWMA is solely responsible for the payment of salaries, wages, other compensation, employment taxes, workers' compensation, or similar taxes for its employees and consultants performing services hereunder.

Section 9. Indemnification and Warranty.

(a) The Permittee shall defend, indemnify and hold harmless the GWMA and its officers, employees, and other representatives and agents from and against any and all liabilities, actions, suits proceedings, claims, demands, losses, costs, and expenses, including legal costs and attorney's fees, for injury to or death of person(s), for damage to property (including property owned by the GWMA) for negligent or intentional acts, errors and omissions committed by the Permittee or its officers, employees, and agents, arising out of or related to that Permittee's performance under this Agreement, except for such loss as may be caused by GWMA's negligence or that of its officers, employees, or other representatives and agents, excluding the consultant.

(b) GWMA makes no guarantee or warranty that any monitoring data prepared by the consultants shall be approved by the relevant governmental authorities. GWMA shall have no liability to the Permittee for the negligent or intentional acts or omissions of GWMA's consultants.

Section 10. Termination.

(a) The Permittee may terminate this Agreement for any reason, or no reason, by giving the GWMA prior written notice thereof, but the Permittee shall remain responsible for its entire Annual Payment Amount through the end of the current fiscal year during which Permittee terminates the Agreement and shall not be entitled any

refund of any portion of said Annual Payment Amount. Moreover, unless the Permittee provides written notice of termination to the GWMA by February 15th immediately prior to a new fiscal year, the Permittee shall also be responsible for its Annual Payment Amount through the end of such new fiscal year (e.g., If the Permittee terminates on March 1st, 2024, the Permittee is responsible for the Annual Payment Amounts for both fiscal years 2023-2024 and 2024-2025. If the Permittee terminates on February 10, 2024, the Permittee is responsible for its Annual Payment Amount only for Fiscal year 2023-2024, not for fiscal year 2024-2025). If the Permittee terminates the Agreement, the Permittee shall remain liable for any loss, debt, or liability otherwise incurred through the end of the new fiscal year.

(b) The GWMA may, with a vote of the GWMA Board, terminate this Agreement upon not less than thirty (30) days written notice to the Permittee. Any remaining funds not due and payable or otherwise legally committed to Consultant shall be returned to the Permittee.

Section 11. Miscellaneous.

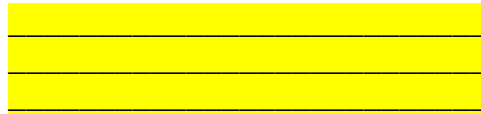
(a) Other NPDES Permit Holders. Individual or general NPDES permit holders who are not MS4 Permittees that receive Harbor Toxic Pollutants TMDL monitoring requirements in their NPDES permits may wish to participate in this cost share for the Monitoring Costs in order to receive the monitoring data collected from the Monitoring Stations. Upon receipt of a written request from an NPDES permit holder to participate in this cost share, the GWMA will either reject or accept the NPDES permit holder's participation in the cost share arrangement. If accepted, the NPDES permit holder will enter into a separate cost share agreement with the GWMA that will require the NPDES permit holder to pay annually at least twelve thousand three hundred dollars (\$12,300) ("Private Monitoring Fee") for the Monitoring Costs. Failure to pay the Private Monitoring Fee by the date set forth in the cost share agreement will result in termination of the NPDES permit holder's participant status. An NPDES permit holder accepted as a participant will only be entitled to receive the monitoring data collected from the Monitoring Stations for any fiscal year in which the participant has paid its Private Monitoring Fee. The Private Monitoring Fee will be applied as a credit toward the Permittee's Annual Payment Amount in proportion to the Permittee's Cost Share Amount identified in Exhibit "A."

(b) Notices. All Notices which the Parties require or desire to give hereunder shall be in writing and shall be deemed given when delivered personally or three (3) days after mailing by registered or certified mail (return receipt requested) to the following address or as such other addresses as the Parties may from time to time designate by written notice in the aforesaid manner:

To GWMA:

Ms. Grace Kast
Executive Officer
16401 Paramount Boulevard
Paramount, CA 90723

To the Permittee:



(c) Amendment. The terms and provisions of this Agreement may not be amended, modified or waived, except by a written instrument signed by all Parties.

