



*Los Angeles Gateway Region
Integrated Regional Water Management
Joint Powers Authority*

MEMO

To: Director of Public Works
From: Grace J. Kast
GWMA Executive Officer
Date: September 14, 2020
Re: Request for Proposals Process for Municipal Storm Sewer Catch Basin Cleaning

The Gateway Water Management Authority (GWMA) is a coalition of municipalities and water agencies responsible for the regional water planning needs of 2 million people in the Gateway Region of Southeast Los Angeles County. While current membership is 30 voting members comprised of cities and water agencies, and Port of Long Beach, the interests, activities and services of the GWMA expand to the entire region regardless of membership.

Earlier this year, the GWMA Board directed staff to prepare and issue a Request for Proposals for Municipal Storm Sewer Catch Basin Cleaning. The Board felt it was necessary and prudent to solicit competitive pricing on behalf of the entire region's cities for retrofitted and non-retrofitted catch basin cleaning.

GWMA's role is limited to conducting the competitive proposal process with the Board accepting the proposers that meet the requirements. GWMA is not the contracting agency; and GWMA does not make recommendations to the Gateway Region Cities regarding the proposals. But rather, it is presenting the results of the Request for Proposals process to all Gateway Region Cities wishing to take advantage of the competitive proposal process.

For purposes of the catch basin cleaning proposal process and in order to take advantage of the pricing, eligibility is limited to the following Gateway Regional Cities:

- | | | | |
|----------------|--------------------|--------------|--------------------|
| • Artesia | • Compton | • Lakewood | • Pico Rivera |
| • Avalon | • Cudahy | • Long Beach | • Santa Fe Springs |
| • Bell | • Downey | • Lynwood | • Signal Hill |
| • Bell Gardens | • Hawaiian Gardens | • Maywood | • South Gate |
| • Bellflower | • Huntington Park | • Montebello | • Vernon |
| • Cerritos | • La Habra Heights | • Norwalk | • Whittier |
| • Commerce | • La Mirada | • Paramount | |

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Pico Rivera • Port of Long Beach • Santa Fe Springs • Signal Hill • South Gate • Vernon • Water Replenishment District of Southern California • Whittier

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Proposals were received from the following three companies.

- Nationwide Environmental Services
11914 Front Street
Norwalk, CA 90650
Contact Name: Ani Samuelian
Phone: 562-860-0604
Email: ani@nes-sweeping.com
- United Stormwater
14000 E. Valley Blvd
Industry, CA 91746
Contact Name: Lydia Perry
Phone: 626-961-9326
Email: lydia@unitedstormwater.com
- Ron's Maintenance
P.O. Box 4562
Downey, CA 90241
Contact Name: Ron Norman
Phone: 213-359-3827
Email: ronsmaintenance@aol.com

At the end of this memo, a link is provided to the Catch Basin Cleaning Package for Gateway Region Cities. Within this document, you will find a staff report to the GWMA Board, dated September 10, 2020, which describes the proposal process and a brief summary of each proposal. There are significant differences in cleaning techniques and assumptions between the proposals. Therefore, your agency is encouraged to review the enclosed proposals and directly contact a proposer if you have questions regarding their proposal.

If your city wishes to utilize the competitive proposal process from GWMA's RFP process, please contact any of the three proposers directly to enter into a contract with your city.

The following is a link to the Catch Basin Cleaning Package for Gateway Region Cities, which includes the documents listed below. This file is available on our website (www.gatewaywater.org).

[Gateway Basin Cleaning Package for Gateway Region Cities](#)

- Memo to Gateway Regional Cities
- Staff Letter to GWMA Board regarding the proposal process dated September 10, 2020
- Proposals from each responsive proposer (3 proposers)
- Request for Proposals (RFP 2020-01)

If you have any questions, or need more information, please do not hesitate to contact Traci Gleason at tgleason.gateway@gmail.com.

We hope that you will find this type of service to our region's cities helpful.

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*Los Angeles Gateway Region
Integrated Regional Water Management
Joint Powers Authority*

September 10, 2020

AGENDA ITEM 6 – Discussion/Action Regarding Catch Basin Cleaning Proposals

SUMMARY:

A Request for Proposal (RFP) for Gateway Region catch basin cleaning was released June 15, 2020. A copy of the RFP was be sent to all the Board members requesting their assistance in circulating it or posting it on their agency's website. The RFP was also sent to the previous vendors that have provided proposals or have expressed interest. The deadline for written questions was July 10, 2020. Staff did not receive any questions. The deadline to receive proposals was July 31, 2020 at 4:00 PM.

A total of three (3) proposals were received by GWMA staff. Proposals were submitted by Nationwide Environmental Services (NES), Ron's Maintenance (RMI), and United Stormwater (United). The three proposals were deemed responsive to GWMA's requirements.

NES, located in Norwalk, is a division of Joe's Sweeping, Inc, and has been providing services since 1968. Catch basins are proposed to be cleaned in accordance with each contracting agency's requirements using customized equipment which include: chassis/engine; debris body; vacuum system boom and pick-up hose; high-pressure jet; water tank; side-mounted vacuum hose; manhole cleaning handgun; electric and hydraulic system. Nationwide Environmental Services proposed fee is \$38.50 per catch basin, modified or unmodified.

RMI, located in Los Angeles, has been providing municipal catch basin and storm drain clean-out services throughout Southern California for more than 26 years. RMI incorporates computerized work order management system to track cleaning and inspections performed. Information collected will be transmitted to the contracting agency to help optimize future catch basin cleaning and maintenance efforts. RMI's services includes properly disposing waste in accordance with all applicable Federal, State and local regulations, and providing the contracting agency with the total amounts of all waste removed from each round of cleaning. RMI's proposed fee is \$25 per catch basin, modified or unmodified.

United, founded in 1999, is a minority business enterprise located in the City of Industry. Catch basins cleaning would be performed by United utilizing Residential Vactron Trucks. Their proposal assumes all extracted debris will be offloaded at the contracting agency's

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provided stockpile location, thereby leaving that responsibility to the contracting agency unless their fee is adjusted to include waste disposal. United's proposed fee is \$27 per catch basin, modified or unmodified.

Staff is recommending that the board authorize staff to receive and file the proposals and to distribute the entire Request for Proposal package with the proposal analysis to assist cities with their respective selection. GWMA will not be making recommendations to Gateway Region Cities regarding proposals.

FISCAL IMPACT:

None.

RECOMMENDATION:

- a. Receive and File Proposals and direct staff to distribute the complete Request for Proposal Package to each of the Gateway Region Cities with no proposal recommendation.

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GATEWAY WATER MANAGEMENT AUTHORITY

MUNICIPAL STORM SEWER CATCH BASIN CLEANING PROPOSAL

RFP 2020-01

DUE DATE: JULY 31, 2020 @ 4:00 PM

SUBMITTED BY:



11914 FRONT STREET, NORWALK, CA 90650
PH. (562) 860-0604 ▪ FAX (562) 868-5726
www.nes-sweeping.com



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COVER LETTER

July 31, 2020

Ms. Traci Gleason
Gateway Water Management Authority
16401 Paramount Blvd.
Paramount, CA 90723

Re: Municipal Storm Sewer Catch Basin Cleaning Proposal

Dear Ms. Gleason:

Introduction

Nationwide Environmental Services (NES) has provided services to over 50 municipalities in the Southern California region since 1968. NES is a second generation and family owned business providing state-of-the-art catch basin cleaning, street sweeping, graffiti abatement, bus stop maintenance, parking lot sweeping and roll-off services at competitive prices. As a division of Joe's Sweeping, Inc., NES pledges to continue to provide the excellent and professional service that, historically, has been proven to be our company's most distinguishing attribute.

NES is committed in providing quality services with a dedicated staff to ensure a clean, healthy and safe environment. NES is known for its reliability, reputation and quality services with a courteous and responsive customer service department. Furthermore, NES is proud to state that we currently provide services (catch basin cleaning, street sweeping, bus stop cleaning, graffiti abatement) to several of the Cities which are part of the Gateway Region, such as, Montebello, Norwalk, Commerce, Pico Rivera, Lynwood, Huntington Park and Downey.

Company History

Nationwide Environmental Services (NES), a division of Joe's Sweeping, Inc., is one of the largest street sweeping companies in the nation. Through ceaseless dedication, founder Joe Samuelian, who started sweeping parking lots in 1968, created a company that has served over 50 municipalities throughout California. The company's success lies in its mission statement: to provide the highest level of customer satisfaction with quality services using state-of-the-art, environmentally friendly technologies.



COVER LETTER

Our extensive fleet of sweeping and cleaning vehicles continues to maintain municipalities, residential communities, homeowner's associations (HOA), business parks, parking facilities, construction sites, private companies, various unified school districts and transportation authorities. Our current contracts cover services within the Greater Los Angeles Area and the surrounding areas of Orange, Ventura, San Bernardino, and Riverside Counties, serving over 1.5 million citizens.

NES implements the technologically advanced softwares and employs the experienced and dedicated management and personnel. Through this dedication to excellence, NES proactively addresses the needs of the communities we serve.

Our clean and efficient services enhance a community's appearance and consistently ensure a cleaner environment in which to reside and work. This type of environment promotes community pride and helps increase property values.

At NES, we realize the importance of a clean and dependable fleet. This is why our vehicles are routinely cleaned and inspected to make sure they provide the highest level of service. Our equipment technicians are highly qualified and every operator is a trained professional. Everyone at NES is dedicated to keeping our fleet on the road and on time.

Description of Work

NES' general work plan to meet catch basin cleaning requirements incorporates a well-managed administration and operational structure supported by interdepartmental team work. NES' management will meet with each City representative to examine and evaluate the locations and cleaning schedule.

NES will clean catch basins with connector pipe screens (CPS) and/or automatic retractable screens (ARS) and unmodified catch basins in accordance with each City's requirements. NES will report damaged catch basin screens and missing stenciling to each City and will inspect, clear all debris, and will report any evidence of rodents and/or vectors breeding/living in the storm drain system within 24 hours of discovery. NES will also take no less than five (5) photos documenting the before and after conditions of all debris cleaning from the same vantage points.

NES will provide services at a minimum one time per year between May 1 and September 30 each year. Also, inspections will be performed during October, January, and April. Per MS4 permit requirements, trash capture inserts will be cleaned at regular intervals to maintain efficiency.



COVER LETTER

NES provides consistent and thorough services, thereby, ensuring not only a cleaner environment in which to reside and work, but additionally, assists communities in diverting debris from storm drain systems. The diversion of debris is an important step in meeting NPDES (National Pollutant Discharge Elimination System) mandates.

Contact Information

Ani Samuelian
President
(562) 860-0604
ani@nes-sweeping.com

Nejteh Der Bedrossian
Operations Manager
(562) 254-0205
nejtehd@nes-sweeping.com

If you have any questions or need additional information, please feel free to contact me at (562) 860-0604. Thank you for your time and consideration.

Sincerely,

A handwritten signature in blue ink, which appears to read "Ani Samuelian", is placed above the printed name and title.

