

FISCAL  
YEAR

**2020-2021**

**OPERATING  
BUDGET**

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**ADOPTED: June 11, 2020**





### Introduction and Background

Over the years, with growth in membership and responsibilities, the budget for Gateway Water Management Authority (GWMA) has evolved accordingly. From a one-half page budget in 2009, it is now a multi-page budget that demonstrates how much GWMA has accomplished and what it will do in the coming year.

GWMA was created in 2007/2008 as a Joint Powers Authority “JPA” to form a Department of Water Resources (DWR) - recognized region for purposes of regional planning and grant funding under the Integrated Water Resources Management (IRWM) program. The original purpose for this effort was to address local concerns regarding equitable distribution of grant awards for Gateway cities and agencies through the Greater Los Angeles County (GLAC) IRWM structure which includes five sub-regions, one of which is the Lower Los Angeles/Lower San Gabriel sub-region. By 2011, GWMA had 18 members. It has since grown to 30 members which includes 26 cities, three water agencies and the Port of Long Beach. For the most part, membership growth is due to the following benefits and values of being a member:

- Organize and coordinate economical and efficient water management activities across city boundaries in the Gateway region;
- Apply and receive State and Federal funding on a regional basis, preferred by many granting agencies;
- Provide focus to Disadvantaged Communities through grants, projects and programs;
- Share information and identify common needs and issues across city and agency boundaries; and
- A single voice to help build relationships at the regional, state and federal levels.

Since its inception, GWMA has facilitated several federal and grant awards on behalf of the region and its members in addition to the IRWM grant program. Further, GWMA’s role has expanded to include fiduciary and contracting responsibilities in support of the Gateway region’s stormwater responsibilities. After years of working as its own IRWM region, the GWMA Board voted in 2015 to re-engage with the GLAC IRWM as a voting member of the Leadership Committee and also as the Chair of the Lower San Gabriel/Lower Los Angeles sub-region. The success of the re-integration is largely due to the fact that GWMA represents the entire sub-region because of its robust membership within the Gateway region. GWMA continues to play a very active role in the GLAC IRWM and also provides active support by serving as Chair of the GLAC IRWM Disadvantaged Community Committee and as Co-Chair of the Disadvantaged Community Involvement Program which includes Ventura County and the Upper Santa Clara IRWM regions.



## HIGHLIGHTS OF ACCOMPLISHMENTS

### Grant Awards – Past, Current and Pending

A total of **\$30,614,000** has been awarded to GWMA since its first grant application in 2009.

Grant Amount	Funding Agency	Grant Project	Status
<b>\$10M</b>	State Water Resource Control Board	LA River Trash Reduction	Completed
<b>\$950k</b>	California Department of Water Resources	Gateway IRWM Plan	Completed
<b>\$338k</b>	State Water Resource Control Board	Los Cerritos Channel (LCC) Watershed Segmentation and Low Impact Development (LID)	Completed
<b>\$1M</b>	United States Bureau of Reclamation	Gateway Region Advanced Meter Infrastructure Program	Completed
<b>\$1.074M</b>	State Water Resource Control Board	Proposition 84 Regional Stormwater LID Best Management Practices (BMP)	Completed
<b>\$3.942M</b>	California Department of Water Resources	Proposition 84 IRWM Drought Emergency	Completed
<b>\$3.41M</b>	California Department of Water Resources	Proposition 84 IRWM (4 projects)	On-going
<b>\$9.9M</b>	State Water Resource Control Board	Proposition 1 Stormwater Grant for John Anson Ford Park Infiltration Cistern: Phase 1	On-going
<b>\$1.55M*</b>	California Department of Water Resources	Proposition 84 IRWM	Approval Pending

### Fiduciary Responsibilities

GWMA has entered into Memorandum of Understandings (MOUs) with several groups to administer Request for Proposals, enter into contracts, collect participant funds, pay invoices and other general administrative support roles including submission of grant applications, if requested and management of grants, if awarded.

