

FISCAL
YEAR

2021-2022

OPERATING BUDGET

ADOPTED: June 10, 2021





Introduction and Background

Over the years, with growth in membership and responsibilities, the budget for Gateway Water Management Authority (GWMA) has evolved accordingly. From a one-half page budget in 2009, it is now a multi-page budget that demonstrates how much GWMA has accomplished and what it will do in the coming year.

GWMA was created in 2007/2008 as a Joint Powers Authority “JPA” to form a Department of Water Resources (DWR) - recognized region for purposes of regional planning and grant funding under the Integrated Water Resources Management (IRWM) program. The original purpose for this effort was to address local concerns regarding equitable distribution of grant awards for Gateway cities and agencies through the Greater Los Angeles County (GLAC) IRWM structure which includes five sub-regions, one of which is the Lower Los Angeles/Lower San Gabriel sub-region. By 2011, GWMA had 18 members. It has since grown to 29 members which includes 25 cities, three water agencies and the Port of Long Beach. For the most part, membership growth is due to the following benefits and values of being a member:

- Organize and coordinate economical and efficient water management activities across city boundaries in the Gateway region;
- Apply and receive State and Federal funding on a regional basis, preferred by many granting agencies;
- Provide focus to Disadvantaged Communities through grants, projects and programs;
- Share information and identify common needs and issues across city and agency boundaries; and
- A single voice to help build relationships at the regional, state and federal levels.

Since its inception, GWMA has facilitated several federal and grant awards on behalf of the region and its members in addition to the IRWM grant program. Further, GWMA's role has expanded to include fiduciary and contracting responsibilities in support of the Gateway region's stormwater responsibilities. After years of working as its own IRWM region, the GWMA Board voted in 2015 to re-engage with the GLAC IRWM as a voting member of the Leadership Committee and also as the Chair of the Lower San Gabriel/Lower Los Angeles sub-region. The success of the re-integration is largely due to the fact that GWMA represents the entire sub-region because of its robust membership within the Gateway region. GWMA continues to play a very active role in the GLAC IRWM and also provides active support by serving as Chair of the GLAC IRWM Disadvantaged Community Committee and as Co-Chair of the Disadvantaged Community Involvement Program which includes Ventura County and the Upper Santa Clara IRWM regions.



HIGHLIGHTS OF ACCOMPLISHMENTS

Grant Awards – Past, Current and Pending

A total of **\$30,614,000** has been awarded to GWMA since its first grant application in 2009.

Grant Amount	Funding Agency	Grant Project	Status
\$10M	State Water Resource Control Board	LA River Trash Reduction	Completed
\$950k	California Department of Water Resources	Gateway IRWM Plan	Completed
\$338k	State Water Resource Control Board	Los Cerritos Channel (LCC) Watershed Segmentation and Low Impact Development (LID)	Completed
\$1M	United States Bureau of Reclamation	Gateway Region Advanced Meter Infrastructure Program	Completed
\$1.074M	State Water Resource Control Board	Proposition 84 Regional Stormwater LID Best Management Practices (BMP)	Completed
\$3.942M	California Department of Water Resources	Proposition 84 IRWM Drought Emergency	Completed
\$3.41M	California Department of Water Resources	Proposition 84 IRWM (4 projects)	On-going
\$9.9M	State Water Resource Control Board	Proposition 1 Stormwater Grant for John Anson Ford Park Infiltration Cistern: Phase 1	On-going
\$1.55M	California Department of Water Resources	Proposition 84 IRWM	Awarded

Fiduciary Responsibilities

GWMA has entered into Memorandum of Understandings (MOUs) with several groups to administer Request for Proposals, enter into contracts, collect participant funds, pay invoices and other general administrative support roles including submission of grant applications, if requested and management of grants, if awarded.

