

**GATEWAY AUTHORITY  
REVISED NOTICE INVITING SEALED BIDS  
FOR**

**MUNICIPAL STORM SEWER CATCH BASIN MAINTENANCE BID**

Public notice is hereby given that the Gateway Authority (The Los Angeles Gateway Region Integrated Regional Water Management Joint Powers Authority), invites sealed bids for the above-stated project and will receive such bids in the office of the Gateway Authority, 16401 Paramount Blvd., CA 90723 up to the hour of June 30, 2011 at 12:00 noon., at which time they will be publicly opened.

The description of work to be done is available at the offices of the Gateway Authority at 16401 Paramount Blvd., Paramount, CA 90723 or upon written request via e-mail. Direct your request to Grace J. Kast at [gjkast64@gmail.com](mailto:gjkast64@gmail.com) with the subject line, "Request for Instructions and Description of Work to be Done for MSS Catch Basin Maintenance Bid." E-mail requests without such subject line may not receive the requested information.

The lowest responsible bidder will enter into contracts with individual municipalities (Contracting Agencies) within the Gateway Authority region wishing to accept Contractor's pricing and terms. Agreements between the Contractor and Contracting Agency is not subject to prevailing wage requirements and is subject to Minimum Wage requirements only.

**The Gateway Authority will conduct a Mandatory Pre-bid Conference at 11:00 AM on Monday June 20, 2011, at the Gateway Authority office located at 16401 Paramount Blvd., Paramount, CA 90723. All potential bidders are required to have attended either the June 2, 2011 meeting or the June 20, 2011 meeting in order to submit a bid.**

Bids must be prepared on the proposal form in conformance with the Instructions to Bidders and submitted in a sealed envelope plainly marked on the outside.

The Gateway Authority reserves the right to reject any or all bids, to waive any irregularity, and to take all bids under advisement for a period of 60 days.

**Gateway Authority**  
**INSTRUCTIONS TO BIDDERS**  
**FOR**

**MUNICIPAL STORM SEWER CATCH BASIN MAINTENANCE BID**

**Cover Letter** (to be attached to the front of the Bid Packet):

- Introduce your company and summarize your proposal in the cover letter. Describe your understanding of the Description of Work (DOC) as well as your general approach. Include the name and telephone number of the person who is completely familiar with the bid.
- The bid cover letter shall be signed by an official authorized to bind the bidder contractually.

• **Bidder Information**

- Bidder's full name and address and year company was founded
- Bidder's legal status, type of State contractor's license, state contractor's license number and Tax Identification Number

**General Requirements:**

- Names of subsidiaries or parent company, if applicable
- Names of company owners and senior management team
- Resumes of proposed individuals that shall participate in providing services, including their title and years of experience.
- The contractor shall have five years experience with catch basin cleaning contracts for public agencies.
- The contractor shall be familiar with the various types or ARS units that are installed in City and County Catch Basins.
- The contractor shall be familiar with the County requirements the CPS units installed in catch basins.
- The contractor shall have confined space training for each crew performing work under this contract.
- The contractor shall have the ability to test the accumulated trash in catch basins for Hazardous Waste products and shall identify actions that he will take to address any Hazardous Waste found.

**Minimum Qualifications:**

- Proof of meeting all of the minimum qualifications listed above must be included with the bid.

A bidder's failure to provide proof of meeting the minimum qualifications shall result in an immediate rejection of the bid.

**Specifications and Examination of Sites and Work:**

The Standard Specifications of the Greenbook are incorporated into this request for bids.

The following sentences are added to the end of Subsection 2-5.1, "General," of the Standard Specifications of the Greenbook:

"Each bidder must become fully informed of the conditions relating to the work and the employment of labor thereon. Failure to do so will not relieve the Contractor of the obligation to furnish all material and labor necessary to carry out the provisions hereof."