Ani Samuelian
President



PROPOSER INFORMATION

Nationwide Environmental Services div. of Joe's Sweeping, Inc.
11914 Front Street
Norwalk, CA 90650

Founded: 1968

Legal Status: California Corporation

License: CA #600689, B, C-33, C61/D38, C61/D24

Storm Water Inspector Certification – See Attached, Page 5

Ani Samuelian – Owner, President and Contract Manager
Joe Samuelian – Owner and Vice President
Never Samuelian – Owner, Vice President, and Treasurer
Suzy Samuelian – Executive Secretary
Nejteh Der Bedrossian – Operations Manager
George Ramirez – Asst. Operations Manager
Marlene Melchor – Office Manager

CERTIFIED STORMWATER INSPECTOR

NEJTEH DERBEDROSSIAN

HAS BEEN AWARDED THIS CERTIFICATE OF ACHIEVEMENT FOR HAVING
SUCCESSFULLY COMPLETED ALL REQUIREMENTS OF THE
NATIONAL STORMWATER CENTER TRAINING COURSE

THIS CERTIFICATION IS EFFECTIVE FOR A PERIOD OF FIVE YEARS AND
INCLUDES 1.2 CONTINUING EDUCATION UNITS (CEUS)

DISCIPLINES DEVELOPED:
STORMWATER PERMIT COMPLIANCE
AND INSPECTIONS OF INDUSTRIAL
ACTIVITIES, COMMERCIAL FACILITIES,
CONSTRUCTION PROJECTS, AND
MUNICIPAL OPERATIONS



POLLUTION PREVENTION
ILLCIT DISCHARGE DETECTION AND
ELIMINATION
PUBLIC EDUCATION AND INVOLVEMENT
CONSTRUCTION
POST CONSTRUCTION


MICHELE LOMAX, DIRECTOR OF OPERATIONS

6658

CERTIFICATE NUMBER

JANUARY 28, 2016

DATE

THE NATIONAL STORMWATER CENTER
107-F EAST BROADWAY STREET BEL AIR, MD 21014
WWW.NPDES.COM



UNDERSTANDING OF NEED

NES prides itself on its excellent customer service. All employees at NES are courteous, responsive, timely, equitable and professional. Employees are trained whether in person or on the phone to be pleasant, respectful and professional. Employees give full attention to each customer's needs by asking questions and by providing accurate information. Our customer service representatives offer immediate action to requests and complaints.

NES maintains a drug-free workplace and employs a staff of over 80 operators including back-up personnel. This method of employing back-up operators allows NES to manage personnel changes without sacrificing the quality of service to any one of our customers. All personnel wear company uniforms which include identification patches identifying the company and employee.

At NES, employees are trained, licensed, insured and competent to assure quick response along with professional services. NES has been known for its remarkable quality of service and stands above all others in the industry by providing excellent customer service. All employees at NES have been screened and selected per NES' Driver Selection and Screening Policy.

NES believes that communication is a key factor in providing quality services, therefore, we have a 24/7 dispatch service available to assist Cities with additional, special or emergency requests. In addition, NES will provide all the Cities with NES' 24-hour dispatch telephone number and cellular telephone number of the project manager.

Safety comes first at NES; therefore, all managers, supervisors and employees receive ongoing safety training during their employment.

All operators have over five (5) years' experience, have completed training on the proper operating procedures of the vehicles assigned. Management personnel have over fifteen (15) years experience and are highly trained in maintaining the highest level of customer service by focusing on guaranteed satisfaction. All employees and management personnel are skilled, experienced and competent and all are capable of communicating in both written and oral English. If necessary, NES has a staff of management personnel, back-up operators and back-up vehicles which can be utilized.

NES also has fulltime in-house mechanics available 24/7 to handle any type of mechanical problem, should the need arise. Mechanics are trained and skilled to repair and maintain all types of vehicles.

NES will clean catch basins with connector pipe screens (CPS) and/or automatic retractable screens (ARS) and unmodified catch basins in accordance with each City's requirements. NES will report damaged catch basin screens and missing stenciling to each City and will inspect, clear all debris, and will report any evidence of rodents and/or vectors breeding/living in the storm drain system within 24 hours of discovery.

Furthermore, NES will take no less than five (5) photos documenting the before and after conditions of all debris cleaning from the same vantage points. All photos will be at least 4 megapixels in quality, in jpeg, and labeled so that it is easy to identify. The photos will be submitted with the invoice.

NES will provide services at a minimum one time per year between May 1 and September 30 each year. Also, inspections will be performed during October, January, and April. Per MS4 permit requirements, trash capture inserts will be cleaned at regular intervals to maintain efficiency.

NES will be responsible for all traffic controls in accordance with California Manual on Uniform Traffic Control Devices.

NES will utilize high-tech, customized equipment to clean the catch basins. See below equipment specifications:

Chassis/Engine

Freightliner Cab/Chassis

Engine 230 hp @ 3,500

rpm Front Axle 9,000 lb

Rear Axle 17,000 lb

Axle 120"

Wheel Base

110" Axle

Frame 61"

Gross Vehicle Weight 26,000

lb Transmission AT-545E

Allison MD 3060

Air Brake System

Rear Suspension 17,500 lb w/ 4,500 lb aux.

Debris Body (Custom Built NES Specs)

Custom body 6.5 yd capacity;
3/16" abrasion- and corrosion
resistant steel; full-size rear door,
top hinged, equipped with
replaceable neoprene
seal; minimum 50° dump angle;
hydraulic latches; load level indicator;
body drain hose; stainless steel float
ball shut-off;
full dump controls.

Vacuum System (Regenerative Air, PM-10)

Positive displacement, rotary lobe blower;
2,100 cfm and 33" HG
vacuum; powered by auxiliary engine
and driven via heavy-duty split shaft
transfer
case; exhaust silencer and PM-10 dust control screen.

Boom and Pick-Up Hose

Side-Mount operation; all connections
between debris body and boom self
adjusting, pressure-fitting seals; 8"
ID on all hose and tubes;
hydraulic 8'extendible boom
with 120° rotation; electric over
hydraulic solenoid system; boom
movement controls at the hose reel via
pendant control with emergency
shutdown switch; 9'
of aluminum suction pipe
and over-center clamps.

High-Pressure Jet (Rodder® Hose)

50' x 1-2" rodder hose; 3,000 psi operating pressure and 7,250 psi burst pressure; 15° sand nozzle and 30° sanitary nozzle; hose guide and rope. High-Pressure Water Pump
Hydraulically driven, double-acting, single piston water pump; hydraulic pump driven off of auxiliary engine via heavy-duty transfer case; side control engagement/disengagement; accumulator; pump capable of 4.0 gpm at 2,500 psi; independent flow and pressure capabilities at full vacuum; flooded suction inlet; capable of running dry without damage.

Water Tank

One cylindrical cell constructed of PVC; 350 gal capacity; positioned at frame rail for best weight distribution and center of gravity; single curbside fill point equipped with antisiphon device; water level sight gauge.

Side-Mounted Vacuum Hose 8"

Assembly mounted on independent frame attached to truck frame; spun steel construction with no braces required; 120° rotation on heavy-duty bearing; Hydraulic drive motor with speed and forward/reverse controls; adjustable, rotating swivel joints with replaceable seals on inlet line; all operating controls located on curbside.

Manhole Cleaning Handgun

High-pressure water pump relieved to provide 5.0 gpm at 1800 psi for cleaning manholes; 25' x 1/2" wire-reinforced hose; quick-connect coupler; mid-ship mount; variable flow pattern, fine mist to steady stream.

Electric and Hydraulic System

All connections sealed; hydraulic reservoir; modular, accessible and removable 35 gal hydraulic reservoir.



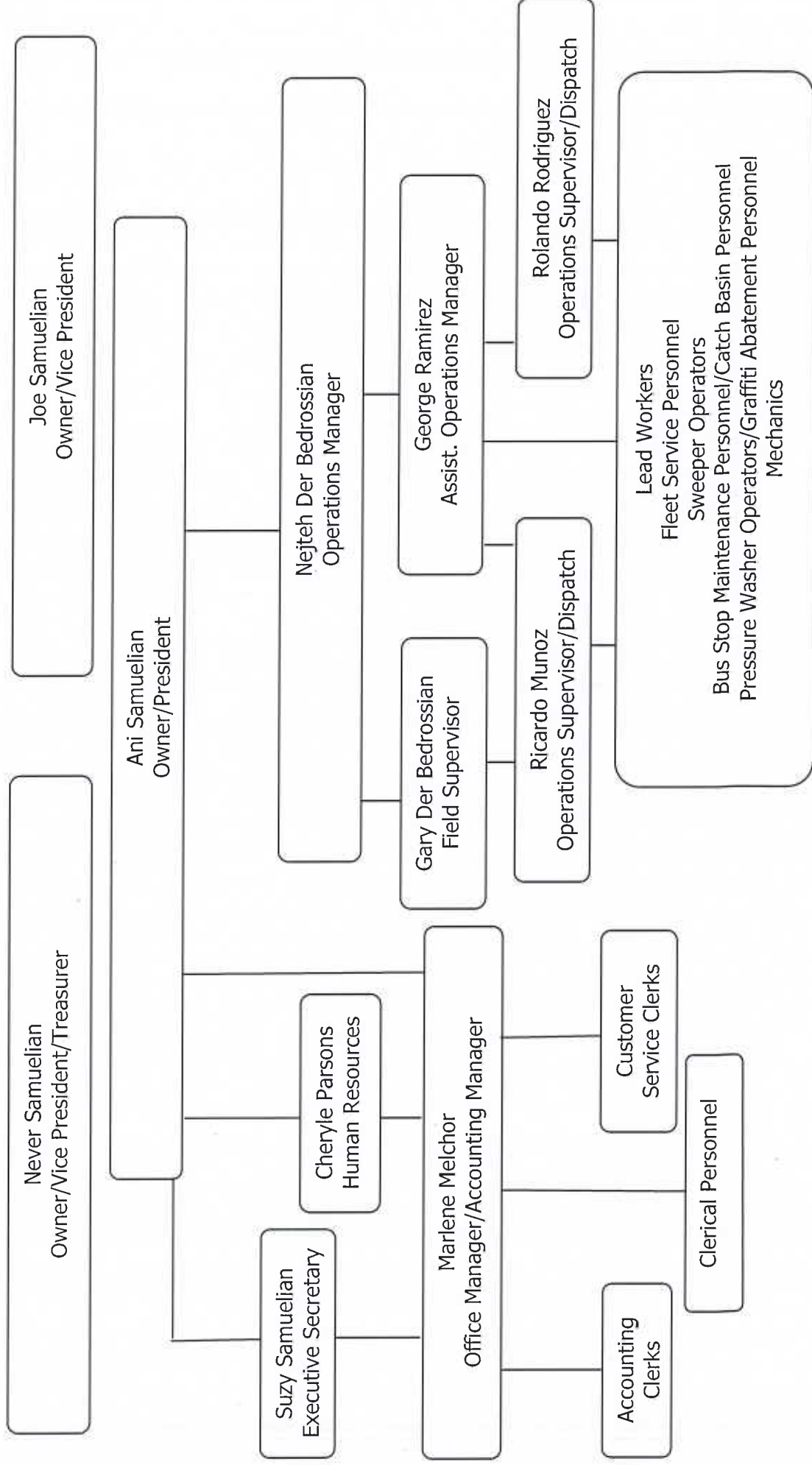
COMPANY & TEAM EXPERIENCE***CONFIDENTIAL***

Three (3) Year Minimum Experience Requirement

Customer Name Address	Contact Person Title	Phone # Fax # Email Service Dates
City of Montebello 1600 W. Beverly Blvd. Montebello, CA 90640	Rene Bobadilla City Manager	Ph. (323) 887-4616 Fax (323) 887-4716 rbobadilla@cityofmontebello.com Service Dates: 2013 to Current
City of Downey 11111 Brookshire Downey, CA 90241	John Oskoui Asst. City Manager	Ph. (562) 622-3398 Fax (562) 904-7296 jOskoui@downeyca.org Service Dates: 2018 to Current
City of Commerce 2535 Commerce Way Commerce, CA 90040	Edgar Cisneros City Manager	Ph. (323) 722-4805 Fax (323) 726-6231 ECisneros@ci.commerce.ca.us Service Dates: 2014 to Current
City of Huntington Park 6550 Miles Ave. Huntington Park, CA 90255	Ricardo Reyes City Manager	Ph. (323) 582-6161 Fax (323) 588-4577 citymanager@hpca.gov Service Dates: 2014 to Current



COMPANY & TEAM EXPERIENCE





COMPANY & TEAM EXPERIENCE

Executive:

Ani Samuelian
Joe Samuelian
Never Samuelian
Suzy Samuelian

President **(Contract Manager)**
Vice President
Vice President/Treasurer
Executive Secretary

Administrative:

Marlene Melchor
Cheryle Parsons

Office Manager/Accounting Manager
Human Resources, PHR
Accounting Clerks
Customer Service Clerks
Clerical Personnel

Operations:

Nejteh Der Bedrossian
George Ramirez
Gary Der Bedrossian

Operations Manager **(Project Manager)**
Assistant Operations Manager
Field Supervisor
Lead Workers
Fleet Service Personnel
Sweeper Operators
Bus Stop Maintenance Personnel
Catch Basin Personnel
Pressure Washer Operators
Graffiti Abatement Personnel

Mechanics:

Jose Martinez

Fleet Maintenance Supervisor
Lead Mechanic
Mechanics

Ani Samuelian/President (Contract Manager)

Ani Samuelian has been employed with NES since 1994 and her responsibilities include: Oversee daily operations, contract management, accounts payable/receivable/payroll. Assist in establishing effective company goals and evaluate all insurance and bonding policies and procedures. Responsible for developing and implementing marketing strategies. Provide adequate communication with staff to identify problems and coordinate corrective action plans. Coordinate with department heads to facilitate efficient management functions. Participate in weekly meetings to discuss daily operations performance, regulatory issues, client concerns and company policies and procedures. Responsible for ensuring compliance of all State and Federal laws and regulations. Oversee Human Resources, Safety and Public/Government Relations. Ani is bilingual (English/Armenian) and has graduated from Southern California College of Business & Law. Ani is also a proud member of the L.A. Chapter Maintenance Superintendents Association (MSA) and the north american Power Sweeping association (naPSa). In March 2016, Ani was honored as the "Woman of the Year" in the area of business from the 32nd Senate District.