- Four Watershed Groups under Regulatory Compliance Timelines for Stormwater
 - Lower LA River Upper Reach 2 [Seven cities & Los Angeles County Flood Control District (LACFCD)]



- Lower LA River (Eight cities, LACFCD & one individual city to share in cost of monitoring only)
- Lower San Gabriel River (Thirteen cities & LACFCD)
- Los Cerritos Channel (Seven cities & LACFCD)
- Permittees for the Dominguez Channel, and Long Beach and Los Angeles Harbors Regulatory Monitoring & Reporting Compliance
 - Eight Cities, Port of Los Angeles, LA County, LACFCD and Port of Long Beach
 - Six individual private company permittees to share in cost of monitoring
- Permittees for a Joint Dominguez Channel/Harbor Toxic TMDL Monitoring Program
 - 62 Cities, LA County and LACFCD

Other Services and Activities

- In 2010, GWMA coordinated, developed and submitted a regional 20x2020 Regional Alliance Report to the State to meet conservation regulations on behalf of its members to meet their individual obligations regionally rather than individually.
- In 2015, GWMA coordinated, developed and submitted updated data and targets for the 20x2020 Regional Alliance to the State to meet regulatory requirements.
- In 2021, GWMA prepared the final 20x2020 Regional Alliance Report.
- In 2014, 2017 and again in 2020, GWMA conducted a regional Notice Inviting Bids process to solicit competitive pricing for catch basin cleaning on behalf of all Gateway region cities. A competitive bid package which included all responsive bidders and their respective pricing was transmitted to the cities as an option for them to contract with any of the bidders. The 2020 entire bidding process and results can be found on GWMA's website.
- Facilitated and held workshops on Measure W (Safe Clean Water Program) throughout FY 2018-2019.
- GWMA continues to consider support for requests by members and/or watershed groups to serve as an applicant for Safe Clean Water Program Funding.
- Conduct a Request for Qualifications process for On-Call Consultants and enter into 5-year Professional Services Agreements with ranked and approved respondents. GWMA and its members or watershed groups can utilize the On-Call Consultant List of pre-qualified consultants.
- Created the COG/GWMA Coordinating Committee in 2015 to discuss, strategize and share information regarding multi-benefit joint projects and funding opportunities.



LOOKING AHEAD

Several critical activities are planned for FY 2021-2022. These activities include:

- Conduct a Board Member survey to identify priority, regional project concepts
- Identify funding opportunities for regional project concepts
- Prepare and submit applications for Federal, State and Local funding programs
- Provide administrative support for new funding programs, such as the Safe Clean Water Program on behalf of members and watershed groups

BUDGET SUMMARY

Before delving into the budget, it is important to note that back in the 2008/2009 era, the Board decided to collect membership dues over multiple years to build up and keep them in reserves in order to fund regional programs or opportunities as they become available in future years. Depending on the project, GWMA also collects funds from project participants for regional project management which is held in the general reserve and used for that specific purpose in subsequent years. These types of reserve funds are separate from what the GWMA Board voted to keep on hand as an operating reserve equal to six months of the annual operating budget. Thus, the reserve can be viewed as having three (3) functions:

- 1) Maintain an operating reserve equal to six months of the operating budget;
- 2) Collect funds for future special projects and/or grant opportunities; and
- 3) Collect funds for a specific program that are being expended over several subsequent years.

To enable seamless cross-referencing with the attached budget, figures included in this summary that can be found on the budget will be followed by a letter and number in parenthesis which points to the column letter and row number on the budget. For example, (H2) points to \$404,000 which is the FY 2021-2022 Total Dues from Members Agencies.



The FY 2021-2022 budget shows an operating revenue needed to support its annual operations in the amount of \$539,509 (H7). The operating expense budget is estimated to be \$393,146 (H22) which leaves \$146,363 (H23) in reserves before special projects. Special projects in the amount of \$137,000 (H32) include funds for:

- Prop 1 Greater Los Angeles IRWM Round 1 Grant Application (Board approved use of reserve funds in July 2018);
- Prop 1 Greater Los Angeles IRWM Round 2 Grant Application (2022);
- Previously collected funds in 2016 from grant participants for project management of the IRWM 2015 Proposition 84 Advanced Water Meter Replacement regional project;
- IRWM Disadvantaged Community Chair/Co-Chair Services; and
- Project Development and Funding Strategy Services.