(d) Waiver. Waiver by either the GWMA or the Permittee of any term, condition, or covenant of this Agreement shall not constitute a waiver of any other term, condition, or covenant. Waiver, by the GWMA or the Permittee, to any breach of the provisions of this Agreement shall not constitute a waiver of any other provision or a waiver of any subsequent breach of any provision of this Agreement.

(e) Law to Govern: Venue. This Agreement shall be interpreted, construed, and governed according to the laws of the State of California. In the event of litigation between the Parties, venue shall lie exclusively in the County of Los Angeles.

(f) No Presumption in Drafting. The Parties to this Agreement agree that the general rule that an agreement is to be interpreted against the Party drafting it, or causing it to be prepared, shall not apply.

(g) Severability. If any term, provision, condition or covenant of this Agreement is declared or determined by any court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions of this Agreement shall not be affected thereby and this Agreement shall be read and construed without the invalid, void, or unenforceable provisions(s).

(h) Entire Agreement. This Agreement constitutes the entire agreement of the Parties with respect to the subject matter hereof and supersedes all prior or contemporaneous agreements, whether written or oral, with respect thereto.

(i) Counterparts. This Agreement may be executed in any number of counterparts, each of which shall be an original, but all of which taken together shall constitute but one and the same instrument, provided, however, that such counterparts shall have been delivered to all Parties to this Agreement.

(j) Legal Representation. All Parties have been represented by counsel in the preparation and negotiation of this Agreement. Accordingly, this Agreement shall

be construed according to its fair language.

(k) Authority to Execute this Agreement. The person or persons executing this Agreement on behalf of Permittee warrants and represents that he or she has the authority to execute this Agreement on behalf of the Permittee and has the authority to bind Permittee.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed on their behalf, respectively, as follows:

DATE: _____

LOS ANGELES GATEWAY REGION
INTEGRATED REGIONAL WATER
MANAGEMENT JOINT POWERS
AUTHORITY

Adriana Figueroa
GWMA Chair

DATE: _____

PERMITTEE


Signature

Print Name

Print Title

EXHIBIT "A"
COST SHARE MATRIX
ATTACHED



*Los Angeles Gateway Region
Integrated Regional Water Management
Joint Powers Authority*

June 8, 2023

**AGENDA ITEM 9 - First Amendment to the Professional Services Agreement
between GWMA and John L. Hunter & Associates, Inc. for the
Harbor Toxic Upstream**

SUMMARY:

The Agreement between GWMA and John L. Hunter & Associates, Inc. "JLHA" for the Harbor Toxics for the Los Angeles River and San Gabriel River Watersheds Program Management, Monitoring and Implementation services expires on June 30, 2023. Both the Lower Los Angeles River and Lower San Gabriel River watershed groups have requested that GWMA enter into agreements with JLHA to continue to provide the requested services.

BACKGROUND:

JLHA has provided unique services to both watershed groups since 2013. The firm was first retained by GWMA on behalf of the LLAR and the LSGR Watershed Groups on October 10, 2013 through a standard PSA for Watershed Management. Thereafter, the first amendment was approved by the Board on May 14, 2015 to add Watershed Management and CIMP services and fees for LLAR and LSGR Watershed Groups, and to extend the agreement term to December 31, 2017.

This was followed by two additional amendments. Amendment Number 2 was approved by the Board on January 11, 2018 to add a variety of tasks for both watershed groups under the current agreement, add fees, and to extend the agreement terms to June 30, 2018. A third amendment was approved on May 14, 2018 by the Board to set forth scopes of work under the agreement for work related to the Harbor Toxics TMDL and all other programs, add fees, and to extend the agreement terms to June 30, 2020, with three 1-year extension options.

In July 2020, a new agreement with JLHA was approved by the Board. The two major tasks defined in the proposal are: Monitoring and Implementation Program and Program Management.

Adriana Figueroa (Paramount), Board Chair • Kelli Pickler (Lakewood), Vice-Chair • Thomas Bekele (Signal Hill), Secretary/Treasurer
Proudly serving Gateway cities and agencies in Southeastern Los Angeles County

Members: Artesia • Bell • Bell Gardens • Bellflower • Central Basin Municipal Water District • Cerritos • Commerce • Compton • Cudahy • Downey
Hawaiian Gardens • Huntington Park • La Mirada • Lakewood • Long Beach • Long Beach Water Department • Lynwood • Maywood • Montebello • Norwalk • Paramount
Pico Rivera • Port of Long Beach • Santa Fe Springs • Signal Hill • South Gate • Vernon • Water Replenishment District of Southern California • Whittier