- Four Watershed Groups under Regulatory Compliance Timelines for Stormwater
  - Lower LA River Upper Reach 2 [Seven cities & Los Angeles County Flood Control District (LACFCD)]
  - Lower LA River (Eight cities & LACFCD)



- Lower San Gabriel River (Thirteen cities & LACFCD)
- Los Cerritos Channel (Seven cities & LACFCD)
- Permittees for the Dominguez Channel, and Long Beach and Los Angeles Harbors Regulatory Monitoring & Reporting Compliance
  - Eight Cities, Port of Los Angeles, LA County, LACFCD and Port of Long Beach
  - Six individual private company permittees to share in cost of monitoring
- Permittees for a Joint Dominguez Channel/Harbor Toxic TMDL Monitoring Program
  - 60 Cities, LA County and LACFCD

### Other Services and Activities

- In 2010, GWMA coordinated, developed and submitted a regional 20x2020 Regional Alliance Report to the State to meet conservation regulations on behalf of its members to meet their individual obligations regionally rather than individually.
- In 2015, GWMA coordinated, developed and submitted updated data and targets for the 20x2020 Regional Alliance to the State to meet regulatory requirements.
- In 2014 and again in 2017, GWMA conducted a regional Notice Inviting Bids process to solicit competitive pricing for catch basin cleaning on behalf of all Gateway region cities. A competitive bid package which included all responsive bidders and their respective pricing was transmitted to the cities as an option for them to contract with any of the bidders. Several cities took the option and entered into 3-year contracts with a bidder of their choice. The 2017 entire bidding process and results can be found on GWMA's website. Since these are 3-year contracts, GWMA is poised to conduct another competitive bidding process later in 2020.
- In 2015, successfully transferred GWMA funds and transitioned accounting from its Lead Agency (Signal Hill) to GWMA.
- In 2015-2018, developed comprehensive policies and procedures to support the additional accounting and administrative duties (policies can be found at [www.gatewaywater.org](http://www.gatewaywater.org)).
- Facilitated and held workshops on Measure W throughout FY 2018-2019 and continues to support on-going activities and programs under Measure W, as requested and deemed appropriate.
- Created the COG/GWMA Coordinating Committee in 2015 to discuss, strategize and share information regarding multi-benefit joint projects and funding opportunities.



## **LOOKING AHEAD**

Several critical activities are planned for FY 2020-2021. These activities include:

- Amend MOUs with three watershed groups to extend their regulatory stormwater work;
- Conduct a competitive bidding process on behalf of GWMA members to effectuate regional pricing for catch basin cleaning services for the next 3 years;
- Update its On-Call Consultants List through a Request for Qualifications process; and
- Continue converting GWMA's accounting system from the Quickbooks Desktop version to the online version which will be much more efficient and effective for GWMA and all of its fiduciary and grant responsibilities.

GWMA Staff will continue its efforts to identify regional projects for grant programs that benefit its members and apply for those opportunities. To help do this, in 2018 GWMA retained the services of Koa Consulting, Inc to focus on the development of a project and funding strategy program. This program is under development as more programs and partners are being identified including the Gateway Cities Council of Governments.

## **BUDGET SUMMARY**

Before delving into the budget, it is important to note that back in the 2008/2009 era, the Board decided to collect membership dues over multiple years to build up and keep them in reserves in order to fund regional programs or opportunities as they become available in future years. Depending on the project, GWMA also collects funds from project participants for regional project management which is held in the general reserve and used for that specific purpose in subsequent years. These types of reserve funds are separate from what the GWMA Board voted to keep on hand as an operating reserve equal to six months of the annual operating budget. Thus, the reserve can be viewed as having three (3) functions:

- 1) Maintain an operating reserve equal to six months of the operating budget;
- 2) Collect funds for future special projects and/or grant opportunities; and
- 3) Collect funds for a specific program that are being expended over several subsequent years.