When Net Income after All Operating and Special Project Expenses of \$9,363 (H33) is added to the previous year's Ending Fund Balance of \$734,590 (F35), the Administrative Ending Fund Balance for FY 2021/22 is \$743,953 (H35). As stated previously, according to Board policy, six months of the operating expense budget is required to be held in reserve. The operating expense budget is \$393,146 (H22). One-half of the anticipated operating expense for FY 2021-2022 is equal to \$196,573. Staff has determined that with \$743,953 (H35) in the Ending Fund Balance, there are sufficient funds in reserves per the policy.

FY 2021-2022 Operating Expenses:	\$393,146 (H22)
6-months (one-half of year) minimum required to be held in reserve:	\$196,573
Reserves after all Operating Expenses and Special Projects:	\$743,953 (H35)
6-month operating reserve:	- <u>\$196,573</u>
Remaining in General Reserve for future programs	\$547,380

On May 13, 2021, the Board approved staff's recommendation to maintain the current administrative direct fee percentages of 3% for GWMA members and 5% for non-GWMA members. The Board also approved 3.76% for indirect costs which are applied to non-GWMA members only. Per Board policy, non-GWMA members should contribute to the overall general operating costs that GWMA members pay through their annual membership dues. The indirect costs include all general operating expenses except for Professional Administrative/Management, Legal Counsel and Project Development/Funding Strategy Services and are calculated using the formula recommended by GWMA's Accounting Firm and previously approved by the GWMA Board. It is important to note that all unused direct fees are retained by each respective group that it was collected from and are shown in the budget backup sheets while all indirect fees are retained by GWMA to help pay for general operations of GWMA.

The following operating budget provides details to support the many GWMA activities in Fiscal Year 2021-2022.