Mandatory Pre-bid Conference:

The Gateway Authority will conduct a Mandatory Pre-bid Conference at 11:00 a.m. on Wednesday, June 2, 2011 at the Gateway Authority office located at 16401 Paramount Blvd., Paramount, CA 90723. All potential bidders are required to attend this mandatory pre-bid conference in order to submit a bid.

Additional meetings will not be conducted.

Examination of Bid Documents:

By submitting a bid, the bidder represents that it has thoroughly examined and become familiar with the work required under this request for bids, and that it is capable of performing quality work within the established schedule to achieve the objectives of the Gateway Authority specified in this request for bids. All bidders are required to comply with all of the provisions of this request for bids. The Contractor shall be bound by the Plans, Specifications, and Bid for Contracting Agencies and shall perform the required work at the price bid.

Addenda:

If the Executive Officer, in the Executive Officer's sole discretion, believes there is a need for clarification, the Executive Officer will issue an Addendum to all prospective bidders. The Gateway Authority shall make any changes to the requirements of this request for bids by written addenda only and nothing stated at the mandatory pre-bid conference shall change or qualify in any way any of the provisions of the request for bids.

Clarifications:

Should a bidder have questions about this request for bids or require clarifications or comments, the bidder shall notify the Gateway Authority in writing either prior to or in person at the mandatory pre-bid conference scheduled for 11:00 a.m. on Wednesday, June 2nd, 2011 at the Gateway Authority office located at 16401 Paramount Blvd., Paramount, CA 90723. No verbal requests will be honored. No verbal responses, clarifications or comments will be given by the Gateway Authority's Board of Directors, member cities or its staff, consultants or its Executive Officer. All questions or requests for clarifications and/or comments submitted prior to the mandatory pre-bid conference shall be clearly labeled "Written Questions," and e-mailed to Grace Kast at [gjkast64@gmail.com](mailto:gjkast64@gmail.com) with the email subject line "Catch Basin Maintenance Bid – Written Questions." All question or requests for clarifications and/or comments must be received by the Gateway Authority no later than the end of the mandatory pre-bid conference on June 2nd, 2011 at 11:00 a.m. The Gateway Authority shall not be responsible for failure to respond to a question or request for clarification and/or comment that has not been properly labeled.

Additional Information Regarding this Request for Bids:

For further information regarding this request for bids, bidders may contact Grace Kast at 562-663-6850 or [gikast64@gmail.com](mailto:gikast64@gmail.com).

Last Day to Receive Bids:

Bids must be received by the Gateway Authority at or before 12:00 Noon on Wednesday, June 15, 2011 p.m., Pacific Standard Time (PST) at which time they will be publicly opened. Any bid received after the date and time specified above will be rejected, considered non-responsive, and returned to the Bidder(s) unopened.

Submission of Bids:

Bids shall be addressed as follows:

Gateway Authority  
Attn: Grace Kast – SEALED BID FOR MSS MAINTENANCE  
16401 Paramount Blvd.  
Paramount, CA 90723

Bidders shall submit an original bid document in a sealed package, addressed as shown above, bearing the bidders' names and addresses. Proposals may be mailed or delivered by messenger. However, it is the bidder's responsibility alone to ensure delivery of the proposal to the Gateway Authority office at the address listed above. Late proposals will not be considered.

Acceptance of Bids:

The Gateway Authority reserves the right to accept or reject any and all submittals, or any item or part thereof, or to waive any informalities or irregularities in submittals.

The Gateway Authority reserves the right to withdraw this request for bids at any time without prior notice, and the Gateway Authority makes no representations that any contract will be awarded to any bidder responding to this request for bids by any of the Contracting Agencies. The Contracting Agencies reserve the right to contract with other entities for catch-basin maintenance services. The Gateway Authority reserves the right to postpone for its own convenience the date for receipt of the bids. The Gateway Authority reserves the right to modify the schedule.