To enable seamless cross-referencing with the attached budget, figures included in this summary that can be found on the budget will be followed by a letter and number in parenthesis which points to the column letter and row number on the budget. For example, (H2) points to \$417,500 which is the FY 2020-2021 Total Dues from Members Agencies.



The FY 2020-2021 budget shows an operating revenue needed to support its annual operations in the amount of \$553,999 (H7). The operating expense budget is estimated to be \$396,324 (H22) which leaves \$157,675 (H23) in reserves before special projects. Special projects in the amount of \$158,985 (H31) include funds for:

- Greater Los Angeles IRWM Grant Application (Board approved use of reserve funds in July 2018);
- Previously collected funds in 2016 from grant participants for project management of the IRWM 2015 Proposition 84 Advanced Water Meter Replacement regional project (remaining contract amount of \$31,985, Civiltec Engineering, Inc.);
- IRWM Disadvantaged Community Chair/Co-Chair Services; and
- Project development and funding strategy services.

Thus, reserved funds from the previous years in the amount of \$1,310 (H32) is anticipated to be used for special projects. When the previous year’s final fund balance of \$642,331 (F34 & H34) is added, the estimated FY 2020-2021 Ending Fund Balance (reserves) is \$641,021 (H34).

As stated previously, according to Board policy, six months of the operating expense budget is required to be held in reserve. The operating expense budget is \$396,324 (H22). One-half of the anticipated operating expense for FY 2020-2021 is equal to \$198,162. Staff has determined that with \$641,021 (H34) in the Ending Fund Balance, there are sufficient funds in reserves per the policy.

FY 2020-2021 Operating Expenses:	\$396,325 (H22)
6-months (one-half of year) minimum required to be held in reserve:	\$198,162
Reserves after all Operating Expenses and Special Projects:	\$641,021 (H34)
6-month operating reserve:	- <u>\$198,162</u>
Remaining in General Reserve for future programs	\$442,859

On May 14, 2020, the Board approved staff’s recommendation to maintain the current administrative direct fee percentages of 3% for GWMA members and 5% for non-GWMA members. The Board also approved 3.76% for indirect costs which are applied to non-GWMA members only. Per Board policy, non-GWMA members should contribute to the overall general operating costs that GWMA members pay through their annual membership dues. The indirect costs include all general operating expenses except for Professional Administrative/Management, Legal Counsel and Project Development/Funding Strategy Services and are calculated using the formula recommended by GWMA’s Accounting Firm and previously approved by the GWMA Board. It is important to note that all unused direct fees are retained by each respective group that it was collected from and are shown in the budget backup sheets while all indirect fees are retained by GWMA to help pay for general operations of GWMA.

The following operating budget provides details to support the many GWMA activities in Fiscal Year 2020-2021.