GATEWAY WATER MANAGEMENT AUTHORITY

Gateway Water Management Authority FY 2021/2022 Operating Budget							
A	B	C	D	E	F	G	H
DESCRIPTION	FY 17/18 Actuals	FY 18/19 Actuals	FY 19/20 Actuals	FY 20/21 Admin Budget	FY 20/21 Year-End Projections	Budget to Actual Variance	FY 21/22 Admin Budget
REVENUES							
Dues from Member Agencies	\$ 398,000	\$ 411,365	\$ 416,000	\$ 417,500	\$ 410,000	\$ (7,500)	\$ 404,000
GWMA Administrative/Legal/Funding Strategy Direct Charges from Watersheds Including Use of Watershed	\$ 104,659	\$ 109,348	\$ 68,437	\$ 95,500	\$ 99,285	\$ 3,785	\$ 87,500
GWMA Administrative/Legal/Project Mgmt Direct Charges from GWMA Grants and Grant Sub-recipients	\$ 40,888	\$ 5,680	\$ 30,673	\$ 10,000	\$ 15,836	\$ 5,836	\$ 8,000
DACIP Proposal/Application Development (Grant Reimbursement)	\$ -	\$ -	\$ -	\$ 10,000	\$ 48,105	\$ 38,105	\$ 20,000
GWMA Indirect Fees from Non-members	\$ -	\$ 3,217	\$ 11,139	\$ 20,999	\$ 21,448	\$ 449	\$ 20,009
TOTAL REVENUES	\$ 543,547	\$ 529,610	\$ 526,250	\$ 553,999	\$ 594,674		\$ 539,509
OPERATING EXPENSES							
Professional Mgmt, Admin & Accounting Services - General GWMA Operations	\$ 247,126	\$ 232,311	\$ 242,876	\$ 234,500	\$ 226,421	\$ (8,079)	\$ 234,500
Professional Mgmt, Admin & Accounting Services - Allocated to Watershed/Grant Operations	\$ 90,534	\$ 91,649	\$ 81,020	\$ 90,000	\$ 97,430	\$ 7,430	\$ 90,000
General Counsel - General GWMA Operations	\$ 31,666	\$ 14,352	\$ 12,472	\$ 15,000	\$ 10,788	\$ (4,212)	\$ 15,000
General Counsel - Allocated to Watershed/Grant Operations	\$ 55,014	\$ 6,193	\$ 12,890	\$ 15,500	\$ 4,370	\$ (11,130)	\$ 15,500
Government Relations	\$ 22,913	\$ 23,523	\$ -	\$ -	\$ -	\$ -	\$ -
Meeting Expenses	\$ 4,806	\$ 4,005	\$ 1,738	\$ 2,000	\$ -	\$ (2,000)	\$ 2,500
Office Supplies, Postage, Notices, Misc.	\$ 3,447	\$ 4,568	\$ 2,963	\$ 5,000	\$ 2,556	\$ (2,444)	\$ 3,500
Office Rent	\$ 4,083	\$ 4,218	\$ 4,324	\$ 4,324	\$ 4,324	\$ (0)	\$ 4,366
Website Services	\$ 275	\$ -	\$ 450	\$ 500	\$ 500	\$ -	\$ 500
Insurance	\$ 11,786	\$ 12,049	\$ 11,113	\$ 12,000	\$ 12,000	\$ -	\$ 12,000
Authorized Conferences, Travel & Sponsorships	\$ -	\$ -	\$ -	\$ 2,000	\$ -	\$ (2,000)	\$ 2,000
Organization Memberships	\$ 1,000	\$ 1,300	\$ 1,250	\$ 2,500	\$ -	\$ (2,500)	\$ 5,000
Audit	\$ 7,690	\$ 9,180	\$ 8,035	\$ 13,000	\$ 8,320	\$ (4,680)	\$ 8,280
TOTAL OPERATING EXPENSES	\$ 480,340	\$ 403,348	\$ 379,131	\$ 396,324	\$ 366,708		\$ 393,146
NET INCOME BEFORE SPECIAL PROJECTS	\$ 63,207	\$ 126,261	\$ 147,119	\$ 157,675	\$ 227,966		\$ 146,363
SPECIAL PROJECT EXPENSES							
Prop 1 Greater LA IRWM (Round 1) Grant Application Fee **Board approved use of reserve funds in July 2018**	\$ -	\$ -	\$ 18,481	\$ 25,000	\$ -	\$ (25,000)	\$ -
Prop 1 Greater LA IRWM (Round 2) Grant Application Fee	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000
Prop 84 2015 - AMR Project Management Services (Civiltec) **collected from Project Participants during FY16/17 and held in general reserve**	\$ 11,190	\$ 12,498	\$ 6,215	\$ 31,985	\$ 9,320	\$ (22,665)	\$ 15,000
Disadvantaged Community Involvement Program	\$ 31,395	\$ 9,000	\$ 27,000	\$ 27,000	\$ 27,000	\$ -	\$ 27,000
Awarded Grant Project Management Services	\$ 11,153	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Project Development and Funding Strategy Services -General Operations	\$ 18,750	\$ 57,814	\$ 69,800	\$ 55,000	\$ 61,680	\$ 6,680	\$ 55,000
General Project Development and Funding Strategy Services - Allocated to Watershed/Grant Operations	\$ -	\$ 17,186	\$ 5,200	\$ 20,000	\$ 13,320	\$ (6,680)	\$ 20,000
TOTAL SPECIAL PROJECT EXPENSES	\$ 72,488	\$ 96,498	\$ 126,696	\$ 158,985	\$ 111,320		\$ 137,000
NET INCOME AFTER ALL OPERATING EXPENSES AND SPECIAL PROJECTS EXPENSE	\$ (9,281)	\$ 29,764	\$ 20,423	\$ (1,310)	\$ 116,646		\$ 9,363
BEGINNING FUND BALANCE	\$ 577,037	\$ 567,757	\$ 597,521	\$ 617,944	\$ 617,944		\$ 734,590
ADMINISTRATIVE ENDING FUND BALANCE	\$ 567,757	\$ 597,521	\$ 617,944	\$ 616,634	\$ 734,590		\$ 743,953
All Watershed Groups Admin Fee Cumulative Ending Fund Balance							\$ 215,231
Cumulative Earned and Projected Interest Income through FY 21/22							\$ 226,600
ADMINISTRATIVE ENDING FUND BALANCE WITH WATERSHED ADMIN FEE BALANCE + INTEREST INCOME							\$ 1,185,784