Nejteh Der Bedrossian/Operations Manager (Project Manager)

Nejteh Der Bedrossian has been employed with NES since 1991 and his responsibilities include: Oversee and supervise the daily operations of the plant. Responsible for designing new routes and organizing daily service routes and schedules for an effective operation. Managing and overseeing employees. Managing disposal operations; administer and oversee disposal program, including recycling and composting; establish programs with municipalities to meet AB 939 mandates. Monitoring and inspecting field operations; project point liaison for emergency callouts or request for services; monitors and reviews GPS tracking system reports. Perform cost comparison analysis to determine the most efficient and cost effective way to provide services to our clients. Responsible for inventory control of the plant and purchases for maintaining an effective operation. Participate in weekly meetings to discuss daily operations performance, regulatory issues, client concerns and company policies and procedures. Responsible for ensuring compliance of all State and Federal laws and regulations. Nejteh is a Certified Stormwater Inspector. Nejteh is also multilingual and a proud member of the L. A. Chapter - Maintenance Superintendents Association (MSA) and the north american Power Sweeping association (naPSa).

George Ramirez/Assistant Operations Manager

George Ramirez has been employed with NES since 2007 and his responsibilities include: assisting in the daily operations, organizing daily routes, scheduling, dispatch, field supervision, quality control, GPS monitoring and overseeing and supervising the daily maintenance and cleanliness of all vehicles. George is bilingual (English/Spanish) and has over 15 years experience.



COMPANY & TEAM EXPERIENCE

Gary Der Bedrossian/Field Supervisor

Gary Der Bedrossian has been employed with NES since 1985 and his current responsibilities include: field supervision, quality control, monitoring and inspecting field operations, designing new routes and organizing daily service routes and schedules for an effective operation. Gary started employment with NES as a sweeper operator; therefore, Gary is well aware and knowledgeable of the pattern of sweeping, quality, route design and issues relating to sweeping performance and all other aspects of sweeping. Gary is multi-lingual (English, Armenian, Arabic, and Turkish).

Marlene Melchor/Office Manager

Marlene Melchor has been employed with NES since 2000 and her current responsibilities include: office management, accounts payable, accounts receivable, payroll, scheduling, report administration and overseeing customer service department.



GATEWAY WATER MANAGEMENT AUTHORITY

16401 Paramount Boulevard • Paramount, California 90723

REQUEST FOR PROPOSALS FOR MUNICIPAL STORM SEWER CATCH BASIN CLEANING (RFP 2020-01)

CATCH BASIN CLEANING COST PROPOSAL FORM

Company Name and Address:

Nationwide Environmental Services div. of Joe's Sweeping, Inc.
11914 Front Street
Norwalk, CA 90650

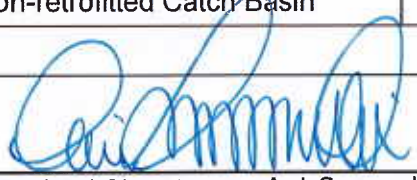
Proposal pricing shall be based on a per catch basin costs and shall include the following work to be performed:

Each Company shall inspect at regular intervals and clear all debris in catch basins within the jurisdiction of the Contracting Agencies with which the Company has entered into a contract a minimum of one time between May 1 and September 30 of each year. In addition, the Company shall perform one inspection of all catch basins within the jurisdiction of the Contracting Agencies with which the Company has entered into a contract during the months of October, January, and April. The Los Angeles MS4 Permit requires trash capture inserts be cleaned at regular intervals to maintain efficiency. The Company shall not perform repair, maintenance or other work that would require a Contractor's License or the payment of prevailing wages. The Company shall report to the appropriate Contracting Agency any damaged catch basin screens and missing stenciling requirements. The Company shall report evidence of rodents and/or vectors breeding/living in the storm drain system to the appropriate Contracting Agencies within twenty-four (24) hours of discovery.

The Company shall be responsible for developing and implementing traffic control procedures in accordance with California Manual on Uniform Traffic Control Devices (latest addition). The Contracting Agency may request written copies of Traffic Control Plans for collector or arterial streets, if necessary. The Company shall take a photo documenting the before and after conditions of all debris cleaning, from the same vantage points, in an amount not less than five (5) of each condition. All photos shall be at least 4 MP in quality, in .jpg format, labeled such that it is easy to identify each catch basin location and submitted with the invoice to the appropriate Contracting Agency.

Proposal prices shall be guaranteed.

Description	Quantity	Unit	Unit Price	Total
ARS Catch Basin	1,000	each	\$ 38.50	\$ 38,500.00
CPS Catch Basin	9,500	each	\$ 38.50	\$ 365,750.00
ARS & CPS Catch Basin	4,000	each	\$ 38.50	\$ 154,000.00
Non-retrofitted Catch Basin	3,000	each	\$ 38.50	\$ 115,500.00
Total				\$ 673,750.00


Authorized Signature Ani Samuelian/President

July 31, 2020
Date

CATCH BASIN CLEANING



- ♦ EPA (MS-4) COMPLIANT CATCH BASIN CLEANING.
- ♦ PREVENTING POLLUTANTS FROM FLOWING TO THE OCEAN.



- ♦ PRE AND POST RAIN CLEANING PREVENTS STREETS FROM FLOODING.
- ♦ REMOVING DECAYING DEBRIS REDUCES FOUL ODORS.
- ♦ COMPLIMENTS CLEAN WATER ACT
- ♦ HELPS TO CONTROL WEST-NILE VIRUS.
- ♦ ROUTINE CLEANING PROTECTS OUR ENVIRONMENT.



BEFORE



BEFORE



AFTER



AFTER

**Nationwide
Environmental
Services®** Division of Joe's Sweeping, Inc.

11914 Front St.
Norwalk, CA 90650
(562) 860-0604

Request for Proposal For Municipal Storm Sewer Catch Basin Cleaning (RFP 2020-01)

A Proposal Submitted to the Gateway Water Management
Authority



**RON'S MAINTENANCE INC.
P.O. Box 4562
DOWNEY, CA 90241**

JULY 31, 2020

Gateway Water Management Authority
Attn: Ms. Traci Gleason
16401 Paramount Blvd.
Paramount, CA 90723

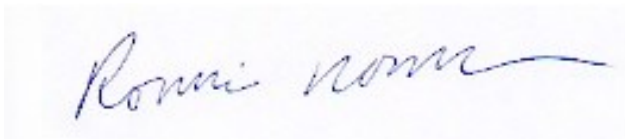
RE: REQUEST FOR PROPOSAL – MUNICIPAL STORM SEWER CATCH BASIN CLEANING (RFP 2020-01)

Ron's Maintenance, Inc. (RMI) has reviewed the requested for proposal and is pleased to submit the attached proposal to the Gateway Water Management Authority (GWMA) for Municipal Storm Sewer Catch Basin Cleaning services. RMI is sensitive to the financial uncertainties faced by many municipal agencies due to Covid-19 related revenue losses and the enclosed proposal reflects this understanding.

RMI has been committed to providing the Contracting Agencies of the GWMA with superior catch basin cleaning services since 2011. If selected, RMI promises continued delivery of unparalleled service in inspection and cleaning of the approximately 1488 catch basins within the San Gabriel River Watershed and 16,177 modified and unmodified catch basins within the Los Angeles River Watershed. RMI guarantees our level of service, and cost-effective approach can not be duplicated by our competitors.

As company President, I Ron Norman, have the legal authority to negotiate and contractually bind RMI. Should you have any questions or need additional information, please feel free to contact me via email at Ron@ronsmaintenance.com or by telephone at (213) 359-3827.

Sincerely,

A handwritten signature in blue ink that reads "Ronnie Norman". The signature is fluid and cursive, with a long horizontal stroke at the end.

Ronnie Norman,
President/CEO
Ron's Maintenance, Inc.

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PROPOSER (COMPANY) INFORMATION

COMPANY BACKGROUND

Ron's Maintenance, Inc. (RMI), was founded in 1994 by Ron Norman in Los Angeles, CA and has been providing municipal catch basin and storm drain clean-out services to municipal agencies throughout southern California for more than twenty-six (26) years. We take the responsibility of protecting the environment by maintaining catch basins to prevent blockages of the municipal storm sewer system and to minimize the amount of pollutants discharged into our local waterways seriously.

At RMI we are committed to providing municipal agencies with unsurpassed catch basin and storm drain cleaning and inspection services, by utilizing the most efficient and cost-effective cleaning methods in the industry. RMI has incorporated a computerized work order management system to track cleaning and inspection activities. Vital information is collected in RMI's work order management system, including the date of cleaning and/or inspection; maintenance and/or repair requirements; the amount of trash, sediment, and green waste removed; and if the catch basin was re-stenciled. The information collected is utilized to optimize future catch basin cleaning and maintenance efforts. RMI's optimized cleaning and inspection program helps to reduce street flooding, to minimize nuisance odors, and to significantly reduce the discharge of pollution to our waterways.

RMI'S COMPANY PROFILE

- RMI is an S Corporation, owned and operated by Ron Norman.
- There are no subsidiaries or parent companies.
- C-61/D63 General Contractor License: License number 972124

All services will be directed from our company yard located at 5428 S Broadway St, in the City of Los Angeles. All written communication should be mailed to P.O. Box 4562, Downey, CA 90241.

UNDERSTANDING OF NEED

The GWMA is soliciting bids on behalf of its Contracting Agencies to provide annual catch basin cleaning and inspection services for the entire Gateway Region (Los Angeles River and San Gabriel River Watershed areas) for a minimum annual frequency of one cleaning between May 1st and September 30th. In addition, the Contracting Agencies require inspection of all catch basins within their jurisdictions during the months of October, January, and April annually. Further, the Contracting Agencies are seeking the assistance of a firm to quickly and effectively report damaged screens, missing stenciling, evidence of rodents and/or vector breeding, and the identification of illicit discharges within twenty-four (24) hours of discovery.