# GATEWAY WATER MANAGEMENT AUTHORITY

## Gateway Water Management Authority FY 2020/2021 Operating Budget

	A	B	C	D	E	F	G	H
	DESCRIPTION	FY 16/17 Actuals	FY 17/18 Actuals	FY 18/19 Actuals	FY 19/20 Admin Budget	FY 19/20 Year-End Projections	Budget to Actual Variance	FY 20/21 Admin Budget
1	<b>REVENUES</b>							
2	Dues from Member Agencies	\$ 386,500	\$ 398,000	\$ 411,365	\$ 401,000	\$ 416,000	\$ 15,000	\$ 417,500
3	GWMA Administrative/Legal/Funding Strategy Direct Fees from Watersheds Including Use of Watershed Reserves	\$ 62,053	\$ 85,556	\$ 70,975	\$ 118,500	\$ 83,766	\$ (34,734)	\$ 95,500
4	GWMA Administrative/Legal/Funding Strategy/Project Mgmt Direct Fees from GWMA Grants and Grant Sub-recipients	\$ 261,175	\$ 59,991	\$ 8,044	\$ 18,957	\$ 27,928	\$ 8,971	\$ 10,000
5	DACIP Proposal/Application Development (Grant Reimbursement)	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ 10,000	\$ 10,000
6	GWMA Indirect Fees from Non-members	\$ -	\$ -	\$ 5,676	\$ 15,392	\$ 12,010	\$ (3,382)	\$ 20,999
7	<b>TOTAL REVENUES</b>	<b>\$ 709,728</b>	<b>\$ 543,547</b>	<b>\$ 496,060</b>	<b>\$ 553,849</b>	<b>\$ 549,704</b>		<b>\$ 553,999</b>
8	<b>OPERATING EXPENSES</b>							
9	Professional Mgmt, Admin & Accounting Services - General GWMA Operations	\$ 230,167	\$ 246,688	\$ 237,992	\$ 235,396	\$ 250,000	\$ (14,604)	\$ 234,500
10	Professional Mgmt, Admin & Accounting Services - Allocated to Watershed/Grant Operations	\$ 46,833	\$ 78,472	\$ 85,969	\$ 90,000	\$ 75,000	\$ 15,000	\$ 90,000
11	General Counsel - General GWMA Operations	\$ 37,193	\$ 31,666	\$ 14,352	\$ 41,500	\$ 11,363	\$ 30,137	\$ 15,000
12	General Counsel - Allocated to Watershed/Grant Operations	\$ 15,220	\$ 55,014	\$ 6,193	\$ 8,500	\$ 13,837	\$ (5,337)	\$ 15,500
13	Government Relations	\$ 25,000	\$ 25,000	\$ 23,523	\$ -	\$ -	\$ -	\$ -
14	Meeting Expenses	\$ 6,477	\$ 4,806	\$ 4,005	\$ 6,500	\$ 2,000	\$ 4,500	\$ 2,000
15	Office Supplies, Postage, Notices, Misc.	\$ 1,765	\$ 3,447	\$ 4,568	\$ 5,000	\$ 3,600	\$ 1,400	\$ 5,000
16	Office Rent	\$ 3,642	\$ 4,083	\$ 4,218	\$ 4,324	\$ 4,324	\$ -	\$ 4,324
17	Website Services	\$ 307	\$ 275	\$ -	\$ 500	\$ 500	\$ -	\$ 500
18	Insurance	\$ 11,147	\$ 10,786	\$ 12,049	\$ 12,000	\$ 12,000	\$ -	\$ 12,000
19	Authorized Conferences, Travel & Sponsorships	\$ 905	\$ -	\$ -	\$ 2,000	\$ -	\$ 2,000	\$ 2,000
20	Organization Memberships	\$ -	\$ 1,000	\$ 1,300	\$ 2,500	\$ -	\$ 2,500	\$ 2,500
21	Audit	\$ 9,450	\$ 7,690	\$ 9,180	\$ 13,600	\$ 9,000	\$ 4,600	\$ 13,000
22	<b>TOTAL OPERATING EXPENSES</b>	<b>\$ 388,106</b>	<b>\$ 468,927</b>	<b>\$ 403,348</b>	<b>\$ 421,820</b>	<b>\$ 381,624</b>		<b>\$ 396,324</b>
23	<b>NET INCOME BEFORE SPECIAL PROJECTS</b>	<b>\$ 321,622</b>	<b>\$ 74,620</b>	<b>\$ 92,712</b>	<b>\$ 132,029</b>	<b>\$ 168,080</b>		<b>\$ 157,675</b>
24	<b>SPECIAL PROJECT EXPENSES</b>							
25	Prop 1 Greater LA IRWM (Round 1) Grant Application Fee <i>**Board approved use of reserve funds in July 2018**</i>	\$ -	\$ -	\$ -	\$ 66,000	\$ -	\$ 66,000	\$ 25,000
26	Prop 84 2015 - AMR Project Management Services (Civiltec) <i>**collected from Project Participants during FY16/17 and held in general reserve**</i>	\$ 11,186	\$ 11,190	\$ 12,498	\$ 36,985	\$ 5,000	\$ 31,985	\$ 31,985
27	Disadvantaged Community Involvement Program	\$ 20,631	\$ 31,395	\$ 9,000	\$ 27,000	\$ 27,000	\$ -	\$ 27,000
28	Awarded Grant Project Management Services	\$ 191,523	\$ 11,153	\$ -	\$ -	\$ -	\$ -	\$ -
29	General Project Development and Funding Strategy Services -General Operations	\$ -	\$ 18,750	\$ 75,000	\$ 55,000	\$ 56,250	\$ (1,250)	\$ 55,000
30	General Project Development and Funding Strategy Services - Allocated to Watershed/Grant Operations	\$ -	\$ -	\$ -	\$ 20,000	\$ 18,750	\$ 1,250	\$ 20,000
31	<b>TOTAL SPECIAL PROJECT EXPENSES</b>	<b>\$ 223,340</b>	<b>\$ 72,488</b>	<b>\$ 96,498</b>	<b>\$ 204,985</b>	<b>\$ 107,000</b>		<b>\$ 158,985</b>
32	<b>NET INCOME AFTER ALL OPERATING EXPENSES AND SPECIAL PROJECTS EXPENSE</b>	<b>\$ 98,282</b>	<b>\$ 2,132</b>	<b>\$ (3,786)</b>	<b>\$ (72,956)</b>	<b>\$ 61,080</b>		<b>\$ (1,310)</b>
33	<b>BEGINNING FUND BALANCE</b>	<b>\$ 480,837</b>	<b>\$ 579,119</b>	<b>\$ 581,251</b>	<b>\$ 577,465</b>	<b>\$ 581,251</b>		<b>\$ 642,331</b>
34	<b>ADMINISTRATIVE ENDING FUND BALANCE</b>	<b>\$ 579,119</b>	<b>\$ 581,251</b>	<b>\$ 577,465</b>	<b>\$ 504,509</b>	<b>\$ 642,331</b>		<b>\$ 641,021</b>
35	All Watershed Groups Admin Fee Cumulative Ending Fund Balance							\$ 193,540
36	Cumulative Earned and Projected Interest Income through FY 20/21							\$ 224,573
37	<b>ADMINISTRATIVE ENDING FUND BALANCE WITH WATERSHED ADMIN FEE BALANCE + INTEREST INCOME</b>							<b>\$ 1,059,133</b>