**Los Angeles River Upper Reach 2
Administrative and Legal Costs Budget
FISCAL YEAR ENDING JUNE 30, 2022**

Description	FY 17/18 Actual	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 (Projected)	FY 21/22 Budget
RESERVES FROM PREVIOUS YEAR	\$4,996	\$48,413	\$44,234	\$2,756	\$21,441
REVENUE					
GWMA Administrative Fee	\$8,944	\$11,354	\$1,500	\$16,477	\$9,990
Grants Administrative Fee	\$19,103	\$8,044	\$7,069	-	-
Other (Indirect Admin)	-	-	-	-	-
Other (approved line item transfer from MOU)	\$76,662	-	-	\$30,269	-
TOTAL ANNUAL REVENUES	\$104,708	\$19,399	\$8,569	\$46,746	\$9,990
OPERATING EXPENSE					
Administrative - Direct Charges	\$11,561	\$12,976	\$14,149	\$10,005	\$10,000
General Counsel - Direct Charges	\$8,842	-	4,185	-	-
Indirect Operating Expenses	-	-	-	-	-
Funding Strategy - Expense	-	\$4,922	\$1,040	2,220	2,500
Administrative - Grant Direct Charges	\$12,061	\$5,680	\$25,971	\$15,836	\$8,000
General Counsel - Grant Direct Charges	\$28,827	-	4,703	-	-
TOTAL ANNUAL OPERATING EXPENSES	\$61,291	\$23,578	\$50,047	\$28,061	\$20,500
TOTAL ANNUAL NET VARIANCE	\$43,417	(\$4,179)	(\$41,478)	\$18,685	(\$10,510)
CUMULATIVE ENDING FUND BALANCE	\$48,413	\$44,234	\$2,756	\$21,441	\$10,932
MINIMUM GWMA ADMIN RESERVE BALANCE	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
ADDITIONAL ADMIN FUNDS REQUEST TO MAINTAIN MINIMUM RESERVE BALANCE				-	\$0



Los Cerritos Channel
Administrative and Legal Costs Budget
FISCAL YEAR ENDING JUNE 30, 2022

Description	FY 17/18 Actual	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Projected	FY 20/22 Budget
RESERVES FROM PREVIOUS YEAR	\$7,138	\$10,789	\$12,983	\$21,389	\$34,562
REVENUE					
GWMA Administrative Fee	\$17,261	\$19,270	\$19,317	\$33,305	\$24,873
Grants Administrative Fee	-	-	-	-	-
Other (Indirect Admin)	-	-	-	\$2,020	\$2,315
Other (approved line item transfer from MOU)	-	-	-	-	-
TOTAL ANNUAL REVENUES	\$17,261	\$19,270	\$19,317	\$35,325	\$27,188
OPERATING EXPENSE					
Administrative - Direct Charges	\$10,971	\$12,987	\$10,081	\$16,937	\$12,000
General Counsel - Direct Charges	\$2,639	-	\$830	\$975	\$2,000
Indirect Operating Expenses	-	-	-	\$2,020	\$2,315
Funding Strategy - Expense	-	\$4,089	-	2,220	2,500
Administrative - Grant Direct Charges	-	-	-	-	-
General Counsel - Grant Direct Charges	-	-	-	-	-
TOTAL ANNUAL OPERATING EXPENSES	\$13,610	\$17,076	\$10,911	\$22,152	\$18,815
TOTAL ANNUAL NET VARIANCE	\$3,651	\$2,194	\$8,406	\$13,173	\$8,373
CUMULATIVE ENDING FUND BALANCE	\$10,789	\$12,983	\$21,389	\$34,562	\$42,935
MINIMUM GWMA ADMIN RESERVE BALANCE	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
ADDITIONAL ADMIN FUNDS REQUEST TO MAINTAIN MINIMUM RESERVE BALANCE				-	\$0