Pre-Contractual Expenses:

The Gateway Authority shall not pay or reimburse bidders for pre-contractual expenses incurred by any bidder, including but not limited to those identified below:

1. Attending the mandatory pre-bid conference and preparing its bid in response to this request for bids;
2. Submitting a bid to the Gateway Authority; and/or
3. Any other expenses incurred by bidder prior to the date of execution of contract documents constituting the agreement between the bidder and any of the contracting agencies.

**Gateway Authority**  
**MUNICIPAL STORM SEWER CATCH BASIN MAINTENANCE BID**

**DESCRIPTION OF WORK TO BE DONE**

The Gateway Authority ("Los Angeles Gateway Region Integrated Regional Water Management Joint Powers Authority") is a coalition of 18 municipalities responsible for the regional water planning needs of 2 million people in the Gateway Region of Southeast Los Angeles County.

In 2009, the Gateway Authority was awarded a \$10,000,000 stimulus grant through the America Reinvestment and Recovery Act (ARRA) to retrofit over 10,000 catch basins in 16 cities tributary to the Los Angeles River to meet Trash Total Maximum Daily Load (TMDL) targets.

The Gateway Authority is now seeking qualified bids for maintenance of catch basins within the entire Gateway Region (Los Angeles River and San Gabriel River tributaries). The Gateway Region is comprised of the following municipalities: the cities of Artesia, Bell, Bell Gardens, Cerritos, Commerce, Compton, Cudahy, Downey, Hawaiian Gardens, Huntington Park, La Habra Heights, La Mirada, Lakewood, Long Beach, Lynwood, Maywood, Montebello, Norwalk, Paramount, Pico Rivera, Santa Fe Springs, Signal Hill, South Gate, Vernon, Whittier. The lowest responsible bidder ("Contractor") will enter into contracts with individual municipalities ("Contracting Agencies") wishing to accept Contractor's pricing and terms. All, some or none of the municipalities within the Gateway Region may wish to accept Contractor's pricing and terms. The total number of catch basins, if all cities contracted, is estimated between 14,000 and 18,000. The Gateway Authority will not be a Contracting Agency.

The Contractor will be required to maintain catch basins with connector pipe screens (CPS) and/or automatic retractable screens (ARS) and unmodified catch basins in accordance with the agreements entered into with the individual Contracting Agencies. Each Contracting Agency has a varying number of catch basins; therefore bids shall be made on a per catch basin basis and will remain in effect for 3 years from the date of acceptance.

Contract Work (including the maintenance of all catch basins owned by the Contracting Agencies):

Contractor shall inspect, clear all debris, and perform any required minor repairs to catch basins within the jurisdiction of the Contracting Agencies a minimum of one time between May 1 and September 30 of each year. In addition, Contractor shall perform one inspection of all catch basins within the jurisdiction of the Contracting Agencies during the months of October, January and April. Contractor shall immediately clean any catch basin sumps found to have a blocked screened inlets, screened outlet, or be at least forty percent (40%) full of trash and debris. Contractor shall make minor repairs to any catch basin trash screen or trash collection device that is damaged. Contractor shall report evidence of rodents and/or vectors breeding/living in the storm drain system to the Contracting Agencies within twenty-four (24) hours of discovery.

Each Contracting Agency has a varying number of catch basins, most or all of which are currently labeled with the appropriate "NO DUMPING" language. When a Contracting Agency's catch basin having a CPS or ARS installation is not stenciled or needs to be re-stenciled, Contractor shall apply a stencil within forty-eight (48) hours of discovery. Stencil material shall be two-layer resilient thermoplastic with thirty percent (30%) graded glass beads, 3.15mm (125 mils) total thickness with beveled edges or equivalent. Material shall be AASHTO designated M249-79 (86), except that material shall be pre-formed (See CLB Standard Plan No. 636). If the Catch basin is owned by the County of Los Angeles, Contractor shall re-stencil catch basins that have the existing stenciling – "Staff Gauge" – if needed in accordance with Los Angeles County Standard (Appendix A-2 Staff Gauge) attached as Exhibit A. Contractor shall take photos documenting the before and after conditions of all debris clearing, from the same vantage points, in an amount not less than five (5) of each condition. All photos shall be at least 4 megapixel (MP) in quality, in peg (.jpg) format, and submitted with the invoice to the designated Contracting Agency office.