**Los Angeles River Upper Reach 2  
Administrative and Legal Costs Budget  
FISCAL YEAR ENDING JUNE 30, 2021**

Description	FY 16/17 Actual	FY 17/18 Actual	FY 18/19 Actual	FY 19/20 Projected Through End of Year	FY 20/21 Budget
<b>RESERVES FROM PREVIOUS YEAR</b>	\$18,303	\$4,996	\$31,950	\$27,771	\$10,000
<b>REVENUE</b>					
GWMA Administrative Fee	\$8,374	\$8,944	\$11,354	\$1,500	\$16,477
Grants Administrative Fee	-	\$19,103	\$8,044	\$7,069	
<b>TOTAL ANNUAL REVENUES</b>	\$8,374	\$28,047	\$19,399	\$8,569	\$16,477
<b>OPERATING EXPENSE</b>					
Administrative - Direct Charges	\$11,839	\$11,561	\$12,976	\$17,896	\$15,000
General Counsel - Direct Charges	\$9,842	\$37,669	-	10,785	\$3,500
Indirect Operating Expenses	-	-			
Grants Administrative - Expense	-	12,061	5,680	27,928	10,000
Funding Strategy - Expense	-	-	\$4,922		
<b>TOTAL ANNUAL OPERATING EXPENSES</b>	\$21,681	\$61,291	\$23,578	\$56,609	\$28,500
<b>TOTAL ANNUAL NET VARIANCE</b>	(\$13,307)	(\$33,244)	(\$4,179)	(\$48,040)	(\$12,023)
<b>CUMULATIVE ENDING FUND BALANCE</b>	\$4,996	(\$28,248)	\$27,771	(\$20,269)	(\$2,023)
<b>MINIMUM GWMA ADMIN RESERVE BALANCE</b>	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
<b>ADDITIONAL ADMIN FUNDS REQUEST TO MAINTAIN MINIMUM RESERVE BALANCE</b>	-	\$60,198	\$0	\$30,269	\$12,023