Lower Los Angeles River
Administrative and Legal Costs Budget
FISCAL YEAR ENDING JUNE 30, 2022

Description	FY 17/18 Actual	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 (Projected)	FY 21/22 Budget
RESERVES FROM PREVIOUS YEAR	\$37,085	\$40,366	\$32,430	\$42,008	\$51,315
REVENUE					
GWMA Administrative Fee	\$18,260	\$8,204	\$19,402	\$32,078	\$21,799
Grants Administrative Fee	-	-	-	-	-
Other (Indirect Admin)	-	-	-	\$1,945	\$1,085
Other (approved line item transfer from MOU)	-	-	-	-	-
TOTAL ANNUAL REVENUES	\$18,260	\$8,204	\$19,402	\$32,078	\$22,883
OPERATING EXPENSE					
Administrative - Direct Charges	\$11,484	\$12,052	\$8,060	\$16,034	\$12,000
General Counsel - Direct Charges	\$3,494	-	\$724	\$2,573	\$3,000
Indirect Operating Expenses	-	-	-	\$1,945	\$1,085
Funding Strategy - Expense	-	\$4,088	\$1,040	\$2,220	\$2,500
Administrative - Grant Direct Charges	-	-	-	-	-
General Counsel - Grant Direct Charges	-	-	-	-	-
TOTAL ANNUAL OPERATING EXPENSES	\$14,978	\$16,140	\$9,823	\$22,772	\$18,585
TOTAL ANNUAL NET VARIANCE	\$3,281	(\$7,936)	\$9,578	\$9,306	\$4,299
CUMULATIVE ENDING FUND BALANCE	\$40,366	\$32,430	\$42,008	\$51,315	\$55,613
MINIMUM GWMA ADMIN RESERVE BALANCE	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
ADDITIONAL ADMIN FUNDS REQUEST TO MAINTAIN MINIMUM RESERVE BALANCE				-	\$0



<p align="center">Lower San Gabriel River Administrative and Legal Costs Budget FISCAL YEAR ENDING JUNE 30, 2022</p>					
Description	FY 17/18 Actual	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 (Projected)	FY 21/22 Budget
RESERVES FROM PREVIOUS YEAR	\$33,099	\$41,190	\$42,759	\$51,898	\$63,470
REVENUE					
GWMA Administrative Fee	\$23,550	\$16,937	\$19,836	\$35,773	\$28,978
Grants Administrative Fee	-	-	-	-	-
Other (Indirect Admin)	-	-	-	\$7,703	\$6,085
Other (approved line item transfer from MOU)	-	-	-	-	-
TOTAL ANNUAL REVENUES	\$23,550	\$16,937	\$19,836	\$35,773	\$35,063
OPERATING EXPENSE					
Administrative - Direct Charges	\$12,010	\$11,280	\$7,853	\$13,673	\$10,000
General Counsel - Direct Charges	\$3,449	\$0	\$1,804	\$605	\$2,000
Indirect Operating Expenses	-	-	-	7,703	\$6,085
Funding Strategy - Expense	-	\$4,088	\$1,040	2,220	2,500
Administrative - Grant Direct Charges	-	-	-	-	-
General Counsel - Grant Direct Charges	-	-	-	-	-
TOTAL ANNUAL OPERATING EXPENSES	\$15,459	\$15,368	\$10,697	\$24,201	\$20,585
TOTAL ANNUAL NET VARIANCE	\$8,091	\$1,569	\$9,139	\$11,571	\$14,478
CUMULATIVE ENDING FUND BALANCE	\$41,190	\$42,759	\$51,898	\$63,470	\$77,947
MINIMUM GWMA ADMIN RESERVE BALANCE	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
ADDITIONAL ADMIN FUNDS REQUEST TO MAINTAIN MINIMUM RESERVE BALANCE				-	\$0