Bid prices shall be submitted for each type of catch basin and shall include costs to maintain each type for a twelve-month period including inspections, debris removal and minor repairs, as specified. Bid prices shall also be submitted for stenciling and shall include costs, as specified herein. The Contracting Agencies will pay the Contractor for each of the required inspections and cleanings based on the Contractor's bid. Requests for payment shall be submitted to the contracting agency upon completion of each of the four required inspections and cleanings. The contracting agency may request additional cleanings based on the Contractors bid.

Minor Maintenance as used within this specification shall mean adjustments to the ARS unit to allow for proper operation. Minor Maintenance shall include repairs to the CPS screen that may result during the cleaning of the catch basin. Minor Maintenance does not include the replacement of bent or damaged parts caused by vandalism or accident. If the work required to restore the ARS to proper operation exceeds minor Maintenance the contractor shall schedule a meeting with the City Maintenance staff to confirm the extent of the damages. The Cleaning Contractor shall not participate in the replacement of damaged ARS units when the work exceeds the definition of Minor work contained above.

The contractors are advised that the following tables are an approximate total of catch basins that the individual cities own and are responsible for. If the Cities sign contracts based on this proposal the Contractor is advised to work with the Cities to arrive at an accurate and complete list of Catch Basins.

City catch basins - San Gabriel River Watershed

Artesia	0
Cerritos	344
Hawaiian Gardens	49
La Habra Heights	27
La Mirada	221
Lakewood	90
Long Beach	3
Norwalk	55
Paramount	58
Pico Rivera	83
Santa Fe Springs	312
Signal Hill	12
Whittier	59
Total	1,313

Current Gateway Cities Los Angeles River Watershed Catch Basins:

	<u>ARS CB</u>	<u>CPS CB</u>	<u>Unmodified CB</u>
Long Beach	668	2691	1400
Vernon	0	624	86
Compton	547	1136	99
Commerce	288	545	115
South Gate	462	670	59
Montebello	559	919	135
Bell Gardens	147	248	25
Downey	76	395	43
Huntington Pk	350	550	37
Lynwood	500	630	14
Paramount	210	320	
Bell	170	250	
Maywood	135	170	
Signal Hill	160	175	
Cudahy	130	147	
Pico Rivera	50	67	
Lakewood	2	2	4
Total	4452	9537	2025



**GATEWAY AUTHORITY**

**MUNICIPAL STORM SEWER CATCH BASIN MAINTENANCE  
CATCH BASIN MAINTENANCE BID FORM**

Bidder Name and Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Bidder Phone and E-mail: \_\_\_\_\_

Bid price shall be based on a per catch basin costs and shall include the following work to be performed:

Contractor shall inspect, clear all debris, and perform any required minor repairs to catch basins within the jurisdiction of the Contracting Agencies a minimum of one time between May 1 and September 30 of each year. In addition, Contractor shall perform one inspection of all catch basins within the jurisdiction of the Contracting Agencies during the months of October, January and April. Contractor shall immediately clean any catch basin sumps found to have a blocked screened inlet, screened outlet, or be at least forty percent (40%) full of trash and debris. Contractor shall make minor repairs to any catch basin trash screen or trash collection device that is damaged. Contractor shall report evidence of rodents and/or vectors breeding/living in the storm drain system to the Contracting Agencies within twenty-four (24) hours of discovery.