<b>Los Cerritos Channel</b>					
<b>Administrative and Legal Costs Budget</b>					
<b>FISCAL YEAR ENDING JUNE 30, 2021</b>					
Description	FY 16/17 Actual	FY 17/18 Actual	FY 18/19 Actual	FY 19/20 Projected Through End of Year	FY 20/21 Budget
<b>RESERVES FROM PREVIOUS YEAR</b>	(\$2,107)	\$7,138	\$10,789	\$12,983	\$21,389
<b>REVENUE</b>					
GWMA Administrative Fee	\$17,838	\$17,261	\$19,270	\$19,317	\$33,305
Other (Indirect Admin)	-	-			\$2,020
<b>TOTAL ANNUAL REVENUES</b>	<b>\$17,838</b>	<b>\$17,261</b>	<b>\$19,270</b>	<b>\$19,317</b>	<b>\$35,325</b>
<b>OPERATING EXPENSE</b>					
Administrative - Direct Charges	\$7,040	\$10,971	\$12,987	\$10,081	\$15,000
General Counsel - Direct Charges	\$1,553	\$2,639	-	830	\$3,500
Indirect Operating Expenses	-	-		\$0	\$2,020
Funding Strategy - Expense	-	-	\$4,089		
<b>TOTAL ANNUAL OPERATING EXPENSES</b>	<b>\$8,593</b>	<b>\$13,610</b>	<b>\$17,076</b>	<b>\$10,911</b>	<b>\$20,520</b>
<b>TOTAL ANNUAL NET VARIANCE</b>	<b>\$9,245</b>	<b>\$3,651</b>	<b>\$2,194</b>	<b>\$8,406</b>	<b>\$14,805</b>
<b>CUMULATIVE ENDING FUND BALANCE</b>	<b>\$7,138</b>	<b>\$10,789</b>	<b>\$12,983</b>	<b>\$21,389</b>	<b>\$36,194</b>
<b>MINIMUM GWMA ADMIN RESERVE BALANCE</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>
<b>ADDITIONAL ADMIN FUNDS REQUEST TO MAINTAIN MINIMUM RESERVE BALANCE</b>	<b>-</b>	<b>-</b>			



<b>Lower Los Angeles River Administrative and Legal Costs Budget FISCAL YEAR ENDING JUNE 30, 2021</b>					
Description	FY 16/17 Actual	FY 17/18 Actual	FY 18/19 Actual	FY 19/20 Projected Though End of Year	FY 20/21 Budget
<b>RESERVES FROM PREVIOUS YEAR</b>	\$17,115	\$37,085	\$40,366	\$32,430	\$42,906
<b>REVENUE</b>					
GWMA Administrative Fee	\$27,600	\$18,260	\$8,204	\$19,402	\$32,078
Grants Administrative Fee	-	-			
Other (Indirect Admin)					\$1,945
<b>TOTAL ANNUAL REVENUES</b>	<b>\$27,600</b>	<b>\$18,260</b>	<b>\$8,204</b>	<b>\$19,402</b>	<b>\$34,023</b>
<b>OPERATING EXPENSE</b>					
Administrative - Direct Charges	\$6,078	\$11,484	\$12,052	\$8,926	\$15,000
General Counsel - Direct Charges	\$1,552	\$3,494			\$3,500
Indirect Operating Expenses	-	-			\$1,945
Funding Strategy - Expense	-	-	\$4,088		
<b>TOTAL ANNUAL OPERATING EXPENSES</b>	<b>\$7,630</b>	<b>\$14,978</b>	<b>\$16,140</b>	<b>\$8,926</b>	<b>\$20,445</b>
<b>TOTAL ANNUAL NET VARIANCE</b>	<b>\$19,970</b>	<b>\$3,281</b>	<b>(\$7,936)</b>	<b>\$10,476</b>	<b>\$13,578</b>
<b>CUMULATIVE ENDING FUND BALANCE</b>	<b>\$37,085</b>	<b>\$40,366</b>	<b>\$32,430</b>	<b>\$42,906</b>	<b>\$56,484</b>
<b>MINIMUM GWMA ADMIN RESERVE BALANCE</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>
<b>ADDITIONAL ADMIN FUNDS REQUEST TO MAINTAIN MINIMUM RESERVE BALANCE</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>-</b>