With Technical Support From The Sanitation Districts Of Los Angeles County

DISCUSSION

Per the watershed groups requests, John L. Hunter & Associates prepared a proposal for services related to Harbor Toxics for the Los Angeles River and San Gabriel River Watersheds to modify the scope of work, account for unexpected cost increase, and to extend the term of the existing agreement. The three major tasks defined in the proposal are: Equipment Lease, Reinstallation and Maintenance; Monitoring and Chemistry; and Reporting. The proposal is for a period of three (3) years from July 1, 2023 to June 30, 2026. The estimated costs are \$127,178.32 for Year 1, \$127,728.52 for Year 2, and \$130,725.81 for Year 3, for a total not-to-exceed amount of \$385,633.55.

The LLAR Watershed Group and LSGR Watershed Group have approved the proposal.

ADDITIONAL NOTES

Per Section D.2 - Sole Source of the GWMA Good and Services Policy adopted on June 9, 2016, "A sole source contract may be requested by a watershed group under an MOU with GWMA."

All invoices submitted by JLHA to GWMA for Harbor Toxics work are reviewed and approved by both watershed groups prior to submission to GWMA. Thereafter, the Executive Officer and the Board Treasurer review and approve the invoices before adding them to the GWMA warrant register for Board approval.

Legal Counsel developed and approved amendment for JLHA services.

FISCAL IMPACT:

Administrative and legal costs will be reimbursed through the direct and indirect administrative fees agreed to in the MOU for Harbor Toxic Upstream. The funds for this work will be collected as part of the annual budgets for each of the groups.

RECOMMENDATION:

- a. Approve the First Amendment to the PSA with John L. Hunter & Associates, Inc. for the Harbor Toxics Upstream.
- b. Authorize the Chair to Execute the PSA with John L. Hunter & Associates, Inc.

Adriana Figueroa (Paramount), Board Chair • Kelli Pickler (Lakewood), Vice-Chair • Thomas Bekele (Signal Hill), Secretary/Treasurer
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Pico Rivera • Port of Long Beach • Santa Fe Springs • Signal Hill • South Gate • Vernon • Water Replenishment District of Southern California • Whittier

With Technical Support From The Sanitation Districts Of Los Angeles County

**FIRST AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT
LOWER LOS ANGELES RIVER AND LOWER SAN GABRIEL RIVER
WATERSHED GROUPS**

HARBOR TOXICS MONITORING AND REPORTING SERVICES

This First Amendment to the Professional Services Agreement dated July 1, 2020 (“Agreement”) between the Los Angeles Gateway Region Integrated Regional Water Management Authority also referred to as the Gateway Water Management Authority (“GWMA”) and John L. Hunter & Associates, Inc., a California corporation (“Consultant”) is dated and effective as of April 13, 2023.

RECITALS

A. The Lower Los Angeles River Watershed Group and Lower San Gabriel River Watershed Group prepared watershed management programs (WMP) and coordinated integrated monitoring programs (CIMP) for their respective watersheds (collectively, the “Groups” or individually, the “Group”).

B. The Groups prepared their respective WMP and CIMP in order to comply with the National Pollutant Discharge Elimination System Municipal Separate Storm Sewer System Permit, Order No. R4-2012-0175, NPDES Permit No. CAS004001, issued by the Regional Water Quality Control Board, Los Angeles Region (“MS4 Permit”). In 2021, the Regional Water Quality Control Board reissued the permit by the adoption of Order No. R4-2021-0105 (“MS4 Permit”).

C. As required by the MS4 Permit, the CIMP for each watershed contains monitoring requirements for the Total Maximum Daily Load for Toxic Pollutants in Dominguez Channel and Greater Los Angeles and Long Beach Harbor Waters (“Harbor Toxics TMDL”).

D. On July 1, 2020, GWMA and Consultant entered into professional services agreement to provide Harbor Toxics TMDL monitoring and reporting services on behalf of the Groups.

E. The purpose of this First Amendment to the Agreement is to increase Consultant’s compensation to account for unexpected cost increases, modify the scope of work, and extend the Agreement’s term by six months.

AGREEMENT

The Parties agree as follows:

1. Section 2 of the Agreement is amended to read as follows:

“SECTION 2 - TERM OF AGREEMENT

The term of this Agreement shall commence on July 1, 2020 and expire on June 30, 2026, unless earlier terminated in accordance with the terms of this Agreement or extended by the Project Manager or GWMA Chair.”