Each Contracting Agency has a varying number of catch basins, most or all of which are currently labeled with the appropriate "NO DUMPING" language. When a Contracting Agency's catch basin having a CPS or ARS installation is not stenciled or needs to be re-stenciled, Contractor shall apply a stencil within forty-eight (48) hours of discovery. Stencil material shall be two-layer resilient thermoplastic with thirty percent (30%) graded glass beads, 3.15mm (125 mils) total thickness with beveled edges or equivalent. Material shall be AASHTO designated M249-79 (86), except that material shall be pre-formed (See CLB Standard Plan No. 636). If the Catch Basin is owned by the County of Los Angeles, Contractor shall re-stencil catch basins that have the existing stenciling – "Staff Gauge" – if needed in accordance with Los Angeles County Standard (Appendix A-2 Staff Gauge).

Contractor shall take photos documenting the before and after conditions of all debris clearing, from the same vantage points, in an amount not less than five (5) of each condition. All photos shall be at least 4 megapixel (MP) in quality, in .jpg format, and submitted with the invoice to the designated Contracting Agency office.



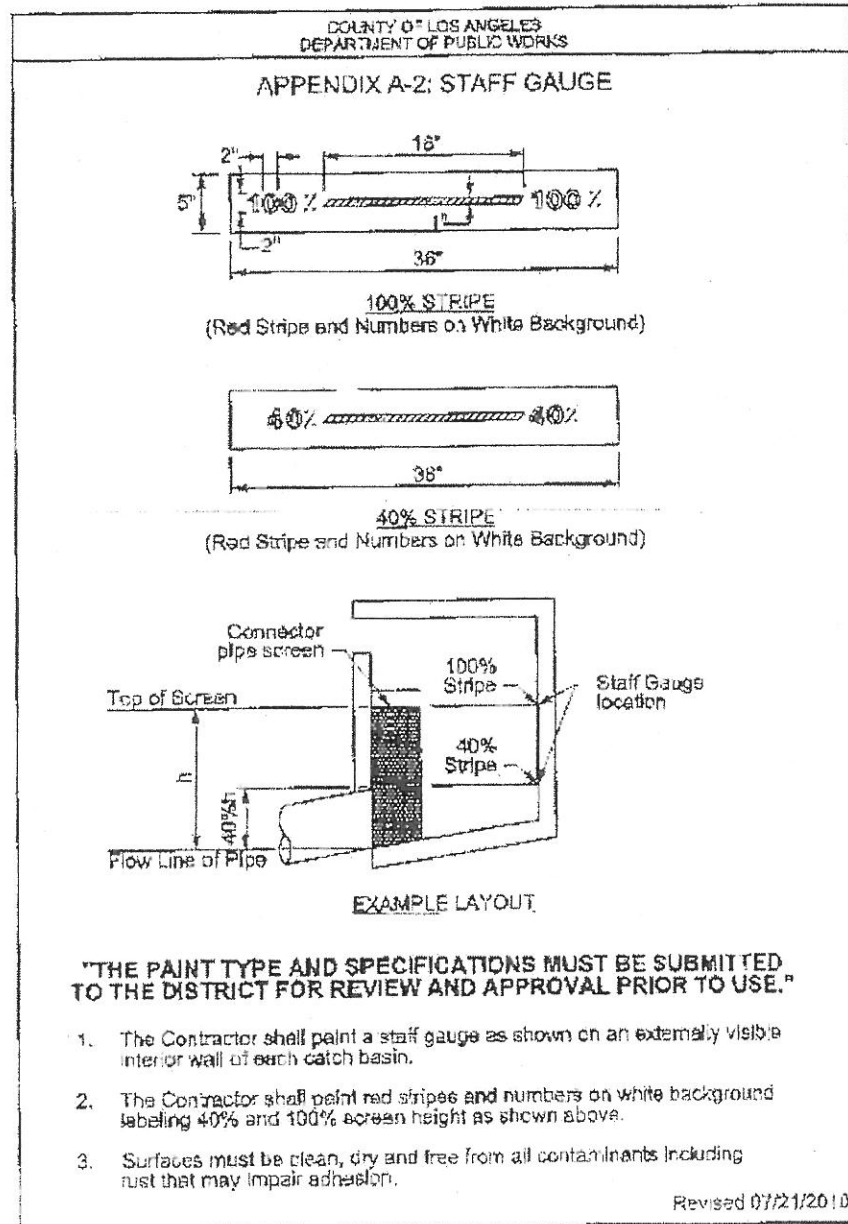
Bid prices shall be guaranteed.