Harbor Toxics Downstream
Administrative and Legal Costs Budget
FISCAL YEAR ENDING JUNE 30, 2022

Description	FY 17/18 Actual	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Projected Through End of Year	FY 21/22 Budget
RESERVES FROM PREVIOUS YEAR	\$15,077	\$6,014	-\$11,202	-\$2,799	\$14,380
REVENUE					
GWMA Administrative Fee	\$10,812	\$9,641	\$9,521	\$7,634	\$9,544
Grants Administrative Fee	-	-	-	-	-
Other (Data Sharing Individuals)	\$2,864	\$2,508	\$8,610	\$7,380	\$7,380
Other (Indirect Admin)	-	-	\$8,133	\$6,774	\$7,518
Other (approved line item transfer from MOU)	-	-	-	\$13,852	-
TOTAL ANNUAL REVENUES	\$13,676	\$12,149	\$26,264	\$35,640	\$24,442
OPERATING EXPENSE					
Administrative - Direct Charges	\$16,935	\$24,004	\$8,688	\$9,468	\$10,000
General Counsel - Direct Charges	\$5,805	\$5,361	-	-	\$1,000
Indirect Operating Expenses	-	-	\$8,133	\$6,774	\$7,518
Funding Strategy - Expense	-	-	\$1,040	2,220	2,500
Administrative - Grant Direct Charges	-	-	-	-	-
General Counsel - Grant Direct Charges	-	-	-	-	-
TOTAL ANNUAL OPERATING EXPENSES	\$22,740	\$29,364	\$17,861	\$18,461	\$21,018
TOTAL ANNUAL NET VARIANCE	(\$9,064)	(\$17,215)	\$8,403	\$17,179	\$3,424
CUMULATIVE ENDING FUND BALANCE	\$6,014	-\$11,202	-\$2,799	\$14,380	\$17,804
MINIMUM GWMA ADMIN RESERVE BALANCE	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
ADDITIONAL ADMIN FUNDS REQUEST TO MAINTAIN MINIMUM RESERVE BALANCE				-	\$0



Harbor Toxics Upstream
Administrative and Legal Costs Budget
FISCAL YEAR ENDING JUNE 30, 2022

Description	FY 17/18 Actual	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Projected Through End of Year	FY 21/22 Budget
RESERVES FROM PREVIOUS YEAR	\$3,551	-\$5,842	-\$13,775	-\$16,312	-\$2,232
REVENUE					
GWMA Administrative Fee	\$8,076	\$5,569	\$5,366	\$5,376	\$5,402
Grants Administrative Fee	-	-	-	-	-
Other (Indirect Admin)	-	\$3,217	\$3,006	\$3,006	\$3,006
Other (line item transfer from MOU)	-	-	-	\$26,621	-
TOTAL ANNUAL REVENUES	\$8,076	\$8,786	\$8,372	\$35,003	\$8,408
OPERATING EXPENSE					
Administrative - Direct Charges	\$15,512	\$12,670	\$6,219	\$15,479	\$10,000
General Counsel - Direct Charges	\$1,958	\$833	\$645	\$218	\$500
Indirect Operating Expenses	-	\$3,217	\$3,006	\$3,006	\$3,006
Funding Strategy - Expense	-	-	1,040	\$2,220	\$2,500
Administrative - Grant Direct Charges	-	-	-	-	\$0
General Counsel - Grant Direct Charges	-	-	-	-	-
TOTAL ANNUAL OPERATING EXPENSES	\$17,469	\$16,719	\$10,910	\$20,922	\$16,006
TOTAL ANNUAL NET VARIANCE	(\$9,393)	(\$7,933)	(\$2,538)	\$14,080	(\$7,598)
CUMULATIVE ENDING FUND BALANCE	(\$5,842)	(\$13,775)	(\$16,312)	(\$2,232)	(\$9,830)
MINIMUM GWMA ADMIN RESERVE BALANCE	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
ADDITIONAL ADMIN FUNDS REQUEST TO MAINTAIN MINIMUM RESERVE BALANCE				\$12,232	\$19,830