We have thoroughly reviewed the scope of services requested. RMI has provided the services requested to a number of Contracting Agencies within the GWMA since 2011. Each Contracting Agency has our assurance that our project team will accomplish the scope of services in the comprehensive and thorough manner outlined below:

- **Service:** Our project team is service oriented, courteous, and reliable. Each Contracting Agency will receive personalized service by a project team who is familiar with the agency and has an understanding of the environmental and regulatory sensitivities of the services requested.
- **Professionalism:** We understand that each Contracting Agency has come to expect a high level of confidence in the staff assigned. The individuals assigned possess the technical skills the GWMA is seeking and the interpersonal skills that tie our technical know-how to practical service.
- **Control:** Our systematic approach guarantees that we will deliver the services requested in the Scope of Work and that we are held accountable for the quality of our services. Levels of service are provided to meet the workload demands and the priorities of each Contracting Agency and will be clearly defined and communicated to all assigned staff.
- **Responsiveness:** Each Contracting Agency will be served by a team that has worked effectively with key staff, and able to respond to the needs and priorities of each Contracting Agency,

As we deliver these services, we will continually:

- Evaluate our operations to ensure that services are being properly, efficiently, and effectively delivered;
- Evaluate services being provided and the resources assigned to complete the tasks, assuring staffing levels are always appropriate based on the workload; and
- Identify any improvements in our processes to enhance services provided.

At RMI, we are committed to providing the Contracting Agencies of the GWMA with unsurpassed catch basin cleaning and inspection services. RMI will utilize the most efficient and cost-effective catch basin and storm drain cleaning methods. We have incorporated a computerized work order management system to track cleaning and inspections performed. Vital information will be collected in our work order management system, including the date of cleaning and/or inspection; the amount of trash, sediment, and green waste; and the amount of waste removed/observed from each catch basin. If any defects/upset are observed, RMI will communicate the nature of the upset/repair (i.e., damaged or missing stencils, evidence of vectors or illicit discharges, damaged catch basin screens, or catch basin in need of cleaning. RMI will transmit the information collected to each Contracting Agency to help them optimize future catch basin cleaning and maintenance efforts. Our optimized inspection program helps to reduce street flooding, to minimize nuisance conditions, and to significantly reduce the discharge of pollution to our waterways.

RMI's project approach and quality assurance measures described on the following pages will ensure that all services are performed to the Contracting Agency's satisfaction.

Project Initiation:

The RMI project team will contact each Contracting Agency in advance of catch basin cleaning services to establish the project schedule and deliverables; traffic control requirements/constraints; waste handling and disposal; and other pertinent project information. Our supervisory staff will review and verify each Contracting Agency's data collection and reporting requirements. In addition, we will review our safety procedures and traffic control considerations with staff prior to performing any field-work.

Covid-19 Project Safety Measures:

Our service staff will adhere to all social distancing and masking guidelines while onsite and take personal responsibility in managing themselves and reporting all illnesses to management. We will not conduct any meetings or gatherings with nine or more individuals present. Our project pre-work meetings will be conducted utilizing the proper social distancing measures and personnel protective equipment (facemasks).

RMI has a ZERO TOLERANCE policy for any worker showing up and/or working on the jobsite when they are showing or experiencing symptoms of COVID-19. All workers have a personal responsibility to keep both themselves and those around them on safe and clear of any harmful exposures. It is our responsibility to provide a safe working environment for all workers. Now more than ever, safety is the number one priority, and there will not be any exceptions made for any individual.

Traffic Control Measures:

Should catch basin cleaning activities require the closure or impediment of vehicle traffic, we will obtain the necessary encroachment permits from the Contracting Agency. If required, RMI will submit a traffic control plan and provide traffic control services and devices to include: cones, delineators, signage and flaggers (as necessary).

Cleaning Procedures:

- Our field crews will implement appropriate traffic control measures that will be included in standard or customized traffic control plans. Working hours will be limited to 7:00 a.m. to 4:00 p.m., Monday through Friday, unless otherwise approved by the Contracting Agency.
- Upon approach, we will visually inspect the condition of the catch basins; the legibility of “no dumping” signage/stencils; and note any build-up of debris outside the catch basin. Our staff will look for evidence of blockage or damage to the catch basin. Any damage will be reported to the Contracting Agency’s representative within one (1) business day of discovery.
- Field personnel will document all information from inspections/cleaning using RMI Catch Basin Maintenance form or forms supplied by the Contracting Agency. Information collected will be provided to the Contracting Agency within 30 days of completion of cleaning and inspection activities.
- Our staff is trained to look for evidence of illegal dumping of hazardous wastes such as used oil and paint in the catch basin / storm drain system. Should our crews encounter these materials, they will immediately notify the Contracting Agency’s representative.
- We will document the condition of the catch basin prior to and upon completion of cleaning utilizing a digital camera with a time stamp. Photographs will be provided to the Contracting Agency’s representative. All photographic images will be submitted to the Contracting Agency along with maintenance logs within 30 days of service completion date.
- Waste shall be properly disposed of in accordance with all applicable Federal, State, and local regulations. We will provide the Contracting Agency with the total amounts of all waste removed from each round of cleaning.



On-Going Inspections:

- RMI will perform inspections of all identified catch basins during the months of October, January, and April (on an annual basis).
- If authorized by the Contracting Agency, RMI will immediately clean any catch basins observed having blocked screen inlets, blocked screened outlets, or found to be 25% full of trash/debris (in accordance with Order No. R4-2012-0175 Part 9.h.iii.(2)).
- RMI will document inspection results on a Field Data Sheet along with providing any necessary photographic documentation.



Vector/Rodents:

- RMI will report to contracting agencies within 24 hours of discovering evidence of vector or rodent breeding/living activities in catch basins/storm drains.

Confined Space Training

RMI fully complies with all applicable State of California Occupational Safety and Health Administration (Cal/OSHA) and Public Works' Safety Requirements, while performing all catch basin and storm drain system maintenance activities.

RMI is aware that entry into Permit-Required Confined Spaces, as defined in California Code of Regulations Title 8, Section 5157, may be required as a part of the work specified in the Scope of Work. RMI shall perform any required confined space entries in accordance with Cal/OSHA Confined Space Section 5156, 5157, 5158, Title 8 and CCR.

Hazardous Waste Recognition

RMI staff is trained and is familiar with recognizing signs of illegal dumping of hazardous materials such as used oil and paint in catch basins and the storm drain system. Upon discovery of illegal dumping of hazardous wastes, RMI staff will comply with the reporting and response procedures established by the Contracting Agency, which includes immediate telephone notification of staff.

COMPANY AND TEAM EXPERIENCE

PROJECT TEAM

Our project team is comprised of recognized storm drain system maintenance experts, with more than 60 years of combined industry experience. Additionally, our team has the technical depth as well as training to address all of the City's storm drain cleaning and inspection needs.

Mario Gudino Sr. – Project Manager

Mr. Gudino is a strong asset to the Project Team and has over twenty-three (23) years of experience as a project manager. Mr. Gudino will supervise crews in performing catch basin cleaning and inspection services. Mr. Gudino's duties will include the following:

- On-site project supervision and project coordination;
- Inspect and clean CPS and filter units;
- Oversee work crews to complete all project tasks;
- Manage supplies and keep track business expenses;
- Responsible for knowing and abiding by local ordinances/regulations; and
- Generate reports of work completed and report to City staff contact.

Mr. Gudino has more than eight (8) years of experience in cleaning CPS, APS, MRS, and FBI inserts and is certified in Confined Space Entry; First Response for Unusual and Hazmat Occurrences; Traffic Management; and is a Contech Certified Maintenance Provider.

Martin Pinedo

Mr. Pinedo has more than sixteen (16) years of experience providing field support services on storm drain and catch basin cleaning and inspection projects throughout southern California. Mr. Pinedo's current duties include the following:

- Cleaning, inspection, and repair of catch basins;
 - Contech Certified Maintenance Provider;
 - Confined space entry recognition and awareness certification;
 - Documenting catch basin cleaning and inspection information; and
 - Traffic control measures implementation.
-

Juan Diaz

Mr. Diaz has more than nine (9) years of experience in the field providing support on well over 100 contracts. In addition, Mr. Diaz has five (5) years of experience in cleaning catch basins and catch basins equipped with CPS, APS, MRS and FBI inserts and has completed Certified in Confined Space Entry training and is a Contech Certified Maintenance Provider.

Mario Gudino Jr.

Mr. Gudino has more than thirteen (13) years of experience in providing storm drain system inspection and maintenance services to municipal clients throughout southern California. Mr. Gudino has completed Certified Confined Space Entry training and is a Contech Certified Maintenance Provider.



CITY OF PARAMOUNT – ANNUAL CATCH BASIN INSPECTION AND CLEANING SERVICES
2014-Present

CONTACT: Sarah Ho, Assistant Public Works Director
16400 Colorado Ave
Paramount, CA 90723 | Telephone Number: (562) 220-2157

PROJECT DESCRIPTION: Annual cleaning and inspections of the City's 500+ catch basins.



LOS ANGELES COUNTY DEPARTMENT OF PUBLIC WORKS – STORM DRAIN CLEANING SERVICES
1998 – Present

CONTACT: Aki Gadim, Head Construction Inspector
900 S. Fremont Ave

Alhambra, CA 91803 | Telephone Number: (818) 994-9964

PROJECT DESCRIPTION: On-going annual cleaning of 37,000 retrofitted and unmodified catch basins within Los Angeles County. RMI performs annual Dry and Wet season cleaning of unmodified and modified catch basins, documenting the amount of trash and debris removed from each basin; the condition of any trash excluder device; and re-stenciling catch basins (as necessary).



COUNTY OF ORANGE – ANNUAL CATCH BASIN INSPECTION AND CLEANING SERVICES
2013 – Present

CONTACT: Ceaser Segura
County of Orange Public Works
222 E. Bristol St
Orange, CA 92865-2714 | Telephone Number: (714) 448-2924

PROJECT DESCRIPTION: Annual storm drain cleaning and inspection of the 1250 retrofitted and unmodified catch basin/drop inlet structures. RMI performs inspection and cleaning services during the Wet and Dry seasons; documenting services with digital photographs; disposal of collected debris; reporting inoperable or damaged excluder devices; and re-stenciling catch basins (as necessary).



CITY OF VENTURA – CATCH BASIN CLEANING SERVICES
2013 – Present

CONTACT: Chris Palmeri, Public Works Supervisor
City of San Buenaventura
501 Poli Street, Room 204
Ventura, Ca 93002-0099 | Telephone Number: (805) 652-4521

PROJECT DESCRIPTION: Annual cleaning of City's 1184 retrofitted and unmodified catch basins, services provided twice annually. Re-stenciling of catch basins as needed.

CATCH BASIN PROPOSAL FORM



GATEWAY WATER MANAGEMENT AUTHORITY

16401 Paramount Boulevard • Paramount, California 90723

REQUEST FOR PROPOSALS FOR MUNICIPAL STORM SEWER CATCH BASIN CLEANING (RFP 2020-01)

CATCH BASIN CLEANING COST PROPOSAL FORM

Company Name and Address:

Ron's Maintenance Inc.

P.O. Box 4562, Downey, CA 90241

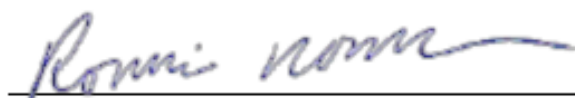
Proposal pricing shall be based on a per catch basin costs and shall include the following work to be performed:

Each Company shall inspect at regular intervals and clear all debris in catch basins within the jurisdiction of the Contracting Agencies with which the Company has entered into a contract a minimum of one time between May 1 and September 30 of each year. In addition, the Company shall perform one inspection of all catch basins within the jurisdiction of the Contracting Agencies with which the Company has entered into a contract during the months of October, January, and April. The Los Angeles MS4 Permit requires trash capture inserts be cleaned at regular intervals to maintain efficiency. The Company shall not perform repair, maintenance or other work that would require a Contractor's License or the payment of prevailing wages. The Company shall report to the appropriate Contracting Agency any damaged catch basin screens and missing stenciling requirements. The Company shall report evidence of rodents and/or vectors breeding/living in the storm drain system to the appropriate Contracting Agencies within twenty-four (24) hours of discovery.