	<u>Unit Price</u>	<u># of CB</u>	<u>Extended Price</u>
ARS Catch Basins ...	\$ _____ each	1000	\$ _____
CPS Catch Basins...	\$ _____ each	5000	\$ _____
ARS & CPS Catch Basins...	\$ _____ each	4000	\$ _____
Non-retrofitted Catch Basins	\$ _____ each	3338	\$ _____
"No Dumping" stenciling...	\$ _____ each	2000	\$ _____
"Staff Gauge" stenciling	\$ _____ each	7500	\$ _____
		TOTAL	\$ _____

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

Exhibit A



**ADDENDUM NO. 1**

**CONTRACT DOCUMENTS,  
SPECIFICATIONS, AND STANDARD DRAWINGS  
FOR  
MUNICIPAL STORM SEWER CATCH BASIN MAINTENANCE BID**

**LOS ANGELES GATEWAY REGION  
INTEGRATED REGIONAL WATER MANAGEMENT  
JOINT POWERS AUTHORITY**

This Addendum forms a part of the Contract Documents for the above-identified project and modifies the original Specifications and Contract Documents, as noted below. Portions of the Contract, not specifically mentioned in the Addendum, remain in force. All trades affected shall be fully advised of these changes, deletions, and additions.

1. Bid Opening Date

The Gateway Authority has determined that the bid opening date shown in the NOTICE INVITING SEALED BIDS and in the INSTRUCTION TO BIDDERS shall be changed to Thursday June 30, 2011 at 12:00 noon.

2. Mandatory Pre-bid Conference

The following Paragraph shall be added to both the NOTICE INVITING SEALED BIDS and INSTRUCTION TO BIDDERS:

"The Gateway Authority will conduct a Mandatory Pre-bid Conference at 11:00 AM on Monday June 20, 2011, at the Gateway Authority office located at 16401 Paramount Blvd., Paramount, CA 90723. All potential bidders are required to have attended either the June 2, 2011 meeting or the June 20, 2011 meeting in order to submit a bid."

3. Prevailing Wages

The third Paragraph of the NOTICE INVITING SEALED BIDS is deleted and replaces with the following paragraph:

"The lowest responsible bidder will enter into contracts with individual municipalities (Contracting Agencies) within the Gateway Authority region wishing to accept Contractor's pricing and terms. Agreements between the Contractor and Contracting Agency is not subject to prevailing wage requirements and is subject to Minimum Wage requirements only."

4. No Dumping Stencil

The first paragraph on page two of the DESCRIPTION OF WORK TO BE DONE is amended by adding the following sentence after the fourth sentence to say:

"In lieu of the thermoplastic stencil required above the Contracting Agency may allow the replacement stencil to be of the same material that had existed or had been used by the

Contracting Agency in the past; paint, ceramic or metal, based on the contracting agencies preference."

The remainder of the paragraph shall remain in effect. This same provision occurs on the CATCH BASIN MAINTENANCE BID FORM in the second paragraph and shall be amended to agree with the revision above.

5. Picture Requirement

The first paragraph on page two of the DESCRIPTION OF WORK TO BE DONE is amended by deleting the last two sentences of said paragraph and substituting the following:

"Contractor shall take a photo documenting the before and after conditions of a catch basins where minor repairs are required, from the same vantage points. All photos shall be at least 4 megapixel (MP) in quality, in .jpg format, and submitted with the invoice to the designated Contracting Agency office."

