



Q & A Regarding GWMA's On-Call Consultants List

- Q: Regarding the Consultant's Fee Schedule, will GWMA reimburse the Consultant for Other Direct Costs, or should these items be built into the Time and Materials rates?
- A. Direct costs can be listed separately, as long as each cost can be verified and backup documentation is included. It is ultimately up to the individual proposer to decide whether to include direct costs in their rates or not, which then must be explained on their rate sheet, so we know.
- Q. Are the cover letter and Table of Contents included in the overall 25 page limit?
- A. Proposals received are limited to a total of 25 pages, this includes cover letter and Table of Contents.
- Q. Do you want the resumes of our key staff to be full resumes within the SOQ? We usually include short bios within our proposal and create an appendix with full resumes.
- A. Please provide a short bio on key staff members.
- Q. Are Appendices acceptable?
- A. Appendices are acceptable as long as proposal stays within the 25 page limit.

Christopher Cash (Paramount), Board Chair • Adriana Figueroa (Norwalk), Vice-Chair • Hannah Shin-Heydorn (Signal Hill), Secretary/Treasurer
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With Technical Support From The Sanitation Districts Of Los Angeles County

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*Los Angeles Gateway Region
Integrated Regional Water Management
Joint Powers Authority*

Q. You state in the RFQ you would like 6 hard copies delivered, but you also mentioned having the SOQ e-mailed directly to you. Would you like it both printed and e-mailed? Or would you prefer just 6 hard copies delivered to the address given or no hard copies and e-mail only?

A. Please mail 6 hard copies to GWMA and also email an electronic version to GWMA to bibiweiss.gateway@gmail.com.

Q. Does the 25 page limit include individual staff resumes?

A. We ask that the SOQ be limited to 25 pages, including the individual staff resumes.

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