2. Section 5 of the Agreement is amended to read as follows:

“SECTION 5 - COMPENSATION AND METHOD OF PAYMENT

As full compensation for Services satisfactorily rendered, GWMA shall pay Consultant at the hourly rates set forth in the Approved Fee Schedule attached hereto as Exhibit B. In no event shall Consultant be paid more in any one fiscal year than the total annual not to exceed amounts for each Group set forth in Exhibit B.

Consultant shall perform the Services for the amount(s) listed for each Service as listed in Exhibit B. GWMA shall not withhold federal payroll, state payroll and other taxes, or other similar deductions from each payment made to Consultant. Consultant shall pay all applicable federal, state, and local excise, sales, consumer use, and other similar taxes required by law. GWMA shall not allow any claims for additional services performed by Consultant, unless the Project Manager or GWMA Chair authorizes the additional services in writing prior to Consultant’s performance of the additional services or the incurrence of additional expenses. Any additional services authorized by the Project Manager or GWMA Chair shall be compensated at the hourly rates set forth in Exhibit B, or, if not specified, at a rate mutually agreed to by the Parties. Consultant shall submit invoices to GWMA on a monthly basis for actual work performed and actual expenses incurred during the preceding month. The invoices shall describe in detail the services performed by each person for each task, including the days and hours worked. GWMA shall review the invoices and notify Consultant in writing within ten (10) business days of any disputed amounts. GWMA shall pay all undisputed portions of the invoices within thirty (30) calendar days after receipt up to the maximum amount of compensation specified above. GWMA shall make payment payable to: John L. Hunter & Associates, 6131 Orangethorpe, #300, Buena Park, CA 90620.”

3. Exhibit “A” attached hereto and incorporated herein as though set forth in full shall replace Exhibit “A” (“Scope of Services”) as previously adopted under the Agreement.

4. Exhibit “B” attached hereto and incorporated herein as though set forth in full shall replace Exhibit “B” (“Approved Fee Schedule”) as previously adopted under the Agreement.

5. Except for the changes specifically set forth herein, all other terms and conditions of the Agreement shall remain in full force and effect.

[SIGNATURE PAGE FOLLOWS]

The Parties are signing this First Amendment on the date set forth in the introductory clause.

GWMA

Consultant

Los Angeles Gateway Region Integrated
Regional Water Management Authority

John L. Hunter & Associates, a California
Corporation

By: _____
Name: Adriana Figueroa
Title: Chair

By: _____
Name: _____
Title: _____

APPROVED AS TO FORM:

By: _____
Name: _____
Title: _____

By: _____
Name: Nicholas R. Ghirelli
Title: General Counsel

(Please note: Two signatures required for
corporations pursuant to California Corporations
Code Section 313.)

EXHIBIT A

SCOPE OF SERVICES

Monitoring requirements for the Harbor Toxics TMDL are described in the Coordinated Integrated Monitoring Program (CIMP) documents for both the LLAR and LSGR watersheds. These documents specify monitoring at one LLAR mass emission station designated as S10 (LA River at Wardlow), and two LSGR mass emission stations designated as S13 (Coyote Creek at Spring Street) and GR1 (San Gabriel River above Spring Street). KEI has previously installed automated monitoring equipment at these stations for the purpose of Harbor Toxics TMDL monitoring.

The Harbor Toxics TMDL specifies that suspended sediment concentrations of metals, PAHs, DDTs, and PCBs be determined during two wet events and one dry event at each of the three monitoring stations. The LA County Sanitation District is responsible for implementing the dry weather monitoring. KEI's approach to sampling and testing for the Harbor Toxics TMDL is the same as in previous years. This approach requires organic analyses to be conducted on the whole sample using High Resolution Mass Spectrometry (HRMS) methods. Sediment loads for both the metals and organics are determined using the suspended sediment concentration (SSC) of each sample. The HRMS organic analyses and SSC analyses will be conducted under this program, while the metals analyses will be conducted as part of the mass emission and long-term assessment site monitoring conducted under the CIMPs.

The timeframe of this proposal is for a period of three years from July 1, 2023, to June 30, 2026.