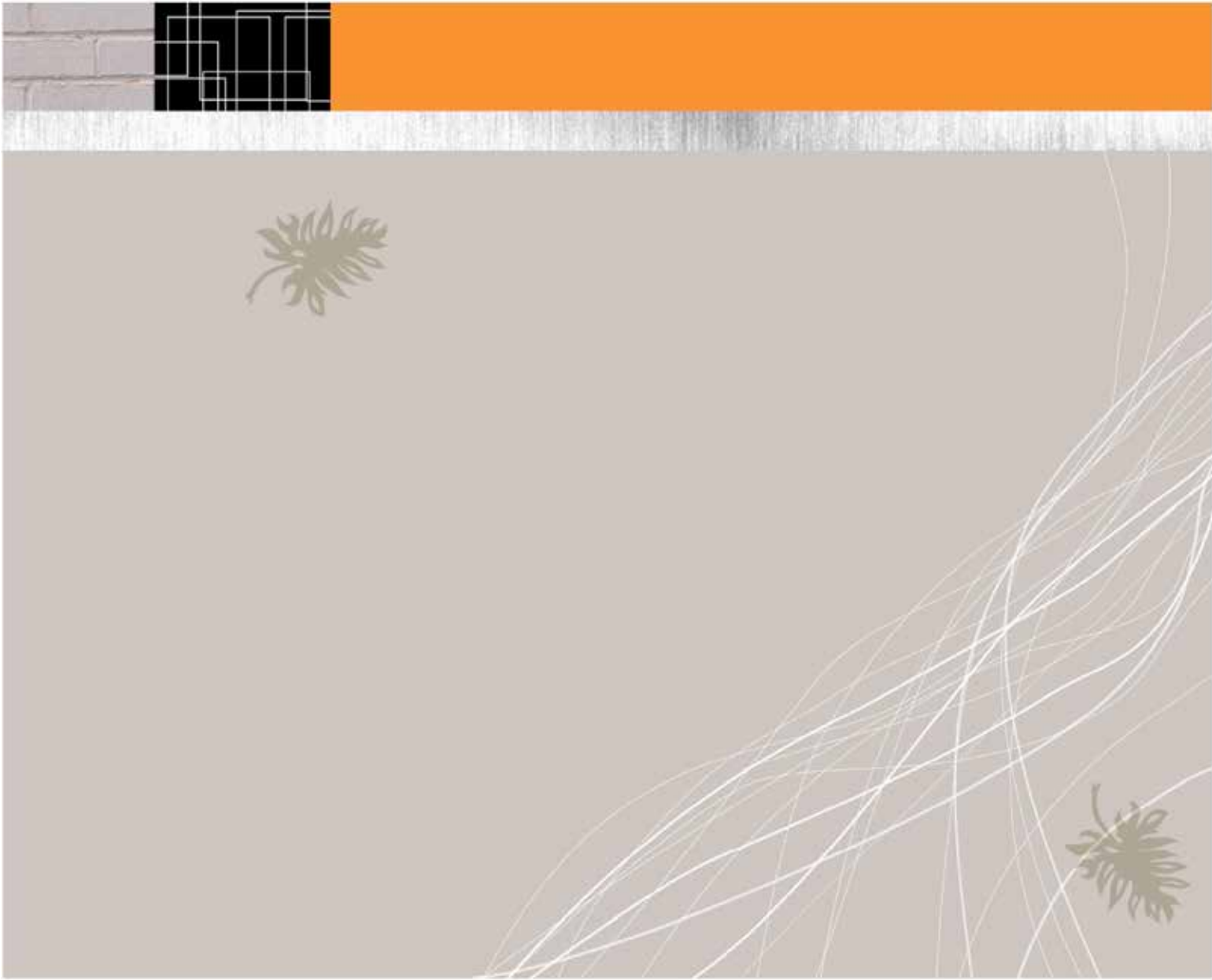
The Company shall be responsible for developing and implementing traffic control procedures in accordance with California Manual on Uniform Traffic Control Devices (latest addition). The Contracting Agency may request written copies of Traffic Control Plans for collector or arterial streets, if necessary. The Company shall take a photo documenting the before and after conditions of all debris cleaning, from the same vantage points, in an amount not less than five (5) of each condition. All photos shall be at least 4 MP in quality, in .jpg format, labeled such that it is easy to identify each catch basin location and submitted with the invoice to the appropriate Contracting Agency.

Proposal prices shall be guaranteed.

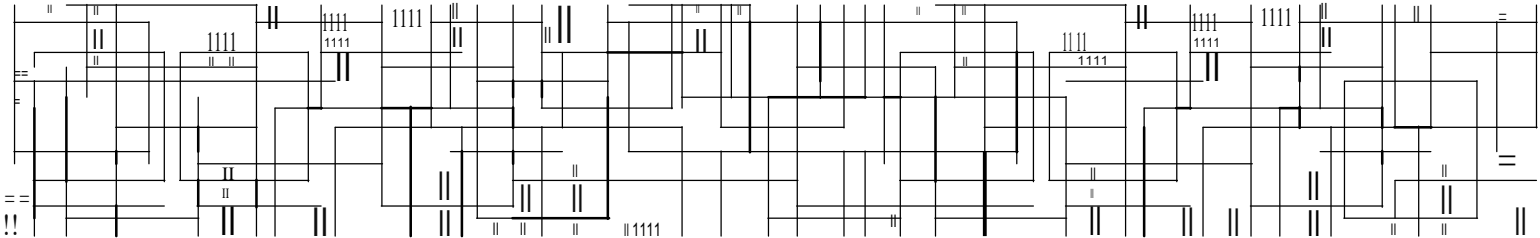
Description	Quantity	Unit	Unit Price	Total
ARS Catch Basin	1,000	each	\$25.00	\$25,000.00
CPS Catch Basin	9,500	each	\$25.00	\$237,500.00
ARS & CPS Catch Basin	4,000	each	\$25.00	\$100,000.00
Non-retrofitted Catch Basin	3,000	each	\$25.00	\$75,000.00
Total				\$437,500.00


Authorized Signature

07/30/2020
Date



P.O. BOX 4562 Downey, CA 90037 | Phone: 213.359.3827 | Fax: 562.861.2418
Ronsmaintenance@aol.com | www.Ronsmaintenance.com



REQUEST FOR PROPOSALS

MUNICIPAL STORM SEWER CATCH BASIN CLEANING RFP 2020-01

**Gateway Water Management Authority
16401 Paramount Blvd.
Paramount, CA 90723**

Submitted by



UNITED STORM WATER INC.

14000 E. Valley Blvd.
City of Industry, CA 91746

Lydia Perry
VP Marketing & Sales
626/ 961-9326 Office
626/ 434-6994 Fax
626/ 890-7078 Cell

lydia@unitedstormwater.com

Due Date: July 31, 2020 @ 4:00 P.M.



July 31, 2020

Gateway Water Management Authority
Attn: Ms. Traci Gleason
16401 Paramount Blvd.
Paramount, CA 90723

Subject: Municipal Storm Sewer Catch Basin Cleaning Proposal, RFP 2020-01

Dear Ms. Gleason,

Incorporated in 1999 by the owners of United Pumping Service, United Storm Water is a family owned and operated minority business enterprise (MBE) that is a pioneer in storm water remediation and storm water management. United Storm Water is a Class A contractor with demonstrated experience and expertise in catch basin cleaning, the fabrication and installation of storm drain BMPs (DrainPac Filter Insert, Wing-Gate Automatic Retractable Screen, Connector Pipe Screen), and is the current holder of similar contracts with numerous public agencies.

United was the original firm who was contracted to design and implement what was at the time the largest storm water remediation project in Los Angeles County, and has been developing specialized services in storm water management for southern California cities as the industry continues to evolve. United has successfully performed storm water management services and installed BMP products for government agencies within Los Angeles County since 1999, including installation of thousands of ARS and CPS units as a subcontractor for the original Gateway Catch Basin Retrofit project. United's familiarity with the Contracting Agency's storm drain systems ensures that client expectations will be met and/or exceeded.

Providing storm water management services that include storm drain inspection and monitoring, cleaning, and a robust documentation program, United Storm Water offers proactive means of complying with the numerous local, state, and federal regulations that govern illicit storm water discharge. Since 1999 United Storm Water has aided government agencies nationwide in reaching their trash Total Maximum Daily Load (TMDL) limits. Cleaning thousands of storm drain conveyance systems every year, and designing, fabricating and installing a myriad of custom made structural BMPs yearly, United Storm Water is considered experts in their field.

Proposal Summary

United Storm Water has all the manpower and resources in place for providing reliable services as required by this RFP without the use of subcontractors. All our employees are on-call 24-hours and our field staff is comprised of 35 Drivers, 50 Supervisors and Technicians, and 10 Project Managers. Designated Hazmat responders are assigned Emergency Response Utility vehicles that are in their possession 24-hours per day to facilitate the rapid response times that our customers rely on.

Catch basin cleaning rates include considerations for permits, mobilization, traffic control, and documentation of inspection/cleaning services (excludes disposal). Per the RFP prevailing wage rates do not apply to this project. All fees

associated with transportation and disposal of the extracted waste will be negotiated with the Contracting Agency separately. Should the Department of Industrial Relations determine that prevailing wage rates apply for this project a change order will be issued to compensate United for the additional cost. United's is open to negotiating pricing.

Contacts

Please contact Lydia Perry (626/ 890-7078; lydia@unitedstormwater.com) should you require any additional information or to schedule an interview as part of the competitive bid process.

Thank you for your consideration of our proposal!

Sincerely,

A handwritten signature in black ink, appearing to read 'Eduardo Perry Jr.', with a stylized flourish at the end.

Eduardo Perry Jr.
President

STATEMENT OF QUALIFICATIONS— UNITED STORM WATER, INC.

Proposer Information

Company

- **Legal Name:** United Storm Water, Inc.
- **Address:** 14000 E. Valley Blvd., City of Industry, CA 91746
- **Year Founded:** 1999 (21 years)
- **Legal Form of Company:** S-Corporation
- **California Contractor License No.:** 768583, Class A (HAZ, C-21, C-27, C-31, C-42)
- **Tax Identification No.:** 95-4742126
- **Contact Regarding Proposal:** Lydia Perry, VP Marketing & Sales, Cell 626/ 890-7078

Ownership & Management

- **Subsidiaries:** N/A
- **Parent Company:** N/A
- **Company Owners:** Eduardo Perry Jr., Daniel Perry, Lydia Perry, Dora Pina
- **Senior Management Team:**
 - Eduardo Perry Jr. President
 - Daniel Perry Executive Vice President
 - Lydia Perry Vice President of Marketing & Sales

Understanding of Need

Description of Work

United Storm Water, Inc. (United), shall render to the Gateway Water Management Authority the services set forth in the specifications for Municipal Storm Sewer Catch Basin Cleaning. United will provide all labor, equipment and materials needed for inspecting and cleaning unmodified catch basins as well as catch basins containing Connector Pipe Screens (CPS) and/or Automatic Retractable Screens (ARS). United will enter into contracts with individual municipalities wishing to accept United's pricing and terms. The total number of catch basins, if all cities contracted, is estimated between 14,000 and 18,000. The term of the agreement will be for (3) years from the date of acceptance.

Services include traffic control, catch basin cleaning (includes BMP cleaning) and documentation. United shall inspect and clear all debris a minimum of one time between May 1 and September 30 of each year. In addition, United shall perform one inspection of all catch basins during the months of October, January and April. Documentation will include before and after photos of cleaning from the same vantage points in an amount not less than (5) of each condition. Disposal of the extracted waste will be the responsibility of the Contracting Agency or per request as extra work.

General Approach

United Storm Water operates out of an 8-acre fleet yard that is centrally located in the City of Industry and has all the manpower and resources in place for providing reliable services as required by this RFP without the use of subcontractors. We will employ a project management system for ensuring safe, legal, and accurate results for this contract. Individual contracts will be assigned to United's Project Management team.