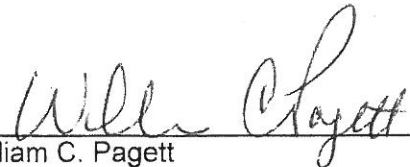
This same provision occurs on the CATCH BASIN MAINTENANCE BID FORM in the third paragraph and shall be amended to agree with the revision above.

6. The DESCRIPTION OF WORK TO BE DONE is amended by adding the following Paragraph:

"All debris and trash required to be removed from the catch basins shall be removed in a manner to be determined by the contractor. The contractor shall not allow any trash or debris to enter the connector pipe or mainline storm drain as a result of the cleanout operations. All debris and trash removed under this contract shall become the property of the contractor and shall be legally disposed of by them away from the catch basin site. The contractor shall report to the disposal facility the trash and debris attributed to each Contract Agency. The Contractor shall provide to the Contract Agency dump receipts for the work under this contract".

7. The INSTRUCTION TO BIDDERS is amended by adding the following sentence to the second bullet under Bidder Information:

"The Bidder shall possess, at the time of the award of contract by the Contract Agency, a Class A license with a HAZ certification or a C-61 license with subcategory D-32 and a HAZ certification."

  
William C. Pagett  
6/10/11  
Date

I acknowledge receipt of this Addendum No. 1 and accept the aforementioned.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Bidder

During the June 2, 2011 Mandatory Pre-bid meeting for the above reference project several questions were asked that will benefit all potential bidders on the project. The following answers are:

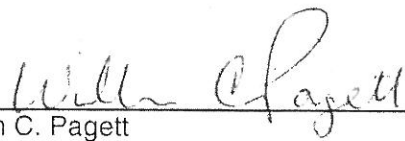
1. Is a Hazardous Waste License Required? No. Refer to the INSTRUCTIONS TO BIDDERS, page 1, General Requirements, the last bullet point. The Contractor is required to "have the ability to test the accumulated trash in catch basins for Hazardous waste products and shall identify actions that he will take to address the hazardous waste found."
2. What is a Minor Repair? The bidders are referred to the DESCRIPTION OF WORK TO BE DONE, Page 2, last paragraph, which contains a definition for Minor maintenance.
3. Will there be Bonds required for this project? Since the Gateway Authority will not enter into any contracts as a result of this bid process no Bidders Bond is required. When the Contractor is asked to enter into a contract with one or more of the Contract Agencies within the Gateway Authority individual Cities may require the posting of a bond. This Bond requirement will be part of the negotiations between the Contract Agencies and the maintenance contractor.

**ADDENDUM NO. 2**  
**CONTRACT DOCUMENTS,**  
**SPECIFICATIONS, AND STANDARD DRAWINGS**  
**FOR**  
**MUNICIPAL STORM SEWER CATCH BASIN MAINTENANCE BID**  
  
**LOS ANGELES GATEWAY REGION**  
**INTEGRATED REGIONAL WATER MANAGEMENT**  
**JOINT POWERS AUTHORITY**

This Addendum forms a part of the Contract Documents for the above-identified project and modifies the original Specifications and Contract Documents, as noted below. Portions of the Contract, not specifically mentioned in the Addendum, remain in force. All trades affected shall be fully advised of these changes, deletions, and additions.

1. The INSTRUCTION TO BIDDERS is amended by amending the following sentence to the second bullet under Bidder Information to eliminate the HAZ certification from the license requirement:

"The Bidder shall possess, at the time of the award of contract by the Contract Agency, a Class A license or a C-61 license with subcategory D-32."

  
\_\_\_\_\_  
William C. Pagett      6/16/11  
Date

I acknowledge receipt of this Addendum No. 2 and accept the aforementioned.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Bidder