<b>Lower San Gabriel River Administrative and Legal Costs Budget FISCAL YEAR ENDING JUNE 30, 2021</b>					
Description	FY 16/17 Actual	FY 17/18 Actual	FY 18/19 Actual	FY 19/20 Projected Through End of Year	FY 20/21 Budget
<b>RESERVES FROM PREVIOUS YEAR</b>	\$16,188	\$33,099	\$41,190	\$42,759	\$53,589
<b>REVENUE</b>					
GWMA Administrative Fee	\$24,942	\$23,550	\$16,937	\$19,836	\$35,773
Grants Administrative Fee	-	-			
Other (Indirect Admin)					\$7,703
<b>TOTAL ANNUAL REVENUES</b>	<b>\$24,942</b>	<b>\$23,550</b>	<b>\$16,937</b>	<b>\$19,836</b>	<b>\$43,476</b>
<b>OPERATING EXPENSE</b>					
Administrative - Direct Charges	\$6,366	\$12,010	\$11,280	\$9,007	\$15,000
General Counsel - Direct Charges	\$1,665	\$3,449	\$0		\$3,500
Indirect Operating Expenses	-	-			\$7,703
Funding Strategy - Expense	-	-	\$4,088		
<b>TOTAL ANNUAL OPERATING EXPENSES</b>	<b>\$8,031</b>	<b>\$15,459</b>	<b>\$15,368</b>	<b>\$9,007</b>	<b>\$26,203</b>
<b>TOTAL ANNUAL NET VARIANCE</b>	<b>\$16,911</b>	<b>\$8,091</b>	<b>\$1,569</b>	<b>\$10,830</b>	<b>\$17,273</b>
<b>CUMULATIVE ENDING FUND BALANCE</b>	<b>\$33,099</b>	<b>\$41,190</b>	<b>\$42,759</b>	<b>\$53,589</b>	<b>\$70,861</b>
<b>MINIMUM GWMA ADMIN RESERVE BALANCE</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>
<b>ADDITIONAL ADMIN FUNDS REQUEST TO MAINTAIN MINIMUM RESERVE BALANCE</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>-</b>