United will provide confined space entry equipment that will be utilized as required for all inspection and cleaning services. Confined space entry equipment will include at a minimum an air monitor, air blower (if existing ventilation is insufficient), parachute harness, safety harness, and a tripod man lift hoisting device for lifting employees out of the space. A Confined Space Entry Permit will be completed for each site.

Catch basin cleaning will be performed utilizing Residential Vactron Trucks. Prior to beginning cleaning the work area in the streets will be coned off and/or construction signs will be posted per the approved traffic plan. Before leaving each

cleaning site the service staff will sweep at least two feet around the catch basins. All extracted debris will be offloaded at the Contracting Agency's provided stockpile location.

There will be a Field Supervisor assigned to this project who will oversee all inspection and cleaning operations. The Field Supervisor will ensure compliance with all applicable laws (federal, state, and local), ordinances and regulations, will coordinate with United's Project Manager to ensure that all customer needs are satisfied, and will approve or reject the work performed and methods used. All work will be performed in a timely manner per a schedule and route that has been pre-approved by the Contracting Agency.

All work will be performed in a manner that abides by all CAL/OSHA, OSHA, and City safety codes, policies, and procedures as well as all local, state, and federal environmental and storm water regulations. Current Caltrans traffic control guidelines will be adhered to. The appropriate safety equipment and procedures will be utilized for the protection of all service staff, customer staff, and the public. No discharges of any material will be allowed to enter the storm water conveyance system and United's service staff will be equipped with appropriate spill kits in the event of any accidental release or spill. Should an accidental non-permitted discharge occur United will immediately contain and clean the release and will notify the Contracting Agency.

During inspection and cleaning operations if chemicals or hazardous waste are found the Contracting Agency will be notified immediately, and a determination will be made by the Contracting Agency on a case-by-case basis on how the situation will be addressed. United Storm Water is hazardous substance removal certified and has all of the licenses and certifications in place to handle any type of hazardous waste incident.

Company & Team Experience

United Storm Water has been in business for 21 years and has the established experience of its sister company, United Pumping Service, having 50 years of experience in hazardous waste removal and transportation, and in solving remedial action problems for clients. As a result, United brings an outstanding level of technical experience, physical resources, and practical know-how to each job. Additionally, as new regulations are imposed United responds quickly to provide the services that clients require to remain in compliance.

Cleaning thousands of storm drain conveyance systems every year (catch basins and storm drain pipes), and fabricating and installing a myriad of custom made structural BMPs United Storm Water is considered experts in their field. Over the past 21 years United Storm Water has installed thousands of DrainPac™ Storm Drain Filter Inserts, Automatic Retractable Screen Covers, and Connector Pipe Screens for private and government entities alike. We are recognized by our clients for providing high quality services due to our vast resources and experienced staff.

Key Personnel

We will employ a project management system for ensuring safe, legal, and accurate results for this contract. Key personnel to be assigned to the work have been identified and their capabilities and proposed responsibilities are indicated below:

Project Managers

Individual contracts will be assigned to United's Project Managers (Ramon Menjivar, Justin Welham, Daniel Perry Jr.) who will have full responsibility for the projects and will coordinate with the Contracting Agency, and all other project team members to fulfill service requests. The Project Managers will be on-call 24-hours.

Contract Coordinator

Dana De Guzman, Contract Coordinator for United Storm Water, will oversee all scheduling and administrative support staff. Mr. De Guzman will coordinate with United's Project Manager and field staff to ensure that projects are completed as scheduled. He will be responsible for preparing packets for field crews (work sheets, maps, manifests, work orders), directing crews to ensure that services are being performed as planned, and he will ensure that reports are completed accurately and on time.

Service Staff

Our highly experienced, professional service staff are trained and medically monitored in accordance with O.S.H.A. Title 29 CFR 1910.120 to conduct tasks involving the handling of or exposure to hazardous materials, substances, or waste including:

- 40-Hour HAZWOPER Training (8-Hour Refresher Annually)
- Traffic Control Training Per Caltrans Chapter 8 Standards
- Confined Space Entry & Rescue Training (8-Hour Refresher Annually)
- DOT HM-126F, HM-180 & HM-181 (8-Hour Refresher Annually)
- CPR, First Aid & Bloodborne Pathogens Training (8-Hour Refresher Annually)
- Medical Surveillance Program
- O.M.V. & D.O.T. Drug & Driving Record Programs
- LiveScan (Required by Transportation Security Administration)

Resumes for Project Managers

Resumes for the Project Managers to be assigned to this project are provided below:

Ramon Menjivar

Senior Project Manager

Experience Since 1999

- 40-Hour OSHA HAZWOPER Certification (8-Hour Refresher Annually)
- CPR, First Aid & Bloodborne Pathogens Training (8-Hour Refresher Annually)
- Completion of e-RAILSAFE System Program & Background Check
- Caltrans Traffic Control Training
- Confined Space Entry Certification (8-Hour Refresher Annually)
- DOT Certification (8-Hour Refresher Annually)

Management Experience

With experience at United Storm Water since 1999, Mr. Menjivar entered his position as Senior Project Manager after advancing from six years of field experience as a Technician, and two years of experience as Fabrication and Installation Manager. Mr. Menjivar's management experience includes the organization of road closure permits, projects involving hazardous material remediation, supervising tank removal and tank cleaning projects, pump house cleaning, sewer and storm drain cleaning, and development and installation of United fabricated structural Best Management Practice (BMP) devices. Mr. Menjivar is also noted for demonstrating leadership through professionalism, job ownership, commitment, teamwork, ethical behavior, and well-rounded project experience.

Related Projects Completed

1. Los Angeles County Department of Public Works (2012 to Present)—Serves as Project Manager for inspecting and cleaning 6,800 storm drains approximately 8 times per year, and BMP replacement as needed. This contract includes the management of all extracted storm drain waste, reporting of the weight and volume of waste extracted from each drain, providing the customer with a database, waste profiling, and disposal.
2. State of California Department of Transportation (Caltrans), Los Angeles District 7 (2012 to 2014, 2016 to Present)—Services are performed throughout the year for cleaning 8,500 storm drains on a scheduled basis, yearly cleaning of trouble storm drain lines, and yearly/as needed maintenance of 52 pump stations existing on highways in Los Angeles County. The cleaning frequency of storm drains per this contract is court ordered to be performed at the end of the dry season and before the wet season (within 75 working days). This contract includes the management of approximately 1,200 tons of hazardous storm drain waste, documentation of the weight and volume of waste extracted from each drain compiled in a report to depict trends over the life of the contract, waste profiling, and disposal. During cleaning operations United Storm Water planned and activated over 300 freeway static lane closures.

3. City of Long Beach (2005-Present)—Serves as Project Manager for inspecting and cleaning 3,800 storm drains once a year, performing pump house inspection and maintenance, providing both trouble drain and emergency response services, and installing DrainPacs™ Storm Drain Filter Inserts, Automatic Retractable Screen Covers, and Connector Pipe Screens. This contract includes the management of all extracted storm drain waste, reporting of the weight and volume of waste extracted from each drain, providing the customer with a Microsoft Access database, waste profiling, and disposal.

Justin Welham

Sales Representative/Project Manager

Experience Since 2000

- 40-Hour OSHA HAZWOPER Certification (8-Hour Refresher Annually)
- 30-Hour OSHA Training in Construction Safety & Health
- 24-Hour SWPPP Certification
- CPR, First Aid & Bloodborne Pathogens Training (8-Hour Refresher Annually)
- Completion of e-RAILSAFE System Program & Background Check
- Caltrans Traffic Control Training
- Confined Space Entry & Rescue Training (8-Hour Refresher Annually)
- Excavation & Trenching for Competent Person
- DOT Certification (8-Hour Refresher Annually)

Management Experience

Mr. Welham joined United in 2008 after eight years of owning his own business in the storm water industry. In this position he developed and expanded a storm drain maintenance company from the ground up to over 100 clients serviced. He managed labor force in completing a variety of jobs in a timely and efficient manner. Performed all facets of running a business, including: human resources, payroll, accounting, A/P, A/R, proposals, marketing, regulation compliance, insurance requirements and job costing. Mr. Welham's current responsibilities within United Storm Water include those of Sales Representative/Project Manager. In this position he performs job walks, provides quotes and plans projects, oversees contracts, and coordinates with his customers to ensure their satisfaction. He is skilled in reading and interpreting technical drawings, is detail oriented, and has strong oral and communication skills and the ability to work independently. Mr. Welham is also results-oriented with the ability to coordinate multiple projects and teams simultaneously, coupled with the skill to effectively manage staff of all levels and diverse backgrounds.

Related Projects Completed

1. San Diego County Regional Airport Authority (2017 to Present)—Manages and coordinates all service requests related to the Authority's Storm Drain Conveyance Cleaning contract.
2. Metropolitan Water District (2014 to Present)—Manages and coordinates the removal and disposal of approximately 5,100 tons of dewatered sludge yearly.
3. City of Perris (2010 to Present)—Manages and coordinates all service requests as contracted for storm drain maintenance. Includes CCTV inspection of storm drain lines, and general cleaning and maintenance of storm drain pipes (140,000 linear feet), (360) storm drain catch basins and filters, (25) CDS units, and installation of BMP devices.

Daniel Perry Jr.

Project Manager/Sales Representative

Experience Since 2001

- Bachelor of Science Business Administration – Management and Human Resources
- 40hr-General Site work / Hazardous Waste Operations and Emergency Response
- Permit Required Confined Space and Rescue Trained
- Department of Transportation HM126F: General Awareness and Shipping Papers Trainer
- UC San Diego Extended Studies – OSHA 511 – Standards for General Industry
- UC San Diego Extended Studies – OSHA 501 – Trainer Course
- UC San Diego Extended Studies – OSHA 521 – Industrial Hygiene
- UC San Diego Extended Studies – OSHA 3115 – Fall Protection
- UC San Diego Extended Studies – OSHA 2225 – Respiratory Protection
- UC San Diego Extended Studies – OSHA 2045 – Machine Guarding Standards
- UC San Diego Extended Studies – OSHA 3095 – Electrical Standards (Low Voltage – Fed)
- UC San Diego Extended Studies – OSHA 2255 – Principles of Ergonomics
- 30-Hour OSHA Certified
- Rail Road Safety Trained
- Red Cross First Aid, CPR, and AED Instructor-Red Cross Arcadia Chapter
- Hazardous Characterization (HAZCAT) Trained and Certified
- Powered Industrial Truck Standard Trained
- Worker Occupational Safety and Health Trained – University of Los Angeles
- NLB 40k Water Blasting Trained
- California Class A Driver with Hazardous Waste Endorsement
- Caltrans Traffic Control Training

Management Experience

Mr. Perry joined his family's business in 2001 where he was cross-trained through various departments ranging from Dispatch to Accounting, Sales, and he also worked as a Laborer and Driver in the field. He has over 19-years of experience dealing with various types of hazardous and non-hazardous emergency response scenarios and has been trained to operate heavy equipment such as, Backhoe Loaders, Vector Trucks, Vacuum Trucks and Roll-off Trucks. Combined with an education in Business Administration and Occupational Health and Safety, this experience has molded Daniel into a well-rounded Project Manager who is skilled at meeting the needs of any Client who requires environmental remediation services.

Mr. Perry's current responsibilities include those of Project Manager/Sales Representative and Occupational Health and Safety Trainer. Daniel's Project Management experience includes the organization of road closure permits, projects involving hazardous material remediation, and planning city-wide catch basin cleaning and retrofit projects. With regard to safety he researches and conducts training programs for United's Field Personnel including yet not limited to HAZWOPER 8-hour annual refresher training, proper use of fall protection and personal protection equipment, and CPR and first aid.