Table 1. Monitoring and Implementation Program Tasks

Task #	Scope Tasks
1	<p>Equipment Lease, Reinstallation and Maintenance</p> <p>Task detail: Lease fees for each fiscal year are based upon our standard lease fees for equipment for the three monitoring stations. Equipment includes auto-samplers, flow meters, communication modems, and a power source. After each monitoring season, sensitive equipment is removed from each station. This equipment along with freshly cleaned sample tubing is re-installed prior to the start of the monitoring season. This equipment is then maintained until storm monitoring is completed and the de-installed again.</p>
2	<p>Monitoring and Chemistry</p> <p>Task detail: Monitoring requires the implementation of the following subtasks:</p> <ul style="list-style-type: none"> • Equipment Blanking • Lab Interaction • Preparation of Chain of Custody Documentation • Sampling • Subsampling • Sample Delivery • Chemical Analysis <p>Equipment blanking is conducted on the sample tubing and composite bottle in the field at one of the stations just prior to the first event of the year. A blank sample is also run on one subsampling hose set and two composite bottles. Special contaminant free deionized (DI) water is used to conduct the blanking and rinse the sample tubing prior to an event.</p> <p>Laboratory interaction involves the ordering of laboratory containers and necessary DI water. Coordination is also conducted prior to and during a monitored event.</p> <p>Chain of Custody documentation is prepared ahead of time for each monitored event.</p> <p>To keep costs down, sampling is conducted at the same time that all other CIMP monitoring is conducted. Stations are programmed and initiated remotely by KEI's "storm control" personnel. Field crew visit the stations during an event as directed by "storm control" to troubleshoot any problems and to change composite bottles if needed. Once a storm has run its course, composite bottles are picked up and taken to KEI's facility at Los Alamitos for subsampling. Subsampling involves Subsampling involves mixing the contents of the 20L bottle(s) for each station with a large magnetic stirrer and transferring the composited water into laboratory supplied sample containers. The sample containers are then packaged, iced and shipped to the laboratory.</p> <p>Chemical analyses include two storm water samples per season at each station, one duplicate sample per storm event and three blank samples per season.</p>
3	<p>Reporting</p> <p>Task detail: Preparation of semi-annual data submittals and final watershed reports are conducted under the main CIMP budgets along with all other data. Additional reporting for the Harbor Toxics TMDL includes field status reports for each monitored event and an interpretive technical report of the prior year's data.</p>

EXHIBIT B
APPROVED FEE SCHEDULE

Standard Rate Schedule

Principal	\$210 / hour
Director	\$185 / hour
Program Manager	\$185 / hour
Staff Engineer	\$185 / hour
Project Manager	\$175 / hour
Assistant Project Manager	\$160 / hour
Project Engineer	\$160 / hour
Compliance Specialist II	\$130 / hour
Project Analyst II	\$130 / hour
Compliance Specialist I	\$120 / hour
Project Analyst I	\$120 / hour
Administrative Assistant, Laborer	\$80 / hour
State Certified Laboratory Analysis	Cost + 5%
Legal Consultation, Court Appearances/Document review, etc.	\$275 / hour
Subcontracted equipment	Cost + 5%

Fee Schedule effective as of January 1, 2023

Estimated Costs

This project will be on a time and materials basis. JLHA and KEI will provide consultant services not to exceed the budgetary amount without the GWMA's prior authorization.

Table 2. Estimated Not-to-Exceed Costs

Task	Estimated Total from July 1, 2023 to June 30, 2024	Estimated Total from July 1, 2024 to June 30, 2025	Estimated Total from July 1, 2025 to June 30, 2026
Harbor Toxics Receiving Water Sampling and Testing (KEI)	\$102,398.00	\$102,841.00	\$105,255.00
Harbor Toxics Equipment Lease, Reinstall and Maintenance	\$32,769.00	\$33,191.00	\$33,625.00
Harbor Toxics TMDL Monitoring and Chemistry	\$47,257.00	\$46,607.00	\$47,896.00
Harbor Toxics Reporting	\$22,372.00	\$23,043.00	\$23,734.00
Program Management (JLHA)	\$8,191.84	\$8,227.28	\$8,420.40
Program Management	\$8,191.84	\$8,227.28	\$8,420.40
Subtotal	\$110,589.84	\$111,068.28	\$113,675.40
15% Contingency	\$16,588.48	\$16,660.24	\$17,051.31
Total	\$127,178.32	\$127,728.52	\$130,726.71
LLAR Total Not to Exceed	\$42,392.77	\$42,576.17	\$43,575.57
LSGR Total Not to Exceed	\$84,785.55	\$85,152.35	\$87,151.14