
LOS ANGELES GATEWAY REGION INTEGRATED REGIONAL WATER MANAGEMENT JOINT POWERS AUTHORITY

ACTION

July 14, 2011

SECTION 7: Request for Bids – Catch Basin Cleaning

SUMMARY:

At the May 2011 board meeting, staff was authorized to release a Request for Bids (“RFB”) to solicit competitive pricing for retro-fitted and non-retrofitted catch basins within the Gateway Authority region. This was authorized based on the anticipation that the LA County price to do the same work would be too expensive for cities to pay. Staff has concluded the process and is now prepared to bring a bidder’s list for board discussion. The selection of a bidder does not constitute an award, but rather serves as a recommendation to the cities within the Gateway Authority’s region.

DISCUSSION:

On May 26, 27 and 31, 2011, the Notice Inviting Bids was released through well-known electronic and print media. A mandatory pre-bid meeting was held at 11:00 a.m. on June 2nd at the Gateway Authority’s office with a deadline to receive bids of noon on June 15th. A total 4 potential bidders attended the meeting. Due to the questions received at Gateway’s pre-bid meeting, Amendment #1 was issued and sent out to the 4 attendees.

After the pre-bid meeting, several additional potential bidders contacted staff requesting the bid documents. During the Executive Officer’s report, staff reported the unexpected interest in the RFB and recommended that the bidding period be extended to allow for a second pre-bid meeting. The board concurred.

On June 13th, a revised Invitation to Bid was advertised through electronic and print media indicating an additional pre-bid meeting and an revised deadline of June 30 at noon to receive bids. A second pre-bid meeting was held on June 20th at 11:00 a.m. at the Gateway Authority office. Four potential bidders attended this second meeting of which three were new to the process. It was only necessary for potential bidders to attend one of the two pre-bid meetings.

On June 30, 2011 at noon, three (3) sealed bids were received and opened at the Gateway Authority office. Present were Grace Kast and Bill Pagett. After careful review, 3 of 3 bids were responsive to Gateway Authority’s requirements. The attached list of bidders are considered responsive and eligible to be selected/recommended by the Gateway Authority board to cities within Gateway Authority’s region:

Legal counsel has recommended that staff not recommend a bidder, but rather that the board recommend one of the bidders from the list. Once the board makes a selection, staff will send out the attached letter to all cities within the Gateway Authority region. It will be up to each city to avail themselves of the competitive process and the competitive pricing that Gateway Authority is recommending.

FISCAL IMPACT: None

RECOMMENDATION:

Recommend a bidder from the list of responsive bidders along with their pricing to cities within the Gateway Authority's region from the list presented to the board.