On-call on a 24-hour basis Mr. Perry makes it a priority to ensure that United's office and field employees are conducting themselves in a safe and productive manner, and that they comply with regulatory protocols at all times. Mr. Perry is always cognizant of amendments to the Occupational Health & Safety Act and the regulations and laws that govern our industry. He is also skilled in inspecting and evaluating workplace environments, equipment, and field practices to ensure compliance and a safe working environment. To this end he has built a reputation as a dependable employee who is always willing to go the extra mile to get the job done in a safe and environmentally conscious manner.

Related Projects Completed

1. California Department of Transportation, San Diego County (2016-Present)—Serves as Project Manager for on-call storm drainage structure maintenance.
2. OCTA Measure M2 Program (2016-Present)—Serves as Project Manager for installation of storm drain BMPs (automatic retractable screens, connector pipe screens, DrainPac) for interested cities throughout Southern California.
3. San Francisco Estuary Partnership (2016-Present)—Serves as Project Manager for installation of storm drain BMPs (automatic retractable screens, connector pipe screens)

References

United Storm Water is recognized by its clients for providing high quality services and has a record of meeting budget and schedule requirements. References of agencies who have received similar services to those listed within this solicitation are listed below:

City of Long Beach

Address: 1651 San Francisco Avenue, Long Beach, CA 90813

Contact Person: Art Cox

Contact Phone No.: 562/ 570-6384

Email: arthur_cox@longbeach.gov

Start Date: 2006

Completion Date: Ongoing

Description of Work: Storm drain conveyance system maintenance including catch basin cleaning, as-needed emergency response storm drain pipe cleaning, and pump station cleaning.

City of Tustin

Address: 300 Centennial Way, Tustin, CA 92780

Contact Person: Alex Waite

Contact Phone No.: 714/573-3151

Email: awaite@tustinca.org

Start Date: 2003

Completion Date: Ongoing

Description of Work: City wide catch basin cleaning and installation of storm drain BMPs (Automatic Retractable Screens, Connector Pipe Screens, DrainPac).

Department of Transportation (Caltrans)

Address: 100 South Spring Street, Los Angeles, CA 90012

Contact Person: David Lawrence

Contact Phone Number: 213/ 620-5020

Email: david.lawrence@dot.gov

Start Date: 2012-2014, 2016-2020

Completion Date: Ongoing

Description of Work: Services are performed throughout the year for cleaning 8,500 storm drains on a scheduled basis (hazardous waste), yearly cleaning of trouble storm drain pipes, and yearly maintenance of 52 pump stations existing on highways in Los Angeles County.

Licenses & Permits

United Storm Water is a Class A general engineering contractor with the proper licenses, permits, qualifications, and approvals to perform the scope of work required by this RFP as well as hazardous substance removal, remedial actions, and demolition.

- California Contractor's Board License Number: 768583

- A – General Engineering
- HAZ - Hazardous Substance Removal and Remedial Actions Contractor
- C21 – Building Moving/Demolition Contractor
- C27 – Landscaping Contractor
- C31 – Construction Zone Traffic Control Contractor
- C42 – Sanitation System Contractor
- Hazardous Waste Transporter Registration Number: 4034
- EPA Identification Number: CAR000064931
- United States DOT Number: 1637075
- US DOT Hazardous Materials Certificate of Registration Number: 062006 551 081OP
- California Highway Patrol - Hazardous Materials Transportation License Control Number: 176579
- California Department of Motor Vehicles Motor Carrier Permit Number: 0203159
- SCAQMD Rule 1166 Contaminated Soil Mitigation Plan Company Number: 466283
- OSHA Trench and/or Excavation Permit Number: 2020-906094

All of United's employees are on-call 24-hours and our field staff is comprised of 35 Drivers, 50 Supervisors and Technicians, and 10 Project Managers. United owns and operates a wide variety of equipment required for storm drain cleaning, structural BMP maintenance, sludge dewatering, traffic control, and excavation.

Resources

United Storm Water and United Pumping Service share the same 8-acre property in the City of Industry that houses a large corporate office and fleet yard. Together we have effectively planned, managed, and delivered the professional, reliable, and innovative services that our customers deserve for over a decade.

United owns and operates a wide variety of equipment required for storm drain cleaning, structural BMP maintenance, sludge dewatering, traffic control, and excavation including yet not limited to the following:

Quantity	Equipment Type
3	Heavy Industrial Vactor Jetters
1	Heavy Industrial Vactor Jetter—Water Recycling Configuration
9	Heavy Industrial Vactors
14	Residential Industrial Vactrons
4	Portable Jetters
1	Rodder Truck
11	End Dump & Roll-Off Trucks
700	Roll-Off & Dewatering Bins
21	Vacuum Trucks
24	Stakebed Trucks
6	Dry Vans
3	Drop Deck & Flatbed Trailers
20	Portable Liquid Storage Tanks (2,000 gal to 10,000 gal capacity)
12	Various Washing Equipment/Pressure Washers
3	Hydrotech High Pressure Heated Wash Units
8	Forklifts (4,000 lb to 12,000 lb capacity)
1	Kabota 4-WD Tractor Front End Loader
1	950B Cat Loader
1	446 Cat Backhoe
2	853 Bobcat Loader
1	John Deere 555 Crawler Loader
1	Minnie Excavator
10	Wilden M-8 to M-15 Pumps
4	Six Person Air Purification Panels

12	Flood Lights w/Generators
12	Arrow Boards, Trailer Mounted w/Generators
3000	Reflective Traffic Cones, Caltrans Approved
250	Delineators, Caltrans Approved
150	Barricades, Caltrans Approved Warning Lights Types A, B, and C
200	Associated Construction, Safety, and Directional Signs
1	Bio-Hazard Trailer
1	Emergency Command Center
1	Emergency Response Center
5	Emergency Response Utility Vehicles
multiple	Other Specialized Equipment
multiple	24-Hour Access to any Rental Equipment in the Market Place

Insurance Coverage

United Storm Water currently holds sufficient insurance coverage to perform the scope of work. Certificate of liability insurance naming the Contracting Agency as additional insured will be provided upon request. A summary of our bonding and insurance capacities are indicated below:

Bonding Agent:	Commercial Surety Bonding Agency
Bonding Company:	Arch Insurance Company
Insurance Agent:	Bolton & Company
Insurance Capacity:	\$15,000,000
Insurance Company:	Greenwich Insurance Company

Added Value

The Contracting Agency may request United Storm Water to perform extra services not covered in the RFP at a cost that is mutually agreed upon by both parties in writing. Such services may include yet are not limited to the following:

- Disposal of extracted catch basin waste
- As needed repair or replacement of existing BMPs that are installed within the Contracting Agency's City
- Catch basin retrofit for installing trash excluder devices such as Wing-Gate Automatic Retractable Screen Covers, Connector Pipe Screens, and/or DrainPac Storm Drain Filter Inserts
- Cleaning (scheduled or emergency response) of any storm water conveyance system that is not defined in the scope of work of this RFP
- Catch basin stenciling
- Trash quantification
- Closed circuit television (CCTV) pipeline inspection



GATEWAY WATER MANAGEMENT AUTHORITY

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REQUEST FOR PROPOSALS FOR MUNICIPAL STORM SEWER CATCH BASIN CLEANING (RFP 2020-01)

CATCH BASIN CLEANING COST PROPOSAL FORM

Company Name and Address:

United Storm Water, Inc.

14000 E. Valley Blvd., Industry, CA 91746

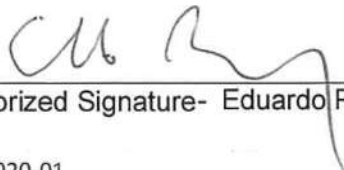
Proposal pricing shall be based on a per catch basin costs and shall include the following work to be performed:

Each Company shall inspect at regular intervals and clear all debris in catch basins within the jurisdiction of the Contracting Agencies with which the Company has entered into a contract a minimum of one time between May 1 and September 30 of each year. In addition, the Company shall perform one inspection of all catch basins within the jurisdiction of the Contracting Agencies with which the Company has entered into a contract during the months of October, January, and April. The Los Angeles MS4 Permit requires trash capture inserts be cleaned at regular intervals to maintain efficiency. The Company shall not perform repair, maintenance or other work that would require a Contractor's License or the payment of prevailing wages. The Company shall report to the appropriate Contracting Agency any damaged catch basin screens and missing stenciling requirements. The Company shall report evidence of rodents and/or vectors breeding/living in the storm drain system to the appropriate Contracting Agencies within twenty-four (24) hours of discovery.

The Company shall be responsible for developing and implementing traffic control procedures in accordance with California Manual on Uniform Traffic Control Devices (latest addition). The Contracting Agency may request written copies of Traffic Control Plans for collector or arterial streets, if necessary. The Company shall take a photo documenting the before and after conditions of all debris cleaning, from the same vantage points, in an amount not less than five (5) of each condition. All photos shall be at least 4 MP in quality, in .jpg format, labeled such that it is easy to identify each catch basin location and submitted with the invoice to the appropriate Contracting Agency.

Proposal prices shall be guaranteed.

Description	Quantity	Unit	Unit Price	Total
ARS Catch Basin	1,000	each	\$ 27.00	\$ 27,000
CPS Catch Basin	9,500	each	\$ 27.00	\$ 256,500
ARS & CPS Catch Basin	4,000	each	\$ 27.00	\$ 108,000
Non-retrofitted Catch Basin	3,000	each	\$ 27.00	\$ 81,000
Total				\$ 472,500


Authorized Signature- Eduardo Perry Jr., President

7/31/2020

Date



**REQUEST FOR PROPOSALS FOR
MUNICIPAL STORM SEWER CATCH BASIN CLEANING
(RFP 2020-01)**

Release Date:	06/15/2020
Questions Due to GWMA:	07/10/2020
Proposal Due Date:	07/31/2020

Public notice is hereby given that The Los Angeles Gateway Region Integrated Regional Water Management Joint Powers Authority ("Gateway Water Management Authority" or "GWMA") invites proposals for the above-stated project and will receive such proposals electronically only up to the hour of **4:00 pm, Pacific Standard Time (PST) on Friday, July 31, 2020.**

The description of work to be done is attached to this RFP.

This is a catch basin cleaning proposal which does not require a specific Contractor's License or prevailing wage payments as determined by the Department of Industrial Relation (DIR) because the catch basin cleaning is being performed purely for environmental reasons and to satisfy waste discharge requirements imposed by the State Water Resources Control Board and Los Angeles Regional Water Quality Control Board (See DIR opinion PW 2005-014 (Sediment Removal from Storm Drains – California Department of Transportation)). No maintenance work as provided in California Labor Code Section 1771 nor any other work requiring the payment of prevailing wages shall be performed under the contract or contracts entered into pursuant to this solicitation.

The GWMA is soliciting bids on behalf of its member municipalities, but will not enter into a contract with any Company. Please note this is not a low bid solicitation and each individual municipality may decide to enter into a contract with one or more of the Companies and can negotiate prices with any Company or chose another Company altogether.

Proposals must be prepared in conformance with the Instructions to Proposers.

The GWMA reserves the rights to reject any or all proposals for any reason or no reason, to waive any irregularity in any proposals, and to take all proposals under advisement for a period of 30 days.



**REQUEST FOR PROPOSALS FOR
MUNICIPAL STORM SEWER CATCH BASIN CLEANING
(RFP 2020-01)**

DESCRIPTION OF WORK TO BE DONE

The Los Angeles Gateway Region Integrated Regional Water Management Joint Powers Authority (“Gateway Water Management Authority” or “GWMA”) is a coalition of 30 public agencies responsible for the regional water planning needs of two million people in the Gateway Region of Southeast Los Angeles County.

In 2009, the Gateway Water Management Authority was awarded a \$10,000,000 stimulus grant through the American Reinvestment and Recovery Act (ARRA) to retrofit over 10,000 catch basins in 16 cities tributary to the Los Angeles River to meet Trash Total Maximum Daily Load (TMDL) targets.