<b>Harbor Toxics Downstream</b>					
<b>Administrative and Legal Costs Budget</b>					
<b>FISCAL YEAR ENDING JUNE 30, 2021</b>					
Description	FY 16/17 Actual	FY 17/18 Actual	FY 18/19 Actual	FY 19/20 Projected Through End of Year	FY 20/21 Budget
<b>RESERVES FROM PREVIOUS YEAR</b>	\$8,589	\$15,077	\$6,014	-\$11,202	\$10,000
<b>REVENUE</b>					
GWMA Administrative Fee	\$11,875	\$10,812	\$9,641	\$9,521	-
Grants Administrative Fee	-	-			
Other (Data Sharing Individuals)	2,506	\$2,864	\$2,508	\$8,610	\$8,292
Other (Indirect Admin)				\$8,133	\$6,324
<b>TOTAL ANNUAL REVENUES</b>	<b>\$14,381</b>	<b>\$13,676</b>	<b>\$12,149</b>	<b>\$26,264</b>	<b>\$14,616</b>
<b>OPERATING EXPENSE</b>					
Administrative - Direct Charges	\$7,893	\$16,935	\$24,004	\$10,781	\$10,000
General Counsel - Direct Charges	-	\$5,805	\$5,361		\$1,000
Indirect Operating Expenses	-	-		\$8,133	\$6,324
<b>TOTAL ANNUAL OPERATING EXPENSES</b>	<b>\$7,893</b>	<b>\$22,740</b>	<b>\$29,364</b>	<b>\$18,914</b>	<b>\$17,324</b>
<b>TOTAL ANNUAL NET VARIANCE</b>	<b>\$6,488</b>	<b>(\$9,064)</b>	<b>(\$17,215)</b>	<b>\$7,350</b>	<b>(\$2,708)</b>
<b>CUMULATIVE ENDING FUND BALANCE</b>	<b>\$15,077</b>	<b>\$6,014</b>	<b>-\$11,202</b>	<b>-\$3,852</b>	<b>\$7,292</b>
<b>MINIMUM GWMA ADMIN RESERVE BALANCE</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>
<b>ADDITIONAL ADMIN FUNDS REQUEST TO MAINTAIN MINIMUM RESERVE BALANCE</b>	<b>-</b>	<b>-</b>		<b>\$13,852</b>	<b>\$2,708</b>



<b>Harbor Toxics Upstream</b> <b>Administrative and Legal Costs Budget</b> <b>FISCAL YEAR ENDING JUNE 30, 2021</b>					
Description	FY 16/17 Actual	FY 17/18 Actual	FY 18/19 Actual	FY 19/20 Projected Through End of Year	FY 20/21 Budget
<b>RESERVES FROM PREVIOUS YEAR</b>	\$3,792	\$3,551	-\$5,842	-\$13,775	\$10,000
<b>REVENUE</b>					
GWMA Administrative Fee	\$7,984	\$8,076	\$5,569	\$5,366	\$5,376
Grants Administrative Fee	-	-			
Other (Indirect Admin)	-	-	\$3,168	\$3,006	\$3,006
<b>TOTAL ANNUAL REVENUES</b>	<b>\$7,984</b>	<b>\$8,076</b>	<b>\$8,737</b>	<b>\$8,372</b>	<b>\$8,382</b>
<b>OPERATING EXPENSE</b>					
Administrative - Direct Charges	\$7,618	\$15,512	\$12,670	\$7,808	\$10,000
General Counsel - Direct Charges	\$608	\$1,958	\$833	\$405	\$500
Indirect Operating Expenses	\$0	\$0	\$3,168	\$3,006	\$3,006
<b>TOTAL ANNUAL OPERATING EXPENSES</b>	<b>\$8,225</b>	<b>\$17,469</b>	<b>\$16,670</b>	<b>\$11,219</b>	<b>\$13,506</b>
<b>TOTAL ANNUAL NET VARIANCE</b>	<b>(\$241)</b>	<b>(\$9,393)</b>	<b>(\$7,933)</b>	<b>(\$2,847)</b>	<b>(\$5,124)</b>
<b>CUMULATIVE ENDING FUND BALANCE</b>	<b>\$3,551</b>	<b>(\$5,842)</b>	<b>(\$13,775)</b>	<b>(\$16,621)</b>	<b>\$4,876</b>
<b>MINIMUM GWMA ADMIN RESERVE BALANCE</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>
<b>ADDITIONAL ADMIN FUNDS REQUEST TO MAINTAIN MINIMUM RESERVE BALANCE</b>	<b>-</b>	<b>-</b>		<b>\$26,621</b>	<b>\$5,124</b>