The Gateway Water Management Authority is seeking proposals for cleaning of catch basins within the entire Gateway Region (Los Angeles River and San Gabriel River tributaries). The Gateway Region is comprised of the following municipalities: the cities of Artesia, Avalon, Bell, Bell Gardens, Bellflower, Cerritos, Commerce, Compton, Cudahy, Downey, Hawaiian Gardens, Huntington Park, La Habra Heights, La Mirada, Lakewood, Long Beach, Lynwood, Maywood, Montebello, Norwalk, Paramount, Pico Rivera, Santa Fe Springs, Signal Hill, South Gate, Vernon, and Whittier (the “Contracting Agencies”). All, some, or none of the municipalities within the Gateway Region may accept a proposer’s pricing and terms. Individual municipalities may also negotiate terms with any proposer. The maximum total number of catch basins, if all municipalities enter into contracts, is estimated at between 14,000 and 18,000. The Gateway Water Management Authority will not enter into a contract for this work.

Each proposer whose proposal is accepted will be required to clean catch basins with connector pipe screens (CPS) and/or automatic retractable screens (ARS) and unmodified catch basins in accordance with the agreements entered into with the individual Contracting Agencies. Each Contracting Agency has a varying number of catch basins; therefore, proposals shall be made on a per catch basin basis and will remain in effect for **3 years** from the date of acceptance.

Contract Work (the cleaning of catch basins owned by the Contracting Agencies):

Each successful proposer (“Company”) shall inspect at regular intervals and clear all debris in catch basins within the jurisdiction of the Contracting Agencies with which the Company has entered into a contract a minimum of one time between May 1 and September 30 of each year. In addition, the Company shall perform one inspection of all catch basins within the jurisdiction of the Contracting Agencies with which the Company has entered into a contract during the months of October, January, and April. The Los Angeles MS4 Permit requires trash capture inserts be cleaned at regular intervals to maintain efficiency. The Company is not being contracted to, and shall not perform repair, maintenance or other work, that would require a Contractor’s License or the payment of prevailing wages.

The Company shall report to the appropriate Contracting Agency any damaged catch basin screens and missing stenciling requirements. The Company shall report evidence of rodents and/or vectors breeding/living in the storm drain system to the appropriate Contracting Agencies within twenty-four (24) hours of discovery.



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The Company shall be responsible for developing and implementing traffic control procedures in accordance with California Manual on Uniform Traffic Control Devices (latest addition). The Contracting Agency may request written copies of Traffic Control Plans for collector or arterial streets, if necessary.

The Company shall take no less than five (5) photos documenting the before and after conditions of all debris cleaning, from the same vantage points, of each condition. All photos shall be at least 4 megapixel (MP) in quality, in jpeg (.jpg) format, labeled such that it is easy to identify each catch basin location, and submitted with the invoice to the appropriate Contracting Agency.

Proposed pricing shall be submitted for each type of catch basin and shall include costs to clean each type for a twelve-month period including inspections and debris removal, as specified. The appropriate Contracting Agency will pay the Company for each of the required inspections and cleanings based on the Company's proposal or such other terms to which the Contracting Agency Company shall otherwise agree. Requests for payment shall be submitted to the appropriate Contracting Agency upon completion of each of the four required inspections and cleanings. The Contracting Agency may request additional cleanings based on the Company proposal.

The following tables are an approximate total of catch basins that the municipalities own and are responsible for. If the Contracting Agencies sign contracts based on this proposal, the awarding Companies are advised to work with the appropriate Contracting Agencies to arrive at an accurate and complete list of catch basins within the appropriate Contracting Agencies.

Catch Basins within San Gabriel River Watershed	
City	No. of Catch Basins
Artesia	0
Bellflower	125
Cerritos	344
Hawaiian Gardens	49
La Habra Heights	27
La Mirada	221
Lakewood	90
Long Beach	3
Norwalk	55
Paramount	58
Pico Rivera	83
Santa Fe Springs	312
Signal Hill	12
Whittier	59
Total	1488



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Catch Basins within Los Angeles River Watershed			
Agency	<u>No. of ARS CB</u>	<u>No. of CPS CB</u>	<u>No. of Unmodified CB</u>
Long Beach	1130	2691	750
Vernon	13	848	46
Compton	854	1145	99
Commerce	320	545	115
South Gate	499	682	59
Montebello	881	919	135
Bell Gardens	154	248	25
Downey	76	395	43
Huntington Park	284	442	37
Lynwood	359	579	14
Paramount	229	320	0
Bell	137	238	0
Maywood	116	151	0
Signal Hill	114	139	0
Cudahy	105	130	0
Pico Rivera	47	56	0
Lakewood	2	2	4
Total	5320	9530	1327



GATEWAY WATER MANAGEMENT AUTHORITY

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REQUEST FOR PROPOSALS FOR MUNICIPAL STORM SEWER CATCH BASIN CLEANING (RFP 2020-01)

INSTRUCTIONS TO PROPOSERS

Cover Letter (to be attached to the front of the Proposal Packet):

- Proposal Letters shall be addressed as follows:
Gateway Water Management Authority
Attn: Ms. Traci Gleason
16401 Paramount Blvd.
Paramount, CA 90723
- Introduce your company and summarize your proposal in the cover letter. Include the name, email and telephone number of the person who will be the point of contact and is completely familiar with the proposal.
- The proposal cover letter shall be signed by an official authorized to bind the proposer (Company) contractually.

Proposer (Company) Information

- Owner's full name and address and year company was founded.
- Names of subsidiaries or parent company, if applicable.
- Names of company owners and senior management team.

Understanding of Need

- Demonstrate the firm's understanding of the Description of Work as well as your general approach.

Company and Team Experience

- Company must have a minimum of three (3) years of experience of catch basin cleaning service. A proposer's failure to provide proof of meeting the minimum qualifications shall result in an immediate rejection of the proposal.
- List references for at least 3 different catch basin cleaning projects.
- Provide resumes of proposed individuals that shall participate in providing services, including their title and years of experience.

Note:

Contractor's License and Prevailing Wage Determination are not required for this Cleaning Catch Basin Contract as described in the Request for Proposals.

Catch Basin Proposal Form

- The proposal must contain an executed copy of the attached Catch Basin Proposal Form. (see page 8)
- The form shall contain the proposed prices for each type of catch basin.



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Specifications and Examination of Sites and Work:

The Standard Specifications of the Greenbook are incorporated into this request for proposals.

All temporary traffic control for construction and work zones shall conform to the latest editions of the California Manual on Uniform Traffic Control Devices (CA MUTCD) or Work Area Traffic Control Handbook (WATCH Manual).

The following sentences are added to the end of Subsection 2-5.1, "General," of the Standard Specifications of the Greenbook:

"Each proposer (Company) must become fully informed of the conditions relating to the work and the employment of labor thereon. Failure to do so will not relieve the Company of the obligation to furnish all material and labor necessary to carry out the provisions hereof."

Examination of Documents

By submitting a proposal, the proposer represents that it has thoroughly examined and become familiar with the work required under this request for proposals, and that it is capable of performing quality work within the established schedule to achieve the objectives of the Contracting Agencies and the Gateway Water Management Authority as specified in this request for proposals. All proposers are required to comply with all of the provisions of this request for proposals. By submitting a bid, each proposer agrees to perform the required work at not more than the price quoted.

Addenda

If the Gateway Water Management Authority's Executive Officer, in the Executive Officer's sole discretion, believes there is a need for clarification, the Executive Officer will issue an Addendum to all prospective proposers. The Gateway Water Management Authority shall make any changes to the requirements of this request for proposals by written addenda only. Changes to the proposal will be posted on the Gateway Water Management Authority's website (www.gatewaywater.org).

Request for Information or Clarification

Should a proposer have questions about this request for proposals or require clarifications, the proposer shall notify the Gateway Water Management Authority via email ONLY. **NO PHONE CALLS WILL BE ACCEPTED.**

All questions or requests for clarifications shall be e-mailed to Traci Gleason at: **tgleason.gateway@gmail.com**

with the email subject line: **"MSS Catch Basin Cleaning RFP 2020-01 - Written Questions."**

All questions or requests for clarifications must be received by the Gateway Water Management Authority no later than: **Friday, July 10, 2020 at 4:00 pm, PST.**

The Gateway Water Management Authority shall not be responsible for failure to respond to a question or request for clarification and/or comment that has not been properly labeled. Questions received after the stated deadline will not be answered.



GATEWAY WATER MANAGEMENT AUTHORITY

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Last Day to Receive Proposals

Proposals must be received by GWMA at or before: **Friday, July 31, 2020 at 4:00 pm, PST.**

Any proposal received after the date and time specified above will be rejected, considered non-responsive, and returned to the proposer(s).

Submission of Proposals

Proposers shall submit one **(1) electronic file (.pdf)** of the proposal via email to: **tgleaseon.gateway@gmail.com.**

No hardcopies will be accepted.

Late proposals will not be considered.

Acceptance of Proposals

The Gateway Water Management Authority reserves the right to accept or reject any and all proposals, or any item or part thereof, and to waive any informalities or irregularities in a proposal.

GWMA reserves the right to withdraw this request for proposals at any time without prior notice, and GWMA makes no representations that any contract will be awarded to any proposer responding to this request for proposers by any of the municipalities. The municipalities reserve the right to contract with other entities for catch-basin cleaning services. GWMA reserves the right to postpone for its own convenience the date for receipt of the proposals. The Gateway Water Management Authority reserves the right to modify the schedule.

Pre-Contractual Expenses

The Gateway Water Management Authority shall not pay or reimburse proposers for expenses incurred by any proposer in order to submit a proposal, including but not limited to those identified below:

1. Submitting a proposal to the Gateway Water Management Authority; and/or
2. Any other expenses incurred by proposer prior to the date of execution of contract documents constituting the agreement between the proposer and any of the Contracting Parties.



GATEWAY WATER MANAGEMENT AUTHORITY

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REQUEST FOR PROPOSALS FOR MUNICIPAL STORM SEWER CATCH BASIN CLEANING (RFP 2020-01)

CATCH BASIN CLEANING COST PROPOSAL FORM

Company Name and Address:

Proposal pricing shall be based on a per catch basin costs and shall include the following work to be performed:

Each Company shall inspect at regular intervals and clear all debris in catch basins within the jurisdiction of the Contracting Agencies with which the Company has entered into a contract a minimum of one time between May 1 and September 30 of each year. In addition, the Company shall perform one inspection of all catch basins within the jurisdiction of the Contracting Agencies with which the Company has entered into a contract during the months of October, January, and April. The Los Angeles MS4 Permit requires trash capture inserts be cleaned at regular intervals to maintain efficiency. The Company shall not perform repair, maintenance or other work that would require a Contractor's License or the payment of prevailing wages. The Company shall report to the appropriate Contracting Agency any damaged catch basin screens and missing stenciling requirements. The Company shall report evidence of rodents and/or vectors breeding/living in the storm drain system to the appropriate Contracting Agencies within twenty-four (24) hours of discovery.

The Company shall be responsible for developing and implementing traffic control procedures in accordance with California Manual on Uniform Traffic Control Devices (latest addition). The Contracting Agency may request written copies of Traffic Control Plans for collector or arterial streets, if necessary. The Company shall take a photo documenting the before and after conditions of all debris cleaning, from the same vantage points, in an amount not less than five (5) of each condition. All photos shall be at least 4 MP in quality, in .jpg format, labeled such that it is easy to identify each catch basin location and submitted with the invoice to the appropriate Contracting Agency.

Proposal prices shall be guaranteed.

Description	Quantity	Unit	Unit Price	Total
ARS Catch Basin	1,000	each	\$	\$
CPS Catch Basin	9,500	each	\$	\$
ARS & CPS Catch Basin	4,000	each	\$	\$
Non-retrofitted Catch Basin	3,000	each	\$	\$
Total				\$

Authorized Signature

Date